



**Minutes for Regularly Scheduled Board Meeting**  
**To Be Held in the District Board Room**  
**1055 Griffiths Lane**  
**Ashwaubenon WI 54304**  
**(Phone: 920.492.2900)**

**Wednesday, January 14, 2026**

**6:30 pm**

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**A. Call to order:** Board President Vyskocil called the meeting to order at 6:30 pm

**B. Roll call:**

Board Members Present: Vyskocil, Garrigan, VandeWalle, Anderson, VanDeKreeke (virtual)

Board Members Excused: All present

School Choice Advisory Representative: Matthew Rotter

Other Present: Andy Bake, Keith Lucius, Tammy Nicholson, Michael Heim, Brian Carter, Dirk Ribbens, Pete Marto, Tom Schmitt, Jake Hintz, Scott Truskowski, Missy Kirst, Amy Kupsh, Kirsten Marto, Michelle Yurek, Megan Huber, Scott Kirst, Sean Kelly

**C. Declaration of quorum:** Quorum present

**D. Pledge of allegiance:** The pledge was recited

**E. Adoption of Agenda:** Moved by Anderson, seconded by VandeWalle to adopt the agenda as presented. Aye 5 (Vyskocil, Garrigan, VandeWalle, Anderson, VanDeKreeke), Nay 0. Motion carried 5:0

**F. Announcement of Executive Session:** In accordance with W.S. 19.85(1) (c) an executive session is being held for the consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the body has jurisdiction or exercises responsibility. *(Compensation)*

**G. Citizens and/or delegations:** No topics presented

**H. Consent Agenda:** Moved by Anderson, seconded by VandeWalle to approve Consent Agenda items 1-4 as presented. Aye 5 (Vyskocil, Garrigan, VandeWalle, Anderson, VanDeKreeke), Nay 0. Motion Carried 5:0

1. Minutes of the regular meeting held on Wednesday, December 10, 2025
2. The schedule of checks written 12/04/25 to 01/05/26
3. Staffing: hirings, resignations, retirements, leave of absences
4. Board Financials

**I. Superintendent's Report:**

- **School Board Candidates:**
  - School Board Member Brian VanDeKreeke has decided not to run for reelection this spring. Brian has serviced for 15 years on the school board. Andy thanks Brian for his dedicated service to the district.
  - Andy stated that Jennie Vyskocil and Scott Kirst have agreed to run for the two open school board seats in April. The decision to run for a public office or participate on a board requires a significant commitment of time and energy. He wished them the best of luck as they prepare for the April 7<sup>th</sup> election.
- **January is National School Board Appreciation Month:** Andy thanked the board members for all they work they do on behalf our students. Our community, our students, and our school staff are incredibly lucky to have each of you on this board. You are all appreciated for all you do
- **Retirement of Officer Dunlap:** Andy recognized Office Dunlap on her retirement. She has served as one of our district School Resource Officers for 10 years. Officer Dunlap has done an outstanding job of leading DARE for our fifth graders, the bike rodeo each summer, and building strong relationships with students,

families, and our school community through high quality school resource officer work. Her calm, approachable way of engaging with others has served our district incredibly well and she will be missed.

- Mid-year Meet the Moment Update:
  - Increasing Staff Engagement: This fall, all district staff took a staff engagement survey and two areas were identified as areas of focus: regular feedback and meaningful, personalized professional development. District leaders have been mindful of a districtwide approach to these areas with focus on increased feedback to staff through Jaguar Roars and notes following classroom visits. We have also been mindful about personalized and meaningful professional development opportunities. Our StrongerTogether mini-conference will return in February with staff selected breakout sessions that interest them and best align to their specific work. As a district, we are exploring additional ways to balance providing PD that we know our staff need with providing some autonomy in the PD our staff is receiving.
  - Academic Achievement: As we focus on increased academic achievement, much of our work has been centered on standards-based instructional and grading practices and strengthening our PLC systems. Over the past three years, we have shared work around the identification of guaranteed standards, learning targets, and the development of lessons and grading rubrics to assist students in understanding where they are on the path to proficiency for each standard.
    - Parkview: After nearly three years of outstanding work, our middle school will transition to fully standards-based grading in the fall of 2026. The team at Parkview has worked tirelessly to do this work well and they are energized to put the final touches on these grading changes through the remainder of this year. This transition will align the Parkview grading scale to the 1-4 grading scale used by our elementary schools.
    - High School: AHS has also been doing this work over the past three years, but grading reform at the high school level will look different than grades 4K-8. Because high school grades carry meaning beyond communicating progress to families, we have been more measured in our approach to change. High school staff has identified shared guaranteed standards and learning targets for each course. They are also creating rubrics to provide feedback to students and to help students and parents understand their progress. The high school will not transition to a 1-4 scale. After surveying staff last spring, we intend to use the standards-based instructional strategies we have developed over the past few years to transition to a new grading scale next fall. This scale will be aligned to the 90, 80, 70, 60 grading scale used in other districts. Ongoing work will be done to explore the use of weighted grades, and over time, we will explore our use of GPA, class rank, and other grading practices often used at the high school level, providing a comprehensive look at grading practices at AHS.

**J. Discussion Items:** No Discussion Items

**K. Action Items:**

1. Synthetic Turf Replacement Bids: Tom Schmitt presented the bids for the Goelz Field turf replacement. He began by recognizing Nick for his amazing work of fundraising \$630,000 for this project.
  - The current field has been in place for 13 years (life span of a field is 12-15 years).
  - Tom shared the turf and shock pad samples of the new turf.
  - The project will be start June 1<sup>st</sup> and will completed by the end of July. Summer School programs will not be able to use the field.
  - \$116,727 out of Fund 46 will be used along with the money fundraised. Together this will fully fund the project. Keith Lucius was thanked for his foresight to place turf replacement money aside in Fund 46.
  - Any additional money fundraised will be placed in a sinking fund.

Tom recommended the board approved the low base bid (including categories A, B and C) from Astro Turf Great Lakes for a total of \$668,425. The board asked if the district was comfortable with this company. Tom stated he was.

Moved by VanDeKreeke, seconded by Anderson to accept the Goelz Field turf replacement low base bid of \$668,425 from Astro Turf Great Lakes as presented. Aye 5 (Vyskocil, Garrigan, VandeWalle, Anderson, VanDeKreeke), Nay 0. Motion carried 5:0

2. **Policies involving Open Enrollment -second read:** Andy presented the open enrollment policies 2370, 5111, 5112, 5113, 5113.01, and 5200 for a second read and approval. No additional changes were recommended. Moved by Anderson, seconded by Garrigan to approve the second read and approval of the open enrollment policies as presented. Aye 5 (Vyskocil, Garrigan, VandeWalle, Anderson, VanDeKreeke), Nay 0. Motion carried 5:0
  
3. **Open Enrollment Guarantee:** Keith Lucius presented the 2026-27 Open Enrollment Guarantees for board review and approval. The following guarantees were presented:
  - The board guarantees the approval of currently attending open enrollment applicants if they are not habitually truant as defined by Wis. State Statute 118.51(11) and board policy 5113.
  - The board does not guarantee approval of incoming siblings of currently attending open enrollment applicants/pupils. These students will be given first priority (preference) to new open seats but a seat will not be guaranteed.
 Moved by VandeWalle, seconded by Garrigan to approve the 2026-27 Open Enrollment Guarantees as presented. Aye 5 (Vyskocil, Garrigan, VandeWalle, Anderson, VanDeKreeke), Nay 0. Motion carried 5:0
  
4. **Open Enrollment Open Seats:** Keith Lucius presented the recommendations for open seats for new open enrollment applicants in regular education for the 2026-27 school year.
  - Open enrollment is used to fill open seats in grades 1-8.
  - When determining open seats, the district looks at current enrollment numbers as students move into the next grade and class capacity.
  - Keith reviewed the trend in overall enrollment over the next 5-10 years. This is a result of lower resident enrollment, fewer 4K and 5K open enrollment applications, larger graduating classes with a lower number of residents in early grades. This could result in a reduction of staffing that could be offset by staff retirements.
  - The board inquired about the availability of open seats at Parkview and the High School. Keith explained that staffing at the middle and high school is much more difficult than the lower grades.

Keith recommended the following new open seats in regular education for the 2026-27 school year.

<u>Building</u>	<u>Grade</u>	<u>Max. Enroll</u>	<u>Projected Enroll</u>	<u>Open Seats</u>
Cormier	4k	240	80	160
Cormier	kdg	200	57	143
Pioneer	kdg	40	40	0
Pioneer	1	84	72	12
Pioneer	2	84	70	14
Pioneer	3	96	80	16
Pioneer	4	78	73	5
Pioneer	5	104	103	1
Valley View	kdg	40	40	0
Valley View	1	147	128	19
Valley View	2	147	129	18
Valley View	3	120	120	0

Valley View	4	130	123	7
Valley View	5	156	149	7
Valley View	2	147	129	18
Parkview	6-8	720	682	38
High School	9	270	236	34
High School	10	270	264	6
High School	11-12	491	491	0
Total		3,417	2,937	480

Moved by Anderson, seconded by VandeWalle to approve the 2026-27 open seats for open enrollment in each grade/school as presented. Aye 5 (Vyskocil, Garrigan, VandeWalle, Anderson, VanDeKreeke), Nay 0. Motion carried 5:0

5. **Open Enrollment Open Seats - Special Education:** Tammy Nicholson presented the recommendations for open seats for new open enrollment applicants with special education services for the 2026-27 school year.

