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REC'D BY: Chiu

**MINUTES OF THE SPECIAL MEETING OF THE ADVISORY
COMMISSION ON CAPITAL EXPENDITURES
FEBRUARY 3, 2026
7:00 P.M.**

Present: Brad Belcher, Alexander Lepage, Mike Sattan, Saeed Akbar (via Zoom), Scott Crosson, George Austin and Don Miner (Via Zoom)

Chairman Belcher called the meeting to order at 7:00 p.m.

Public Participation

None.

Approval of Minutes from January 13, 2026 Regular Meeting

Tabled

Approval of Minutes from January 15, 2026 Regular Meeting

Commissioner Sattan MOTIONED and Commissioner Lepage seconded to approve the minutes from January 15, 2026 Regular Meeting. Motion passed unanimously.

Approval of Minutes from January 29, 2026 Regular Meeting

Commissioner Sattan MOTIONED and Commissioner Lepage seconded to approve the minutes from January 29, 2026 Regular Meeting. Motion passed unanimously.

Prioritization

The Advisory Commission on Capital Expenditures held a special meeting to begin the annual capital expenditure prioritization process. The Commission reviewed approximately \$9.6 million in capital requests with the goal of reducing the total to a target budget of \$7.6 million. Chairman Belcher explained that the purpose of the meeting was to address recurring annual requests and projects requiring either full funding or rejection in order to establish a baseline for further discussion at the Commission's meeting on Thursday. The Commission discussed overall budget strategy and identified approximately \$500,000 in available sweep funds that could potentially be repurposed for eligible projects, particularly those with early start dates.

Recurring requests reviewed included Board of Education technology upgrades, district security projects, drainage initiatives, and public safety requests. Certain design and planning items were noted for further discussion. Department of Public Works equipment requests were also reviewed, including a proposed street sweeper, with discussion of leasing versus purchasing options and acknowledgment that

final determination would be made by the Board of Finance. The replacement of an older flatbed truck with an F550 dump truck was discussed, with concerns raised regarding timing and overall vehicle expenditures, and options including partial funding or deferral to a future fiscal year were noted.

Facility improvement projects were reviewed for multiple town buildings, including bathroom renovations at Spalding School, security camera upgrades, HVAC system improvements, phased door replacements at Spalding and McAllister schools, and LED lighting upgrades. Town and recreation-related projects were also reviewed, including a senior center minibus, athletic field improvements, sports equipment replacement, purchase of a mini excavator, and installation of a sidewalk at McAllister School for safety improvements. A proposed Park and Recreation Master Plan was discussed and deferred for further review.

Senior center improvements were reviewed, including washer and dryer hookups, power-assisted doors, and other building-related items. Funding options for high school gym floor resurfacing using sweep funds were discussed. Additional projects reviewed included mobile radar signs, a senior center patio redesign, and replacement of an equipment shed at Sullivan Field. The Commission adjourned with plans to reconvene on Thursday to continue the prioritization process and review remaining projects.

Discussion

Chairman Belcher noted the next meeting will be on Thursday, February 5th at 7:00 p.m.

Commissioner Austin MOTIONED and Commissioner Lepage seconded to adjourn at 8:55 p.m. Motion passed unanimously.

Respectfully submitted,

Kristen O. Lambert
Recording Secretary