



Department of Purchasing

100 N. Main Street, 2nd Floor

Suffolk, VA 23434

Ph. (757)925-6762 Fax (757)942-4333

NOTICE OF AWARD

TO: Scott Rogers
Executive Vice President, Chief Growth Officer
Sedgwick Claims Management Services, Inc.
8125 Sedgwick Way
Memphis, TN 38125

Date: February 10, 2026

Topic: RFP 1888-P, Third Party Claims Administration and Related Services w/the Option to Provide Excess Worker's Comp Insurance Coverage

This Notice of Award is to Sedgwick Claims Management Services, Inc., as specified for Suffolk Public Schools, based on the criteria listed in the RFP. Performance of all services related to this award shall be in accordance with RFP 1888-P and addenda, your proposal received on 01/15/2026, all made a part of this award by reference. Contact me if you have questions or need additional information.

Please return an acknowledged copy of this Notice of Intent to Award to the above address within ten (10) calendar days. Thank you and we look forward to working with you.

Sincerely,

Linda Bates, NIGP-CPP, VCO, VCA
Coordinator of Purchasing

Receipt of the above **NOTICE OF AWARD** is hereby acknowledged by:

Acknowledged this the _____ day of _____, 2025

By _____ Title _____

Copies: Dr. John B. Gordon, III, Superintendent
Wendy Forsman, Chief Financial Officer
Bid File

RFP 1888-P

TPA and Related Services w/Option to Provide Excess Worker's Comp

February 10, 2026

Terms of Agreement:

The initial term of this agreement shall begin on July 1, 2026 and continue through June 30, 2027 after which, this agreement may be automatically extended for four additional one year periods, beginning July 1st and ending June 30th of each year, unless otherwise terminated by either party by giving written notice March 31st of each year. Price for the initial term of this agreement shall be negotiated as a part of this solicitation. The School Board may approve a price increase for each subsequent year but the cost increases shall not exceed the Consumer Price Index (CPI) as developed by the Bureau of Labor Statistics, U. S. Department of Labor, for all Urban Consumers (CPI U) South, for the preceding calendar year. The School Board reserves the right to extend this contract for additional time during the re-solicitation process should it be in the best interest of the School Board.

Pricing details:

Annual fee: \$39,500.00 – Life of contract

Annual program management = Included

This fee is inclusive of the following:

- Claim handling services
- Takeover claim handling services
- Subrogation services
- Customer service intake (i.e., phone, web, fax and email)
- Semi-annual telephonic claim reviews with electronic status reports
- RMIS access up to four users
- One monthly data tape/interface
- Loss control services up to ten hours
- Required state reporting and standard reports currently in place with the client

Initials _____

Date _____