The recommended open seats for new special education open enrollment students for 2026-2027:

- Cormier: no open seats
- Pioneer: no open seats
- Valley View: no open seats
- Parkview: no open seats
- AHS: no open seats
- This includes: Syble Hopp, Macht Village, Better Days Mentoring, Acceptional Minds, residential treatment programs and other off-site placement options.
- CESA services for occupational therapy, physical therapy, Deaf and Hard of Hearing, Audiology or any other CESA contracted service.
- Currently attending open enrollment students who hold a general education seat only: If the student is found to meet special education eligibility and has a need for special education services, the district will revoke a student's open enrollment status and the student will need to enroll in the home district to receive the special education services.

Moved by Garrigan, seconded by Anderson to approve the 2026-27 open seats for open enrollment applicants needing special education services as presented. Aye 5 (Vyskocil, Garrigan, VandeWalle, Anderson, VanDeKreeke), Nay 0. Motion carried 5:0

**L. Board & Superintendent Communications:**

- Michelle Garrigan reviewed the 12 resolutions being presented during the Delegate Assembly at the 2026 State Education Convention. She sought board input on the resolutions.

**M. Future Board Meetings & Topics:** The next board meeting is scheduled for Wednesday, February 11, 2026, at 6:30 pm in the District Office; 1055 Griffiths Lane; Ashwaubenon, WI.

**N. Adjournment to executive session:** Moved by Anderson, seconded by VanDeKreeke to adjourn to executive session at 7:42 pm. Aye 5 (Vyskocil, Garrigan, VandeWalle, Anderson, VanDeKreeke), Nay 0. Motion carried 5:0

**O. Adjournment to open session:** Moved by Anderson, seconded by Garrigan to adjourn to executive session at 8:05 pm. Aye 5 (Vyskocil, Garrigan, VandeWalle, Anderson, VanDeKreeke), Nay 0. Motion carried 5:0

**P. Adjournment:** Moved by Anderson, seconded by VandeWalle to adjourn the meeting at 8:05 pm. Aye 5 (Vyskocil, Garrigan, VandeWalle, Anderson, VanDeKreeke), Nay 0. Motion carried 5:0.

Respectfully submitted,



Brett VandeWalle

CHECK NUMBER	COMMENT	CHECK DATE	COMMENT	VENDOR	AMOUNT
2026		01/20/2026		WI DEPT OF REVENUE	10.00
2584		01/20/2026		NICOLET BANK	229,868.09
2585		01/20/2026		WI DEPT OF REVENUE	40,646.92
2586		01/20/2026		WI DEPT OF REVENUE	865.98
2588		01/20/2026		WI RETIREMENT SYSTEM	294,758.25
2589		01/27/2026		VISION SERVICE PLAN	3,554.07
19675		01/07/2026		WILLIAMS, TOMMIE	-85.00
19681		01/06/2026		BAUS, PATRICIA	80.00
19682		01/06/2026		BLACKFORD, MITCHELL	60.00
19683		01/06/2026		BRZANA JOHN	60.00
19684		01/06/2026		CLARK, MICHAEL	85.00
19685		01/06/2026		HEIDNER, CHARLES	80.00
19686		01/06/2026		HORNACEK BOB	60.00
19687		01/06/2026		OLSEN TOBY	85.00
19688		01/06/2026		PETERSON, MATTHEW	85.00
19689		01/06/2026		SCHOENHERR, MARK	60.00
19690		01/08/2026		ALTMANN, JASON	60.00
19691		01/08/2026		HORST, ROBERT	85.00
19692		01/08/2026		KIMBERLY HIGH SCHOOL	650.00
19693		01/08/2026		LAONA-WABENO	400.00
19694		01/08/2026		LOURDES ACADEMY	430.00
19695		01/08/2026		NEW LONDON HIGH SCHOOL	300.00
19696		01/08/2026		PLYMOUTH HIGH SCHOOL	150.00
19697		01/08/2026		WILLIAMS, TOMMIE	85.00
19698		01/09/2026		CALO, ANTHONY	60.00
19699		01/09/2026		CASPER KYLE	60.00
19700		01/09/2026		DEMERATH BRIAN	60.00
19701		01/09/2026		GLEFFE, MURRAY	60.00
19702		01/09/2026		LEE JEE	85.00
19703		01/09/2026		SCHULTZ RORY	85.00
19704		01/09/2026		SEARER, FRANKLIN	85.00
19705		01/13/2026		BLACKFORD, MITCHELL	60.00
19706		01/13/2026		BROWN, FARAH	60.00
19707		01/13/2026		DAVIS, BENJAMIN	80.00
19708		01/13/2026		HAHN, CHAD	85.00
19709		01/13/2026		PHEIL, MAURICE	80.00
19710		01/13/2026		TSCHIMPERLE, PAT	85.00
19710		01/16/2026		TSCHIMPERLE, PAT	-85.00
19711		01/13/2026		VAN DEURZEN, DON	85.00
19712		01/16/2026		BOIVIN, TODD	85.00
19713		01/16/2026		HEGLUND, TROY	60.00
19714		01/16/2026		MAGNO, DANNY	85.00
19715		01/16/2026		SCHOENHERR, MARK	60.00
19716		01/16/2026		VERBETEN, PAUL	85.00
19717		01/16/2026		TSCHIMPERLE, PAT	85.00
19718		01/20/2026		APPLETON NORTH HIGH SCHOOL	150.00
19719		01/20/2026		BLACKFORD, MITCHELL	60.00
19720		01/20/2026		BOEDER, MATTHEW	85.00
19721		01/20/2026		BRZANA JOHN	60.00
19722		01/20/2026		KOSLOWSKI, SAMUEL	85.00
19723		01/20/2026		LEWAREN, TIM	60.00
19724		01/20/2026		MUELLER, JORDAN	85.00
19725		01/20/2026		PAULOWSKI, ERIC	60.00
19726		01/20/2026		SHEBOYGAN SOUTH HIGH SCHOOL	150.00
19727		01/22/2026		SHEFCHIK, JOHN	145.00
19728		01/27/2026		BAY PORT HIGH SCHOOL	385.00

CHECK NUMBER	CHECK COMMENT	CHECK DATE	COMMENT	VENDOR	AMOUNT
19729		01/27/2026		BROWN, FARAH	60.00
19730		01/27/2026		BURRY, MATT	85.00
19731		01/27/2026		FREWED JOSH	85.00
19732		01/27/2026		GAJEWSKI LUKE	85.00
19733		01/27/2026		HITTMAN, JOSHUA	80.00
19734		01/27/2026		HORNACEK BOB	60.00
19735		01/27/2026		WONG MARK	80.00
19736		01/29/2026		KRAUSE, ZAC	85.00
19737		01/29/2026		THOMSON, RICHARD	60.00
19738		01/30/2026		CALO, ANTHONY	60.00
19739		01/30/2026		ELSNER, ROBIN	85.00
19740		01/30/2026		GAUTHIER, BRANDON	85.00
19741		01/30/2026		GLEFFE, MURRAY	60.00
19742		01/30/2026		MAILAND, THOMAS	85.00
19743		01/30/2026		PEWAUKEE HIGH SCHOOL	275.00
19744		02/03/2026		BECK, DAN	85.00
19745		02/03/2026		BROWN, FARAH	60.00
19746		02/03/2026		JONES, JAMES	85.00
19747		02/03/2026		LATOUR, PATRICK	85.00
19748		02/03/2026		PREBLE HIGH SCHOOL	240.00
19749		02/03/2026		WORKENTINE, BENJAMIN	60.00
33410		01/16/2026		CUSTOMINK.COM	-1,112.50
33517		01/16/2026		NATIONAL DANCE ALLIANCE	-33,623.00
33756		01/07/2026		FIRE & FIR EVENT HALL	500.00
33757		01/07/2026		FITE, JOSH	161.63
33758		01/07/2026		FOX CITIES EMBROIDERY INC	1,960.00
33759		01/07/2026		GARRIGAN, JOHANNA	53.98
33760		01/07/2026		GREEN BAY EAST HIGH SCHOOL	255.00
33761		01/07/2026		KAUKAUNA DANCE CLASSIC	25.00
33762		01/07/2026		KIWANIS YOUTH PROGRAMS	561.00
33762		01/14/2026		KIWANIS YOUTH PROGRAMS	-561.00
33763		01/07/2026		KRAHENBUHL, EMILY	73.54
33764		01/07/2026		LANCELLE, KATRINA	175.96
33765		01/07/2026		MELOTTE DISTRIBUTING INC	351.45
33766		01/07/2026		MIDWEST VALLEY POPCORN	966.05
33767		01/07/2026		PRINTABLES INK LLC	131.40
33768		01/07/2026		REBEL ATHLETIC INC	276.64
33769		01/07/2026		RIPKEN EXPERIENCE MYRTLE BEACH	1,000.00
33770		01/07/2026		ROCHELEAU, BERNARD	66.84
33771		01/07/2026		SEROOGYS CHOCOLATES	1,248.00
33772		01/07/2026		ST JOHN LUTHERAN CHURCH	108.50
33773		01/09/2026		BAUS, PATRICIA	180.00
33774		01/09/2026		HERTTING, SCOTT	180.00
33775		01/09/2026		WONG MARK	160.00
33775		01/21/2026		WONG MARK	-160.00
33776		01/14/2026		BAY PORT HIGH SCHOOL	2,600.00
33777		01/14/2026		ESCOTO, MELODY	81.22
33778		01/14/2026		FOX CITIES EMBROIDERY INC	314.00
33779		01/14/2026		HEATON, AMBER	200.50
33780		01/14/2026		HILLY HAVEN GOLF COURSE	3,762.50
33781		01/14/2026		MCNICOLL, TAMMY	263.75
33782		01/14/2026		MELOTTE DISTRIBUTING INC	2,274.94
33783		01/14/2026		REBEL ATHLETIC INC	1,292.76
33784		01/14/2026		RUSS DAVIS WHOLESALE INC	12,400.00
33785		01/14/2026		SAM'S CLUB/SYCHRONY BANK	2,570.94
33786		01/14/2026		SPIELBAUER FIREWORKS	1,050.00

