Swallows Charter Academy
Regular Board Meeting

Mission

The mission of Swallows Charter Academy is to encourage all students to strive for academic excellence by providing content-rich curriculum in a safe environment that nurtures character development and supports creative expression.

Date & Time:
Monday, January 12, 2026
5:30 Regular Meeting
and Executive Session

EXECUTIVE SESSION – PERSUANT TO CRS24-6-402(4): AN EXECUTIVE SESSION WILL BE CONDUCTED TO DISCUSS PROPERTY (A), TO RECEIVE LEGAL ADVICE FROM AN ATTORNEY (B), CONFIDENTIAL MATTERS REQUIRED BY STATE OR FEDERAL LAW (C), SECURITY ARRANGEMENTS OR INVESTIGATIONS (D), CONTRACT NEGOTIATIONS (E), PERSONNEL MATTERS (F), PROTECTED DOCUMENTS CONSIDERATIONS (G), AND STUDENT PERSONNEL (H).

Location:
101 Civic Center Dr.
Pueblo West, CO 81007
(High School Commons)

1. **Call meeting to order**: By Kjrsten Roberts at 5:30pm and Pledge of Allegiance recited.

2. **Roll Call:** Members present: Kjirstin Roberts – President, Laura DeHerrera – Vice President, Sarah Sandstrom – Treasurer, and Emma McWhorter – Secretary. Personnel in attendance: Mr. Hawken, Dr. Meyer and Dr. Compton, Taryn Edson. Presenter: Matt DiAngelis/DA Davidson. Community Member: Josh Gurley.

3. **Approval of Agenda:**
    1. Motion made by Kjirsten Roberts, with second by Laura DeHerrera
    2. Resolved by roll call

4. **Open forum** - none

5. **Presentations:**
    1. Matt DiAngelis/DA Davidson explained the financial piece of proposed expansion into the DHPH Campus.
    2. **Survey Data** from Parents, Staff, and Students presented by Emma McWhorter and Sara Sandstrom:
    3. **Accountability Committee**
        - Next meeting Jan 20th, need in ESS to support them
    4. **Safety Committee**
        - SRO - non certified dog
        - Lockdowns -
        - Admin did safety walk

6. **Information from the Board**
    - Booster
    - PTO

7. **Information from the Executive Director/Administration**
    1. Preschool Update
        - Architect complete
            1. Code Items need addressed to be in compliance with new state guidelines
            2. County Items - curb and gutter
            3. Offer has been made for the 2 shares of water rights
            4. Still hoping to break ground by spring
    2. Extra duty pay committee
        - Consisting of Kjirsten Roberts, Jen Reese, Cindy Compton and Kathryn Myer
        - It was determined that it is not beneficial to add it in to policy at this time
    3. Others

8. **Work Session**
    1. Third Reading: Background Check Policy - Revised policy
    2. Revised Facility Usage Policy Discussion
        - 2 options discussed.
            1. Administration recommended taking the suggestion of legal counsel to go with option #1.
            2. Board votes
                - Kjirsten Roberts - Nay
                - Laura DeHerrera - Nay
                - Emma McWhorter - Nay
                - Sara Sandstrom - Nay
                - Jennifer Reese - Yes
                - Board vote results in favor of option 2.
            3. First reading next month.
    3. First Reading: Annual Leave Policy Amendment - 2nd reading next month
    4. Second Reading: Kindergarten Entrance Age Policy Amendment - Revised Jan 2026
    5. Third Reading: Preschool Handbook

9. **Consent Agenda**- Kjirsten Roberts moves to approve, Laura DeHerrera seconds, Resolved by roll call and motion carries. .
    1. Acceptance of Grants received
        - $1000 Local Food Program: Fresh, Colorado-Grown Ingredients for Students
        - $500 Westerra Credit Union School Grant program: Counseling and mental health grant
    2. Approval of Minutes from Board Meeting on December 8, 2025
    3. Approval of Preschool Handbook
    4. Approval of Kindergarten Entrance Age Policy Amendment
    5. Approval of the Background Check Policy revisions

10. **Assignments Recap**
    - Survey results and goals and on website
    - Annual leave and facility usage
    - Setting a date for Cindy's goals
    - Order books

11. **Adjourn** motion made by Kjirsten Roberts to adjourn at 7:53 pm, Laura DeHerrera seconds, resolved by all in favor.

2.9.24
Date Approved

President

Emma S. McWhorter
Secretary