

THE W. L. GILBERT SCHOOL CORPORATION
Policy Committee Meeting Minutes
February 5, 2026

A Meeting of the Policy Committee of The W. L. Gilbert School Corporation was held on Thursday, February 5, 2026, in the Main Office Conference Room at The Gilbert School. The meeting was called to order at 8:04 a.m. by Ellen Marino.

Committee Members present were Ellen Marino, Holly Cassaday, and Jonathan Morhardt
Absent Committee Members: Shane Centrella
Others Present: Michael Susi, Head of School

**A motion was made by H. Cassaday, seconded by J. Morhardt to approve the minutes of January 8, 2026.
Voted: Yeas 3 Nays 0 Abstained 0 -- Motion Passes**

NEW BUSINESS:

Committee reviewed the following Redlined Policies:

Policy #9271 – Code of Ethics and Policy #9271.1 Confidentiality of Directors and consensus is to add the language requiring signatures (as written in #9270) by board members to both policies.

Policy #9300 – Methods of Operation, change Superintendent to Head of School in 3 places (note this policy was not in the initial redline packet).

Policy #9310 Development, Distribution and Maintenance of Manual of Policies, Regulations and Bylaws, is fine as redlined except to change Superintendent to Head of School.

Policy #9311 – Policy Adoption, Revision, Reaffirmation, was not included in the redline packet reviewed and change Superintendent to Head of School in 4 places.

Policy #9312 – Amendment to Bylaws, approved as redlined.

Policy #9313 – Formulation, Adoption, Amendment of Administrative Regulations, change Superintendent to Head of School in 2 places (this also was not in the redline packet).

Policy #9314 - Suspension of Policies, Bylaws and Regulations and Policy #9320 – Public Meetings, both are approved as redlined.

Policy #9321 (a) – Time, Place and Notification of Meetings, is a new policy, and consensus is to present to the Board with the redlines shown.

Policy #9322 – Public and Executive Sessions, revise the Smoking prohibition to read “Smoking will not be permitted on school grounds.”

Policy #9323 – Construction of the Agenda, correct Superintendent to Head of School and eliminate “of Directors” in first sentence and the rest of the redline version is accepted.

The consensus is that all the above policies be sent to the February regular board meeting as a first read.

FORMS:

The committee reviewed the Annual Statement for Directors form and consensus is to add this form behind each of the 4 policies referenced.

OTHER:

Next meeting the committee will review The Wellness/Food Services Policy and the U.S. Immigration and Customs Enforcement Policy and may include reviewing Policies #5111.3 and #5142 and other policies regarding foreign students and school safety.

Other: None

The next policy meeting will be on March 5, 2026, at 8:00am in the main office conference room.

A motion was made by J. Morhardt, seconded by H. Cassaday to adjourn the meeting at 8:45 a.m.

Voted: Yeas 3 Nays 0 Abstained 0 -- Motion Passes

Respectfully submitted,
Ellen Marino