

**December 11, 2025**

The Clark-Shawnee Local Board of Education met in a regular session on December 11, 2025, at Clark-Shawnee Local Administrative Offices located at 3680 Selma Road, Springfield, Ohio, 45502. The meeting was called to order at 6:30 p.m. by President Galbreath.

Those answering the roll by Mr. Faulkner:

Mr. DeHart  
Mr. Galbreath  
Ms. Garrett  
Dr. Page  
Ms. Pierce

Also present: Mr. Brian Kuhn, Superintendent  
Mr. Adam Billet, Assistant Superintendent

All stood and recited the Pledge of Allegiance.

**ACCEPTANCE OF THE AGENDA (2025-1538)**

Mr. DeHart moved to accept the agenda and addendum with corrections.  
Ms. Garrett seconded the motion.

Ayes: Galbreath, Garrett, Page, Pierce, DeHart.  
The President declared the motion carried.

**REQUESTS AND CONCERNS OF THE GENERAL PUBLIC**

None

**ROUND TABLE**

**C.T.C. Update**

Mr. David DeHart provided an update to the Board of Education on the general operations of the Springfield-Clark Career Technology Center.

### **Assistant Superintendent Update**

Mr. Adam Billet, Assistant Superintendent, provided an update to the Board of Education regarding the following topics:

- Update on the Shawnee HS/MS Boiler repair and coordination with OFCC.

### **Superintendent Update**

Mr. Brian Kuhn, Superintendent, provided an update to the Board of Education on the following topics:

- Update CEDA matters before the court
- Update on Ohio Attorney General Safety Grant Applications
- Update on the end of the year calendar
- Update on the timelines with retire rehire employees
- Update on the time to appoint the vacant board seat.

### **ACCEPTANCE OF CONSENT CALENDAR – FINANCIAL (2025-1539)**

Mrs. Pierce moved to approve the following:

1. **Signing of the Minutes of the Previous Meeting**
2. **Permission to transfer from the 003-0000 PI Fund to the 034-9018 Maintenance Fund in the amount of \$171,908.**
3. **Fund to Fund Transfer**

Mr. Tom Faulkner, Treasurer, is requesting permission to transfer \$4745.41 from 584-9025 (Title IV) to 572-9025 (Title I).

4. **Acceptance of Donations**

True North Giving Pump Program in the amount of \$851.29.

Dr. Page Seconded the motion.

Ayes: Garrett, Page, Pierce, DeHart, Galbreath.

### **ACCEPTANCE OF CONSENT CALENDAR – PERSONNEL (2025-1540)**

Dr. Page moved to approve the following:

## **Employment**

### Support Staff

To employ Ms Gina Beckel as Preschool Route Bus Driver for the 2025-2026 school year, effective August 26, 2025.

To employ Ms Peggy Bowers as Preschool Route Bus Driver for the 2025-2026 school year, effective August 26, 2025.

To employ Ms Lindsey Estridge as Preschool Route Bus Driver for the 2025-2026 school year, effective August 26, 2025.

To employ Mrs. Jamie Jackson as Enon Preschool Route Bus Driver for the 2025-2026 school year, effective September 2, 2025.

To employ Mrs. Jan Lyons as Preschool Route Bus Driver for the 2025-2026 school year, effective August 26, 2025.

To employ Mrs. Jodie Noffke as Preschool Route Bus Aide for the 2025-2026 school year, effective September 21, 2025.

To employ Mr. Steven Williams as Mid-Day Route Bus Driver for the 2025-2026 school year, effective September 21, 2025.

### Certified Additional Duty

To employ Mr. Blake Garberich as Site Manager Winter for the 2025-2026 school year.

To employ Mr. Rex Plymale as Weightroom Monitor [Winter] for the 2025-2026 school year.

### Support Staff Additional Duty

To employ Mr. Luke Matthews as Wrestling, HS Assistant Coach for the 2025-2026 school year.

### Certified Substitute

To employ Ms Amanda Thurman as Long Term Substitute Teacher for the 2025-2026 school year.

## **Non-Paid Leave**

To approve Mrs. Alycia Stein, Teacher, request for non-paid leave on December 17-19, 2025.

