

LYME-OLD LYME SCHOOLS

Regional School District #18

A Private School Experience



in a Public School Setting

Announcement of Vacancy 2026-2027 School Year

Position: Special Education Coordinator (0.4 FTE)/Special Education Teacher (0.6 FTE)

Qualifications: 1. Demonstrated competencies, attitudes and personal characteristics in keeping with high district standards.
2. Appropriate Connecticut Certification. – 092 preferred but not required

Compensation: Salary and benefits, including health benefits, per group contract and salary schedule.

Application Procedure: Go to <https://www.region18.org/district-information/employment> and fill out online application

Please do not mail, email or deliver application materials. All applications must be submitted online.

Date of Posting: February 5, 2026

Closing Date: Until Filled

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Description of Position

Title: Special Services Coordinator

Immediate Supervisor: Director of Special Services

Qualifications:

1. CT State Certification/Appropriate Endorsement
2. Knowledge of Federal and State mandates in Special Education
3. Leadership Ability

Essential Duties and Responsibilities: *Other duties may be assigned*

1. Serve as the Administrative Designee/Case Manager at Planning and Placement Team and 504 meetings both in and out of district as assigned by Director of Special Services (Transition Academy Program, out of district placements, magnet and vo-ag schools, Talented and Gifted)
2. Assist with the planning of ESY programming
3. As assigned by the Director of Special Services, coordinate evaluations recommended by PPT and conducted by agencies or independent evaluators
4. As assigned by the Director of Special Services, provide consultation to building administrators for building level special education referral and evaluation processes to comply with state and federal timelines
5. Participate in District and CSDE/BSE meetings and activities as needed

Terms of Employment: School-year position per Region Eighteen Teachers Association (RETA) contract terms

MELISSA DOUGHERTY, DIRECTOR OF SPECIAL SERVICES

49 Lyme Street, Old Lyme, Connecticut 06371

T: 860-434-0487 F: 860-434-9959 E: doughertym@region18.org www.region18.org