

Board of Education

MINUTES FOR THE REGULAR MEETING

Date and Time

Thursday, December 18, 2025
at 1:00 P.M.

Location

The SBJC Ed Center
696 Route 46 West, Teterboro, NJ

PLEDGE OF ALLEGIANCE

NJ OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Business Administrator-Secretary has caused notice of this meeting to be sent to the following, announcing time and place thereof, agenda, etc.:

North Jersey Media Group.

Notice of this meeting has been posted in the lobby of the Board of Education Office and at the South Bergen Jointure Commission Public Schools. This is an official meeting of the Board of Education/South Bergen Jointure Commission.

Meeting opened at 1:11 pm.

ROLL CALL

Members Present: Mr. A. Albro, Mr. J. DeCorso, Mr. F. D'Amico, Dr. S. DeNobile, Mr. P. Galasso,
Mr. J. Hurley, Mr. D. Kennedy, Dr. Y. Lozanski, Dr. M. Poidomani, Mr. F. Scarafile,
Ms. T. Violetti, Dr. S. Yurchak.

Members Absent: Ms. A. Evans, Mr. J. Knipper, Dr. L. Pantoliano, Mr. M. Perrapato, Dr. D. Sforza,
Dr. R. Tomko, Dr. J. Torrento

Also Present: Dr. M. Kuchar, Dr. M. Hayes

SUPERINTENDENT'S REPORT

Dr. Kuchar updated the Board on school events and upcoming plans. He went over the status of the district's enrollment, programs and initiatives going forward.

APPROVAL OF MINUTES

Motion: Mr. Frank Scarafile
Seconded: Mr. Frank D'Amico

1. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the minutes of the Executive Session and Regular Meeting of November 25, 2025 be approved.

ACTION TAKEN FOR APPROVAL OF MINUTES:

Ayes: Mr. A. Albro, Mr. J. DeCorso, Mr. F. D'Amico, Dr. S. DeNobile, Mr. P. Galasso,
Mr. J. Hurley, Mr. D. Kennedy, Dr. Y. Lozanski, Dr. M. Poidomani, Mr. F. Scarafile,
Ms. T. Violetti, Dr. S. Yurchak.

Abstain: None

Nayes: None

Absent: Ms. A. Evans, Mr. J. Knipper, Dr. L. Pantoliano, Mr. M. Perrapato, Dr. D. Sforza,
Dr. R. Tomko, Dr. J. Torrento

MEETING OPEN TO THE PUBLIC

None

REGULAR ORDER OF BUSINESS**2. FINANCE REPORT**

Motion: Mr. John Hurley
Seconded: Dr. Sue DeNobile

2a. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the FINANCE resolutions as per the attached report are approved (2b, 2c, 2d, 2e, 2f).

2b. The Board accepts the Board Secretary's Report as of October 31st, 2025 and approves " Pursuant to NJAC 6:20-2A.10(E), certify that as of October 31st, 2025 the Board Secretary's monthly financial report (Appropriations sections), did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriations balances reflected on the report and the advice of districts officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year." (*Attachment 2b*)

2c. The Board accepts the financial report of the Treasurer of School Monies for the month of October 2025. (*Attachment 2c*)

2d. The Board approves the following resolution: "Pursuant to NJAC 6:20-2A.10(d), we certify that as of October 31st, 2025, no budgetary line item has been over expended in violation of NJAC 6:20-2A.10(a)."

2e. The November and December bills list below are approved (*Attachment 2e*):

Bills Payable	\$4,200,210.21
Payroll Transfers	\$2,200,796.04
Cafeteria Checks	\$ 24,637.76
Total	\$6,425,644.01

2f. There were no transfers for the month of October 2025.

2g. Motion to approve the following list of field trips.

Field Trip Date	Destination	Teacher(s)	Cost of Trip	Est. Cost of Trans.	Total Cost of Trip for SBJC
2/27/26	Lodi Lanes	Whittemore/Tully/Gentile	\$171.00	\$0.00	\$171.00
11/21/25	Shoprite/Dollar Tree	Brunck	\$0.00	\$0.00	\$0.00
12/19/25	Garden State Plaza	Whittemore/Tully/Gentile	\$0.00	\$0.00	\$0.00
12/18/25	Garden State Plaza	Barton / Brigliadoro	\$280.00	\$208.08	\$488.08
1/16/26	Teaneck Cinema	Whittemore/Tully/Gentile	\$360.00	\$0.00	\$360.00
11/25/25	Bergen Equestrian	Payoczkowski	\$600.00	\$741.00	\$1,341.00
12/2/25	Shoprite	Panebianco/White/Koonce/Payoczkowski	\$0.00	\$0.00	\$0.00
12/9/25	LifeTown	Kacperowski/Diamond/Crowe/Averna	\$504.00	\$840.00	\$1,344.00

