

**REGULAR MEETING
BOARD OF SCHOOL TRUSTEES
BROWNSBURG COMMUNITY SCHOOL CORPORATION**

The Board of School Trustees of the Brownsburg Community School Corporation met in a regular meeting on Monday, January 12, 2026, at 6:30 p.m. in the F.L. O’Neal Administration Building, 310 Stadium Drive, Brownsburg, Indiana.

I. CALL TO ORDER

Dr. Matt Freije, Vice President of the Board, called the meeting to order at 6:30 p.m. Other Board members in attendance included Mr. Mike Wells, Dr. Katie Dixon, and Mr. Gordon Hayward. Administrators present were Dr. Kat Jessup, Mr. Shane Hacker, and Mrs. Jodi Gordon. Police Officer Joshua Stephens was also present.

II. PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

III. MOMENT OF REFLECTION

Dr. Freije asked for a moment of silence for reflection.

IV. COMMUNICATIONS

A. Commendation – BHS Varsity Football Team 2025 6A State Champions – Ms. Murphy

Ms. Murphy recognized the BHS Varsity Football Team for earning back-to-back 6A State Championships. She introduced Head Coach Hart and the team, congratulating them on their accomplishments.

Coach Hart shared that the team set clear goals at the start of the season and credited the incredible support from fans, parents, and the broader community. He highlighted several meaningful stories about the players and emphasized the importance of parent and coach involvement in helping students develop long-term vision. He also expressed appreciation for the continued support of the Gridiron Club. Coach Hart briefly discussed expectations for the upcoming season, noting a focus on personal bests, including strength and speed development.

Dr. Jessup commented that during tours of the new facilities, the football locker room was consistently well maintained and thanked the players and coaching staff for their pride and care of the space.

B. Brownsburg Education Foundation Report – Dr. Dixon

Dr. Dixon provided an update on the Brownsburg Education Foundation (BEF). She announced that the Rally for the Kids Gala, presented by LeBlanc Nettles Law and Queen

Anne's Lace Flowers and Gifts, will take place on Friday, March 13, 2026, at 6:30 p.m. in the Cardinal Room at the Golf Club of Indianapolis. The event theme is "western charm meets evening elegance." Tickets are available on the BEF website and will be sold through February 28, or until the event is sold out. Dr. Dixon also shared that BEF will host an SAT and PSAT workshop for students on Saturday, February 21, from 10:00–11:00 a.m. Registration information is available on the BEF website.

C. Operations Update – Mr. Hacker

Mr. Hacker provided a construction update and referenced his presentation slides outlining refurbishment plans and the spring break, summer, and fall timelines. He shared that the connector hallway on the second floor of the Senior Academy is scheduled to open during spring break.

Mr. Hacker noted that boys' spring volleyball and girls' fall volleyball will utilize the fieldhouse. The varsity gym is expected to reopen in time for the girls' basketball season in winter 2026.

He also shared that information regarding the Community Engagement meeting schedule was included in the State of the Schools newsletter and encouraged community members to attend. The meetings will focus on the district's current financial solutions and recent legislative changes that have significantly impacted the district's financial situation. Community members are encouraged to attend all five meetings, as the content will build upon each session. Registration information, including a QR code, is available in the State of the Schools newsletter and on the district website.

D. Second Reading of Policies (3700 and 6130) – Dr. Jessup

Dr. Jessup presented Board policies 3700 and 6130 for a second reading. These policy revisions are being done to make sure our language in policy match legislation. We will ask for approval at the next meeting.

V. COMMENTS FROM PATRONS

There were no comments from patrons.

VI. Reorganization of Board

A. Election of Board Officers

- 1. President - Katie Dixon**
- 2. Vice President – Jessica Heffernan**
- 3. Secretary – Gordon Hayward**

Mr. Wells moved to nominate Dr. Katie Dixon for President, Ms. Jessica Heffernan for Vice President, and Mr. Gordon Hayward for Secretary. Dr. Freije seconded the motion. The Board approved the motion by a vote of four (4) ayes; zero (0) nays.

B. Appointment of the following: Corporation Treasurer and Purchasing Agent – Mr. Shane Hacker; Corporation Deputy Treasurer and Assistant Purchasing Agent – Mrs. Allison Kovacik

Mr. Wells moved to approve the appointment; Mr. Hayward seconded the motion. The Board approved the motion by a vote of four (4) ayes; zero (0) nays.

