



Manville High School

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José Celis
Principal

Stephen Venuto
Vice Principal

Mustang Senior Internship Program Supervisor/Employer Agreement Form

The purpose of this agreement is to provide the student (print student's name), _____, with a structured opportunity to fulfill the requirements of the Mustang Senior Internship Program at Manville High School. This program is designed to offer students practical, hands-on experience in their chosen field of interest, fostering both academic and professional growth. The Internship Program runs from January 28, 2026 to June 12, 2026.

As the supervising employer, I agree to provide guidance and support to the above-listed intern and to meet the following responsibilities:

1. Provide the intern with opportunities to engage in meaningful, hands-on learning activities relevant to the field of work.
2. Assist the intern in developing professional skills such as communication, teamwork, problem-solving, and time management. Provide constructive feedback to support their growth and learning.
3. Complete formal evaluations using the tools and guidelines provided by the Internship Coordinator, Mr. James Zilinski. These evaluations will assess the intern's performance, progress, and alignment with program objectives.
4. Collaborate with the Internship Coordinator to address any concerns related to the intern's performance, attendance, or ability to fulfill the program.
5. Provide a safe, respectful, and professional environment for the intern, adhering to all applicable labor laws and program expectations.

By signing this agreement, I acknowledge my role in supporting the student intern's educational and professional journey and commit to upholding the responsibilities outlined above.

Name (printed)	
Title	
Business/Organization Name	
Contact Email	
Phone Number	
Signature	