

OAKLAND K-8 PUBLIC SCHOOLS

Office of the Superintendent

and

Secretary of the Board

BOARD OF EDUCATION

Regular Monthly Meeting

Valley Middle School

7:00 PM

MEMBERS OF THE BOARD

Ms. Cooper

Ms. Kilday

Mr. Mazzilli

Mr. Scerbo

Ms. Shelkin

Dr. Gina M. Coffaro, Superintendent of Schools

Ms. Annette M. Wells, School Business Administrator/Board Secretary

Schedule of Board of Education Meetings can be found on the District Website:

[www.oaklandschoolsnj.org](http://www.oaklandschoolsnj.org)

Next Regular Monthly Meeting:

March 17 at 7:00 PM

Valley Middle School

PRESIDING OFFICER: \_\_\_\_\_

DATE: \_\_\_\_\_

TIME: \_\_\_\_\_

FLAG SALUTE

STATEMENT ON OPEN PUBLIC MEETINGS AND POLICY CONCERNING PERSONNEL

PRESIDING OFFICER:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Oakland Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on January 11, 2026, and February 3, 2026 in the Municipal Building, the Board Offices, all school offices, on the district website <https://www.oaklandschoolsnj.org/board-of-education/legal-notice> and copies sent to The Record Newspaper. The Board reserves the right to limit public discussion of personnel items, so as to preserve individual privacy.

The Board appreciates the concerns and comments expressed by the public and will take them into consideration. However, please remain advised that neither the Board nor the administration may comment on or respond to public inquiries or statements regarding any internal personnel matters involving a District employee.

Please be further advised that there is no privilege or qualified privilege with regard to any statements that you make before the Board of Education. Furthermore, in addition to their respective rights to privacy, employees of this school district retain all rights regarding defamation and slander according to the laws of New Jersey.

Persons wishing to speak must, upon being recognized, rise, sign in, and state their names and addresses. Each speaker shall be limited to two minutes. A speaker who has not finished in the allotted time will be directed by the presiding officer to summarize quickly and relinquish the floor within 30 seconds.

**ROLL CALL**

	<u>Present</u>	<u>Absent</u>	<u>Time of Arrival After Meeting Called to Order</u>
Ms. Cooper	_____	_____	_____
Ms. Kilday	_____	_____	_____
Mr. Mazzilli	_____	_____	_____
Ms. Shelkin	_____	_____	_____
Mr. Scerbo	_____	_____	_____

Also Present: Dr. Gina M. Coffaro, Superintendent of Schools  
Ms. Annette M. Wells, School Business Administrator/Board Secretary  
and approximately \_\_\_\_\_ members of the public.

**Report of the Superintendent of Schools**

**I. MINUTES**

- A. Approve the Reorganization Meeting minutes from January 6, 2026
- B. Approve the Regular Monthly Meeting minutes from January 6, 2026.
- C. Approve the Work Session minutes from January 6, 2026.
- D. Approve the Executive Session minutes from January 6, 2026.

**MINUTES ITEMS A through D**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ (Discussion):

**Roll Call Vote:**

Ms. Cooper    \_\_\_    Ms. Kilday    \_\_\_    Mr. Mazzilli    \_\_\_    Ms. Shelkin    \_\_\_    Mr. Scerbo    \_\_\_

**II. BUILDINGS AND GROUNDS**

**Board Liaison: Ms. Shelkin**

- A. Approve the safety drill report for the month of January 2026.

**BUILDINGS AND GROUNDS ITEM A**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ (Discussion):

**Roll Call Vote:**

Ms. Cooper    \_\_\_    Ms. Kilday    \_\_\_    Mr. Mazzilli    \_\_\_    Ms. Shelkin    \_\_\_    Mr. Scerbo    \_\_\_

III. **PERSONNEL**

Board Liaison: **Ms. Cooper**

The Superintendent recommends that the Board of Education approve Personnel Resolutions as per the attached.

