



Thirteenth & Bern  
 Streets  
 P.O. Box 15234  
 Reading, PA 19612-5234

Telephone 610-921-7515  
 Fax 610-921-7729  
[finaid@albright.edu](mailto:finaid@albright.edu)  
[www.albright.edu](http://www.albright.edu)

Financial Aid  
 Office

### Federal Loan Adjustment Form

Complete this form to make an adjustment to your federal or private loan borrowing amounts. The adjustment may include canceling a portion of your accepted loans, accepting loans that you previously declined, or making an adjustment to a previously accepted Parent PLUS loan amount. **Please make sure that this form includes all necessary handwritten signatures.**

LAST NAME	FIRST NAME	MIDDLE INITIAL
-----------	------------	----------------

STUDENT ID	BIRTHDATE
------------	-----------

DIRECTIONS: Only complete sections relevant to your needs. You do not need to complete each section listed below. Submit completed forms to the Financial Aid office or email them to [finaid@albright.edu](mailto:finaid@albright.edu)

I request to:

1) RETURN FUNDS TO MY STUDENT LOAN SERVICER:

\$ _____ in Subsidized Loans	\$ _____ in Unsubsidized Loans
\$ _____ in Parent PLUS Loans	\$ _____ in Private Loans

2) CANCEL A PORTION OF MY LOANS:

\$ _____ in Subsidized Loans for the _____ semester or <input type="checkbox"/> Entire Year
\$ _____ in Unsubsidized Loans for the _____ semester or <input type="checkbox"/> Entire Year
\$ _____ in Parent PLUS for the _____ semester or <input type="checkbox"/> Entire Year
\$ _____ in Private Loans for the _____ semester or <input type="checkbox"/> Entire Year

*\*Any dollars already refunded to you must be returned to the lender!*

3) ACCEPT MY PREVIOUSLY DECLINED OR CANCELED LOANS

Please note that loan increases will be divided evenly between the academic terms.

\$ _____ in Subsidized Loans	\$ _____ in Unsubsidized Loans
\$ _____ in PLUS Loans	\$ _____ in Private Loans

Student or parent signature

Date