



Cleveland Heights High School Contract

CollegeCredit
PLUS

Please fill out this CCP contract in addition to your Intent to Participate form. The Intent to Participate and the Heights High Contract are to be completed and returned to your school counselor by April 1, 2026.

☐ Summer Semester 2026 ☐ Fall Semester 2026 ☐ Spring Semester 2027

Student's Name _____ ID# _____

Address _____

Student's Cell _____ Parent's Phone _____

Student Email _____ Current Grade _____

School Counselor _____ Date Submitted to Guidance _____

University/College of Interest for CCP Courses (Please List Any Potential Colleges)

1. _____
2. _____
3. _____
4. _____

Procedures

1. Students & Parents must **complete the CCP Intent to Participate and Heights High School Contract**. Parents and students must initial each section (A-R) on the contract and provide signatures where indicated. The contract must be returned to the Guidance Office by April 1 for the student to be considered for eligibility to participate in CCP.
2. Students must **apply to the college or university** under their College Credit Plus program and follow all admission requirements by their deadlines. It is the responsibility of the students to send or deliver all required admission documents to the college or university. The student must be accepted to the college or university under the College Credit Plus Program.
3. If admitted into the College Credit Plus program, students must **meet with their middle school or high school counselor and college advisor** to finalize their College Credit Plus plans and middle school or high school schedule. Please note that middle school and high school counselors are only available for a limited number of days before and after the school year. Please schedule an appointment with them BEFORE summer break. CHUH Schools will not overload courses to accommodate CCP coursework.

Heights High School College Credit Plus Terms & Agreements

Students & Parents : please initial next to each section A-R below, indicating that you have read and agree with these terms and procedures outlining the risks and responsibilities of participation in the College Credit Plus Program.

A. BACKGROUND:

College Credit Plus replaces Ohio's Post-Secondary Enrollment Options program (PSEO) and all alternative dual enrollment programs previously governed by the Ohio Revised Code Chapter 3365. Qualified students in grades 7, 8, 9, 10, 11, and 12 may enroll at a public or private college on a part-time or full-time basis to complete college courses for high school and college credit.

Student Initials_____ / **Parent Initials**_____

B. NOTIFICATION DATES

Prior to February 1st of each year, school districts must provide information concerning the program to all students enrolled in grades 6, 7, 8, 9, 10, and 11. **By April 1st of each year, students must inform their district of their intention to enroll in the program in the summer and/or in the following year by submitting a CCP Intent to Participate form.** Failure to submit the forms in a timely manner will eliminate the student's eligibility for this program except with permission of the superintendent.

Student Initials_____ / **Parent Initials**_____

C. ENROLLMENT OPTIONS:

- **College Credit Plus:** Students will receive college and high school credit (the school district, via the state, assumes financial responsibilities).
- **Self-Pay (NOT CCP):** Students may choose to receive high school and/or college credit (student and parent assume all financial responsibilities).

Student Initials_____ / **Parent Initials**_____

D. COUNSELING TO BE PROVIDED:

School districts must provide counseling to students and their parents in grades 6-11 who plan to enroll in the program. Counseling information must include, but is not limited to:

- Program eligibility
- The process for granting academic credit
- Financial arrangements for tuition, books, materials, and fees
- Scheduling at the middle school or high school
- The effects of program participation on the student's graduation requirements
- The effects of participation on the student's grade point average and athletic eligibility

Student Initials_____ / **Parent Initials**_____

E. POTENTIAL BENEFITS:

- Expands the curriculum available to students
- Provides opportunities for “in-depth” study of those areas of special interest or need
- Allows students to earn college credit while in high school
- Provides financial support for taking college courses for high school credit
- Allows students to experience college-level work/life prior to making final decisions about post-secondary education plans

Student Initials_____ / **Parent Initials**_____

F. POTENTIAL RISKS AND CONSEQUENCES:

- Increases responsibility for learning
- Reduces opportunities for participation in high school activities
- Increases family financial obligations for education (i.e. tuition, fees, books, materials, inability to work)
- Effects GPA
- Increases time for travel to and from the college, increases study requirements for college-level courses, etc.
- Increases potential for social discomfort

Student Initials_____ / **Parent Initials**_____

G. PROGRAM ELIGIBILITY:

- Students must be accepted by the colleges (**each institution will have its own admission criteria**).
- Students must take the equivalent of 5 credits at Heights High School.

