

# DODGE COUNTY



## REQUEST FOR QUOTE (RFQ)

**Crushed Stone & Gravel  
Highway Department, Dodge County WI**

RFQ #3006-2026

Issued Date: February 10, 2026

RFQ Due Date/Time:  
February 24, 2026 at 10:00 am

Submit RFQ's To:

Dodge County Highway Department  
211 E Center St.  
Juneau, WI 53039

920-386-3650

Office Hours: 8:00 am – 4:30 pm (Monday – Friday)

## Legal Notice

It is the intent of this Request for Quotation (RFQ) to describe the minimum requirements for the upcoming year Crushed Stone & Gravel blanket purchase agreement for Dodge County. Specifications are available on line at [Dodge County's](#) website and DemandStar at: [www.demandstar.com](http://www.demandstar.com)

All Vendors are responsible for addendums. Quotes are to be sent to the Dodge County Highway Department 211 E Center St., Juneau, WI 53039 no later than 10:00 am on February 24, 2026. Submit in a sealed envelope marked "RFQ # 3006-2026- Crushed Stone & Gravel". Quotes may also be emailed to [tsteinbach@co.dodge.wi.us](mailto:tsteinbach@co.dodge.wi.us). Late receipts, and facsimiles will not be accepted.

Dodge County encourages the participation of minority, women-owned and disadvantaged business enterprises. Dodge County reserves the right to waive any informalities or technicalities and to reject any and all quotes or parts thereof deemed to be unsatisfactory or not in the County's best interest. Furthermore, Dodge County reserves the right to cancel any order or contract for failure of the successful Vendor to comply with the terms, conditions and specifications of the request and/or contract.

Dodge County will determine the quality and suitability of the equipment, materials and/or services offered in its determination of the successful vendor. The county reserves the right to inspect the vendor's facility prior to award to determine if the vendor has appropriate inventory. To assure coverage, award may be made to multiple vendors, i.e. for each project, crews may obtain materials from the plant that is closest to the job site if more cost effective.

Contact the Purchasing office at (920) 386-4224 if assistance is required.

Published by Authority of  
Highway Department  
By Trista Steinbach  
Dodge County Purchasing Agent

Publish: February 10, 2026

## 1. General

It is the intent of this Request for Quotation (RFQ) to describe the minimum requirements for the upcoming year Crushed Stone & Gravel blanket purchase agreement for Dodge County. All items, details of construction, services or features not specifically mentioned which are regularly furnished in order to provide these items requested shall be furnished at the quoted price and shall conform in strength, quality and workmanship.

## 2. RFQ Packets and Addendums

RFQ packet, updates and addendums are available on the [Dodge County website](#), and may also be obtained on [DemandStar](#)

It is the Vendor's responsibility to view the RFQ document and check the website for any updates and addendums prior to submitting a proposal for this request.

Failure by the bidder to acknowledge all addendums issued for this project may result in the quote being considered non-responsive, and the quote may be automatically rejected.

## 3. RFQ Tentative Project Timeline

|                                | Date              | Time     |
|--------------------------------|-------------------|----------|
| RFQ Issued                     | February 10, 2026 |          |
| RFQ Questions Due              | February 17, 2026 | 10:00 am |
| RFQ Final Addendum Issued      | February 18, 2026 | 10:00 am |
| RFQ Responses Due from Vendors | February 24, 2026 | 10:00 am |

## 4. RFQ Questions Due: February 17, 2026 / 10:00 am

**Questions:** All questions related to this RFQ must be in writing and received by the Dodge County Purchasing Office at least five (5) business days prior to the proposal due date.

- Questions shall be directed to the Purchasing Agent via email to: [tsteinbach@co.dodge.wi.us](mailto:tsteinbach@co.dodge.wi.us)
- Questions MUST be clearly marked in the subject line: **"Questions for RFQ # 3006-2026"**

## 5. RFQ Final Addendum Issued Date: February 18, 2026 / 10:00 am

**Answers:** If any questions are received, answers to all written questions will be issued in the form of an addendum.

- Answers will be published on the [Dodge County website](#)
- AND on [DemandStar](#) website

## 6. RFQ Due Date - February 24, 2026 at 10:00 am

Responses are due to Dodge County Highway Department no later than 10:00 am on February 24, 2026. Prospective vendors can submit quotes by email, hand delivery, or by mail via DHL, FedEx, UPS, USPS, as outlined below.

### **Emailed Project Information:**

- Email to: [tsteinbach@co.dodge.wi.us](mailto:tsteinbach@co.dodge.wi.us)
- Must be clearly marked in the subject line with "RFQ # 3006-2026 - Crushed Stone & Gravel"
- Attach a file in your email including all required documents as referenced in Section 8 of this project document.

**Hand Delivered or mailed proposals must include the following items:**

- Must be in a Sealed envelope
- Must be clearly marked with “RFQ # 3006-2026 - Crushed Stone & Gravel” on the outside of a sealed envelope or box in the lower left-hand corner.
- Include all required documents as referenced in Section 7 of this project document.
- The following information must be clearly marked on the front of the envelope/shipping package:

Name & Address of Bidder  
Due Date of Quote  
Quote Number & Title

The following sample mailing label is provided here for your convenience:

|                            |  |
|----------------------------|--|
| Sample<br>Mailing<br>Label | <p>From:</p> <p>_____</p> <p>_____</p> <p>_____</p> <p style="text-align: right;">To:     Dodge County Highway Department<br/>           211 E Center St.<br/>           Juneau, WI 53039</p> <p><u>SEALED RFQ</u><br/>RFQ # 3006-2026– Crushed Stone &amp; Gravel<br/>Due Date: February 24, 2026 at 10:00 am</p> |
|----------------------------|--|