CHECK NUMBER	CHECK COMMENT	CHECK DATE	COMMENT	VENDOR	AMOUNT
33787		01/14/2026		STONEY CREEK INN	3,915.00
33788		01/14/2026		TEAM APPAREL & SPECIALTIES INC	626.00
33789		01/14/2026		THEDE, HOLLY	281.70
33790		01/14/2026		VELICER SHANNON	84.31
33791		01/21/2026		ASHWAUBENON BASKETBALL ASSOCIATION	430.36
33792		01/21/2026		ASHWAUBENON LIONS FOOTBALL CLUB	1,596.96
33793		01/21/2026		CASPER, MINDY	101.88
33794		01/21/2026		ELSMORE SWIM SHOP	171.50
33795		01/21/2026		LEMENS, JASON	70.76
33796		01/21/2026		MELOTTE DISTRIBUTING INC	1,565.21
33797		01/21/2026		MIDWEST VALLEY POPCORN	322.60
33798		01/21/2026		NATIONAL DANCE ALLIANCE	33,623.00
33799		01/21/2026		ROSIK, TORI	280.00
33800		01/21/2026		SEROOGYS CHOCOLATES	3,264.00
33801		01/21/2026		SKILLS USA	163.00
33802		01/21/2026		WI DECA/SCDC 2025	4,050.00
33803		01/22/2026		PRATHIGUDUPU, AMRUSHA	1,000.00
33804		01/28/2026		ANDERSON, RODNEY	398.00
33805		01/28/2026		BAUS, PATRICIA	25.00
33806		01/28/2026		BUCHHOLZ, RENEE	278.80
33807		01/28/2026		CALMES, DENISE	26.99
33808		01/28/2026		EAGLE GRAPHICS LLC	225.00
33809		01/28/2026		HEATON, AMBER	57.75
33810		01/28/2026		HERTTING, SCOTT	25.00
33811		01/28/2026		HUNDSRUCKER, SANDY	105.00
33812		01/28/2026		MADER, BETH	93.56
33813		01/28/2026		MELOTTE DISTRIBUTING INC	2,873.30
33814		01/28/2026		NOT BY BREAD ALONE	1,610.00
33815		01/28/2026		OWEN-HILL, ASHLEY	215.88
33816		01/28/2026		REBEL ATHLETIC INC	939.75
33817		01/28/2026		SMITH, HOLLY	203.11
33818		01/28/2026		SMITH, ANDREW	110.98
33819		01/28/2026		TEAM APPAREL & SPECIALTIES INC	176.00
33820		01/28/2026		TOTAL TRANSPORTATION SOLUTIONS, INC	475.00
113700		01/07/2026		CLIFTON LARSON ALLEN LLP	6,219.68
113701		01/07/2026		DEMERATH, AIMEE	20.00
113702		01/07/2026		FLOOR COVERINGS ETC	6,291.00
113703		01/07/2026		UW MADISON	3,000.00
113704		01/12/2026		ACCEPTIONAL MINDS LLC	20,837.50
113705		01/12/2026		ALBERS, MELISSA	9.99
113706		01/12/2026		ANDERSON, DUSTIN	80.00
113707		01/12/2026		COMPLETE OFFICE OF WISCONSIN	10.00
113708		01/12/2026		COWLES, EMILY	28.14
113709		01/12/2026		GREEN BAY CITY TREASURER	417.00
113710		01/12/2026		KAMKAR, DESTINY	26.00
113711		01/12/2026		LEE, CHIALIN	110.00
113712		01/12/2026		METRO SALES INC 130415	1,227.92
113713		01/12/2026		MWSCO	486.48
113714		01/12/2026		NORTHERN SOUND & VIDEO LLC	264.33
113715		01/12/2026		PULASKI COMMUNITY SCHOOL DISTRICT	75.00
113716		01/12/2026		QUADIENT FINANCE USA INC	4,000.00
113717		01/12/2026		RIDDELL ALL AMERICAN SPORTS	5,912.85
113718		01/12/2026		ROUTE 41 PIZZA LLC - DOMINO'S	2,550.75
113719		01/12/2026		SAM'S CLUB/SYCHRONY BANK	86.30
113720		01/12/2026		SCHOLASTIC FACE	2,975.84
113721		01/12/2026		SEASONAL HARVEST LLC	3,850.00

CHECK NUMBER	CHECK COMMENT	CHECK DATE	COMMENT	VENDOR	AMOUNT
113722		01/12/2026		ST NORBERT COLLEGE	1,000.00
113723		01/12/2026		STEEN MACEK PAPER COMPANY	9,400.58
113724		01/12/2026		SUPREME SCHOOL SUPPLY	268.53
113725		01/12/2026		TDS	908.82
113726		01/12/2026		TRAVELIN' TOM'S COFFEE	431.50
113727		01/12/2026		UI SERVICE CENTER	1,000.00
113728		01/12/2026		UNITY LIMITED PARTNERSHIP	1,500.00
113729		01/12/2026		UW STOUT	500.00
113730		01/12/2026		VANDEN HOOGEN, AARON	140.00
113731		01/12/2026		VESTIS	200.68
113732		01/12/2026		YELLS, JANE	72.03
113733		01/13/2026		CARROLL UNIVERSITY	1,000.00
113734		01/13/2026		IHDE JOHN	90.00
113735		01/13/2026		NORTHEAST WI TECHNICAL COLLEGE	3,000.00
113736		01/13/2026		NORTHERN MICHIGAN UNIVERSITY	1,000.00
113737		01/13/2026		UW GREEN BAY	1,000.00
113738		01/13/2026		WARD, RYAN	90.00
113739		01/19/2026		ARCAND, MARISSA	147.50
113740		01/19/2026		ASHWAUBENON WATER & SEWER UTILITY	1,083.89
113741		01/19/2026		BAENEN, BROOKE	12.80
113742		01/19/2026		BOELTER COMPANIES, INC	45,455.18
113743		01/19/2026		BYRDSEED, LLC	318.00
113744		01/19/2026		CELLCOM GREEN BAY MSA	968.62
113745		01/19/2026		CEMAN MICHAEL	110.66
113746		01/19/2026		CRISIS PREVENTION INSTITUTE INC	604.75
113747		01/19/2026		FISCH, JASON	72.92
113748		01/19/2026		GINNOW DIANE	248.48
113749		01/19/2026		L.P. MOORADIAN COMPANY	1,903.02
113750		01/19/2026		LAMAR COMPANIES	1,209.50
113751		01/19/2026		LEURQUIN, TAMMY	20.00
113752		01/19/2026		MAGIC SCHOOL INC.	8,499.15
113753		01/19/2026		OVERDRIVE INC	3,000.00
113754		01/19/2026		PAUL H. BROOKES PUBLISHING CO., INC	197.00
113755		01/19/2026		PAVLIK, JANIS	40.00
113756		01/19/2026		PEGUERO ALMONTE, RISSEL	750.00
113757		01/19/2026		PETTY CASH / DISTRICT OFFICE	600.00
113758		01/19/2026		RIVERA, ZULMA	90.00
113759		01/19/2026		ROUTE 41 PIZZA LLC - DOMINO'S	1,536.00
113760		01/19/2026		SAROSIEK, TED	175.00
113761		01/19/2026		SCHINDLER ELEVATOR CORPORATION	2,527.08
113762		01/19/2026		SCHOLASTIC INC	1,149.81
113763		01/19/2026		SEASONAL HARVEST LLC	779.30
113764		01/19/2026		SUPER DUPER SPEECH COMPANY	197.86
113765		01/19/2026		SYBLE HOPP	9,405.10
113766		01/19/2026		TDS	108.84
113767		01/19/2026		UW PLATTEVILLE	500.00
113768		01/19/2026		UW WHITEWATER	6,372.00
113769		01/19/2026		VESTIS	404.80
113770		01/19/2026		WAYNE CONSULTANTS & MFG LLC	133.02
113771		01/19/2026		WI DEPT OF JUSTICE	42.00
113772		01/19/2026		ZIMONICK BROTHERS PRODUCE INC	2,169.60
113773		01/20/2026		ASHWAUBENON EDUCATION FOUNDATION	10.00
113774		01/20/2026		KOHN LAW FIRM SC	393.14
113775		01/26/2026		FISCH, JASON	32.95
113776		01/26/2026		GRAINGER INC	20.53
113777		01/26/2026		PELLA WINDOWS & DOORS OF WI	53,446.14