Student Initials_____ / **Parent Initials**_____

H. PROCESS FOR GRANTING CREDIT:

College Credit Plus requires two fundamental conditions:

1. The student must be enrolled in both college and high school.
2. The student will earn college and high school credit upon successful completion of the course.

High school credit will be awarded toward both the graduation and subject area requirements of the district. All courses taken for high school credit will be counted in the student's grade point average.

Conversion of college hours to high school credits:

3 or more college semester hours = 1.0 high school credit
2 college semester hour = .66 high school credit
1 college semester hour = .33 high school credit

It is up to the student to make sure that the courses that are taken during the College Credit Plus Program will transfer to their appropriate college or university upon completion. Go to <https://transfercredit.ohio.gov> to learn more about credit transfer among the state's public institutions of higher education.

Student Initials_____ / **Parent Initials**_____

I. FINANCIAL ARRANGEMENTS:

All financial responsibilities for college coursework outside of the College Credit Plus program will rest with the student/parent. Students attending a public college during the year under the College Credit Plus program will not be charged for tuition, books, or fees. You will not be reimbursed for any material that you purchase with your own money. Students attending a private college may be charged based on the particular private college and where the course is delivered, in accordance with the law. **Financial obligations default to the student/parent if the student fails the course, drops the course after the college-approved drop date, or fails to complete the course.** Student's financial obligations **MUST** be paid in full in order to participate in the high school's commencement ceremony.

Student Initials_____ / **Parent Initials**_____

J. TRANSPORTATION:

No form of transportation or reimbursement for transportation will be provided by CHUH City Schools.

Student Initials _____ / **Parent Initials** _____

K. SCHEDULING:

No high school graduation requirement will be waived for any student as a result of participating in this program. Scheduling conflicts are not the responsibility of the school district or college. Courses at the high school and college level will NOT be overloaded to accommodate a student in the College Credit Plus Program. College courses may be dropped due to low enrollment.

Student Initials _____ / **Parent Initials** _____

L. CONSEQUENCES OF FAILING:

Failure will affect eligibility to participate in student activities (**i.e. athletics if the failed college course was one of the five credit courses needed for eligibility**). Classes failed or withdrawn with an "F" will receive an "F" on both the high school transcript and the college transcript and will be computed into their high school and college GPA. Students/Parents are responsible for payment of courses where a student received an "F," where a student dropped a course after the college approved drop date, or a student failed to complete the course.

Student Initials _____ / **Parent Initials** _____

M. GRADUATION REQUIREMENTS

No high school graduation requirement and/or grade promotion will be waived for any student participating in this program. College Credit Plus does NOT replace the requirements to earn a high school diploma. This includes earning 18 points or more on the graduation tests. Even if you are enrolled in college courses, you must take the end-of-course exams in English II, Algebra I, and Geometry. You do not have to take the end-of-course exams in Biology, American Government, and American History if you are enrolled in College Credit Plus Courses that substitute credit for high school graduation requirements. A College Credit Plus student's end-of-course grades in Biology, American Government, and American History will correspond with a point scale used for graduation requirements.

Student Initials _____ / **Parent Initials** _____

N. WEIGHTED COURSE CONVERSION:

College courses taken through the College Credit Plus program will be given the same weight as the weight given to an equivalent course at Cleveland Heights High School.

Student Initials _____ / **Parent Initials** _____

O. MAXIMUM NUMBER OF COLLEGE CREDITS THAT CAN BE TAKEN:

Students enrolled in the College Credit Plus program can only take up to 30 college credit hours per academic year and NOT more than 120 college credit hours in high school. Also, students in the College Credit Plus program cannot exceed full-time status. Full-time status is calculated as follows:

1. Determine student's number of high school ONLY units,
2. Multiple that number by 3, and
3. Subtract the result from the number 30.
4. That number is the total number of college credits that a College Credit Plus student may earn that academic year.

