MINUTES
STATON ELEMENTARY SCHOOL
School Organizational Team Meeting
Staton ES – Staton Library

Tuesday, September 12, 2023

School Organizational Team Members:

- Jaymi Clemens – Principal
- Kim Crowe – Assistant Principal
- Robert Hollowood, Science Teacher - Chair
- Jillian Wichman, RBG3 Strategist - Secretary
- Julie Hosea, Office Manager
- Aubany Glancz, Parent
- Emily Nelson, Parent
- Brian Cook -

This meeting agenda is posted publicly on the school website at www.statonelementary.com.

The School Organizational Team may take items on the agenda out of order; may combine two or more agenda items for consideration; and may remove an item from the agenda or delay discussion relating to items on the agenda at any time.

Speakers wishing to speak during the public comment period for this meeting may sign up in the chat on the Google Meet (virtually) or in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing.

It is asked that speakers be respectful to each other, Team members, the principal and school district staff. Speakers that are disruptive will be asked to leave the meeting.

Team Norms and Meeting Procedures

- Five members must be present in order for there to be a quorum so that a vote may be held.
- Members may submit their opinion/perspective if they are unable to attend the meeting, but may not vote unless present.
- Robert's Rules of Order and round table discussion will be utilized allowing everyone to comment before anyone has a second chance to speak.
- We will use consensus building strategies as we see fit and will not have side bar conversations.
- Team expectations include the following:
- We will consider the best interest of all kids and grades at Staton Elementary
- We will show members common respect
- We will strive to not take things personally or make them personal during discussions
- We will keep it positive and professional
- We will look at the "Big Picture" and consider the future of Staton Elementary and its future students
- We will keep an open mind
- We will support the decision of the team

1.0 Welcome & Roll Call

Members present: Jaymi Clemens, Kim Crowe, Robert Hollowood, Jillian Wichman, Julie Hosea, Aubany Glancz, Emily Nelson

Meeting called to order at 3:36pm

2.0 Old Items

2.1 Approve Minutes from August 23, 2023 Meeting - Julie motions to approve; Aubany seconded; no one opposed, minutes were approved

3.0 New Items

3.1 FY 23 Budget Approval - Jaymi Clemens presented

3.2 Reviewed enrollment after count day - we are over enrollment in each grade level except 4th

3.3 Reviewed average class numbers by grade level

3.4 Reviewed Budget Overview with breakdown by fund area

3.5 Reviewed Encumbered Funds

3.6 Discussed additional ideas for surplus money in budget

3.7 Suggested give money to GATE, pay teachers helping with Garden, Math strategist, Science strategist, update bathrooms, pay for Cheer coaches, pay for Choir, other programs that teachers would be willing to run the program

3.8 Robert Hollowood made a motion to approve the budget, Emily Nelson seconded it and it was unanimously approved.

4.0 Public Comment Period: 10 minutes maximum allotted

Next Meeting: October 17, 2023

Meeting adjourned at 4:24pm