## **Reduction In Force—Classified (Preschool Route Bus Driver)**

WHEREAS, Ohio Revised Code Section 3319.172 and Clark-Shawnee Local School District Board of Education Policy 413 ("Policy 4131") provide for the Clark-Shawnee Local School District Board of Education's ("Board") ability to layoff, abolish and/or reduce in force nonteaching employees for any reason set forth in Ohio Revised Code Section 3319.17 (B) (1); and

WHEREAS, Ohio Revised Code Sections 3319.17 (B) (1), 3319.172 and Policy 4131 authorize the Board to make reductions in force in nonteaching employees for financial reasons; and

WHEREAS, Ohio Revised Code Sections 3319.17 (B) (1), 3319.172 and Policy 4131 authorize the Board to make reductions in force in nonteaching employees due to a decrease in pupil enrollment; and

WHEREAS, Ohio Revised Code Section 3319.17.2 and Policy 4131 provide that the Board shall order such reductions in force based upon recommendation of the Superintendent, who, within each pay classification affected, shall give preference to nonteaching employees under continuing contracts, then on the basis of seniority; and

WHEREAS, pursuant to Ohio Revised Code Sections 3319.17.2 and 3319.17, as well as Policy 4131, the Board has determined that it is necessary to reduce in force a nonteaching position in the District due to a decrease in pupil enrollment and financial reasons, with such reduction in force to be effective at the end of the contract day on December 18, 2025 pursuant to spread pay for the 2025-2026 contract year; and

WHEREAS, the Superintendent has determined that the pay classification affected by the reduction in force is Preschool Route Bus Driver;

NOW, THEREFORE BE IT RESOLVED, that pursuant to Ohio Revised Code Sections 3319.172 and 3319.17, and Policy 4131, the Clark-Shawnee Local School District Board of Education hereby orders the reduction in force of nonteaching employee Bus Driver, Mrs. Jamie Jacson with such action to be effective at the end of the contract day on December 18, 2025 pursuant to spread pay for the 2025-2026 contract year; and

BE IT FURTHER RESOLVED that the Clark-Shawnee Local School District Board of Education hereby directs the District Treasurer to issue written notice of same to the

affected nonteaching employee forthwith with accompanying explanation of any rights and/or reconciliations required.

Mr. DeHart seconded the motion.

Ayes: Page, Pierce, DeHart, Galbreath, Garrett..

**ACCEPTANCE OF CONSENT CALENDAR – MISCELLANEOUS (2025-1541)**

Ms Garrett moved to approve the following:

**Business Advisory Council with Clark County ESC**

WHEREAS, Ohio Revised Code Section 3313.82 requires the board of education of each school district to appoint a business advisory council, except that a school district that has entered into an agreement under section 3313.843 of the Revised Code to receive any services from an educational service center is not required to appoint a council if the school district and educational service center agree that the educational service center's council will represent the business of the district; and

WHEREAS, the Clark-Shawnee Local School District Board of Education ("Board") is in an agreement under Ohio Revised Code Section 3313.843 to receive services from the Clark County Educational Service Center for the 2025-2026 school year; and

WHEREAS, the Clark County Educational Service Center ("Center") has appointed a business advisory council for Clark County school districts for the 2025-2026 school year;

NOW, THEREFORE BE IT RESOLVED, that the Clark-Shawnee Local School District Board of Education ("Board") hereby authorizes and agrees that the business advisory council for the Clark County Educational Service Center ("ESC") will represent the business of the Clark-Shawnee Local School District for the 2025-2026 school year;

BE IT FURTHER RESOLVED that through this authorization and agreement, the Board expects that the business advisory council for the ESC will advise and provide recommendations to the Board on matters specified by the Board including, but not necessarily limited to, the delineation of employment skills and the development of curriculum to instill these skills, changes in the economy and in the job market, and the types of employment in which future jobs are most likely to be available, and suggestions for developing a working relationship among businesses, labor organizations, and educational personnel.

## **Board Policies**

Mr. Brian Kuhn, Superintendent, is recommending approval of policies 1422, 1422.02(RESCIND), 1623, 1662 (RESCIND), 2260, 2260.01, 2266, 2430.02, 2431, 3122, 3122.02 (RESCIND), 3123, 3130, 3362 (RESCIND), 4122, 4122.02 (RESCIND), 4123, 4162, 4162.01, 4362 (RESCIND), 5130, 5136, 5200, 5223, 5410, 5517, 6109, 6152, 6830, 7540.02, 7541 (RESCIND), 8300, 8305, 8400, 8462, 8600, 8600.04, 8640, 8650, & 9270.