**7. RFQ Format & Submission Requirements**

Any deviation from these requirements may result in the quote being considered non-responsive, thus eliminating the Vendor from consideration. The Quote Submission must include the following completed attachments: **Failure to provide all attachments listed below may result in the automatic rejection of the quote.**

- **Attachment A – Specifications/Drawings**
- **Attachment B – Addenda Acknowledgement**
- **Attachment C – Proposal & Signature Page**

## ATTACHMENT A Specifications

It is the intent of this Request for Quotation (RFQ) to describe the minimum requirements for the upcoming year Crushed Stone & Gravel blanket purchase agreement for Dodge County. All items, details of construction, services or features not specifically mentioned which are regularly furnished in order to provide these items requested shall be furnished at the quoted price and shall conform in strength, quality and workmanship.

**PRICING:** Pricing must be fixed and firm for the term of the contract, 3/1/2026 through 3/31/2027. Prices quoted shall supersede any prices previously submitted. No additional fees will be paid beyond what is proposed. This agreement may be extended for another one-year period by mutual consent. Prices shall be stated per ton on the Proposal & Signature page.

- In **Column (A)** indicate the price per ton for the materials to be loaded into County trucks at the plant.
- In **Column (B)** indicate the location of the plant where the above materials would be picked up.
- If prices vary by plant, please complete this page for each plant located within Dodge County.

**State Sales Tax/Federal Excise Tax:** Proposals should not include Federal Excise and Wisconsin Sales Taxes as the County is exempt from payment of such taxes. State Statute No. 77.54 (9a) (b).

**Award Authority:** Dodge County will determine the quality and suitability of the equipment, materials and /or services offered in its determination of the successful vendor. The County reserves the right to inspect the vendor's facility prior to award to determine if the vendor has appropriate inventory. To assure coverage, award may be made to multiple vendors, i.e. for each project, crews may obtain materials from the plant that is closest to the job site if more cost effective.

**Order Placement / Payment:** Orders will be placed on an as-needed basis by the Dodge County Highway Department.

Any estimates of usage or order quantities are rough estimates based on past history. There is no guarantee of quantity or size of orders, if any.

The County reserves the right to reject any materials that do not conform to the requirements. All freight charges associated with rejected materials shall be borne by the vendor.

All invoices for products shall have the printed name, signature and department name of the authorized/designated personnel receiving the items. Vendor's failure to provide this information shall result in non-payment by the County for purchase.

Payment shall be made within 30 days after inspection and acceptance of materials by Dodge County or its agent.

**Other Information:** Dodge County is not liable for any costs incurred in replying to this Request. The County reserves the right to reject any and all quotations and to select the quotation(s) considered most advantageous to Dodge County. To assure coverage, award may be made to multiple vendors, i.e. for each project, crews may obtain materials from the plant that is closest to the job site if more cost effective.

Any quotations submitted in conjunction with this request will become public record, open for public inspection. If there is confidential or propriety information which should be exempted from this requirement, Vendors must include a separate request explaining what items should be exempted and why. Notification of the County's determination on such requests will be made prior to release of any information in the quotation.

Dodge County reserves the right to cancel any order for failure of the successful Vendor to comply with the terms, conditions or requirements of this Request.

Successful Vendor shall comply with all applicable local codes and shall obtain all necessary permits.

**ATTACHMENT B**  
**Addendum Acknowledgement**

*Complete this page and include it with your response to this request.*

The undersigned acknowledges receipt of the following addendum(s) by checking the box(es) below:

- |                            |              |                            |             |
|----------------------------|--------------|----------------------------|-------------|
| 1 <input type="checkbox"/> | Dated _____  | 4 <input type="checkbox"/> | Dated _____ |
| 2 <input type="checkbox"/> | Dated _____  | 5 <input type="checkbox"/> | Dated _____ |
| 3 <input type="checkbox"/> | Dated: _____ | 6 <input type="checkbox"/> | Dated _____ |

**Additional Addenda should be written here:**

If no addenda were issued, please state below, complete the form, and submit with the quote package.

I/we further certify that no agreement has been entered into to prevent competition for said work and that I/we carefully examined the plans, specifications, and all other project documents.

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Representative Signature

**ATTACHMENT C**  
**Proposal & Signature Page**

We, the undersigned, propose to furnish the Dodge County Highway Department, CRUSHED STONE & GRAVEL as required at these firm quote prices from 3/1/2026 to 3/31/2027. **By signing below you are certifying that you meet all requirements.**

If the Vendor has more than one plant in Dodge County, please complete this form for each plant if prices vary.

|                                 | <b>COLUMN (A)</b><br><b>LOADED AT QUARRY</b><br><u>Unit Price per Ton</u> | <b>COLUMN (B)</b><br><b>QUARRY LOCATION</b> |
|---------------------------------|---|---|
| BREAKER RUN – 5"                | \$ _____  | _____                                       |
| DENSE BASE – 3"                 | \$ _____  | _____                                       |
| CLEAR STONE – 3"                | \$ _____  | _____                                       |
| DENSE BASE – 1 ¼"               | \$ _____  | _____                                       |
| DENSE BASE – ¾"                 | \$ _____  | _____                                       |
| CLEAR STONE – ¾"                | \$ _____  | _____                                       |
| CRUSHED ASPHALT MILLINGS - 3/4" | \$ _____  | _____                                       |
| LIME SCREENINGS                 | \$ _____  | _____                                       |
| WASHED MANUFACTURED SAND        | \$ _____  | _____                                       |

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_