Board of Education
Lancaster Central School District
Lancaster, New York

Minutes

Meeting Date

January 12, 2026

Kind

Regular Session

Place

Como Park Elementary School, 1985 Como Park Boulevard, Lancaster

Members Present

John Talarico, President
Timothy Talbot, Vice President
Mike Sage, Trustee
David Lyman, Trustee
Melissa Payne Smith, Trustee
Jonathan VanNortwick, Trustee
Michaela Innus, Ex- Officio Student Board Member

Members Excused

Anita Schiavone, Trustee

District Administrators Present

Andrew P. Kufel, Ph.D., Superintendent of Schools
Daniel D'Amico, Asst. Superintendent for Human Resources
Andrew Krazmien, Asst. Superintendent for Curriculum, Instruction & Pupil Services
Jamie Phillips, Asst. Superintendent for Business & Support Services
Erin Gannon, Director of Special Education
Karen Marchioli, Ed.D., Director of Elementary Education
Cheryl Randall, Director of Instructional Technology & Accountability
Sarah Wittmeyer, Director of Secondary Education

Others Present

District administrators and faculty members

1.0 Call to Order
2.0 Pledge to Flag
3.0 Moment of Silence

The regular meeting of the board of education was called to order at 7:00pm by President Talarico. The Pledge of Allegiance was recited and Mr. Talarico asked for a moment of silent reflection for Mildred (Millie) Gorenflo a clerk typist for the Lancaster High School Athletic Department from 1986 through 1996, who passed away on December 23, 2025; and for Mary Ann Rice, a Hillview Elementary teacher from 1966 through 1997, who passed away on December 29, 2025.

4.0 Presentations

4.1 Athletic Department Presentation

Mr. Eric Rupp, Director of Athletics, presented information to the board highlighting Lancaster's Athletic Programs and Athletes.

4.2 Class AAA State Champion
Girls Varsity Volleyball Team

Certificates of achievement were presented to the Class AAA State Champion Lancaster Varsity Girls Volleyball team by Coach Becky Edwards, Eric Rupp – Director of Athletics, and President Talarico. The roster is as follows:

- Jillian Cummins
- Sarah Farmer
- Cara Lewandowski
- Paige Lewandowski
- Lauren Merz
- Mya Mycek
- Averie Nostrant
- Grace Reitnour
- Ella Schweizer
- Gwendolyn Sturm
- Olivia Sweeney
- London Tallman
- Lauren Zak
- Kayla Rassman
- Lucy Young
- Kelsey Wachowski

4.3 Comprehensive District Educational Plan (CDEP)

Mr. Krazmien and members of the Comprehensive District Educational Plan team, spoke about the plan's goals; participation rates; District proficiency; and dual enrollment and advanced placement participation.

4.4 Tenure Presentation

Ms. Gannon presented Chelsea Glawatz, recently tenured teacher, with a certificate.

4.5 Como Park Presentation

Mrs. Marcinelli, Mrs. Gryzmala, and Mrs. Galas presented information to the board regarding Como Park Elementary's "Legend of the Month" program.

5.0 Correspondence

6.0 Approval of Minutes

6.1 Regular Session December 8, 2025

Moved by Sage seconded by Talbot to accept the minutes from the regular session held on December 8, 2025, as submitted.
Vote on the motion: 6 Ayes 0 Nays
Motion approved.

7.0 Staff Organizations

Lancaster Administrative and Supervisory Association:

Mr. Heer had no items to report.

Lancaster Central Teachers Association:

Mr. Shaw, LCTA Vice President & Lead Negotiator, read a letter from the LCTA to the Superintendent, regarding their request to start negotiations. Mr. Shaw introduced the LCTA negotiating team members.

Lancaster Association of Service Personnel:
Mr. Murray had no items to report.
Lancaster Association of Substitute Teachers:
No one present to report.

8.0 Board Reports

Miss Michaela Innus, Ex-Officio Student Board Member, updated the board regarding holiday concerts throughout the District; 8th Grade Information Night; and the Food/Clothing/Bottle Drive at Lancaster High School.

