***Holbrook Public Schools***
245 South Franklin Street
Holbrook, MA 02343

***MINUTES OF THE HOLBROOK SCHOOL COMMITTEE MEETING***
***Holbrook Middle-High School Auditorium***
***December 11, 2025***
***7:00pm***

**In Attendance:** Barbara Davis, School Committee Chairperson
Renee Malvesti, School Committee Vice Chair
Fred White, School Committee Secretary
Christopher White, School Committee Member
Julie Hamilton, Superintendent of Schools
Stefanie DeRosa, Curriculum Director
Christine Suckow, School Business Administrator
Rob King, Technology Director
Bridget Baker, School Committee Recording Secretary

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- Grade 7 A Christmas Carol Out-of-State field trip request, December 19, 2025, Stadium Theater, Woonsocket, RI
- 2nd Reading:
  - JBB – Educational Equity
- 3rd Readings:
  - Policy ECAB – Access to Buildings and Grounds
  - Policy EFBA – School Food and Nutrition – Meal Modifications
  - Policy KF-R – Community Use of School Facilities
  - Policy IKF – Graduation Requirements
  - IKFE – Competency Determination
  - JJE – Student Fund-Raising Activities
  - KBG – Parent Advisory Councils (PACs)
  - KI – Visitors to the Schools
  - GBEBC – Gifts to and Solicitations by Staff
  - KBE – Relations with Parent/Booster Organizations
- November 20, 2025 School Committee Minutes

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The meeting was called to order at 7:00pm by Ms. Davis.

The Pledge of Allegiance was recited.

***Resident's Concerns***
None.

***Superintendent's Report***
*Holbrook Middle-High School*
Last week Senator Keenan visited the 8th graders to share his lived experience around his service trips that he took to refugee camps in Greece which was a cross-curricular event that tied into the students reading of the novel *Refugee*. Earlier this week students at HMHS participated in a virtual seminar with

Bridgewater State University to learn more about various careers in the medical field. The winter concert was last night.

*John F. Kennedy Elementary School*
Report cards were issued to students on Monday and parent teacher conferences are being held tonight. December is Read a new book month.

*District-wide*
The strategic planning group met with the leadership team to start looking at district goals and priorities and elicit information through surveys to look at where the district needs to go, where we've been and where we are heading. The strategic plan should be completed in the spring and then it will be presented to the committee.

***Student Advisory Report***
Hannah Huynh and Katie Nguyen updated the committee on recent and upcoming events, fundraisers and sports updates which included progress reports being distributed on Friday, the winter pep rally and the student/faculty minute to win it basketball game.

The CBN competed with seven schools at their Emerson College field trip. Industry professionals and Emerson staff will be reviewing the submissions and the results will be coming out in the next couple of weeks.

***Public Hearing for Proposed FY27 Budget***
Ms. Davis made a motion to go into the annual budget hearing.

(F. White/Malvesti) made a motion motion to go into the annual budget hearing.
4-0-0 (Mr. Despres was not in attendance)

Key areas of growing need:

- Expanding special education services, including additional in-home support
- Increased staffing for English Learners
- Greater demand for home/hospital tutoring, medical home services, and out of district placements
- Escalating transportation expenses
- Additional supports to address the ongoing social-emotional and mental heath needs of our students as the continue to navigate the lingering stress, anxiety, and disruption of recent years.

This budget maintains all current services and includes on critical addition: an SEI Coach to strengthen support for our growing population of multilingual learners. The district is requesting a budget of $19,251,104, representing a 6% increase over last year's allocation.

*Office of Curriculum*
Level-funded budget

*Athletics*
Additional request of $8,000 due to increase in transportation and the buses and paying conference dues.

*Director of Facilities*
Additional request of $43,375 due to increased costs.

*Technology*
Additional request of $24,072 due to increased costs and maintenance.

*Special Education*
Superintendent Hamilton and Ms. Suckow, Business manager reviewed the special education budget which includes increased needs, tuitions and transportation costs.

*Business office/Finance Operations*
Ms. Suckow, Business Manager reviewed the changes from FY26-FY27. The total requested appropriation is $19,251,104.

Ms. Davis made a motion to go out of the annual budget hearing.

(F. White/Malvesti) made a motion motion to go out of the annual budget hearing.
4-0-0 (Mr. Despres was not in attendance)

***Grade 7 out-of-state field trip to Stadium Theater to see A Christmas Carol, Woonsocket, RI, December 19, 2025***
Not enough interest. Request removed.