CHECK NUMBER	COMMENT	CHECK DATE	COMMENT	VENDOR	AMOUNT
113778		01/26/2026		ABEL, KRISTLE	16.75
113779		01/26/2026		ADVANTA PRINT LLC	1,758.47
113780		01/26/2026		APPERSON	112.75
113781		01/26/2026		ASHWAUBENON BOWLING ALLEY	807.00
113782		01/26/2026		ASHWAUBENON WATER & SEWER UTILITY	5,176.32
113783		01/26/2026		BOELTER COMPANIES, INC	9,061.53
113784		01/26/2026		BUILDING FOR KIDS CHILDRENS MUSEUM	968.00
113785		01/26/2026		CENGAGE LEARNING	50.00
113786		01/26/2026		CLIFTON LARSON ALLEN LLP	550.00
113787		01/26/2026		COMPLETE OFFICE OF WISCONSIN	6.25
113788		01/26/2026		DICK BLICK CENTRAL	81.95
113789		01/26/2026		EBNER, JEREMY	12.50
113790		01/26/2026		FOLLETT CONTENT SOLUTIONS LLC	421.81
113791		01/26/2026		HARTMAN, LISA	6.40
113792		01/26/2026		KRUEGER POTTERY	4,090.00
113793		01/26/2026		MWSCO	17,504.00
113794		01/26/2026		NEMCHEK, SARAH	12.40
113795		01/26/2026		ROUTE 41 PIZZA LLC - DOMINO'S	1,536.00
113796		01/26/2026		SCHOLASTIC FACE	499.30
113797		01/26/2026		SEASONAL HARVEST LLC	714.85
113798		01/26/2026		UHLIG, CARRIE	110.00
113799		01/26/2026		VESTIS	205.20
113800		01/26/2026		ZIMONICK BROTHERS PRODUCE INC	1,610.45
113801		01/27/2026		MADISON NATL LIFE INSURANCE CO	2,029.18
113802		01/27/2026		MADISON NATL LIFE INSURANCE CO	9,806.59
113803		01/27/2026		METLIFE	12,922.83
113804		02/02/2026		AAA SANITATION	450.00
113805		02/02/2026		ANDERSON, DUSTIN	120.00
113806		02/02/2026		ANDERSON, DEANNE	10.00
113807		02/02/2026		BELONGIA, TRACI	19.90
113808		02/02/2026		COMPLETE OFFICE OF WISCONSIN	19.10
113809		02/02/2026		GREEN BAY AREA PUBLIC SCHOOLS	615.60
113810		02/02/2026		HEID MUSIC	115.98
113811		02/02/2026		HOPE CLOTHING	150.00
113812		02/02/2026		KHROME AGENCY	2,525.00
113813		02/02/2026		LAMAR COMPANIES	149.00
113814		02/02/2026		LAST, JOSHUA	60.00
113815		02/02/2026		MAGEE, CHAD	10.85
113816		02/02/2026		TDS	511.36
113817		02/02/2026		TDS	60.43
113818		02/02/2026		TDS	239.89
113819		02/02/2026		TDS	283.82
113820		02/02/2026		TEAM APPAREL & SPECIALTIES INC	362.49
113821		02/02/2026		VANDEN HOOGEN, AARON	140.00
113822		02/02/2026		WEST DE PERE SCHOOL DISTRICT	571.50
113823		02/02/2026		XEROX IT SOLUTIONS	100.00
113824		02/02/2026		ZIMONICK BROTHERS PRODUCE INC	831.90
252600920		01/07/2026		BELLIN HEALTH	1,500.00
252600921		01/07/2026		BSN SPORTS LLC	1,010.00
252600922		01/07/2026		GFL ENVIRONMENTAL USA INC	356.64
252600923		01/07/2026		HILL, JASON	52.50
252600924		01/07/2026		LAMERS BUS LINES INC	2,454.41
252600925		01/07/2026		PENZA, KEVIN	100.44
252600926		01/07/2026		PHILLIPS, KEVIN	1,240.53
252600927		01/07/2026		TRUE NORTH ENERGY	9,787.50
252600928		01/07/2026		WP BEVERAGES LLC - PEPSI COLA OF GREEN B	2,497.04

CHECK NUMBER	COMMENT	CHECK DATE	COMMENT	VENDOR	AMOUNT
252600929		01/07/2026		AMAZON CAPITAL SERVICES	258.40
252600930		01/07/2026		BELLIN HEALTH	34,420.60
252600931		01/08/2026		EDGEWOOD COLLEGE	6,552.00
252600932		01/12/2026		ALPHA BAKING COMPANY	45.30
252600933		01/12/2026		AMAZON CAPITAL SERVICES	418.20
252600934		01/12/2026		AMERICAN WELDING & GAS INC	1,377.58
252600935		01/12/2026		BATTERIES PLUS LLC	186.35
252600936		01/12/2026		BIRDSEYE DAIRY INC	136.02
252600937		01/12/2026		BLICK ART MATERIALS	278.03
252600938		01/12/2026		CARRICO AQUATIC RESOURCES INC	3,621.82
252600939		01/12/2026		CESA 7	13,342.77
252600940		01/12/2026		DEMERATH, SARA	39.98
252600941		01/12/2026		DILLENBERG, AMY	141.33
252600942		01/12/2026		FOX SPECIALTY CO LLC	490.32
252600943		01/12/2026		GFL ENVIRONMENTAL USA INC	3,198.11
252600944		01/12/2026		HEIM, MICHAEL	44.87
252600945		01/12/2026		HUCEK, KRISTINE	216.23
252600946		01/12/2026		JOHNSON & JONET MECHANICAL CONTRACTORS I	582.99
252600947		01/12/2026		LAMERS BUS LINES INC	7,740.25
252600948		01/12/2026		MARCO	16.57
252600949		01/12/2026		MENARDS INC - DEPERE	223.51
252600950		01/12/2026		MULTI MEDIA CHANNELS LLC	106.39
252600951		01/12/2026		PEPSI COLA OF GREEN BAY	1,550.11
252600952		01/12/2026		PERFORMANCE FOODSERVICE	2,664.17
252600953		01/12/2026		STAPLES BUSINESS CREDIT	52.27
252600954		01/12/2026		TAURIAINEN, KAITLIN	148.25
252600955		01/12/2026		WEX BANK	641.07
252600956		01/13/2026		ST JOHN THE BAPTIST	2,802.30
252600957		01/14/2026		BSN SPORTS LLC	3,454.00
252600958		01/14/2026		COMPASS GROUP	3,007.60
252600959		01/14/2026		LAMERS BUS LINES INC	670.00
252600960		01/14/2026		MEINEL, ANDREW	58.00
252600961		01/14/2026		TRUE NORTH ENERGY	900.00
252600962		01/14/2026		WILLIAMS, KATHRYN	19.95
252600963		01/14/2026		WI PUBLIC SERVICE CORP	45,586.43
252600964		01/19/2026		A1 ELEVATOR INC	588.50
252600965		01/19/2026		ALPHA BAKING COMPANY	146.64
252600966		01/19/2026		AMERICAN WELDING & GAS INC	1,257.11
252600967		01/19/2026		ASBESTOS REMOVAL INC	633.26
252600968		01/19/2026		BARNHART, THOMAS	207.86
252600969		01/19/2026		BATTERIES PLUS LLC	715.80
252600970		01/19/2026		BELLIN HEALTH	23,993.99
252600971		01/19/2026		CARRICO AQUATIC RESOURCES INC	2,489.60
252600972		01/19/2026		CARTER, BRIAN	5.70
252600973		01/19/2026		CAVIL, LORI	43.54
252600974		01/19/2026		CDW GOVERNMENT	1,130.00
252600975		01/19/2026		CESA 6	9,316.67
252600976		01/19/2026		CHARTER COMMUNICATIONS	238.28
252600977		01/19/2026		COMPASS GROUP	76,746.41
252600978		01/19/2026		FOLLETT CONTENT SOLUTIONS LLC	1,111.26
252600979		01/19/2026		FOX SPECIALTY CO LLC	2,009.74
252600980		01/19/2026		GLANDT, JENNIFER	49.99
252600981		01/19/2026		HANSEN, COLLEEN	30.95
252600982		01/19/2026		HINTZ, JACOB	189.00
252600983		01/19/2026		INFO MART INC	72.00
252600984		01/19/2026		JW PEPPER & SONS INC	154.99

