

All Saints' College School Holiday Program – Terms and Conditions

Welcome to All Saints' College's School Holiday Program ("the Program"). Please read the following Terms and Conditions carefully before completing your booking. By purchasing a ticket, you are confirming that you understand and agree to these Terms.

1. Who Can Attend

- 1.1. The Program is open to all young people aged 8 to 14 years, not just students from All Saints' College.
- 1.2. The recommended age range for each workshop is listed in the program guide.
- 1.3. If a booking is made for a child who does not meet the minimum or maximum age requirement for a workshop, the College reserves the right to cancel the booking and issue a refund, less a \$20 administration fee.

2. Booking and Payment

- 2.1. All bookings must be made online through the official website.
- 2.2. Full payment is required at the time of booking to secure a place.
- 2.3. You will receive a confirmation email with a QR code for check-in on the day.

3. Cancellations and Refunds

- 3.1. If your child is no longer able to attend, please notify the College at least fourteen (14) days prior to the Program date to receive a full refund.
- 3.2. Where notice is provided less than fourteen (14) days prior to the Program date and a valid medical certificate is supplied, a refund may, at the College's discretion, be issued less a \$20 administration fee per person, per session to cover non-recoverable staffing and administrative costs.
- 3.3. No refund will be available for cancellations made less than fourteen (14) days prior to the Program date where a medical certificate is not provided.
- 3.4. If the College needs to cancel or change a workshop (e.g. due to low numbers or facilitator illness), you will be offered a full refund or a suitable alternative program.
- 3.5. Where possible, we aim to notify families of cancellations due to low numbers at least seven (7) days prior to the scheduled workshop.

4. Program Hours and Supervision

- 4.1. The Program runs between 8.15am and 4.15pm on the specified dates.
- 4.2. If your child is booked into both a morning and an afternoon workshop, the lunch break will be provided and supervised.
- 4.3. Parents must collect children by 4.15pm sharp each day. A late pick up fee of \$15 for every 15 minutes may be applied after 4.15pm.
- 4.4. All children must be signed in by a parent or guardian. Children under the age of 14 must be collected by an adult at the conclusion of their program unless prior written consent has been provided to Program staff.

5. What to Bring

- 5.1. A packed lunch and water bottle. Please ensure all food is nut-free in accordance with our College policy.
- 5.2. Appropriate clothing and footwear for the weather and your child's chosen activities (details will be provided in your workshop confirmation).
- 5.3. All personal medications, including EpiPens and asthma puffers, must be brought and kept with the child at all times. Medication must not be expired.
- 5.4. Currently enrolled students at the College with stored medication will not be able to access this during the program. You must bring medication with you.
- 5.5. If any specific equipment or technology is required for your chosen workshop, you will be notified in your workshop confirmation.
- 5.6. Please label all belongings clearly.

6. Health and Safety

- 6.1. You must disclose any medical conditions or allergies at the time of booking.
- 6.2. In the event of an emergency, first aid will be administered and you will be contacted immediately.
- 6.3. Personal medication will only be administered if indicated on your form - Panadol (supplied by the Program) or other medication (supplied by the parent). If your child becomes unwell during the day, we may ask you to collect them early.
- 6.4. All personal medications, including EpiPens or asthma puffers, must be brought along and kept with the child at all times.
- 6.5. All Saints' College is a nut-aware campus, which means we take steps to minimise the presence of nuts; however, we cannot guarantee that all products provided by external suppliers are completely nut-free. We ask all families and facilitators to avoid bringing any foods or consumables that contain nuts.

7. Behaviour Expectations

- 7.1. We aim to create a fun, inclusive and respectful environment.
- 7.2. If a child's behaviour puts others at risk or disrupts the experience for others, we may ask a parent or guardian to collect the child early.

- 7.3. Repeated or serious breaches of behaviour expectations may result in the child being removed from the Program without refund and may also prevent them from being accepted into future programs.
- 7.4. Participants are expected to follow instructions, treat others with respect, and engage positively with the activities.

8. Photo and Video Consent

- 8.1. Photography and videography may take place during the Program for promotional use by the College.
- 8.2. If you do not consent to your child being photographed or filmed, please indicate this at the time of booking.

9. Workshop Facilitators and Third-Party Providers

- 9.1. Workshops are delivered by external contractors engaged by the College to run specific activities.
- 9.2. These facilitators are not employees of All Saints' College, but are carefully selected and required to hold current Working With Children Checks and relevant insurances.
- 9.3. While the College takes all reasonable steps to ensure the quality and safety of all workshops, we are not liable for the actions or omissions of third-party providers, except where required by law.

10. Child Protection and Duty of Care

- 10.1. All Saints' College is committed to providing a safe and secure environment for all children.
- 10.2. Staff hold current Working With Children Checks and have been trained in child safety procedures and first aid.

11. Privacy

- 11.1. Personal information collected through the booking process is used only for Program administration and communication.
- 11.2. We do not share your details with third parties without your consent.

Contact Information

For further questions or assistance, please contact the School Holiday Program Coordinator at:

Email: events@allsaints.wa.edu.au

Phone: 9313 9334, 0403 218 526

Parent/Guardian Acknowledgement

I acknowledge that I have read and understood the All Saints' College School Holiday Program Terms and Conditions and agree to comply with them. I understand that failure to follow these expectations may result in my child being excluded from activities or future programs.

Parent/Guardian Name: Buyers Name when completing registration

Signature: Acknowledged through confirmation of payment.

Date: Effective as of date of purchase.