***2nd Reading – Policy JBB – Educational Equity***
No updates or changes.

***3rd Reading Policy ECAB – Access to Building and Grounds, Policy EFBA – School Food and Nutrition-Meal Modifications, Policy KF-R – Community Use of School Facilities, Policy IKF – Graduation Requirements, Policy IKFE – Competency Determination, Policy JJE – Student Fund-Raising Activities, Policy KBG – Parent Advisory Councils (PACs), Policy KI – Visitors to Schools Policy GBEBC – Gifts to and Solicitations by Staff, Policy KBE – Relations with Parent/Booster Organizations***
Updates recommended by MASC.

***November 20, 2025 School Committee Meeting Minutes***
No updates or changes.

***School Committee Sub Committee Member Report***
Mr. C. White mentioned information he received and email with information about SafetyNet Tracking™ is designed to assist public safety agencies in locating individuals with cognitive conditions who have wandered off and are missing. The SafetyNet Tracking™ System provides law enforcement and public safety agencies with training, equipment and proven technology to help them quickly find and rescue individuals with cognitive conditions. This system works on radio frequency. He is going to bring this up at the next SEPAC meeting to see if there is any interest.

***School Committee Member Report***
Ms. Davis gave her monthly MASC report listing all of the recent and upcoming MASC events.

*Action Items*

***Vote on FY27 Proposed Budget***

Ms. Davis made a motion to support the Holbrook Public Schools fiscal year 2027 school budget of $19,251,104.

(White/Malvesti) made a motion to support the Holbrook Public Schools fiscal year 2027 school budget of $19,251,104.
4-0-0 (Mr. Despres was not in attendance)

***Grade 7 out-of-state field trip to Stadium Theater to see A Christmas Carol, Woonsocket, RI, December 19, 2025***

Request removed.

***3rd Reading Policy ECAB – Access to Building and Grounds, Policy EFBA – School Food and Nutrition-Meal Modifications, Policy KF-R – Community Use of School Facilities, Policy IKF – Graduation Requirements, Policy IKFE – Competency Determination, Policy JJE – Student Fund-Raising Activities, Policy KBG – Parent Advisory Councils (PACs), Policy KI – Visitors to Schools Policy GBEBC – Gifts to and Solicitations by Staff, Policy KBE – Relations with Parent/Booster Organizations***

Mr. F. White made a motion to approve the 3rd Reading Policy ECAB – Access to Building and Grounds, Policy EFBA – School Food and Nutrition-Meal Modifications, Policy KF-R – Community Use of School Facilities, Policy IKF – Graduation Requirements, Policy IKFE – Competency Determination, Policy JJE – Student Fund-Raising Activities, Policy KBG – Parent Advisory Councils (PACs), Policy KI – Visitors to Schools
Policy GBEBC – Gifts to and Solicitations by Staff, Policy KBE – Relations with Parent/Booster Organizations as presented.

(F. White/Malvesti) made a motion to approve the 3rd Reading Policy ECAB – Access to Building and Grounds, Policy EFBA – School Food and Nutrition-Meal Modifications, Policy KF-R – Community Use of School Facilities, Policy IKF – Graduation Requirements, Policy IKFE – Competency Determination, Policy JJE – Student Fund-Raising Activities, Policy KBG – Parent Advisory Councils (PACs), Policy KI – Visitors to Schools
Policy GBEBC – Gifts to and Solicitations by Staff, Policy KBE – Relations with Parent/Booster Organizations as presented.
as presented.
4-0-0 (Mr. Despres was not in attendance)

***November 20, 2025 School Committee Meeting Minutes***

Mr. F. White made a motion to approve the November 20, 2025 School Committee minutes as presented.

(F. White /C. White) made a motion to approve the November 20, 2025 School Committee minutes as presented.
4-0-0 (Mr. Despres was not in attendance)

***Old Business***

None.

***New Business***

None.

***ADJOURN or VOTE TO CONTINUE***

**Voted:** (F. White/C. White) The School Committee made a motion to adjourn the regular School Committee Meeting of December 11, 2025 at 7:58pm.
4-0-0 (Mr. Despres was not in attendance)

Respectfully submitted,

*Bridget Baker*

Recording Secretary