9.0 Superintendent's Administrative Report

Dr. Kufel presented his administrative report.

10.0 Old Business

No old business was discussed.

11.0 New Business
11.1 Personnel Items
11.1.1 Personnel Changes

Moved by Talbot seconded by Lyman to approve the personnel changes for the period ending January 12, 2026, as submitted.
Vote on the motion: 6 Ayes 0 Nays
Motion approved.

11.2 Education Items
11.2.1 Committee on Special Education

Moved by Talbot seconded by Payne Smith to approve the recommendations of the committee on special education, as submitted.
Vote on the motion: 6 Ayes 0 Nays
Motion approved.

11.2.2 Committee on Preschool Special Education

Moved by Lyman seconded by Talbot to approve the recommendations of the committee on preschool special education, as submitted.
Vote on the motion: 6 Ayes 0 Nays
Motion approved.

12.0 Business & Financial Items
12.1 Financial Reports

Moved by Payne Smith seconded by Sage to approve the financial reports from December 8, 2025, as submitted.
Vote on the motion: 6 Ayes 0 Nays
Motion approved.

12.2 Policy 2nd Reading #5431 Procurement: Uniform Grant Guidance for Federal Awards

Policy #5431 Procurement: Uniform Grant Guidance for Federal Awards was presented to the board for a second reading. This policy will be placed on the board's next agenda for adoption.

12.3 Policy 2nd Reading #5681 School Safety Plans

Policy #5681 School Safety Plans was presented to the board for a second reading. This policy will be placed on the board's next agenda for adoption.

12.4 Scholastic Achievement Recognition Dinner

Moved by VanNortwick seconded by Talbot to approve an expenditure of $500 to support the Erie-Niagara School Superintendent Association's Annual Scholastic Achievement Recognition Ceremony, as submitted.
Vote on the motion: 6 Ayes 0 Nays
Motion approved.

12.5 Lancaster Administrative and Supervisory Association – MOA

Moved by VanNortwick seconded by Payne Smith to approve the negotiated Lancaster Administrative and Supervisory Association Memorandum of Agreement, as submitted.
Vote on the motion: 6 Ayes 0 Nays
Motion approved.

12.6 Food Service Operating Reports

Moved by VanNortwick seconded by Talbot to approve the food service department operating system reports for November 2025, as submitted.
Vote on the motion: 6 Ayes 0 Nays
Motion approved.

12.7 Revised District-wide School Safety Plan 2025-26

Moved by Lyman seconded by VanNortwick to approve the Revised District-wide School Safety Plan 2025-26, as submitted.
Vote on the motion: 6 Ayes 0 Nays
Motion approved.

12.8 Club Creation – Social Studies Honor Society

Moved by Payne Smith seconded by VanNortwick to approve the creation of a Social Studies Honor Society at the high school, as submitted.
Vote on the motion: 6 Ayes 0 Nays
Motion approved.

12.9 Declare Surplus Books

Moved by Payne Smith seconded VanNortwick to declare the attached listing of books as surplus and authorize their disposal in accordance with board policy #5250, as submitted.
Vote on the motion: 6 Ayes 0 Nays
Motion approved.

12.10 Bid Rejection: 2025-2026 Capital Outlay – General Trades

Moved by Lyman seconded Sage to reject all general trades bids, as submitted.
Vote on the motion: 6 Ayes 0 Nays
Motion approved.

13.0 Public Hearing

Shelley Wos, 42 Michael Anthony Lane, addressed the board regarding the need for a performance space at Como Park Elementary.

14.0 Executive Session

At 8:24pm moved by Lyman seconded by Talbot to move to executive session to discuss contract negotiations.
Vote on the motion: 6 Ayes 0 Nays

Motion approved.

14.0 Adjournment

At 9:32pm moved by Lyman seconded by Sage to reconvene regular session.
Vote on the motion: 6 Ayes 0 Nays
Motion approved.

At 9:32pm moved by Sage seconded by Talbot to adjourn the regular session.
Vote on the motion: 6 Ayes 0 Nays
Motion approved.

Susan M. Schlegel, District Clerk