

Briercrest Christian Academy, College and Seminary

Position Profile – BCA Discipleship Intern – Service & Outreach

February 2026

Summary: The BCA Discipleship Interns are selected each year by the Chaplain to assist with the planning and execution of the discipleship initiatives of Briercrest Christian Academy which includes but is not limited to chapel times, special events, and the management of various teams (e.g. worship, tech, student serve team, small group leaders etc.).

Compensation: A scholarship equivalent to the cost of tuition for one class per semester.

Time Commitment: This position will average out to be 10 hours per week. Around significant events, the time commitment will increase, but during slow weeks, the commitment will be less.

Qualifications:

- A passion to cultivate a Christ-centered community.
- A passion to help teenagers find and follow Jesus.
- Leadership and youth ministry experience is preferred.
- Preference may be given to a returning Briercrest College student enrolled in one of the following BA programs: Christian Ministry, Youth Ministry, or Biblical Studies
- Must hold and maintain a 2.0 Grade Point Average (GPA)
- Must be in good standing with Student Development
- Criminal Record Check submission and clearance

Desired Outcomes and Activities:

- Find, organize, and execute internal and external service/outreach opportunities for BCA students at least once a month:
 - Communicate and coordinate with representatives of external organizations (e.g. Riverside Mission, Mulberry Estates, Providence Place, Youth Quake, Chateau St Michael's etc.)
 - Finalize arrangements for each service project/opportunity two weeks in advance (who, what, where, when, why, and how).
 - Communicate the opportunity to students and staff using all available means (chapel announcements, social media, Canvas, posters, etc.).
 - Recruit students for the opportunity.
 - Receive parental permission for students to attend if off campus.
 - Gather student numbers through sign up.

- Cultivate relationships with and provide pastoral care for BCA (i.e. non-dorm) students through regular “coffee” meetings and supporting them at extra-curricular events (e.g., athletic games, drama productions, among others). Attention should be given primarily to one’s small group and those assigned by the Chaplain.
- Participate up-front in BCA chapel by formally welcoming students to chapel, leading mixers, presenting announcements.
- Assist the Chaplain in the execution of the Grade 12 Fall Retreat (TBD Sept. 2026).
- Assist the Chaplain and other BCA Discipleship interns in the planning and execution of two Spiritual Emphasis weeks: in the fall of 2026 (Date TBD) and winter of 2027 (Date TBD).
- Be available to students who drop in and complete much of the weekly tasks during designated “Office hours”. The Chaplain will make his/her office in BCA available for you to use.
- Lead a BCA chapel small group (see *BCA Small Group Leader Info Sheet*).
- As time permits, participate in Briercrest Christian Academy student life for the purpose of relationship building (e.g. House League events, SLC evening events).
- Attend the Student Leadership Training week prior to the school year that is organized and facilitated by Briercrest’s Student Development team (Dates TBD).
- Attend all subsequent Student Leadership Training events throughout the year (approximately every second Friday).

Team Relationships:

- Reports to BCA the Chaplain through a weekly meeting with the purpose of debriefing past and upcoming activities as well as leadership and spiritual growth.
- Partners with other BCA Discipleship Interns and serves alongside the larger Student Development team.