

REPORT CARDS/ NOTICE TO PARENTS

The Governing Board believes parent/caregiver involvement contributes greatly to student achievement and conduct. The Governing Board encourages and supports frequent communication between families/caregivers and teachers through parent/caregiver teacher conferences, school or class newsletters, mail, telephone and planned school visits.

As part of this communication; student grade reports shall be issued by certificated personnel at the quarter and at the end school semester. When the student is in danger of failing a course, certificated personnel shall provide written notice or hold a conference with the student's parent/caregiver giving ample time for the student to remediate the grade. Without the written notice or documented contact, the student shall not be given a failing grade. All district employees shall comply with such a system as part of their responsibility. The student grade report shall be mailed to the parent/caregiver of all students enrolled in the Oxnard Union High School District.

The Superintendent or Assistant Superintendent shall ensure that appropriate means of communication are established whenever one becomes aware that a parent/caregiver, for any reason, may not be able to understand written communications from school or oral communications made during conferences related to the student's program, assessment, progress or school activities. Every effort will be made to communicate with families in their chosen language of communication with the school and district.

As needed, the Superintendent or Assistant Superintendent shall use interpreters who are competent in the specialized method of communication needed for effective communication with disabled parents/ guardians.

The Superintendent or Assistant Superintendent shall also use interpreters for parents/ caregivers who do not understand English, shall provide progress reports in the primary language of the parent/ caregiver, and/ or shall identify appropriate means of communication with such parents/ caregivers.

The Superintendent or Assistant Superintendent shall establish a procedure whereby parents/caregivers may request an interpreter and shall inform parents/ caregivers about this procedure.

(cf. 1250 – Visits to the School)

(cf. 6020 – Parent Involvement)

(cf. 5113 – Absences and Excuses)

(cf. 5121 – Grades/ Evaluation of Student Achievement

(cf. 5145.6 – Notifications Required by Law)

(cf. 6146.1 – High School Graduation Requirements, Standards of Proficiency)

(cf. 6146.5 – Elementary School Promotion/ Standards of Proficiency)

(cf. 6162.5 – Standardized Testing)

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Legal Reference:

EDUCATION CODE

48985

49067 Mandated regulations regarding pupil's achievement

49069 Absolute right to access (parents' right to access student records)

51216 Pupil proficiency; assessment, conference to further pupil's progress; instruction in basic skill for pupil not demonstrating sufficient progress

ADOPTED: 11/27/77

REVISION/ REDSIGNATION: 6/26/96 (BP 530: REPORT CARDS/ NOTICE TO PARENTS)

REVISED 1/28/04