

**Twin Hills Union School District
Board of Trustees Regular Meeting
February 05, 2026
Agenda**

Location: **Twin Hills Middle School- Library (Room 10)**
(1685 Watertrough Road, Sebastopol, CA 95472)

Start Time: 4:00 pm

PUBLIC ACCESSIBILITY & PARTICIPATION NOTICE

ADA Compliance: In accordance with Government Code § 54954.2(a) and the Americans with Disabilities Act of 1990 (42 U.S.C. § 12132), the Twin Hills Union School District will, upon request, make this agenda available in appropriate alternative formats for individuals with disabilities. Anyone requiring disability-related modifications or accommodations to participate in the meeting, or an alternative agenda format, should contact Laurie Brown, Administrative Assistant, at the Twin Hills Union School District Office, 700 Watertrough Road, Sebastopol, CA 95472, or by phone at (707) 823-0871.

Hybrid Meeting Participation: In compliance with the Brown Act and AB 2449, the Twin Hills Union School District Board of Trustees provides opportunities for public participation in meetings either in person or virtually via Zoom. The Zoom link and call-in information are provided within this agenda.

Availability of Agenda Materials: All open session documents distributed to the Board of Trustees in connection with this meeting are available for public review at the Twin Hills Union School District Office during regular business hours. The full agenda and supporting materials are also posted online at www.twinhillsusd.org prior to the meeting, in accordance with the Brown Act.

A. FORMAL OPENING

1. Call Session To Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of the Agenda

PUBLIC COMMENT ON CLOSED SESSION ITEMS

Before adjourning to Closed Session, the Board President will call for public comment on any items listed on the Closed Session agenda. Members of the public may address the Board at this time. Comments must be limited to matters within the Board's jurisdiction and specific to the Closed Session topics.

B. RECESS TO CLOSED SESSION -

4:05pm

1. **Public Employment** (Gov. Code §54957)
Title: CBO Employment Agreement
2. **Conference with Labor Negotiator** [Gov. Code § 54957.6]
Agency Negotiator: Superintendent Dana Pedersen
Employee Organization: Twin Hills Teachers Association

C. RECONVENE TO OPEN SESSION-

4:35pm

D. RECOGNITION & REPORTS

1. **Report:** Board of Trustees
 - a. Board Policy Committee Update
 - b. Budget Committee Update

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2. **Report:** THUSD Superintendent | Dana Pedersen

3. **Celebrating Successes:** Each month the Board of Trustees highlights exceptional programs, individuals, and achievements that reflect the District’s collaborative spirit and strengthen connections across the Twin Hills school community.
February’s Focus:
Apple Blossom Elementary School
Regional Teacher Award Recognition
 - **Samantha Kim**
 - **Courtney Diedrich**

E. PUBLIC COMMENT OPEN SESSION

The Board of Trustees welcomes public input and values community engagement. Members of the public may address the Board on matters within its jurisdiction. Comments must be respectful and focused on district business. Disruptive, hateful, or unrelated remarks will not be permitted. The Board President may set reasonable time limits to ensure broad participation.

1. **Non-Agenda Items:**
Speakers may address the Board on topics not listed on the agenda. Each speaker is limited to three minutes. In accordance with the Brown Act, the Board may not discuss or act on these items but may ask clarifying questions. Written or recorded comments may be submitted by 5:00 p.m. the day prior to the meeting and will be acknowledged during this time.
2. **Agenda Items:**
Public comment will be invited when each item is addressed. The Board President will recognize speakers following Board discussion and prior to any final action.

F. DISCUSSION and/or POSSIBLE ACTION ITEMS

1. **Information – January District Enrollment Update** *(Attachment)*

2. **Information/Presentation – Twin Hills Charter Middle School Program Updates: ‘Focus Students’ and Challenge Day Highlights** Presentation by Principal Shawna Whitestine

3. **Information – Receipt of School Accountability Report Cards (SARC)** *(Attachment Links)*
Receive the 2024–2025 School Accountability Report Cards for District schools.
 - a. [Apple Blossom Elementary](#)
 - b. [Twin Hills Charter Middle School](#)
 - c. [Orchard View School](#)
 - d. [SunRidge School](#)