## **OSBA Membership Renewal**

Mr. Brian Kuhn, Superintendent, is recommending renewal of the board's OSBA membership.

## **Resolution to Participate in the OSBA Legal Assistance Fund**

WHEREAS, the Clark-Shawnee Local Board of Education ("Board") wishes to support the efforts of other boards of education to obtain favorable judicial decisions: and

WHEREAS, the Ohio School Boards Association ("OSBA") Legal Assistance Fund ("LAF") has been established for this purpose;

NOW, THEREFORE BE IT RESOLVED, the Board hereby resolves to participate in the OSBA LAF for calendar year 2026 and authorizes the Treasurer to pay the LAF \$250.00.

## **Resolution to Proceed with the Proposition of an Income Tax Levy**

WHEREAS, the Board at its meeting on November 20, 2025 determined that it is necessary to raise annually additional revenues of \$2,944,796 for the purpose of current expenses; and

WHEREAS, the Tax Commissioner of the State of Ohio has estimated and certified the property tax rate and the income tax rate required in order to produce such additional revenues; and

WHEREAS, the income tax rate, rounded to the nearest one-fourth of one percent as required by law, is 1.00% per annum;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Clark-Shawnee Local School District, Clark County, Ohio, a majority of all of the members thereof concurring, that:

Section 1. Pursuant to Ohio Revised Code Sections 5748.02 and 5748.03, it is hereby determined to be necessary to proceed with the proposition of levying an income tax on the school district income of individuals residing in the School District (the "Income Tax"). The Income Tax shall be at the rate of 1.00% per annum, shall be for the

purpose of current expenses, shall take effect and begin to be levied on January 1, 2027, and shall be levied for 5 years.

Section 2. The income that shall be subject to the Income Tax is the taxable income of individuals as defined in Ohio Revised Code Section 5748.01(E)(2).

Section 3. The question of levying the Income Tax shall be submitted to all of the electors of the entire School District at the election to be held on May 5, 2026. All of the territory of the School District is located in Clark County, Ohio.

Section 4. The form of the ballot to be used at said election shall be substantially as follows:

Shall an annual income tax of 1.00% on the earned income of individuals residing in the school district be imposed by the Clark-Shawnee Local School District, for 5 years, beginning January 1, 2027, for the purpose of current expenses?

	FOR THE TAX
	AGAINST THE TAX

Section 5. The Treasurer of the School District is hereby directed to certify a copy of this Resolution to the Board of Elections of Clark County, Ohio, not later than February 4, 2026.

Section 6. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Ohio Revised Code Section 121.22.

Mrs. Pierce Seconded the motion.

Ayes: Pierce, DeHart, Galbreath, Garret, Page.

**EXECUTIVE SESSION - (2025-1542)**

Mr. DeHart moved to go into Executive Session for the purpose of considering the employment of personnel of the school district and the appointment of a public official of the school district pursuant to ORC 121.22(G)(1) at 7:08 pm.

Mrs. Pierce Seconded the motion.

Ayes: DeHart, Galbreath, Garrett, Page, Pierce.

Mr. Galbreath declared the board out of Executive Session at 7:39 pm.

**UPCOMING REGULAR BOARD MEETING SCHEDULE**

January 8, 2026, at 6:30 PM—Clark-Shawnee Administrative Offices

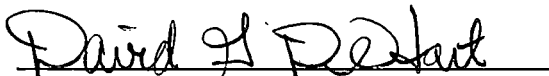
- The Annual Tax Budget Hearing will take place during this meeting.

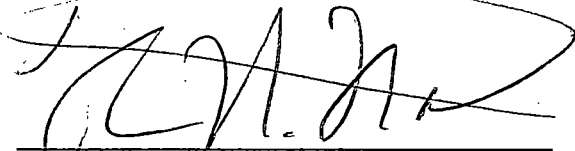
**ADJOURNMENT**

Mr. DeHart moved to adjourn the meeting at 8:04 pm.

Mrs. Pierce Seconded the motion.

Ayes: Galbreath, Garrett, Page, Pierce, DeHart.

  
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President

  
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Treasurer