CHECK NUMBER	COMMENT	CHECK DATE	COMMENT	VENDOR	AMOUNT
252600985		01/19/2026		KAY DISTRIBUTING INC	344.00
252600986		01/19/2026		LAMERS BUS LINES INC	94,773.00
252600987		01/19/2026		MAC GILL	416.97
252600988		01/19/2026		MARCO	981.55
252600989		01/19/2026		MATHU, NADINE	234.77
252600990		01/19/2026		MENARDS INC - DEPERE	3,045.91
252600991		01/19/2026		MULTI MEDIA CHANNELS LLC	271.39
252600992		01/19/2026		OBERSTADT, MEGAN	15.00
252600993		01/19/2026		PERFORMANCE FOODSERVICE	11,977.59
252600994		01/19/2026		PRAIRIE FARMS DAIRY, INC	9,697.09
252600995		01/19/2026		QUILL CORP	513.89
252600996		01/19/2026		RIEDERER, SHARON	12.05
252600997		01/19/2026		UNITED MAILING SERVICES INC	307.16
252600998		01/19/2026		VANNIEUWENHOVEN, FALINE	90.54
252600999		01/20/2026		RELIANCE TRUST COMPANY - ASHWAUBNEON 403	17,161.37
252601000		01/20/2026		RELIANCE TRUST COMPANY - ASHWAUBENON 457	13,522.05
252601001		01/20/2026		WEA TSA TRUST	74,470.14
252601002		01/21/2026		BSN SPORTS LLC	3,051.00
252601003		01/21/2026		DAKTRONICS INC	1,200.00
252601004		01/21/2026		PHILLIPS, KEVIN	807.98
252601005		01/21/2026		TRUE NORTH ENERGY	2,340.00
252601006		01/21/2026		WP BEVERAGES LLC - PEPSI COLA OF GREEN B	4,549.10
252601007		01/22/2026		CONSTELLATION NEWENERGY-GAS DIV LLC	23,328.48
252601008		01/26/2026		HANSEN, COREY	108.02
252601009		01/26/2026		A1 ELEVATOR INC	485.75
252601010		01/26/2026		ACUTRANS	10.89
252601011		01/26/2026		ALBRENT, DANIEL	221.01
252601012		01/26/2026		ALPHA BAKING COMPANY	675.67
252601013		01/26/2026		BARNHART, THOMAS	2,208.39
252601014		01/26/2026		BIRDSEYE DAIRY INC	709.45
252601015		01/26/2026		BUTLER, JONATHAN	323.25
252601016		01/26/2026		CESA 7	19,547.98
252601017		01/26/2026		COOK, TASHA	89.90
252601018		01/26/2026		DIGGERS HOTLINE INC	169.20
252601019		01/26/2026		GOPHER	371.13
252601020		01/26/2026		HANNA, JENNY	614.30
252601021		01/26/2026		INFO MART INC	16.00
252601022		01/26/2026		JW PEPPER & SONS INC	85.34
252601023		01/26/2026		KAY DISTRIBUTING INC	507.50
252601024		01/26/2026		LAMERS BUS LINES INC	3,001.15
252601025		01/26/2026		MACHT VILLAGE PROGRAMS LLC	6,927.50
252601026		01/26/2026		MARCO	624.42
252601027		01/26/2026		MATHU, NADINE	99.00
252601028		01/26/2026		MENARDS INC - DEPERE	318.39
252601029		01/26/2026		MENARDS INC	70.24
252601030		01/26/2026		NASSCO INC	566.62
252601031		01/26/2026		OBERSTADT, MEGAN	78.35
252601032		01/26/2026		PAGE, KATHERINE	20.45
252601033		01/26/2026		PEPSI COLA OF GREEN BAY	2,096.74
252601034		01/26/2026		PERFORMANCE FOODSERVICE	14,570.49
252601035		01/26/2026		QUILL CORP	261.45
252601036		01/26/2026		RENNING LEWIS & LACY SC	603.50
252601037		01/26/2026		SWANSON, MISHELLE	199.00
252601038		01/26/2026		WILS	2,127.97
252601039		01/28/2026		DAKTRONICS INC	1,200.00
252601040		01/28/2026		MATHU, NADINE	37.98

<u>CHECK</u> <u>NUMBER</u>	<u>COMMENT</u>	<u>CHECK</u> <u>DATE</u>	<u>COMMENT</u>	<u>VENDOR</u>	<u>AMOUNT</u>
252601041		01/28/2026		MEINEL, ANDREW	34.70
252601042		01/28/2026		OBERSTADT, MEGAN	299.12
252601043		02/02/2026		ALPHA BAKING COMPANY	191.16
252601044		02/02/2026		AMAZON CAPITAL SERVICES	1,317.97
252601045		02/02/2026		BAER PERFORMANCE MARKETING	3,510.00
252601046		02/02/2026		BELLIN HEALTH	22,036.03
252601047		02/02/2026		BIRDSEYE DAIRY INC	203.84
252601048		02/02/2026		BRUNETTE, LAUREN	113.62
252601049		02/02/2026		DART, ALLISON	75.65
252601050		02/02/2026		KASTER, MEEGAN	31.96
252601051		02/02/2026		KAY DISTRIBUTING INC	256.50
252601052		02/02/2026		MARMIC FIRE AND SAFETY INC	416.00
252601053		02/02/2026		PERFORMANCE FOODSERVICE	13,749.67
252601054		02/02/2026		VANNIEUWENHOVEN, FALINE	27.99
Totals for checks					1,577,960.11

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	General Fund	627,368.43	364.90	448,432.71	1,076,166.04
21	Gifts & Donations	4,664.07	7,500.00	115,041.50	127,205.57
27	Special Education	109,794.34	0.00	71,142.94	180,937.28
50	Food Service	14,989.80	170.75	131,271.08	146,431.63
80	Community Service Fund	597.40	0.00	26,819.84	27,417.24
81	Ashwaubenon PAC	4,691.82	0.00	15,110.53	19,802.35
***	Fund Summary Totals ***	762,105.86	8,035.65	807,818.60	1,577,960.11

\*\*\*\*\* End of report \*\*\*\*\*

## APPOINTMENTS

### NON-TEACHING STAFF - HIRES

Name	FTE	Position	School	Compensation	Effective	Reason for request
Vorpahl, Tricia	1.0 FTE	Administrative Associate – Middle School Secretary	Parkview	Entry Level pay scale	January 19, 2026	The position is due to a staff vacancy.

### PROFESSIONAL / ADMINISTRATION STAFF - HIRES

Name	FTE	Position	School	Compensation	Effective Date	Reason for request
Marotz, Janelle	1.0 FTE	Director of Business Services	District Office	TBD	July 1, 2026	Retirement of Keith Lucius

## RESIGNATIONS/RETIREMENTS/LAYOFFS

### NON-TEACHING STAFF - RESIGNATIONS/RETIREMENTS/LAYOFFS

Name	FTE	Position	School	Notes
Newhouse, Cheryl	1.0 FTE	Administrative Associate –Secretary to High School Principal/Bookkeeper	High School	Retirement is effective June 30, 2026. Cheryl has been with the district for 19.5 years.

### PROFESSIONAL / ADMINISTRATION STAFF - RESIGNATIONS/RETIREMENTS/LAYOFFS

Name	FTE	Position	School	Notes
Lohrentz, Kelly	1.0 FTE	Social Worker	Cormier/Pioneer	Resignation is effective the end of the 2025-26 school year.
Kuchta, Michelle	1.0 FTE	Music Instrumental Instructor	Parkview	Retirement is effective the end of the 2025-26 school year. Mickey has been with the district for 31 years.
Stathas Sheryl	1.0 FTE	Literacy Coordinator Instructor	Valley View	Retirement is effective the end of the 2025-26 school year. Sheryl has been with the district for 34 years.
Weigman, Carri	1.0 FTE	Early Childhood Instructor	Cormier	Retirement is effective the end of the 2025-26 school year. Carri has been with the district for 22 years.
Heller, Mark	1.0 FTE	Physical Education Instructor	Pioneer	Retirement is effective the end of the 2025-26 school year. Mark has been with the district for 31 years.
Mangless, Delaney	1.0 FTE	Grade 1 Instructor	Valley View	Resignation is effective the end of the 2025-26 school year.

<b>Last Name</b>	<b>First Name</b>	<b>School</b>	<b>Position</b>	<b>Board Approval</b>
Goering	Crystal	VV	Crochet Club Advisor	11-Feb
Manuel	Annika	AHS	Spring Play Co-Coordinator	11-Feb
Velicer	Trent	PV	Wrestling - Co-Coach	11-Feb
Wallace	Brian	AHS	Wrestling - Girls Coach	11-Feb

## **December Financials**

December shows a large improvement in the financial report. We received a \$1.3 million payment from the Village related to the closing of a TIF District. This was unexpected. At this point we do not have a plan to spend this, so it will flow into Fund 10 fund balance. As you may remember, the auditors have recommended increasing our Fund 10 fund balance, and this would be a chance to increase fund balance without impacting State Aid. While there are no restrictions on spending this money, it is important to know that spending this money would result in negative tertiary aid, which would increase the levy in the following year.

