

PUBLIC & REGULAR SCHOOL BOARD MEETING
January 28, 2026

The Board of Education of the Poteet Independent School District met in a Public and Regular Board Meeting, January 28, 2026 at 7:00 p.m. at the Poteet Administrative Office Board Room.

Members Present: Ronnie Ambriz, President
 Margie Martinez, Vice President
 Albert Garza, Secretary
 Jo Marie Cervantez
 Yvette Navarro
 Daniel Rivera
 Rocky Wilson – arrived 7:17 p.m.

Members Absent: None

Others Present: Charles Camarillo, Superintendent
 Suzanne Jenschke, Board Secretary
 Administrators
 Other interested citizens

The meeting was called to order by Ronnie Ambriz, President @ 7:00 p.m.

The pledge of allegiance and moment of silence were lead by Ronnie Ambriz, President.

School Board Recognition: The board received numerous items in appreciation for the dedication to the students and staff of Poteet ISD.

Audience with individuals or committees wishing to make reports or requests: None

Superintendent’s Report:
Retire – None
Leave of Absence – Krystal Harrell, Veronica Garcia, Rachel Meyer, Maria Carla Ortiz, Chelsea Billings, Jenna Brown
New Employees – David Orta, Jose Mejia
Resignation – None
Governance Camp – March 4-7, 2026
Atascosa County Livestock Show Results

Motion 8598-26 Motion was made by Rocky Wilson, seconded by Albert Garza, that the board approve the minutes for December 15, 2025.

Yeas All
Noes None

Motion 8599-26 Motion was made by Rocky Wilson, seconded by Margie Martinez, that the board approve the monthly financial information as presented.

Yeas All
Noes None

Motion 8600-26 Motion was made by Jo Marie Cervantez, seconded by Albert Garza, that the board adopt the plans in Early Childhood literacy and Math, and College, Career and Military readiness according to House Bill 3 as presented.

Yeas All
Noes None

There were no public comments regarding House Bill 3 Board Goals

Motion 8601-26 Motion was made by Albert Garza, seconded by Yvette Navarro, that the board adopt a policy regarding parental notification on violent activity required by House Bill 3.

Yeas All
Noes None

Report of the summer food service program for Summer 2026 was given by Amanda Gonzales, Asst. Supt of Business & Administration.

Motion 8602-26 Motion was made by Jo Marie Cervantez, seconded by Yvette Navarro, that the board call for the Poteet ISD General Election to be held on May 2, 2026.

Yeas All
Noes None

Motion 8603-26 Motion was made by Albert Garza, seconded by Yvette Navarro, that the board appoint Sheila Merrell as election judge and Jessica Turnbull as alternate judge for the 2026 School General Election; Esther Ramos as early voting clerk and central office staff as deputy early voting clerks. The salary for the judges and election day clerks will be set at \$12.00 per hour.

Yeas All
Noes None

Motion 8604-26 Motion was made by Albert Garza, seconded by Yvette Navarro, that the board approve a resolution to be attached to the minutes to award a one-time stipend for employees (excluding temporary employees, substitutes, tutors, non-renewals, retirement and resignations) for the 2025-2026 school year and to be paid as follows:

- 1. Employed with the district before August 1, 2025 - \$1,000
- 2. Employed with the district before October 1, 2025 - \$750
- 3. Employed with the district before November 1, 2025 - \$500
- 4. Employees hired November 1 or later are not eligible for the retention incentive stipend
- 5. Employees who have submitted a resignation or retirement letter or intend to resign or retire from the district at the end of the school year, are not eligible for the retention incentive stipend
- 6 Substitutes are not eligible for the retention incentive stipend
- 7. Non-Employees (contactors, vendors, etc.) are not eligible for the retention incentive stipend

It is further resolved that the one-time retention incentive stipend will be awarded in December, 2025, and that any employee who is employed by the District after November 1, 2025 shall not be eligible for this stipend; and

Be it resolved, that the Board of Trustees has determined that the additional expenditures authorized in this Resolution will serve a valid school district purpose, that sufficient controls will be put into place prior to the expenditure and that such benefits will be received by the District. The District will maintain all information and documentation regarding this matter, in order to permit the District to verify that this matter was carried out in accordance with the law and in full compliance with Article III of the Texas Constitution.

Yeas All
Noes None

Bond Update 2024 was provided by Huckabee Inc. and Marksman Construction.

Ronnie Ambriz, President stated the board will convene into closed session under Texas Government Code 551.074 to consider the following:

- Consider employment of new personnel
- a. Co-op Personnel
 - b. Non-Certified Professional

Personnel: Appointment, employment, employment staffing, evaluation, reassignment, duties, discipline, dismissal of employees

Discussion regarding board member(s) duties, roles and responsibilities

Time is 7:58 p.m.

Ronnie Ambriz, President, stated we are back in open session. The time is 9:59 p.m.
“No final action decision or vote was taken while the board was in closed session.”

Motion 8605-26	Motion was made by Albert Garza, seconded by Yvette Navarro, that the board approve the employment recommendations made by the Superintendent for Yvette Alvarado and Sydney Briones to receive a probationary or non-certified professional contact for the 2025-2026 school year.
Yeas	All
Noes	None

Ronnie Ambriz, President stated this meeting is adjourned. Time: 9:59 p.m.

_____ President	_____ Secretary
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Date