

Westport Public Schools – Design Services for Upgrades to Existing Science Labs at Bedford Middle School

26-012-RFP-Addendum No. 1

Original Issue Date: 1/13/2026

Changes to Request for Proposal

1.	MODIFY	As Monday, February 16, is a holiday for the school district and the town offices are closed, the bid due date has been moved to Wednesday, February 18, at 2:00 p.m. EST. Refer to the Revised Fee Proposal Form -to be completed in full
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1.	ADD	None
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1.	DELETE	None
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Pre-Bid Meeting Questions

Question #1 During the pre-bid walkthrough, the following responses were provided to these questions asked:

Response

-Are there any hazardous materials anticipated within these rooms?
No, based on the age of the school, no hazardous materials are present within these classroom spaces.

-Are the existing gas feeds and sinks to remain?
The gas feeds are to be removed from the rooms and the preference is to have (3) sinks remain along one wall, one of which will be ADA accessible.

-Are all of the upper cabinets to remain?
The request is that the upper cabinets remain on only one wall of the room.

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The following are a few photos of the existing Science Classrooms at Coleytown Middle School for reference:



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Attachments

Westport Facilities Department Sign-in Sheet

Colliers Project Leaders Sign-in Sheet

**Revised EXHIBIT 1 – Fee Proposal Form (Bids are now due by Wednesday,
February 18, at 2:00 p.m. EST)**

EXHIBIT 1 – Fee Proposal Form

Westport Public Schools
 Design Services for Upgrades to Science Labs at Bedford Middle School
 RFP # 26-012

REVISED BID DUE DATE = Wednesday, February 18, 2026, at 2:00 p.m. EST

Scope of Work	Fee
Review existing conditions, meet with designated staff and obtain documentation of existing conditions.	\$
Provide final bid documents (including all required design drawings and specifications) for construction.	\$
Pricing from a professional estimator to implement the project renovations and construction scope, broken down by labor and material costs.	\$
Participate in contractor walk through and provide bidding support (anticipated summer of 2026).	\$
Provide pricing for construction administration (anticipated for summer of 2027 start), including construction oversight (assume one site visit per week for 8 weeks), RFIs, and invoicing review and approvals.	\$
Provide pricing for close-out documentation for scope of work.	\$
Total Fee	\$
Reimbursable Expenses Not Included in Fees (be specific):	\$
Receipt Confirmation of Issued Addendum	
Addendum #1 _____ Dated _____	
Firm Name and Address: _____ _____	
Print Name (Authorized Representative of Company)	Date
Signature (Authorized Representative of Company)	Date

WESTPORT PUBLIC SCHOOLS
MANDATORY WALK THRU SIGN IN SHEET

BID/RFP NO: 26-012 RFP Design Services for Upgrades to Existing Science Labs

DATE: Friday, January 23, 2026, 1:00 pm Bedford Middle School



PLEASE PRINT LEGIBLY

PLEASE INCLUDE BUSINESS CARD

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