C. Board Member Appointments

1. Legislative Liaison to the Indiana School Board Association –

Dr. Dixon moved to nominate Mr. Mike Wells to continue in this role; Mr. Hayward seconded the motion. The Board approved the motion by a vote of four (4) ayes; zero (0) nays.

2. Representative to the Brownsburg Education Foundation –

Mr. Wells moved to nominate Dr. Katie Dixon to continue in this role; Mr. Hayward seconded the motion. The Board approved the motion by a vote of four (4) ayes; zero (0) nays.

VII. Suspension of Regular Board Meeting

Dr. Dixon suspended the regular Board meeting at 6:49 p.m. for the Board of Finance Meeting.

VIII. Annual Board of Finance Meeting – Mr. Hacker explained the Board of Finance meeting. And reviewed slides with the 2025 financial information including enrollment, fund balances, etc.

A. Convene as the Board of Finance – Board of Finance President

1. Election of Officers

a. President –

Dr. Freije moved to nominate Dr. Katie Dixon as President. Mr. Wells seconded the motion. The Board approved the motion by a vote of four (4) ayes; zero (0) nays.

b. Secretary –

Dr. Freije moved to nominate Mr. Gordon Hayward as Secretary. Mr. Wells seconded the motion. The Board approved the motion by a vote of four (4) ayes; zero (0) nays.

2. Report on Financial Condition –

Mr. Hacker explained the Board of Finance Meeting and reviewed slides with the 2025 financial information including enrollment, fund, balances, etc.

3. Report on Investments –

Mr. Hacker reviewed slides on investments.

4. Recommendation to Approve Resolution Authorizing the Investment of Public Funds for Certificate of Deposit –

Mr. Hacker shared that the district has not recently utilized Certificates of Deposit, as they have not been financially advantageous at this time. He explained that interest earnings from the district's checking and savings accounts have exceeded the potential benefits of CDs. Additionally, with current cash balances lower than in previous years, maintaining funds in savings accounts provides needed liquidity and flexibility while still earning a higher interest rate without transfer penalties. Mr. Hacker noted that if interest rates change in the future, the district will retain the ability to utilize Certificates of Deposit to maximize interest earnings.

Dr. Freije moved to approve the recommendation; Mr. Wells seconded the motion. The Board approved the motion by a vote of four (4) ayes; zero (0) nays.

5. Adjournment of Board of Finance Meeting – 7:03 pm.

Dr. Dixon adjourned Board of Finance Meeting and reconvened the regular Board meeting at 7:03 p.m.

IX. CONSENT ITEMS

A. Approval – Minutes

- December 8, 2025, Business Meeting

B. Approval of Claims: P/R#12/05/2025 - \$2,005, 660.71; 12/19/2025 - \$2,036,411.33; P/R #1/2/2026 - \$1,986,553.51; Claims 12/4/2025 – 1/7/2026 \$37,121,518.51

C. Superintendent's Report

The Superintendent's Report was presented as follows:

1. Terminations – Support Staff:

Name	Building	Position	Effective Date
a. Alecia Wilkins	Cardinal	Special Education Instructional Assistant	December 18, 2025
b. Joshua Green	Facility Services	Maintenance Technician	December 9, 2025
c. Tia Underwood	BHS	Special Education Instructional Assistant	December 4, 2025

2. Retirement – Support Staff:

Name	Building	Position	Effective Date
a. Deborah Amburgy	Transportation	Bus Driver	May 29, 2026

3. Resignations – Certified Staff:

Name	Building	Position	Effective Date
a. Rebecca Cox	Crossroads	1 st Grade Teacher	December 19, 2025
b. Jason Berkholz	BHS	Math Teacher	December 19, 2025
c. Stephanie Edwards	Lincoln	Special Education Teacher	December 19, 2025

4. Resignations – Support Staff:

Name	Building	Position	Effective Date
a. Christee Deardorff	Nutrition Services	Assistant Café Manager	November 26, 2025
b. Milena Paz Altuve	Nutrition Services	Café Team Member	December 19, 2025
c. Kayla Doan	Transportation	Bus Aide	December 3, 2025

d. John Sims	Transportation	Bus Driver	December 1, 2025
e. Michael Sweet	Transportation	Bus Driver	December 19, 2025
f. Joslyn Spears	BHS	Special Education Job Coach	December 10, 2025
g. Drew Baum	BHS	Auditorium Supervisor	December 30, 2025
h. Christina Ringer	Cardinal	Special Education Instructional Assistant	January 16, 2026