**PERSONNEL ITEMS A through O**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ (Discussion):

**Roll Call Vote:**

Ms. Cooper    \_\_\_    Ms. Kilday    \_\_\_    Mr. Mazzilli    \_\_\_    Ms. Shelkin    \_\_\_    Mr. Scerbo    \_\_\_

IV. **REGULAR EDUCATION**

Board Liaison: **Ms. Shelkin**

A. Approve the following number of affirmed HIB Incidents as presented to the Board at the January 6, 2026 meeting:

Number of Affirmed HIB Incidents	3
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B. Review the following number of HIB investigations for the period of January 6, 2026 through February 10, 2026 as follows:

Number of HIB Investigations	4
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C. Approve the Grade 8 Overnight Trip to Gettysburg and Hershey Park departing from Valley Middle School on June 11, 2026 and returning on June 12, 2026.

D. Approve the revised 2025-2026 Calendar as per the attached.

**REGULAR EDUCATION ITEMS A through D**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ (Discussion):

**Roll Call Vote:**

Ms. Cooper    \_\_\_    Ms. Kilday    \_\_\_    Mr. Mazzilli    \_\_\_    Ms. Shelkin    \_\_\_    Mr. Scerbo    \_\_\_

V. **SPECIAL EDUCATION**

Board Liaison: **Ms. Kilday**

A. Approve the revised 2025-2026 school year out-of-district placement contract for one student, whose name is on file in the Superintendent’s office, to attend the Preschool Integrated Program at Mary A. Hubbard School, adding a 1:1 Aide beginning November 19, 2025.

B. Approve the 2025-2026 school year out-of-district contract for one student, whose name is on file in the Superintendent’s office, to attend Fusion Academy, beginning on or about February 15, 2026.

**SPECIAL EDUCATION** (cont.)

- C. Approve the Bergen County Special Services School District Contract for LDTC/CST services (leave replacement for Alison Bianchi) from April 6, 2026 through June 30, 2026 in an amount not to exceed \$32,500.
- D. Approve the Letter of Agreement for Shared Services with Northern Region Educational Services Commission for the following services on an as needed basis beginning February 11, 2026 through June 30, 2026:
  - Educational evaluations -\$400 per evaluation
  - Meeting Attendance- \$100 per hour

**SPECIAL EDUCATION ITEM A through D**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ (Discussion):

**Roll Call Vote:**

Ms. Cooper    \_\_\_    Ms. Kilday    \_\_\_    Mr. Mazzilli    \_\_\_    Ms. Shelkin    \_\_\_    Mr. Scerbo    \_\_\_

**VI. FINANCE**

**Board Liaison: Mr. Mazzilli**

- A. Approve the January 2026 certified gross (net & agency) payroll in the amount of \$2,078,133.61.
- B. Approve the payment of the attached list of bills in the amount of \$4,488,264.88 which in proper legal form and subject to audit, provided funds are available in their respective accounts.
- C. Approve the Board Secretary’s certification to the Oakland Board of Education that, as of January 31, 2026 no line-item account has encumbrances and expenditures, which, in total, exceed the line-item appropriation in violation of NJAC 6A:23A-16.10(c)3; and further,
 

Approve the Oakland Board of Education’s certification that, after a review of the Board Secretary’s and Board Treasurer’s monthly financial reports and the advice of District officials, there is no reason to doubt that any major account or fund has been over-expended in violation of NJAC 6A:23A-16.10(c)4.
- D. Approve the school year 2025-2026 Budget appropriation transfers for the month ending January 31, 2026.
- E. Approve the Board Secretary's Financial Report for the month ending January 31, 2026.
- F. Approve the Treasurer of School Monies Report for the month ending January 31, 2026.
- G. Approve staff participation in professional conferences/workshops outside the District, as per the attached.
- H. Approve the wire transfer to the NJ Department of Labor for NJ Unemployment Compensation for \$20,992.86 for the Fourth Quarter of 2025.
- I. Approve the wire transfer to the NJ Department of Labor for NJ Unemployment Compensation in the amount of \$178.25.

**FINANCE (cont.)**

- J. Approve the withdrawal from Capital Reserve in the amount of \$287,000 for soft costs related to Restroom Renovations and Roof Repair at Manito Elementary School, Generator Replacement at Valley Middle School, Classroom Conversions at Manito Elementary School and Classroom Conversion at Heights Elementary School. This withdrawal has been approved by the Executive County Superintendent of Schools.
- K. Approve the resubmission of the FY26 ESEA Grant to include carryover funds from FY25.
- L. Approve the use of Title IIA funds for three attendees listed below from Nonpublic School, Kradle 2 Kindergarten, to attend Elevate Virtual Conference 2026 sponsored by Elevate Your Classroom in the amount of \$40 per attendee for a total of \$120.