2h. Motion to approve the SBJC's acceptance of a \$3,500 grant from the Bergen County Youth Services Commission to support the development of Confidence Closets, dedicated spaces for storing and discreetly distributing essential supplies to students within our district facing socio-economic challenges. (*Attachment 2h*)

ACTION TAKEN FOR 2. FINANCE

Ayes: Mr. A. Albro, Mr. J. DeCorso, Mr. F. D'Amico, Dr. S. DeNobile, Mr. P. Galasso, Mr. J. Hurley, Mr. D. Kennedy, Dr. Y. Lozanski, Dr. M. Poidomani, Mr. F. Scarafile, Ms. T. Violetti, Dr. S. Yurchak.

Abstain: None

Nayes: None

Absent: Ms. A. Evans, Mr. J. Knipper, Dr. L. Pantoliano, Mr. M. Perrapato, Dr. D. Sforza, Dr. R. Tomko, Dr. J. Torrento

3. PERSONNEL

Motion: Ms. Toni Violetti

Seconded: Mr. Joseph DeCorso

BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that in compliance with Chapter 116, P.L. 1986 and in accordance with the State of New Jersey Department of Education memorandum dated October 29, 1986 that all new personnel shall be considered to be provisionally hired: and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby directed to comply with State Department directives concerning the State and Federal criminal history background checks of these employees and

BE IT FURTHER RESOLVED, that said new personnel shall be considered provisionally hired until such time as the Department of Education has indicated that they have completed the criminal history background checks of prospective employees and that said employees have satisfied the requirements of Chapter 116, P.L. 1986 at which time said employees shall no longer be provisional; the Business Administrator shall be hereby directed to employ personnel and to take such other personnel actions as indicated.

All appointments upon recommendation of the Superintendent are on an emergent basis, pending completion of a criminal history background check. In addition, all appointments are contingent upon the employee signing a contract in accordance with law and the receipt of favorable reference responses. All aide appointments are contingent upon the employee being available for employment for the month of July 1, 2025 through July 31, 2026. All employees are approved to be paid additional compensation for the Clubs and Activities Program, Home Programming and Parent Training Home Program, office support and Home Instruction on an as-needed basis.

3a. Motion to approve the attached additional pay for services rendered as indicated. (*Attachment 3a*)

3b. Motion to approve the following list of staff for after school home programming, services and evaluations.

Name	Position
Mihaela Jonoska	Paraprofessional

3c. Motion to approve the contract with each of the Boards of Education for the SBJC to provide 1:1 aide services for the 2025-2026 school year. Full amount of the annual prorated fee shall be charged to each of the Boards of Education.

District	Student ID
Garfield	48450985
Rutherford	48451683

3d. Motion to accept the resignation of the following personnel:

Name	Position	Effective Date	Purpose
Alicia Lavelle	Teacher	1/19/26	Resigned
Bernadette Bouhot	Paraprofessional	1/1/26	Resigned
Kenneth Pawlukiewicz	Paraprofessional	12/13/25	Resigned
Tea Xhaja	Paraprofessional	1/25/26	Resigned move to

			Substitute
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3e. Motion to approve the leave of absence for the following, using days in accordance with the individual agreement with the Board and utilizing the FMLA and/or NJFLA leave entitlement.

Employee ID#	Position	Effective Dates
0991	Teacher	3/2/26 - 6/30/26
1206	Behavior Specialist	12/1/25 - 4/3/26 (adjusted)
0753	Paraprofessional	12/1/25 - 4/8/26 (adjusted)
1264	Occupational Therapist	3/9/26 - 6/30/26

3f. Motion to approve the appointment of the following personnel. Salary will be prorated for the period worked.

Name	Position	Effective Date	Salary/Step
Joel Francisco	Paraprofessional	1/5/2026	\$25.82 or \$ 28.06 per hour w/ sub cert.

3g. Motion to approve the following employee to be added to the substitute list for the 2025-2026 school year.

Tea Xhaja

Sean Tully

3h. Motion to approve Joe Marszalek as the Lodi Campus MS/HS Principal effective January 5, 2026 at a salary of \$119,000 prorated through June 30, 2026.

ACTION TAKEN FOR 3. PERSONNEL

Ayes: Mr. A. Albro, Mr. J. DeCorso, Mr. F. D'Amico, Dr. S. DeNobile, Mr. P. Galasso, Mr. J. Hurley, Mr. D. Kennedy, Dr. Y. Lozanski, Dr. M. Poidomani, Mr. F. Scarafile, Ms. T. Violetti, Dr. S. Yurchak.

