



**SAN DIEGO SOUTH COUNTY
SPECIAL EDUCATION LOCAL PLAN AREA**
680 L Street, Ste. E, Chula Vista CA 91911

**South County SELPA
Community Advisory Committee (CAC) Meeting**

August 19, 2025, 9:30 a.m.

MEETING LOCATION:
SDCOE South County Regional Education Center
800 National City Blvd. National City, CA 91950

CAC Members in Attendance

CUSD Erika Lowery
CVESD Rosemary Lowry
CVESD Stephanie Kenyon
CVESD Noelle Cravens
NSD América Ellis
NSD Marjam Lopez
SYSD Jacqueline Chan
SYSD Maricela Cali
SBUSD Melissa Dolo
SBUSD Linette Salome
SUHSD Sally Sachrison
SUHSD Judy Moyer

1.0. OPENING PROCEDURES

- 1.1. CAC Chairperson called the meeting to order at 9:37am
- 1.2. CAC Chairperson conducted attendance and quorum was verified
- 1.3. Minutes from May 2025 meeting were not available for review and will be reviewed at next meeting
- 1.4. CAC Chairperson addressed the purpose of today's meeting as a regular CAC business meeting to address items as outlined in agenda

2.0. CAC BUSINESS INFORMATION/ACTION ITEM

2.1. Community Highlight: SELPA

- 2.1.1. Oscar Madera was introduced as new South County SELPA Administrator
- 2.1.2. Oscar provided a list of several resources that are provided by the SELPA that can support parents, including:
 - 2.1.2.1. SELPA website, which has a list of commonly used acronyms, disabilities defined, and a link to the SELPA Parent Resource Padlet
 - 2.1.2.2. SELPA Parent Liaison staff, who can help parents directly 1-1 to navigate resources and support a parent at an IEP meeting;
 - 2.1.2.3. Alternate Dispute Resolution (ADR), which is third-party support to help navigate disputes that have not previously been resolved between two parties

2.1.3 Chairperson shared success of SELPA Resource Fair and opportunity for parent training through SELPA's IEP Academy that is delivered several times throughout the year for free

2.2. South County District Highlights

2.2.1. Coronado Unified School District - Recently hosted their Special Education Bootcamp for staff and hosted an Ice Cream social for families

2.2.2. Chula Vista Elementary School District - Partnering with High Quality IEPs for new teacher training and hosting several free parent trainings this year

2.2.3. San Ysidro School District - Hosted several professional development trainings for parents, inclusion programs for students and district-wide events to support Special Education

2.2.4 South Bay Union School District - Hosted SPED Bootcamp for new staff. SBusd team provided a high level overview of the SPED bootcamp

2.2.4.1 Started at Coronado and brought to South Bay as an opportunity to fill the gap of SPED staffing, which is typically filled with interns and new teachers who may not have had extensive training in SPED

2.2.4.2. Topics in 2-day highly recommended training include: IEP Development & Legalities, District-Specific Procedures, Behavioral Supports, Assessment & Accommodations, Instructional Tools, Crisis Prevention Intervention (CPI) - focus on de-escalation

2.2.4.3. Opened to all staff with focus on interns and new special education teachers with 45 attendees this year

2.2.4.4. CAC SBusd representatives shared update about who we are, what we do, and ask how we can help with the responses focusing a lot on parent workshops

2.2.5. Chairperson asked for all members to meet with their special education team at least quarterly to be able to provide updates that can be shared at upcoming CAC meetings

2.3. CAC Open Seats Review

2.3.1. Chairperson acknowledged that there are several open seats in our CAC

2.3.2. Chairperson reminded everyone that anyone who has 2 unexcused absences will be removed from CAC

2.3.3. Welcome new SUHSD parent representative, Judy

2.4. Subcommittee Updates and Review

2.4.1. With the new school year and movement of members, CAC decided to review and make updates to their subcommittees for the upcoming school year

2.4.1.1 The Staff Education and Parent Education subcommittees will be combined into one subcommittee called Staff & Parent Education subcommittee.

M/S/C: Melissa/Stephanie/Majority

2.4.1.2 The Community Involvement subcommittee will be dismantled and all responsibilities will be shared across our CAC.

M/S/C: Melissa/Erika/Majority

2.4.1.3. Subcommittee assignment changes will take into effect to ensure that no subcommittee has quorum and allows for there to be movement in between CAC business meetings

- CAC Handbook - CVESD, SYSD
- Student Inclusion - SUHSD, CUSD

- Staff & Parent Education - NSD, SBUSD

M/S/C: Melissa/Noelle/Majority

2.4.1.4 Interim subcommittee leads will be the following, with each subcommittee to decide on if there will be any changes at their first meeting

CAC Handbook - Jade

Student Inclusion - Sally

Staff & Parent Education - America

2.4.1.5. Each subcommittee lead should let Melissa know when their first subcommittee meeting will be held by 8/29

2.4.1.6. Each subcommittee should meet quarterly to make progress

2.4.2. Subcommittee Updates

2.4.2.1. Special Education Student Inclusion

2.4.2.1.1. Inclusion survey is complete

2.4.2.1.2. SELPA has the survey for translation to Spanish

2.4.2.1.3. SELPA will distribute survey to all Special Education families in South County

2.4.2.2. SELPA CAC Handbook

2.4.2.2.1. Reviewed feedback from survey

2.4.2.2.2. Outline of handbook is now in place with team members working to have drafts of each of their sections ready for review by next meeting

2.5. CAC Bylaws

2.5.1. CAC agreed to review the CAC Bylaws for updates

M/S/C: Melissa, Erika, Majority

2.5.2. Erika Lowery and Rosemary Lowery will serve on an ad-hoc CAC Bylaw review committee to come with recommended updates to be presented at next meeting

2.5.3. All CAC members should review, provide any of their suggestions to the ad-hoc CAC Bylaw review committee and come prepared to our next CAC meeting for a discussion on updates

2.6. CAC Social Media

2.6.1. CAC agreed to create a social media platform to share updates with the community

M/S/C: Melissa, Linette, Majority

2.6.2. CAC Chair will be responsible for maintaining

2.7 South County Community Calendar

2.7.1. All community events will be posted on social media

2.7.2 CVESD will have a 5-part parent workshop this year

2.7.3 Reviewed CAC SELPA dates for the year

3.0 PUBLIC COMMENTS

3.1.1. One member of the public, Kenia Peraza, commented on the importance of not having ambiguous language in the Bylaws revision and also made a suggestion of adding

the CAC Member names to the agenda document.

3.1.2 Erika Lowery, CAC Member, commented on the opportunity to look at registration numbers in your district and consider impact.

3.1.3. Erika Lowery, CAC Member, commented on the opportunity to bring back SELPA parent training to equip parents with knowledge regarding Special Education.

4.0 ADJOURNMENT 10:44am