4. **Information – Receipt of Mid-Year 2025-2026 LCAP Updates**
Receive the mid-year update to the District’s Local Control and Accountability Plans (LCAPs) *(Attachment Links)*
 - a. [Twin Hills School District](#)
 - b. [Twin Hills Charter Middle School](#)
 - c. [Orchard View School](#)
 - d. [SunRidge School](#)

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5. **Public Hearing**– Twin Hills Middle School Charter Petition Enrollment Priority
Conduct a public hearing regarding proposed amendments to the Twin Hills Charter Petition related to enrollment priority. Presented by Dana Pedersen | Superintendent (Attachment)
6. **Action** – Amendment to Twin Hills Charter Petition: Enrollment Priority
Request Board approval to amend the Twin Hills Charter Petition to update enrollment priority provisions as presented. Action: Amend TH Charter Petition - Enrollment Priority
7. **Action** – Approval of Comprehensive School Safety Plans (2025–2026) Request Board approval of the annual Comprehensive School Safety Plans for each District school site, as required by Education Code section 32286. (Attachment Links)
 - a. [Apple Blossom Elementary](#)
 - b. [Twin Hills Charter Middle School](#)
 - c. [Orchard View School](#)
 - d. [SunRidge School](#)
8. **Action** – Approval of Architect Agreement with Persinger Architects (Proposition 2)
Request Board approval of an architect agreement resulting from the Request for Qualifications process for Proposition 2–funded facilities projects. Presented by Dana Pedersen | Superintendent (Attachment)
9. **Action** – Ratification of 2025–2026 Amendment to the West Sonoma County Consortium MOU: Preschool Billing Alignment (Attachment)
10. **Action**–(Second Reading) Request approval of Resolution No. 2026-606 Of The Board Of Trustees Of The Twin Hills Union School District Ordering An Election To Authorize the Issuance of General Obligation Bonds, Establishing Specifications Of the Election Order, and Requesting Consolidation With Other Elections Occurring On June 2, 2026
Presented by Dana Pedersen | Superintendent (Attachment)
11. **Action** – Response To Immigration Enforcement Policy & Administrative Regulation (BP/AR 1445) Request Board adoption of a District policy addressing Immigration and Customs Enforcement (ICE) access and related procedures, as required for submission to CDE by March 1. Presented by Dana Pedersen | Superintendent (Attachment)
12. **Discussion**– (First Reading) Board Policy and Regulation 5117: Interdistrict Attendance Agreements and Permits (Attachment)
13. **First Reading** – District Clerk Job Description
Review a revised job description reflecting the reclassification of the position from District Administrative Assistant to District Clerk, aligning duties with expanded responsibilities in district operations, governance support, records management, and fiscal processing. (Attachment)
14. **Action**— Board Ratification of Chief Business Officer (CBO) Employment Agreement 2026-2028 Presented by Dana Pedersen | Superintendent

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G. CONSENT CALENDAR

(Attachment)

The consent calendar includes routine items requiring Board approval. Items may be approved with a single motion unless removed by a Board member for separate discussion.

1. Donation Report: January 2026
2. Payroll and Expenditures: January 2026
3. Purchase Order Report: January 2026
4. Regular & Special Board Meeting Minutes: January 8, 2026
5. Personnel Report: January 2026
6. Enrollment Report: January 2026
7. Williams Quarterly Report: October - December 2025

H. RECONVENE TO CLOSED SESSION- N/A

I. CORRESPONDENCE

1. **Sonoma County Office of Education:** 1st Interim Review Letter

(Attachment)

J. FORMAL CLOSING

1. Next Regular Board Meeting Anticipated: **March 12, 2026 @ 4:30 pm** (Twin Hills Middle School-Library)
2. Motion to Adjourn

VIRTUAL ATTENDANCE INSTRUCTIONS

Join Zoom Meeting

<https://twinhillsusd-org.zoom.us/j/86866665599?pwd=MjG0AXzq29lTK8l9AlbaUsBbZqJSuL.1>

Meeting ID: 868 6666 5599

Passcode: 417740

One tap mobile

+16694449171,,86866665599#,,,,*417740# US

+16699006833,,86866665599#,,,,*417740# US (San Jose)

Join instructions

https://twinhillsusd-org.zoom.us/meetings/86866665599/invitations?signature=lkm0sjEduZR-bi6pOHFm8LXxq70tar_V9T7scUvkuB8

(01/30/26 Agenda Posted)