5. New Employment – Certified Staff:

Name	Building	Position	Effective Date	Degree	Reason for Employment
a. Paul Lineback	BHS	Math Teacher; Long Term Substitute	January 5, 2026 thru the end of the school year	Bachelors	Replacing Jason Burkholz
b. Faren Savich	Lincoln	Special Education Teacher	January 5, 2026	Bachelors	Replacing Stephanie Edwards
c. Tarin Jaggard	WMS	Visual Arts Teacher; Long Term Substitute	January 5, 2026 thru the end of the school year	Bachelors	Replacing Melanie Roberts due to a job transfer
d. Stacy Proietti	Lincoln	2/3 High Ability Teacher; Long Term Substitute	January 5, 2026 thru approximately February 27, 2026	Masters	While Julia Hill is on medical / maternity leave
e. Grace Bastin	Brown	5 th Grade Teacher; Long Term Substitute	Approximately February 9, 2026 thru the end of the school year	Bachelors	While Annika Sallee is on medical / maternity leave
f. Bethany Johnson	Eagle	1 st Grade Teacher; Temporary contract	Approximately January 16, 2026 thru March 17, 2026	Bachelors	While Kiersten Vaught is on medical / maternity leave
g. Hallee Thomas	Reagan	Special Education Teacher; Temporary contract	January 5, 2026 thru approximately February 9, 2026	Bachelors	While Madeline Herring is on medical leave
h. Hallee Thomas	Brown	5 th Grade Teacher; Temporary contract	Approximately April 27, 2026 thru the end of the school year	Bachelors	While Paige (Price) Valentine is on medical / maternity leave

6. New Employment – Support Staff

Name	Building	Position	Effective Date	Hours per Day	Reason for Employment
a. Jael Osorio	Transportation	Bus Driver	January 6, 2026	Band A2	Change in CDL status
b. Katherine Cashman	Brown	Special Education Instructional Assistant –	Approximately January 15, 2026	7	While Rachel Truelove is on medical/maternity

		Applied Skills; Temporary assignment	thru March 12, 2026		leave
c. Jacob Kitchens	WMS	Special Education Instructional Assistant – Applied Skills	January 6, 2026	7	Replacing Dani Tapia due to a job transfer
d. Donna Ludwig	Nutrition Services	Café Team Member	December 1, 2025	6	Replacing Remise Mesidor
e. Eloisa Sarmiento Gaspar	Nutrition Services	Café Team Member	December 1, 2025	6	Replacing Raquel Goff
f. Mark Sheeran	Transportation	Bus Driver	January 6, 2026	Band A	Replacing Lewis

7. New Employment – Extra-Curricular:

Name	Building	Position	Effective Date
a. Robert (JR) Honisch	EMS	7 th Grade Baseball (Lay) Coach	For the 2025-26 season
b. George Stapp	EMS	Assistant Wrestling (Lay) Coach	For the 2025-26 season
c. Blake Steinacker	WMS	Assistant Wrestling (Lay) Coach	For the 2025-26 season
d. Robby Donoho	BHS	BCSC TV	For remaining 2025-26 school year
e. Brady Morse	BHS	Winter Video Board (Lay)	January 5, 2026 thru the end of the school year
f. Brady Morse	BHS	Spring Video Board (Lay)	January 5, 2026 thru the end of the school year

8. Leaves of Absence – Certified Staff:

Name	Building	Position	Type of Leave	Dates of Leave
a. Bryan Neese	BHS	PE Teacher	Medical	February 9, 2026 thru approximately March 20, 2026
b. Paige (Price) Valentine	Brown	5 th Grade Teacher	Medical / Maternity	Approximately March 20, 2026 thru the end of the school year
c. Rachel Blucker	BHS	School Counselor	Medical / Maternity	Approximately March 2, 2026 thru the end of the school year
d. Heather Iles	WMS	English Teacher	Medical / Maternity	Approximately April 20, 2026 thru August 28, 2026
e. Madeline Herring	Reagan	Special Education Teacher	Medical	January 5, 2026 thru approximately March 20, 2026
f. Abby Danner	EMS	Science Teacher	Family Medical	Approximately December 15, 2025 thru December 19, 2025

9. Change of Status – Support Staff:

Name	Previous Position	New Position	Effective Date	Reason for Change
a. Sravanthi Jakkala Bhaskar	Café Team Member	BHS Assistant Café Manager	December 8, 2025	Replacing Christee Deardorff
b. Peyton Jackson	BHS Study Hall Supervisor	BHS Study Hall Supervisor; BCSC TV Teacher; 2 periods / day	January 5, 2026 thru the end of the school year	Replacing Adam Good
c. Lisa Poland	Café Team Member; 5 days / week	Café Team Member; 3 days / week	January 5, 2026	Change to part time

d. Laura Ziliak	Special Education 1:1 Assistant	Special Education 1:1 Assistant and Braille interpreter	January 6, 2026	Replacing contracted services for Braille interpretation
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10. 12-month Staff Holiday:

It is recommended the Board approve the additional holiday time for 12-month staff on Wednesday, December 23, 2025. 12-month staff working on this day were dismissed after the annual winter break lunch with remaining hours for the day considered paid holiday hours. Employees working 2nd and 3rd shift also received the same paid early release time.