Other than the TIF payment, Fund 10 revenue is tracking very close to expectations. Federal sources are tracking slower than expected. This is related to issues with DPI processing grant claims. We hope to have this issue resolved soon and expect year-end total Federal revenue to be close to budget.

Fund 10 expenditures are tracking as expected. Health insurance has been tracking above budget, but our premium will increase as of January 1<sup>st</sup>, so hopefully that adjustment will result in a better comparison to expectations. The projection doesn't show any cash-flow borrowing costs. Last month I forecast cash-flow borrowing expense to be above budget based on increased line of credit usage in late November and December, but with the TIF payment, we will not need to use the line as often in January and February. Hopefully this will result in less than expected borrowing expenditures. Overall, I see Fund 10 expenditures projected to be close to budget resulting in a surplus of revenue over expenditures for the year to be similar to the amount of the TIF payment.

Fund 27 revenue looks to be tracking as expected. I am concerned about State aid because recent communications from DPI are projecting State Special Education Aid below the 42% that was part of the State budget. Being conservative, I budgeted below 40% for this aid, but the most recent payments were only 35% of eligible costs from last year. I do expect that percentage to increase above 35%, but I am not optimistic that it will get up to the level that was budgeted. To be clear, it is still an increase over last year, just not as large of an increase as we budgeted. On the expenditure side, things are in line with expectations, with benefits tracking a little above expected.

Based on the updated information, I expect the transfer from Fund 10 to Fund 27 to be higher than budgeted. This will reduce the Fund 10 surplus, but I still would expect the Fund surplus to be over \$1 million. The surplus could be higher if the Special Ed. State Aid payments increase the reimbursement percentage above 35% of last year District expenditures.

This financial report will be included in the February Consent agenda.

**Ashwaubenon School District**  
**Monthly Financial Report**  
 Month to Date totals for December 2025

Fund 10-Revenue	2023-24 Actual	2024-25 Actual	2025-26 Budget
Property tax	17,042,448	17,079,022	17,815,025
Local sources	481,106	527,622	409,500
Open enrollment	10,470,388	10,737,758	11,882,470
Transit of Aid	20,530	21,750	25,000
Equalization Aid	10,819,158	10,917,731	10,605,302
State Sources	2,289,646	2,772,612	2,973,216
Federal Sources	514,952	597,156	611,140
Other Sources	31,770	68,753	30,000
	41,669,998	42,722,404	44,351,653
Fund 10-Expenditure			
Salary	19,511,153	20,583,161	21,751,379
Benefits	9,383,230	10,204,697	10,518,399
Purchased Services	5,752,484	5,757,029	6,355,619
Supplies	785,359	900,123	1,184,812
Equipment	414,851	409,227	608,293
Cash-Flow Borrowing	1,817	86,895	15,000
Insurance	90,898	117,374	115,000
Interfund	3,794,397	4,367,495	3,849,556
Other	53,281	64,731	56,737
	39,787,469	42,490,733	44,454,794

2023-24		2024-25		2025-26	
Act - YTD	% of Act	Act - YTD	% of Act	Act - YTD	% of Bud
-	0.00%	-	0.00%	1,360,251	7.64%
303,334	63.05%	315,434	59.78%	255,828	62.47%
-	0.00%	-	0.00%	-	0.00%
4,236	20.63%	-	0.00%	-	0.00%
4,327,663	40.00%	4,367,092	40.00%	4,242,121	40.00%
-	0.00%	950	0.03%	41,962	1.41%
91,706	17.81%	106,727	17.87%	70,834	11.59%
18,349	57.75%	51,622	75.08%	3,383	11.28%
4,745,287	11.39%	4,841,826	11.33%	5,974,379	13.47%
7,271,635	37.27%	7,537,776	36.62%	7,757,584	35.66%
3,199,224	34.10%	3,552,721	34.81%	3,648,990	34.69%
1,942,616	33.77%	1,746,912	30.34%	2,089,014	32.87%
425,834	54.22%	526,745	58.52%	600,007	50.64%
404,811	97.58%	344,413	84.16%	308,668	50.74%
-	0.00%	-	0.00%	-	0.00%
90,873	99.97%	117,277	99.92%	122,751	106.74%
-	0.00%	-	0.00%	-	0.00%
44,191	82.94%	50,564	78.11%	46,146	81.33%
13,379,182	33.63%	13,876,409	32.66%	14,573,161	32.78%

Fund 27-Revenue	2023-24 Actual	2024-25 Actual	2025-26 Budget
Transfer from Fd 10	3,794,397	4,367,495	3,849,566
Transit of Aid	41,556	37,139	35,000
State Sources	1,495,747	1,614,652	2,250,000
Federal Sources	1,066,460	1,024,958	1,227,778
Other Sources	-	-	-
	6,398,160	7,044,244	7,362,344
Fund 27-Expenditure			
Salary	3,705,613	4,023,692	4,143,060
Benefits	1,848,387	2,224,843	2,321,653
Purchased Services	279,334	288,016	804,911
Supplies	49,492	34,521	89,710
Equipment	789	3,089	3,000
Other	-	-	-
	5,883,615	6,574,161	7,362,334

2023-24		2024-25		2025-26	
Act - YTD	% of Act	Act - YTD	% of Act	Act - YTD	% of Bud
-	0.00%	-	0.00%	-	0.00%
1,496	3.60%	761	2.05%	3,585	10.24%
436,241	29.17%	460,752	28.54%	621,934	27.64%
234,309	21.97%	323,538	31.57%	205,243	16.72%
-	-	-	-	-	-
672,046	10.50%	785,051	11.14%	830,761	11.28%
1,303,053	35.16%	1,416,152	35.20%	1,510,422	36.46%
587,628	31.79%	715,466	32.16%	838,435	36.11%
165,682	59.31%	122,553	42.55%	243,639	30.27%
34,974	70.67%	24,426	70.76%	44,450	49.55%
700	88.72%	1,040	33.67%	1,355	45.17%
-	-	-	-	-	0.00%
2,092,037	35.56%	2,279,637	34.68%	2,638,300	35.84%

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**Discussion Item: 1**

Ashwaubenon School Board

Meeting Date:	February 11, 2026
Issue:	2026 Delegate Assembly Resolution Update
Requested By:	Michelle Garrigan
Attachments:	Emergency Resolution ER-26
Financial and/or Staffing Implications:	
Funding Source:	
Explanation:	Michelle will provide an update on the Delegate Assembly resolutions: <ul style="list-style-type: none"> <li>• Outcome of 4 resolutions discussed in January</li> <li>• Emergency resolution ER-26</li> </ul>
Recommendation:	No action needed

**Emergency Resolution 26-ER: Addressing Underfunded Special Education Categorical Aid Reimbursement Rates**

CREATE: The WASB supports legislation to provide the additional funding that is necessary to meet the estimated special education categorical aid reimbursement rate when an original sum-certain appropriation has been determined to not meet the biennial budget's reimbursement rate.

Rationale: In the 2025-27 biennial budget, named Act 15, the state agreed to provide a special education categorical aid reimbursement rate of 42% for the 2025-26 school year. On November 15th, the DPI informed school districts that the sum-certain appropriation in Act 15 for that aid would not be enough to meet the agreed rate. Therefore, the reimbursement rate will be reduced to 35%. This is a much lower rate than what the state agreed to provide to school districts. By the time school districts learned of this information, they had already approved their 2025- 26 budgets. This late change is even more difficult for districts to deal with, because state equalization aid did not increase. The state government must provide predictability for local budgeting by adding sufficient funding for the special education categorical aid. The WASB Policy and Resolutions Committee held its second meeting on November 7th, before school districts were informed of this reduced rate. The reduced reimbursement rate will have immediate, negative cash-flow impacts on school districts across Wisconsin. Therefore, both the timing and the effects of this concern meet the requirements of an Emergency Resolution.

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**Discussion Item: 2**

Ashwaubenon School Board

Meeting Date:	February 11, 2026
Issue:	First reading of policy update
Requested By:	Andy Bake / Tammy Nicholson
Attachments:	Policies
Financial and/or Staffing Implications:	None at this time
Funding Source:	None at this time
Explanation:	<p><b><u>Policy 5310.01 - Emergency Nursing Services/Plan (Replacement):</u></b> This replacement policy is provided to more fully incorporate the requirements of administrative regulations regarding the development, content, and review of emergency nursing services. Adoption of these revisions is recommended to ensure compliant policies.</p> <p>The school nurses also reviewed and updated Policies 5330, 5335 and 5340 to align with current practice.</p>
Recommendation:	Review and bring back to March meeting for second read and final approval.