Kimberly Lonsinger	Aimee McCabe	Dana Pinand
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- M. Approve Open Systems Integrators, LLC. for the purchase and installation of video security system upgrades at Barnstable Academy nonpublic school through ESCNJ Co-Op #65MCESCCPS, Bid #ESCNJ 23/24-32 for \$23,693.14. This will be funded with nonpublic security funds.

**FINANCE ITEMS A through M**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ (Discussion):

**Roll Call Vote:**

Ms. Cooper \_\_\_\_ Ms. Kilday \_\_\_\_ Mr. Mazzilli \_\_\_\_ Ms. Shelkin \_\_\_\_ Mr. Scerbo \_\_\_\_

**VII. ADMINISTRATION**

**Board Liaison: Ms. Kilday**

- A. Be it resolved that the Board revise the job title for Justin O’Flaherty from Driver/Assistant Groundskeeper to Assistant Groundskeeper effective July 1, 2025 and hereby approves the attached job description. The former title of Driver/Assistant Groundskeeper was previously approved as a permanently combined position. Revised job description clarifies this combined position.
- B. WHEREAS, the Oakland Board of Education (hereinafter referred to as the "Board") and the Oakland Administrators Association (hereinafter referred to as the "Association") have negotiated a successor collective negotiations agreement (hereinafter referred to as the "CNA") for 2026-2027 and 2027-2028 school years; and

WHEREAS, the Association has, by a majority vote of its membership, ratified the CNA.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby ratifies and approves the terms of the CNA for the 2026-2027 and 2027-2028 school years, which is attached to this Resolution and made a part hereof; and

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and the Business Administrator /Board Secretary to execute, on behalf of the Board, the CNA by and between the Board and the Association.

**ADMINISTRATION (cont.)**

C. Whereas, the Oakland Board of Education (the “Board”) owns certain land which is identified on the Tax Map of the Borough of Oakland as Block 1803, Lot 20, upon which it constructed and maintains a school known as Valley Middle School (“the Property”); and

Whereas, the Borough of Oakland (the “Borough”), in its Safe Routes to Schools Project, has proposed to install sidewalks along McGinnis Drive to provide better pedestrian access to Valley Middle School (the “Project”); and

Whereas, as part of the Project, the Borough will construct a small spur of sidewalk (measuring approximately 259 square feet) to connect the new McGinnis Drive sidewalk to the northern corner of Valley Middle School (the “VMS Spur”); and

Whereas, to complete the VMS Spur, the Borough has requested that the Board adopt a Resolution authorizing the Borough to have a right of entry upon the Property to enter upon the Property and construct the VMS Spur; and

Whereas, the Board is willing to authorize the Borough to enter the Property and construct the VMS Spur.

Now, Therefore, be it resolved that the Oakland Board of Education hereby authorizes the Borough of Oakland (including any contractors hired by the Borough for the Project) to have access to and enter upon the Property for the Project to perform all work necessary to construct the VMS Spur.

Be it further resolved that the right of entry granted by the Board to the Borough is limited to the area of the Property necessary for the construction of the VMS Spur and shall expire upon the completion of the VMS Spur, including any restoration work needed on the Property caused by the construction of the VMS Spur.

Be it further resolved that this Resolution is expressly contingent upon the following:

1. The Borough bearing the entire cost of construction for the VMS Spur described in this Resolution, including any costs necessary to restore the Property;
2. The construction not materially interfering with the operation of Valley Middle School, including but not limited to access, parking, safety, and educational activities, and being scheduled to minimize disruption to school operations;
3. The Borough taking all necessary steps to ensure the safety of students, staff, visitors, and all persons on the Property during construction;
4. The Borough restoring the portions of the Property near the VMS Spur that were disturbed or damaged during construction to their original condition upon completion of construction, including restoration of any landscaping, grading, paving, or other improvements disturbed during construction;

**ADMINISTRATION (cont.)**

- 5. The approval of the final plan for the construction of the VMS Spur on the Property by the Superintendent of Schools in consultation with the Business Administrator/Board Secretary and the Supervisor of Buildings and Grounds; and
- 6. The Borough being responsible for the protection, repair, or replacement of any improvements on the Property damaged during construction.

Be it further resolved that the Board authorizes the Board President and the Board Secretary to take all action necessary to effectuate the terms of this Resolution.

