

# Instructional Leadership Council

## Meeting Minutes for November 13, 2025

**Attendees:** Lindsay Ali, ~~Jaelyn Anderson~~, Nicole Barry, Angela Carpin, Carrie Casey, Heather Clayton, Maribeth Curran, Kathy Curtis, Maureen Datovech, Kate Gibbons, Meredith Graham, ~~Liz Grizzanti~~, John Halldow, Amanda Kirkebye, ~~Matt Kwiatkowski~~, Jason March, Theresa McDonald, Kate Milne, Jodi Orman, John Pizzutelli, Jeffrey Pollard, Mark Puma, Teresa Roets, Brian Shafer, Richard Vigdor, Stephanie Warchol.

**Chairperson:** Heather Clayton

**Co-Chair:** Nicole Barry

**Note Taker:** Liz Norten

*Approved Minutes are on the Pittsford School District ILC webpage and members can access in Microsoft Teams.*

**Minutes from October 9, 2025 meeting:** Approved.

**Agenda:** Approved.

### ILC Goals:

The following priority areas were identified from the group's goal-setting activity during last meeting:

- \*Ensure **high quality curriculum and well-designed instruction** for *all students* that prepares them for the future
- \*Analyze data from **universal screeners, diagnostic assessments, and common assessments** to measure the effectiveness of Tier 1 curriculum and instruction
- Re-examine current grading and assessment practices in connection to student learning  
→ *Grading sub-committee*
- Establish effective tiered interventions for students at risk of not meeting standards  
→ *MTSS sub-committee*

### Habits of Mind

Heather shared the *16 Habits of Mind* created by the Institute for Habits of Mind. These habits are inextricably linked to learning and an important part of Tier 1 instruction at all levels (SEL).

Members engaged in discussion around these habits of mind and shared ways that they are already being used and highlighted in the classroom.

### Tier 1 Instruction:

Members worked in small groups to answer the question:

*What are the characteristics of high-quality Tier 1 instruction for all students?*

Members grouped the descriptors into broader categories and shared with the whole group.

- Equitable access to learning
- Student centered
  - Student engagement
  - Student ownership and empowerment
- Explicit instruction – routines, procedures, content
- Welcoming classroom environment for thinking and learning
- Culturally responsive/recognizing individuals
- Differentiation
- Curriculum and assessment aligned to standards
  - Feedback for improvement/use of assessments

### Universal Design:

Members discussed what universal design looks like in our classrooms:

- How can we give all students access to learning?
- How are we supporting students in all areas so they can sustain their effort?

- How are we designing our instruction to address executive functioning deficits?
- Nurture creativity and play and build unstructured time into curriculum.
- Ramps are for everyone – we may all need to use the ramp from time to time.

#### **Next steps for ILC:**

1. What is the desired state of Tier 1 instruction (what does it look like in our classroom in 5 years)?
2. What is the current state?
3. How will we move from our current state to our desired state?

#### **Share with constituent groups:**

- Heather updated the group on the K-5 Amplify implementation
- ILC is defining what quality Tier 1 instruction looks like
  - Will be included in MTSS handbook
  - Use for strategic planning as a committee
- Learned about the Habits of Mind and connection to the work of SEL committee
- UDL guidelines – connection with Habits of Mind and Tier 1 categories identified through group work

**Next Meeting:** December 11, 2025