Book	Policy Manual
Section	Nursing Related
Title	EMERGENCY NURSING SERVICES/PLAN
Code	po5310.01
Status	
Adopted	October 24, 2011
Last Revised	December 13, 2017

#### 5310.01 - **EMERGENCY NURSING SERVICES/PLAN**

To provide for the health and safety of students, the District shall develop an emergency nursing services plan (also known as protocols). This plan shall be in accordance with statutory requirements for the provision of emergency nursing services and shall include the following requirements:

- A. The school nurse develops and reviews all policies related to the provision of emergency nursing services for students, in collaboration with District staff and community health agencies designated by the Board.

Such Board policies, consistent with the District's emergency nursing services plan, provide for the management of illness (see Policy 5310 - Health Services, Policy 5335 - Care of Students with Chronic Health Conditions, Policy 8450 - Control of Casual Contact Communicable Diseases, and Policy 8453 - Direct Contact Communicable Diseases), accidental injury (see Policy 5340 - Student Accidents/Illnesses/Concussion & Sudden Cardiac Arrest), and the administration of medication and emergency care (see Policy 5330 - Administration of Medication/Emergency Care). These Board policies and their respective protocols shall be incorporated into the District's emergency nursing services plan.

- B. The District's emergency nursing services plan shall include specific protocols for dealing with student accidental injury, illness, and administration of medication at all school-sponsored activities, including but not limited to curricular, co-curricular and extra-curricular activities.
- C. Arrangements shall be made with a licensed physician to serve as medical advisor for the District's emergency nursing services plan.

The Superintendent shall annually designate the District's medical advisors.

- D. The District shall make emergency nursing services available during the regular school day, including summer or interim school, and during all school-sponsored student activities.

For purposes of this policy, the following definition shall be used:

- "Emergency Nursing Services" are the system of nursing services and health procedures provided for pupils who become ill or injured at school sponsored activities, in accordance with a written plan developed by a registered nurse. That means "emergency nursing services" is not just school nurses responding to emergencies. It is the entire infrastructure for ensuring medical response across all schools and school sponsored events.

The emergency nursing services plan shall indicate how such services shall be made available by the District during such times. The District may provide for such emergency nursing services through District staff or through outside services such as local emergency response resources.





Book	Policy Manual
Section	Nursing Related
Title	ADMINISTRATION OF MEDICATION/EMERGENCY CARE
Code	po5330
Status	
Adopted	June 9, 2008
Last Revised	May 14, 2025

#### 5330 - ADMINISTRATION OF MEDICATION/EMERGENCY CARE

The Board shall not be responsible for the diagnosis and treatment of student illness. The administration of medication to a student during school hours will be permitted only when failure to do so would jeopardize the health of the student, the student would not be able to attend school if the medication were not administered during school hours, or a student with disabilities requires medication to benefit from the student's educational program.

For purposes of this policy, the following definition shall be used:

**"Practitioner"** shall include any physician, dentist, podiatrist, optometrist, physician assistant, and advanced practice nurse prescriber who is licensed in any state.

**"Medication"** shall include all drugs including those prescribed by a practitioner and any nonprescription drug products.

**"Administer"** means the direct application of a nonprescription drug product or prescription drug, whether by injection, ingestion, or other means, to the human body.

**"Nonprescription drug product"** means any non-narcotic drug product which may be sold without a prescription order and which is prepackaged for use by consumers and labeled in accordance with the requirements of State and Federal law.

#### **Administration of Prescription Drug Products by School Staff**

Before any prescribed medication may be administered to any student during school hours, the Board shall require the written instructions from the child's practitioner accompanied by the written authorization of the parent/guardian. Such documentation shall be kept on file in the EHR (electronic health record) or school office/health room. Prescription medication must be provided in the original container with the prescription label showing the name and telephone number of the pharmacy, the student's name, the name of the physician, the name of the drug, and the dosage to be administered.

All prescription medication shall be secured and appropriately stored, unless the medication is an emergency medication that the student is authorized to carry by Administration and self-administer by authorization of both the student's parent(s) and practitioner, and the possession of such medication by the student in school is not prohibited by law or regulation.

#### **Administration of Nonprescription Drug Products by School Staff**

Nonprescription drug products may be administered to any student during school hours only with the prior written consent of the parent. Such documentation shall be kept on file in the EHR (electronic health record) or school office/health room. Substances that are not FDA approved will not be administered by District staff must have written instruction from the student's practitioner accompanied by the written authorization from the parent/guardian. Nonprescription drugs that are

provided by the parent may be administered by school staff only if the nonprescription drugs are supplied in the original manufacturer's package which lists the ingredients, recommended therapeutic dosage in a legible format, and the student name. For high school and middle school students only, if a parent has completed the appropriate form authorizing the school to administer nonprescription drugs (e.g., acetaminophen, ibuprofen, diphenhydramine), the student may receive such drugs from the school's supply consistent with the parental authorization and the nonprescription drug dosage information. Parents at all levels may fill out a med consent form for nonprescription meds, but they must be supplied by the parent at elementary level or if a liquid or chewable form is needed at the high school or middle school level.

### **Student Possession of Medication**

Unless authorized as specified below, students are prohibited from possessing, using, carrying, or distributing in school, at school-sponsored events, or on school grounds any drugs or other products which, even though not defined as a drug, are used or marketed for use for medicinal purposes, such as to relieve pain or to relieve the symptoms of an underlying medical condition (including aspirin, ibuprofen, dietary supplements, CBD oil products, etc.).

High school students may possess and self-administer their own nonprescription medications and prescription medications at school, if the appropriate medication authorization form is filed in the EHR (electronic health record), provided the student is in possession and self-administers in compliance with relevant District policies. Responsible students in grades K-8 may be permitted to possess and self-administer medications after consultation with the school nurse, and parent/guardian. Permission must be obtained every school year.

This provision of policy is to be viewed together with the Board Policy 5350 - Student Use of Possession of Intoxicants, Drugs, or Paraphernalia.

### **CBD Products at Schools**

No CBD products are permitted for use at school or at school-sponsored events.

### **General Provisions**

Parents/guardians may come to school and administer medication to their child at school or at school-sponsored events.

Emergency medications maintained by the District are available only during the regular school day when designated and trained staff are present. The District does not guarantee access to student-specific emergency medications during activities occurring outside regular school hours (including after-school programs, extracurricular practices, evening events, or off-site activities). Parents/guardians are responsible for providing the medication directly to the supervising staff for any activity outside the regular school day

No student is allowed to provide or sell any type of medication to another student. Violations of this rule will be considered violations of the Student Code of Conduct and Policy 5530 - Student Use or Possession of Intoxicants, Drugs, or Paraphernalia.

Any bus driver, staff member or volunteer, authorized in writing by the Superintendent or a principal, is immune from liability for their acts or omissions in administering medication including, but not limited to glucagon and epinephrine, unless the act or omission constitutes a high degree of negligence, and, in the case of any staff member or volunteer who administers glucagon or epinephrine, the staff member or volunteer contacts emergency medical services as soon as practicable after administering the drug. Such immunity does not apply to health-care professionals.

The Board shall permit the administration by staff of any medication requiring a delivery method other than oral ingestion when both the medication and the procedure are prescribed by a practitioner, when such an order is required by law; and has been delegated by the school nurse; the parent/guardian has provided the required written authorization; provided that the staff member has completed any necessary required training and that staff member voluntarily agrees to deliver administer the medication. No staff member, other than a health care professional, shall be required to administer medications that are administered by means other than oral ingestion.

Any staff member or volunteer who, in good faith, renders emergency care to a student is immune from civil liability for their acts or omissions in rendering such emergency care.

Any administrator or principal who authorizes an employee or volunteer to administer a nonprescription drug product or prescription drug to a student is immune from civil liability for the act of authorization unless it constitutes a high degree of negligence or the administrator or principal authorizes a person who has not received the required Department of Public Instruction training to administer the nonprescription drug product or prescription drug to a student. School nurses, as District employees, are regulated by the Wisconsin Nurse Practice Act and are therefore not necessarily immune from civil liability.

Any time a student, or a group of students, participates in a school event not on District premises, District staff responsible for organizing and/or supervising the event will take steps so that Emergency Medical Information Forms, Health Plans, or Section 504 Plans are available in the event of an emergency. This includes, and is not limited to, all school-sponsored or school-related activities, including music trips, athletic trips, field trips, and academic contests. This does not include student spectators at events.

The school nurse(s) providing services or consultation on the District's Emergency Nursing Services Plan has provided assistance in the development of this policy and will also provide a periodic review of the written instructions, consent forms, and the Medications Administration Daily Log(s).

### **Use of Essential Oils**

All students and staff are prohibited from using essential oils at school.