Example: If a student is taking a full schedule at Cleveland Heights High School (eight periods-eight units), you will take $8 \times 3 = 24$ and subtract 24 from 30 to get 6. Then 6 credits would be the MAXIMUM college credits that a student can take during the academic year. If they go over the maximum amount, students/parents would be responsible for financial costs associated with that college course.

Student Initials _____ / **Parent Initials** _____

P. COURSES AVAILABLE THROUGH COLLEGE CREDIT PLUS:

Once a student is admitted to a college for College Credit Plus, he/she may take any course in the college's course catalog that is **NOT** remedial or religious and that applies toward a degree or professional certificate in a subject area in which you are determined college-ready by the college.

Student Initials_____ / Parent Initials_____

Q. ACADEMIC AND SOCIAL RESPONSIBILITIES:

The student must be accepted by the college, meet all requirements and standards for college courses, meet attendance requirements, and provide means of transportation.

Student Initials_____ / Parent Initials_____

R. OTHER STUDENT RESPONSIBILITIES:

It is the student's responsibility to make sure that they are aware of all deadlines within the College Credit Plus Program in relation to scheduling at the college level and at the high school level.

There are no guarantees that courses will be available during any given semester. Also, it is the student's responsibility to make sure to keep abreast of all the deadlines that are to be followed at the home school for academic, social, and extracurricular events. The student is responsible to check dates, timelines, and requirements and to adhere to all the requirements in a timely manner both at the college, middle school, and/or high school. **Please note: Do not personally purchase books or additional materials at the college/university. There is an account setup for CCP students to purchase books at the college/university. Contact your counselor immediately if you have trouble purchasing books from the bookstore. When you purchase books with your own money you will not be reimbursed.**

Contract Signatures

We, the student and the parent/guardian, agree to the terms and agreements and will make the necessary contacts with colleges and inform the Cleveland Heights counselor of the choice(s) made.

We understand and consent to the College Credit Plus Program eligibility, our responsibilities regarding participation in this program, the process for granting credit, financial arrangements (tuition, books, materials, and fees), criteria for transportation, available support services, scheduling, consequences of failing, student's academic and social responsibilities, graduation requirements, use of college counseling services, and all other terms of this contract.

Athletic Eligibility Check:

Do you plan on participating in sports at Cleveland Heights High School? Yes or No

If yes, which sport(s)? _____

PARENT/GUARDIAN SIGNATURE

DATE

STUDENT SIGNATURE

DATE

GUIDANCE COUNSELOR SIGNATURE

DATE



Department of Higher Education

College Credit Plus

INTENT TO PARTICIPATE IN COLLEGE CREDIT PLUS PUBLIC SCHOOLS

Please Indicate the Academic Year for which this Intent Form is for	
School Name	
Student Name	
Student Grade Level Next Year	
Parent/Guardian Name	
Home Address	
Parent Phone Number	
Parent Email Address	
Student Phone Number	
Student Email Address	

Select Date of Submission	☐ April 1 st (For the upcoming Academic Year) ☐ November 1 st (For the next semester or term only) <i>Any student who provides notification by the first day of April may be approved to participate in the program for the next full school year. Any student who provides notification by the first day of November may be approved to participate in the program for the next semester or term only. Any student who fails to provide the notification by the required date may not participate in the program in the next semester or term without the written consent of the principal, or equivalent.</i>
---------------------------	---

DECLARATION OF INTENT

I would like to declare my intent to participate in the College Credit Plus program. I understand that signing this form does not require that I participate during the upcoming school year or the next semester or term, and I may decide not to participate without consequence.

I also understand that it is my responsibility to notify my school if I do not gain admission to my selected institution of higher education or choose not to participate in the program.

In addition, I certify that I have received counseling about the College Credit Plus program concerning the rules and regulations for both my school and the college, and that I understand my responsibilities, the benefits and possible risks of participating in the College Credit Plus program.

Please sign and return this form to the secondary school by the **deadline period** selected above.

Parent Signature _____ Date _____

Student Signature _____ Date _____