FOR BOARD INFORMATION:**11. Approval of Special Use Agreement:**

Administration has approved the following Special Use Agreements for Use of Facilities:

Brownsburg Baseball Club: A Special Use Agreement dated December 10, 2025, and fully executed November 14, 2025, for the period December 10, 2025, through June 30, 2026, for the use of the BHS Batting Cages to be billed monthly at a rate of \$25.00/hour for facility use and \$35.25/hour for custodial care.

Approval of Construction Change Orders: The Administration has approved the following construction change orders; the projects remain within their established budgets.

BHS Field House Additions & Renovations							
Contractor	CO #	Contract Amount	CO Dollar Amount	New Contract Value	BCSC Approval	Board Meeting	Description
BP 11 - Iwanski Masonry	6	\$ 3,081,173.68	\$ -	\$ 3,081,173.68	11/10/2025	1/12/2026	Unit Y & Z CMU Patching
BP 11 - Iwanski Masonry	7	\$ 3,081,173.68	\$ (19,445.00)	\$ 3,061,728.68	12/17/2025	1/12/2026	RFI 153 Unit L @nd Floor Wall Height
BP 14 - Diversify PRO, LLC	7	\$ 3,061,728.68	\$ 5,090.00	\$ 3,066,818.68	12/19/2025	1/12/2026	RFI 113 Unit HNV Slab Infill Floor Prep
BP 15 - AA Huber	8	\$ 3,066,818.68	\$ 21,230.00	\$ 3,088,048.68	12/22/2025	1/12/2026	2nd Floor Art Room Added Faucets
BHS Sr. Academy Additions & Renovations							
Contractor	CO #	Contract Amount	CO Dollar Amount	New Contract Value	BCSC Approval	Board Meeting	Description
BP 08 - Indiana Steel Fabricating	15	\$ 606,792.00	\$ 19,900.00	\$ 626,692.00	12/18/2025	1/12/2026	RFIs 326, 327, & 330 (ASI 63)
BP 10 - Patterson Horth	19	\$ 626,692.00	\$ (2,759.00)	\$ 623,933.00	12/18/2025	1/12/2026	RFI 330 ASI 063 Unit M Architectural Drawing Update
BP 11 - Iwanski	10	\$ 623,933.00	\$ 6,938.00	\$ 630,871.00	12/17/2025	1/12/2026	ASI 062 CMU Wall at Washer/Dryer
BP 14 - Santarossa Mosaic & Tile	11	\$ 630,871.00	\$ (8,250.00)	\$ 622,621.00	12/18/2025	1/12/2026	Demo and Reinstall Tile at Double Restrooms in Unit X
BP 17 - C&T Design and Equipment	2	\$ 1,483,887.00	\$ 1,436.00	\$ 1,485,323.00	12/17/2025	1/12/2026	Mop Sink Splash Guard
BHS Football Renovation							
Contractor	CO #	Contract Amount	CO Dollar Amount	New Contract Value	BCSC Approval	Board Meeting	Description
BP 01 Crider & Crider	28	\$ 175,751.00	\$ 23,349.00	\$ 199,100.00	12/15/2025	1/12/2026	FWO 735-030 Concrete Sidewalk Stoop Thickness
BP 04 - SCS Construction	27	\$ 199,100.00	\$ 16,992.00	\$ 216,092.00	12/15/2025	1/12/2026	RFI 87 Multipurpose & East MS Fencing
BHS Interior Renovation							
Contractor	CO #	Contract Amount	CO Dollar Amount	New Contract Value	BCSC Approval	Board Meeting	Description
BP 01 Biancofiori	5	\$ 4,694,021.00	\$ 4,302.00	\$ 4,698,323.00	12/5/2025	1/12/2026	Duct Penetrations Back Charge
BP 01 Biancofiori	6	\$ 4,698,323.00	\$ 5,075.00	\$ 4,703,398.00	12/11/2025	1/12/2026	RFI 80 Unit N 2nd Floor Guardrail
BP 03 JBM	15	\$ 4,703,398.00	\$ 390,000.00	\$ 5,093,398.00	12/16/2025	1/12/2026	Terrazzo Alternate (Project C)
BP 06 Santarossa	2	\$ 5,093,398.00	\$ 884,670.00	\$ 5,978,068.00	12/8/2025	1/12/2026	Terrazzo Alternate (Project C)
BP 06 Santarossa	3	\$ 5,978,068.00	\$ (166,670.00)	\$ 5,811,398.00	12/18/2025	1/12/2026	Terrazzo Alternate (Project C) Revised
BP 10 QPH	5	\$ 5,811,398.00	\$ (4,302.00)	\$ 5,807,096.00	12/5/2025	1/12/2026	Duct Penetrations Back Charge
BP 10 QPH	6	\$ 5,807,096.00	\$ (5,510.00)	\$ 5,803,586.00	12/8/2025	1/12/2026	RFI 77 Unit L Hydronic Piping For VAV-C1203D and VAV-C1-205A
BP 10 QPH	7	\$ 5,803,586.00	\$ 2,746.00	\$ 5,806,332.00	12/18/2025	1/12/2026	RFI 73 Unit H Weight Room Drinking Fountain
BP 10 QPH	8	\$ 5,806,332.00	\$ (1,164.00)	\$ 5,805,168.00	12/22/2025	1/12/2026	Unit M Duct Demo Credit