### **Opioid Antagonist Plan**

Refer to Board Policy 5330.04 - Administration of Naloxone (Narcan)

### **Epinephrine Auto-Injectors**

Refer to Board Policy 5330.02 - Staff Administration of Non-Student Specific Epinephrine

Revised 7/11/11

Revised 8/27/12

Revised 9/22/14

Revised 5/9/18

Revised 7/8/20

Revised 8/12/20

T.C. 8/11/21

Revised 1/8/25

Revised 3/11/26

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Legal  
118.29, Wis. Stats.  
118.291, Wis. Stats.  
118.292, Wis. Stats.  
118.2925, Wis. Stats.  
121.02, Wis. Stats.  
PI 8.01(2)(g)  
Wis. Admin. Code N 6.03  
2009 Wisconsin Act 160

**Last Modified by Jennifer Bower on February 4, 2026**



Book	Policy Manual
Section	Nursing Related
Title	CARE OF STUDENTS WITH CHRONIC HEALTH CONDITIONS
Code	po5335
Status	
Adopted	September 22, 2014
Last Revised	August 25, 2023

#### 5335 - **CARE OF STUDENTS WITH CHRONIC HEALTH CONDITIONS**

Students with chronic health conditions will be provided with a free appropriate public education. If their impairment does not require specially designed instruction for them to benefit educationally, they will be eligible for accommodations/modifications/interventions of the regular classroom, curriculum, or activity (i.e. the school setting) with every effort made to provide them with the same access to an education as students without disabilities.

Chronic health conditions, for the purposes of this policy, shall include but not be limited to:

- A. "peanut" and other food allergies;
- B. allergies;
- C. asthma;
- D. diabetes;
- E. seizure disorder;
- F. cerebral palsy;
- G. spina bifida;
- H. neuro-muscular disorder.

All information regarding student identification, health care management, and emergency care shall be safeguarded as personally identifiable information in accordance with Policy 8330 - Student Records and Policy 8350 - Confidentiality.

The District will coordinate school health practices for management of a chronic health condition and shall provide for:

- A. identification of individuals with chronic health conditions;
- B. development of Individual Health Plans (IHP) and/or Emergency Action Plans (EAP) as appropriate;
- C. coordination of health care management activities by school staff;
- D. communication among school staff who interact with children with chronic health conditions;
- E. development of protocols to prevent exposure/episodic reactions;

F. awareness and training of school staff regarding Board policy on acute and routine management of chronic health conditions, information on signs and treatment of chronic health conditions, medication and administration, and emergency protocols for dealing with reactions in "unusual" situations such as field trips;

School health practices shall provide students with chronic health conditions the opportunity for:

- A. full participation in physical activities when students are well;
- B. modified activities as indicated by the student's EAP, IHP, 504 plan, or Individualized Education Plan ("IEP");
- C. access to preventative medications before activity (as prescribed by their medical providers) and immediate access to emergency medications during activity;
- D. communication regarding student health status between parents, physicians, teachers (particularly physical education teachers), and coaches;

Healthcare management activities shall include:

- A. procedures to obtain, maintain, and utilize written EAP and/or IHP, signed by the child's parents and a physician, for each student with a chronic health condition;
- B. a standard emergency protocol in place for students experiencing a distress reaction if they do not have a written EAP and/or IHP on-site;
- C. procedures for students to have immediate access to medications in accordance with Policy 5330 - Administration of Medication/Emergency Care that allow students to self-care and self-administer emergency medications, including inhalers, and epinephrine auto-injectors, as prescribed by a medical professional and approved by parents;
- D. prevention strategies to avoid causal elements;
- E. management and care of the student's chronic health condition in the classroom, in any area of the school or school grounds, or at any school-day related activity or event.

Staff will be trained about chronic health conditions and their control in each school in which there is a student with a chronic health condition.

Designated staff who have responsibility for specialized services such as giving inhaler treatments or injections, or conducting glucose and/or ketone tests shall be provided training specific to the procedures by a licensed health professional.

The school nurse shall maintain a copy of the training program and the records of training completed by school employees.

T.C. 4/14/22

T.C. 8/25/23

Revised 3/11/26

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**Last Modified by Jennifer Bower on February 2, 2026**



Book	Policy Manual
Section	Nursing Related
Title	STUDENT ACCIDENTS/ILLNESS/CONCUSSION & SUDDEN CARDIAC ARREST
Code	po5340
Status	
Adopted	June 9, 2008
Last Revised	May 14, 2025

#### 5340 - **STUDENT ACCIDENTS/ILLNESS/CONCUSSION & SUDDEN CARDIAC ARREST**

The Board believes that school personnel have certain responsibilities in case of accidents, illness or concussions that occur in school. Said responsibilities extend to the administration of first aid by persons trained to do so, summoning of medical assistance, notification of administration personnel, notification of parents, and the filing of accident reports.

##### **Accidents**

Employees should administer first aid within the limits of their knowledge of recommended practices. All employees should make an effort to increase their understanding of the proper steps to be taken in the event of an accident. However, any staff member or volunteer who, in good faith, renders emergency care to a student is immune from civil liability for their acts or omissions in rendering such emergency care.

The Superintendent may provide for an in-service program on first aid and CPR procedures.

The administrator ~~in charge~~ or designated staff member must record accidents in the District's online system. They must also submit an accident report to the District Office whenever a significant accident or injury occurs on school grounds, including any incident requiring medical evaluation or emergency care ~~school office on all accidents.~~

##### **Illness**

School personnel shall not diagnose illness or administer medication of any kind except in accordance with Policy 5330.

##### **Concussion**

A concussion is a type of traumatic brain injury. Concussions occur when there is a forceful blow to the head or body that results in rapid movement of the head and causes any change in behavior, thinking, or physical functioning. Concussions are not limited to situations involving loss of consciousness. Some symptoms of a concussion include headache, nausea, confusion, memory difficulties, dizziness, blurred vision, anxiety, difficulty concentrating, and difficulty sleeping.

At the beginning of a season of any athletic sport, the Athletic Director shall distribute a concussion and head injury information sheet to each coach and to each student participant. No student will be permitted to participate in any athletic activity unless that student, or if the student is under age nineteen (19) then the student's parent, has returned a signed concussion and head injury information sheet. A student is only required to return one (1) signed sheet per school year in order to participate in athletics.

A teacher or coach shall remove a student from the class, practice, activity, or game if the teacher or coach determines the student is exhibiting signs, symptoms, or behavior consistent with a concussion or head injury. The student will not be permitted to return to full participation until the student is evaluated by a healthcare professional experienced in concussion

management and receives written clearance for full participation from the healthcare professional. Limited physical activity in the physical education context may eventually be permitted, depending on the recommendation of the healthcare professional.

Parents who inform coaches and teachers that their child is being treated by a healthcare professional for a concussion must provide written clearance from that healthcare professional for full or limited participation in class, practice, activity, or competition. Prior to receiving written clearance from a healthcare professional, students who have sustained a concussion may not participate in any school-related physical activities.

### **Sudden Cardiac Arrest**

Sudden cardiac arrest is a medical event that involves a sudden increase in the heart's ventricular beat that prevents the heart from distributing blood to the brain, lungs, and other organs. It occurs without warning and in youth athletics participants who appear healthy and have passed pre-participation physical examinations. Severe damage and death can occur very quickly without immediate treatment.

In an effort to educate parents, students, and coaches regarding this condition, information regarding sudden cardiac arrest shall be included along with distribution of the required information concerning concussions and shall be distributed to all participants age twelve (12) and older and to coaches prior to participation on youth athletic activity. The information shall contain the following information as provided by the Wisconsin Department of Public Instruction (DPI) and Wisconsin Interscholastic Athletic Association (WIAA):

- A. information about the risks associated continuing to participate in a youth activity after experiencing one (1) or more symptoms of sudden cardiac arrest, including fainting, difficulty breathing, chest pains, dizziness, and abnormal racing heart rate;
- B. information about electrocardiogram testing, including the potential risks, benefits, and evidentiary basis behind electrocardiogram testing; and
- C. information how to request, from a student's health care provider, the administration of an electrocardiogram in addition to a comprehensive physical examination.

Revised 3/10/14  
Revised 10/30/19  
Revised 10/25/23  
T.C. 5/14/25  
Revised 3/11/26

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Legal 118.29, 118.293, 118.2935, Wis. Stats.

**Last Modified by Jennifer Bower on February 2, 2026**

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**Action Item: 1**

Ashwaubenon School Board

Meeting Date:	February 11, 2026
Issue:	Early College Credit and Start College Now Requests
Requested By:	Dirk Ribbens
Attachments:	Summer 2026 Early College Credit and Start College Now request. Completed applications are available at the district office.
Financial and/or Staffing Implications:	
Funding Source:	
Explanation:	One student has made Early College Credit/Start College Now requests for the Summer of 2026. The school counselors and I have reviewed the request and after reviewing Board Policy and the eligibility requirements under the program statute as well as the administrative rules of the Department of Public Instruction, it was determined that this student's course requests qualify for the ECC/SNC programs.
Recommendation:	It is recommended that the qualifying Early College Credit/Start College Now request be approved for the Summer 2026.

Student	Fall/Spring/Summer Semester?	Institution	Course(s)	Credits	Reason for request	Approved	Reason for denial	NOTES
Michael Rowell	Summer	UWGB	MicroEconomic Analysis ECON203	3				*College credit only
			Contemporary Ethical Issues PHIL102	3				*College credit only
			Spreadsheets&Info Systems BUSAN230	3				*College credit only & Will max out credits - student will pay for this course and any subsequent courses