**ADMINISTRATION ITEMS A through C**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ (Discussion):

**Roll Call Vote:**

Ms. Cooper \_\_\_\_ Ms. Kilday \_\_\_\_ Mr. Mazzilli \_\_\_\_ Ms. Shelkin \_\_\_\_ Mr. Scerbo \_\_\_\_

**VIII. TRANSPORTATION**

**Board Liaison: Ms. Kilday**

- A. Approve the list of field trips for students in the Oakland School District for the 2025-2026 school year as per the attached.
- B. Approve the Oakland School District's membership in the Northwest Bergen Council for Special Education (NWBCSE) Region I/Mahwah Board of Education, for the 2026-2027 school year.
- C. BE IT RESOLVED that the Oakland Board of Education does hereby approve an agreement with the Region 1/Mahwah Board of Education, a Coordinated Transportation Services Agency, for the purpose of transporting students in accordance with Chapter 53, P.L. 1997 for the 2026-2027 school year. The services to be provided include, but are not limited to, the coordinated transportation of public, nonpublic and special education students.

BE IT FURTHER RESOLVED, that the Oakland Board of Education agrees to abide by the Transportation Services Agreement as published by the Region 1/Mahwah Board of Education and attached to this resolution.

- D. Approve the renewal of First Student to provide student transportation for the 2026-2027 school year for a total of \$455,954.40. Routes to be renewed would be D1, M1, H1, H3, VMS1, VMS2, VMS3, VMS5 and VMS7.

**TRANSPORTATION ITEMS A through D**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ (Discussion):

**Roll Call Vote:**

Ms. Cooper \_\_\_\_ Ms. Kilday \_\_\_\_ Mr. Mazzilli \_\_\_\_ Ms. Shelkin \_\_\_\_ Mr. Scerbo \_\_\_\_

**IX. POLICY**

**Board Liaison: Ms. Cooper**

A. Approve the *first* reading of revised Board regulation as listed below:

P 5111 Eligibility of Resident Students

B. Approve the *second* reading of revised Board regulation as listed below:

R 9130 Public Complaints

**POLICY ITEMS A and B**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ (Discussion):

**Roll Call Vote:**

Ms. Cooper \_\_\_\_ Ms. Kilday \_\_\_\_ Mr. Mazzilli \_\_\_\_ Ms. Shelkin \_\_\_\_ Mr. Scerbo \_\_\_\_

**X. AUDIENCE PARTICIPATION**

**XI. EXECUTIVE SESSION (If requested)**

WHEREAS, The Board of Education must discuss subjects concerning personnel matters, legal issues, Harassment, Intimidation and Bullying, and/or contract negotiations concerning the District, and

WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in a public meeting; and

WHEREAS, the aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in closed executive session pursuant to P.L. 1975, Chapter 231, it is therefore

RESOLVED, that the aforesaid subjects shall be discussed in a closed executive session by this Board and administration and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exist.

Time Entered Executive Session: \_\_\_\_\_

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ (Discussion):

**Roll Call Vote:**

Ms. Cooper    \_\_\_    Ms. Kilday    \_\_\_    Mr. Mazzilli    \_\_\_    Ms. Shelkin    \_\_\_    Mr. Scerbo    \_\_\_

Topics: \_\_\_\_\_  
          \_\_\_\_\_  
          \_\_\_\_\_

Time Executive Session closed: \_\_\_\_\_

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ to Close Executive Session and return to Open Session

**ADJOURNMENT:**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Time of Adjournment: \_\_\_\_\_

**Attachments**

<b>Minutes:</b>	Reorganization Meeting – January 6, 2026 Work Session- January 6, 2026 Regular Monthly Meeting- January 6, 2026
<b>Buildings &amp; Grounds:</b>	January 2026 Security Drill Report
<b>Personnel:</b>	Personnel Agenda Items
<b>Regular Education:</b>	February 2026 Enrollment Revised 2025-2026 School Calendar
<b>Special Education:</b>	None
<b>Finance:</b>	January 2026 Treasurer Report January 2026 Board Secretary Report January 2026 Transfers Bills Lists Conferences/Workshops
<b>Administration:</b>	Job Description- Assistant Groundskeeper
<b>Transportation:</b>	Field Trips
<b>Policy:</b>	P 5111      Eligibility of Resident Students R 9130      Public Complaints