



ST. JOSEPH

SCHOOL DISTRICT

Dear Freshman Parents/Guardians,

It will soon be time to choose course requests for your freshman student for the upcoming 2026–2027 school year. It is important to us that you are informed of the course request process and involved in planning a program of study that supports your student’s college and/or career goals.

To begin the course request process, all freshmen will participate in Course Request Day on **February 3, 2026** by entering their 2026–2027 course requests into PowerSchool. Counselors will then meet individually with each student during the weeks of **February 4 – February 27** to review and update their Individual Career and Academic Plan (ICAP) and to review their course requests previously entered into PowerSchool.

The following steps are built into the course request process to help parents/guardians stay involved in their freshman student’s course planning:

(1) On January 27, 2026, all students will receive a 2026-2027 Course Request Form and will be instructed to take the form home to discuss course request selections and alternates with parents/guardians. Students are instructed to return these **signed** forms during Course Request Day on **February 3, 2026**.

(2) Parents/Guardians can view their student’s course requests in PowerSchool using their PowerSchool login any time after **February 3, 2026**. Changes to these requests can be made in PowerSchool until **February 27, 2026**.

(3) In August, students will receive their schedules. If first-choice selections are not possible, then every effort will be made to give the student their alternate choices. Students should carefully consider course selections for the next school year. Student course requests provide input for creating the master schedule and determining teacher assignments. Avoiding class overloads and maintaining class balances are of primary importance once the master schedule has been established. **Therefore, course changes will be kept to an absolute minimum and will be limited to what course selections students put in PowerSchool during course request time.**

As always, feel free to reach out any time you have questions. We encourage our high school parents/guardians to remain actively involved in their child’s education throughout all their years of high school. Thank you for your attention to this important matter.

Sincerely,

St. Joseph School District