Dr. Jessup recommended the approval of the Consent Agenda. Dr. Freije moved to approve the recommendation, Mr. Wells seconded the motion. The Board approved the motion by a vote of four (4) ayes; zero (0) nays.

X. OLD BUSINESS

There were no Old Business items.

XI. NEW BUSINESS

A. Recommendation to Approve Authorization to Issue Written Preliminary Notices for Teachers Subject to Contract Nonrenewal due to Reduction in Force - Dr. Jessup

Dr. Jessup provided background information regarding the motion, explaining that it grants her authority to implement a reduction in force (RIF) if necessary. She shared that the district does not anticipate needing to reduce staff through a RIF and expects to manage staffing levels through attrition instead.

Dr. Jessup recommended the approval of the Authorization. Dr. Freije moved to approve the recommendation, Mr. Hayward seconded the motion. The Board approved the motion by a vote of four (4) ayes; zero (0) nays.

B. Recommendation to Award Construction Contracts – Mr. Hacker

Mr. Hacker shared that HVAC bids have been received for Cardinal and Delaware Trail. He reported that both a base bid and an alternate bid were accepted, allowing for a complete HVAC system overhaul at the two schools. He noted that the scope of the project is larger due to work occurring at two facilities and that the upgrades will help reduce future utility costs. Mr. Hacker requested Board approval of the bids in order to proceed with the project.

Mr. Hacker recommended the approval. Mr. Hayward moved to approve the recommendation, Mr. Wells seconded the motion. The Board approved the motion by a vote of four (4) ayes; zero (0) nays.

XII. SUPERINTENDENT COMMENTS

Dr. Jessup emphasized the community engagement meetings. Dr. Jessup thanked the football team for coming tonight. She also noted that the band did an amazing job at the Rose Parade, even though the weather wasn't ideal.

XIII. BOARD MEMBER COMMENTS

Mr. Gordon congratulated the BHS Varsity Football Team on earning back-to-back state championships. He thanked Mr. Hacker for his reports regarding district finances and operations and congratulated Dr. Dixon on her appointment as Board President.

Mr. Wells congratulated the BHS Varsity Football Team on their championship season and recognized the band for its performance at the Rose Parade. He also congratulated the newly elected Board officers.

Dr. Freije echoed the previous comments, congratulating the football team, the band, and the new Board officers. He encouraged community members to attend the upcoming community engagement meetings.

Dr. Dixon congratulated all those recognized and shared that she attended the wrestling team state event, noting it was a great event and expressing appreciation for seeing the district facility being well utilized.

XIV. ADJOURNMENT –

Dr. Dixon called for a motion to adjourn the meeting; Mr. Wells moved for adjournment; Dr. Freije seconded the motion. The Board approved the motion by a vote of four (4) ayes; zero (0) nays. The meeting adjourned at 7:06 p.m.

**BROWNSBURG COMMUNITY SCHOOL CORPORATION
BOARD OF SCHOOL TRUSTEES**

Kathryn Dixon
Mr. Wells
Dr. Freije