

Briercrest Christian Academy, College and Seminary

Position Profile – Resident Assistant (BCA)

February 2026

Summary: Residence Assistants work closely with the Residence Director to support the overall quality of life on their assigned residence and cultivate a Christ-centered community. As members of the larger leadership team, they help ensure that all students in residence receive support, encouragement, guidance, prayer, informal counseling, and accountability as needed.

Deadline to Apply: March 4, 2026

Compensation: A scholarship equivalent to the cost of tuition for two classes.

Time Commitment: This position will average out to be 10-12 hours per week and RAs live in the dorm with the BCA dorm students.

Qualifications:

- A passion to cultivate a Christ-centered community.
- Must be a second-year student who has exhibited maturity, integrity, leadership potential and a heart for ministry.
- Must hold and maintain a 2.0 Grade Point Average (GPA).
- Must be in good standing with Student Development.
- Criminal Record Check submission and clearance.
- Leadership and youth ministry experience is preferred.
- Driver's License is an asset.

Desired Outcomes and Activities:

- Attend and participate in Student Leadership Preparation & Training week immediately prior to the commencement of the fall semester (Dates TBD).
- Attend all subsequent Student Leadership Training events throughout the year (approximately every second Friday).
- As a leader to teens, it is imperative that you model what you expect from others. This is especially crucial in areas such as integrity, spiritual growth, respect for authority, and adherence not only to the College's *Student Responsibilities and Expectations* but also the *BCA Student Life Code*.
- Develop relationships with all BCA students in your dorm in collaboration with your RA team:
 - Be an intentional and active presence while on and off duty
 - Seek to encourage and support the spiritual and academic growth of students

- Be available for informal counsel and advice – referring to the RD as necessary.
- Attend and participate in hall meetings (i.e. Family Time) to foster Christ-centered community (approximately every Wednesday evening).
- Perform all assigned weekly “on duty” responsibilities, including one weekend per month (e.g., dorm sign-in, phone hand-in, enforcing quiet hours, breakfast duty, etc.) maintaining proper documentation using REACH.
- Observe, evaluate, report and discuss relevant student issues, needs, culture and programming of your dorm
- Weekly team meeting with RAs and RD for planning, communication, and prayer.
- Confront and apply redemptive discipline for level 1 violations in and outside of the dorm (e.g. Dining Hall, Gym, etc.) as outlined in the *Disciplinary and Appeal Policy and Procedure*.
- Communicate events, opportunities and expectations to residents in your dorm in a timely manner.
- Support the academic goals of BCA by establishing and maintaining an atmosphere that encourages thoughtful learning and is conducive to study.
- Report all hall maintenance issues to Campus Operations as directed by your RD.
- One BCA RA will serve on the Board of Representatives which represents the student body to Briercrest College. Matters discussed in official rep board meetings are then presented to appropriate school administrators. This Board also holds the Student Government accountable and helps with the election process for the Student Body President each year.
- Supervise and facilitate dorm safety procedures (e.g. fire drills).
- All RA positions require attendance and full participation until the full completion of the college school year in April, including College Graduation weekend.
- Supervise Student Development events as directed by the RD such as the Grad retreat, Christmas Gala Skate, etc.

Team Relationships:

- Reports to the relevant RD through a weekly meeting for support, encouragement, spiritual growth and leadership development.
- Partners with other Student Leaders and serves alongside the larger Student Development team.