Abstain: None

Nayes: None

Absent: Ms. A. Evans, Mr. J. Knipper, Dr. L. Pantoliano, Mr. M. Perrapato, Dr. D. Sforza, Dr. R. Tomko, Dr. J. Torrento

4. POLICY

Motion: Mr. Frank D'Amico

Seconded: Mr. Frank Scarafile

4a. Motion to approve the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials for the 2025-2026 School Year.

ACTION TAKEN FOR 4. POLICY

Ayes: Mr. A. Albro, Mr. J. DeCorso, Mr. F. D'Amico, Dr. S. DeNobile, Mr. P. Galasso, Mr. J. Hurley, Mr. D. Kennedy, Dr. Y. Lozanski, Dr. M. Poidomani, Mr. F. Scarafile, Ms. T. Violetti, Dr. S. Yurchak.

Abstain: None

Nayes: None

Absent: Ms. A. Evans, Mr. J. Knipper, Dr. L. Pantoliano, Mr. M. Perrapato, Dr. D. Sforza, Dr. R. Tomko, Dr. J. Torrento

5. TRANSPORTATION

Motion: Mr. Anthony Albro

Seconded: Mr. Stephen Yurchak

5a. Motion to approve the attached 2025-2026 RSY Quotes Set 4. (*Attachment 5a*)

5b. Motion to approve the attached contract addendums for 25-26 School Year. (*Attachment 5b*)

5c. Motion to approve the withholding of payment on routes 8065, 8081 and 7087 for M&M Group due to multiple infractions, including failure to provide required staff, failure to report accident and failure to provide proper vehicle/driver documentation. Total penalties for all infractions is \$38,490.00. Deduct an additional \$7,164.00 from billing as reimbursement to the school district for overcharging of aides on route. Total deduction from November billing is \$45,654.00. All three routes are cancelled.

5d. Motion to approve the withholding of payment on route 7127 for Town & Country for failure to provide required staff. Total penalty is \$3,967.00 to be deducted from November billing.

5e. Motion to approve an agreement with Millstone Township School District for the purposes of student transportation in accordance with Chapter 53, P.L. 1997 for the time period 2025-2026 school year in which SBJC is the host district, as needed. The services to be provided include, but are not limited to, the Coordinated Transportation of out of district, special education, and summer programs.

ACTION TAKEN FOR 5. TRANSPORTATION

Ayes: Mr. A. Albro, Mr. J. DeCorso, Mr. F. D'Amico, Dr. S. DeNobile, Mr. P. Galasso, Mr. J. Hurley, Mr. D. Kennedy, Dr. Y. Lozanski, Dr. M. Poidomani, Mr. F. Scarafile, Ms. T. Violetti, Dr. S. Yurchak.

Abstain: None
Nays: None
Absent: Ms. A. Evans, Mr. J. Knipper, Dr. L. Pantoliano, Mr. M. Perrapato, Dr. D. Sforza,
Dr. R. Tomko, Dr. J. Torrento

6. FACILITIES AND PLANNING**7. FOOD SERVICE****8. CURRICULUM****9. DISCUSSION ITEMS****10. OLD BUSINESS****11. NEW BUSINESS****12. INFORMATION ITEMS****ADJOURNMENT****ADJOURNMENT**

Motion: Dr. Stephen Yurchak
Seconded: Dr. Frank Scarafile

BE IT RESOLVED, that this meeting is adjourned at 1:31 pm.

ACTION TAKEN FOR ADJOURNMENT Unanimous approval by voice vote.

Dr. Mark Hayes
Substitute Business Administrator/Board Secretary



**SPECIAL ORDER OF BUSINESS
CLOSED MEETING TO PUBLIC ATTENDANCE**

DECEMBER 18, 2025

Motion:

Seconded:

BE IT RESOLVED THAT THE SOUTH BERGEN JOINTURE COMMISSION will hold a closed meeting on December 18, 2025 at 1:00 P.M. to review personnel matters and other confidential concerns as listed on the Closed Agenda dated December 18, 2025. The items discussed will be made public at the conclusion of the executive session or at a date not determined at this time.

Action taken:

**SOUTH BERGEN JOINTURE COMMISSION
CLOSED - MONTHLY MEETING
DECEMBER 18, 2025**

Meeting Opened at _____.

Members Present:

Members Absent:

Also Present:

ADJOURNMENT

Motion:

Seconded:

BE IT RESOLVED, that this closed session is adjourned at _____.

Action taken: