



**SANTA BARBARA COUNTY EDUCATION OFFICE
PERSONNEL COMMISSION**

4400 Cathedral Oaks Road
P.O. Box 6307
Santa Barbara, CA 93160-6307

REGULAR MEETING
November 20, 2025 – 12:30 p.m.

MINUTES

GENERAL FUNCTIONS

1. Call to Order

Carmen Jaramillo called the meeting to order at 12:31 p.m.

2. Roll Call

Members present:

Carmen Jaramillo, Chair
Gary Pickavet, Commissioner

Vice Chair Mike Ostini was absent.

3. Pledge of Allegiance

Carmen Jaramillo led the Pledge of Allegiance.

4. Changes to the Agenda

A correction to the Adjournment section was noted. The December Personnel Commission meeting will be held on Thursday, December 11, 2025 at 1:30 p.m. The Santa Maria location for the meeting will be the Special Education Conference Room in Suite A at the Santa Barbara County Education Office.

5. Introduction of Staff and Guests

Staff and guests present:

Gina Branum, Associate Superintendent, Human Resources
Amy Ramos, Director, Human Resources
Wendy Garcia, Certificated Human Resources Technician
Tracie Cordero, Classified Human Resources Specialist
Gabriel Purvis, Classified Human Resources Analyst
Daisy Lazaer, Financial Analyst
Richard Weger, Payroll Specialist

6. Public Comment — None

7. Approval of Minutes of Regular Meeting Held October 23, 2025

MOVED: Gary Pickavet SECONDED: Carmen Jaramillo VOTE: 2-0

8. Communications — None**9. Informational Items****a. Media Releases/Editorials**

The Director, Human Resources shared a news release about the annual Salute to Teachers event, which took place this year on October 25 at the Music Academy of the West. This event honors both veteran teachers and emerging educators, along with the County Teacher of the Year and the Santa Barbara Bowl Performing Arts Teacher of the Year.

b. Legislative Update

The Director, Human Resources updated the Commissioners on SB 848, which was signed by the Governor in October and expanded a previous piece of legislation, AB 2534. AB 2534 required all applicants for certificated jobs to list all previous local educational agencies where they'd been employed, and required LEAs, before finalizing a hire of any certificated employee, to contact each of the applicant's former LEA employers to find out whether they had ever been the subject of an investigation or found to have engaged in egregious misconduct reportable to the California Commission on Teacher Credentialing. SB 848 has expanded the requirements of AB 2534 to apply to classified staff as well. There are some challenges associated with this, as "egregious misconduct" has a specific definition for certificated staff, which does not exist for classified staff, and there is of course no reporting requirement to CTC for classified employees. Nevertheless, SBCEO will be putting systems and procedures in place implement the law effective January 1, 2026.

REGULAR BUSINESS**10. Informational Items****a. List of New Positions****b. Classified Personnel Report dated December 12, 2025****c. Position Announcements**

- i. Accounting Technician (Dual – Santa Barbara)

11. Action Items**a. Ratification of Eligibility Lists**

- i. Early Care and Education Case Worker (Dual – Santa Barbara, Lompoc)
- ii. Administrative Assistant (Dual – Santa Barbara)
- iii. Chief Technology Officer (Dual – Santa Barbara)

MOVED: Gary Pickavet SECONDED: Carmen Jaramillo VOTE: 2-0

b. Classification of Positions — None**c. Job Description — None**

UNFINISHED BUSINESS — None

NEW BUSINESS**12. Revision of Merit System Rules – Presented for First Reading**

- a. 4411 Definitions (Promotion)
- b. 4433.1 Requests for Study
- c. 4434.1 Requests for Reallocation Study
- d. 4442.10 Examination Scoring
- e. 4442.11 Review and Protest of Examination Records
- f. 4491.4 Salary Placement When Promoted or Reclassified

This item was for review and discussion.

13. Annual Personnel Commission Report, 2024-25

The Director, Human Resources shared some general observations about the data and noted that she would make a full presentation about the 2024-25 Annual Report at the December PC meeting. The presentation was deferred due to Commissioner Ostini's absence.

REPORTS

13. PERSONNEL COMMISSIONER REPORTS

Commissioners Pickavet and Jaramillo had no PC-related items to report.

14. DIRECTOR, HUMAN RESOURCES REPORT

The Director, Human Resources thanked Gina Branum, Tracie Cordero, and Wendy Garcia for supporting the October PC meeting in her absence.

15. CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION REPORT

No report.

CLOSED SESSION — None scheduled

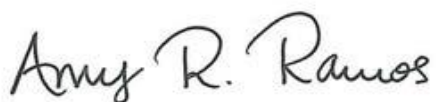
ADJOURNMENT

There being no further business, there was a motion to adjourn.

MOVED: Gary Pickavet

SECONDED: Carmen Jaramillo VOTE: 2-0

The meeting was adjourned at 1:57 p.m. The next regular meeting will be held on Thursday, December 11, 2025, at 1:30 p.m. The meeting will be held in the Santa Barbara County Education Office Board Room, Santa Barbara and will also be available via videoconference at the Santa Barbara County Education Office Special Education Conference Room (Suite A), Santa Maria.



Amy R. Ramos
Director, Human Resources
Secretary to the Personnel Commission



Carmen Jaramillo
Chair, Personnel Commission