The monthly meeting of the Board of Directors was held Tuesday, December 9, 2025 at LILA Upper School, 19850 Fenway Ave N Forest Lake, MN 55025.

MEETING MINUTES

General Business

Call to order 6:07 pm

Roll Call:

Board Members/Director Present or Absent

Name	Present/Absent
Renee Feagan (Chair - Parent)	Present
Jennifer May (Vice Chair - Parent)	Present
Michael Rynders (Parent - At Large)	Present
Karl Schaumann (Teacher)	Present
Erin Turner (Community Member)	Present
Jonell Pacyga (Parent)	Present
Corey Purkat (Parent, Treasurer - At Large)	Present
Shannon Peterson (Executive Director, *ex officio member*)	Present
Julie Lundgren (CFO, *ex officio member*)	Present
Erin Chapman (Teacher)	Present
Kevin Hathaway (Teacher)	Absent

Community Input: Members of the public are invited to speak to the board for up to 3 minutes by submitting a speaker's card to a board member.

Position/Role	Discussion
None	

Review of Agenda:

- Add Dialog/Discussion item “Enrollment”
- Add Action Items:
    - Approve new cooperative with PACT, Spectrum, and NLA for football and hockey for 2026-27
    - Permission to enroll Lorenzo Fazio, an Italian exchange student, for Semester 2
    - State Teacher Mentor & Retention Grant–approval to apply
    - Minnesota IB / STEM Grant--approval to apply
    - Approve dissolution of the cooperative with PACT and NLA for boys' football.
    - Approve new Cooperative with PACT, Spectrum, and NLA for boys football, boys hockey, girls hockey, and wrestling
- Move “FY26 Budget Revision” from Action to Dialog/Discussion
- Add Dialog/Discussion item “Executive Direction Search Update”
- Add Alister Olson - community presentation

Conflict of Interest Disclosure:

- None

School/Community Presentations:

Name	Position/Role	Presentation
Alister Olson		Discussed role and work accomplishments

Celebrate LILA:

- Top 20 ranking in World News Report
- Grandparent’s fundraising breakfast was positive
- Advocates to host Senator Kunish
- Equity Club help with Scandia’s Breakfast with Santa

School Update

- Strategic Plan Pillar 1: Dynamic Student Experience
    - CTE approved through 2028
    - Top 20 ranking in World News Report
- Strategic Plan Pillar 2: Collaborative Community
    - Change Makers Project - students participated at the capital

    - Advocates hosted a Duluth charter school to help set up Advocacy group
    - ED Peterson presented at Chamber of Commerce quarterly breakfast
- Strategic Plan Pillar 3: Professional Excellence
    - No anti-nepotism requests
    - Anticipate positive review from VOA 2-day visit
    - 3 teacher interactions with immigration officials recently
- Strategic Plan Pillar 4: Advancing LILA's Future
    - Enrollment trends are down slightly from average
    - Boosterthon brought in $55,000
    - ED Peterson met with Senator Kruen

Action Items

Action Item: Treasurer's Report (October 2025 Financials)

Explanation	Board review and approval per LILA's internal control practices

Motion	Motion to approve Treasurer's Report (October 2025 Financials)

Made by	Corey Purkat	Seconded by	Michael Rynders

Discussion	Review of report

Vote		Yea	7 Schaumann Turner May Chapman Pacyga Purkat Rynders	Nay	0	Abstain	1 Feagan

Decision	Motion carries.

Action Item: State Teacher Mentor & Retention Grant - approval to apply

Explanation	Board approval requested

Motion	Motion to approve State Teacher Mentor & Retention Grant

Made by	Karl Schaumann	Seconded by	Michael Rynders

Discussion	Money used for teachers, mentors and revamp HINT

Vote		Yea	7 Schaumann Turner May Chapman Pacyga Purkat Rynders	Nay	0	Abstain	1 Feagan

Decision	Motion carries.

Action Item: Minnesota IB/STEM Grant - approval to apply

Explanation	Board approval requested

Motion	Motion to approve Minnesota IB/STEM Grant

Made by	Jonell Pacyga	Seconded by	Corey Purkat

Discussion	Money used for STEM courses

Vote		Yea	7 Schaumann Turner May Chapman Pacyga Purkat Rynders	Nay	0	Abstain	1 Feagan

Decision	Motion carries.

Action Item: Amendment to Policy 338, Wellness

Explanation	Board review and approval required

Motion	Motion to approve Amendment to Policy 338, Wellness

Made by	Michael Rynders	Seconded by	Karl Schaumann

Discussion	Policy includes more detail to meet regulations

Vote		Yea	7 Schaumann Turner May Chapman Pacyga Purkat Rynders	Nay	0	Abstain	1 Feagan

Decision	Motion carries.

Action Item: Amendment to Policy 522, Library Materials

Explanation	Board review and approval required

Motion	Motion to approve Amendment to Policy 522, Library Materials

Made by	Jonell Pacyga	Seconded by	Michael Rynders

Discussion	Minor language update

Vote		Yea	7 Schaumann Turner May Chapman Pacyga Purkat Rynders	Nay	0	Abstain	1 Feagan

Decision	Motion carries.

Action Item: Permission to enroll Lorenzo Fazio, an Italian exchange student, for Semester 2

Explanation	Board review and approval required

Motion	Motion to approve enrollment of Lorenzo Fazio, an Italian exchange student, for Semester 2

Made by	Corey Purkat	Seconded by	Jonell Pacyga

Discussion	None

Vote		Yea	7 Schaumann Turner May Chapman Pacyga Purkat Rynders	Nay	0	Abstain	1 Feagan

Decision	Motion carries.

Action Item: Approve dissolution of the cooperative with PACT and NLA for boys' football

Explanation	Board approval required

Motion	Motion to approve dissolution of the cooperative with PACT and NLA for boys' football

Made by	Jonell Pacyga	Seconded by	Kevin Hathaway

Discussion	To change to new Cooperative

Vote		Yea	6 Schaumann Turner May Pacyga	Nay	1 Chapman	Abstain	1 Feagan

			Purkat Rynders				

Decision	Motion carries.

Action Item: Approve new Cooperative with PACT, Spectrum, and NLA for boys football, boys hockey, girls hockey, and wrestling

Explanation	Board approval requested

Motion	Motion to approve new Cooperative with PACT, Spectrum, and NLA for boys football, boys hockey, girls hockey, and wrestling

Made by	Jonell Pacyga	Seconded by	Kevin Hathaway

Discussion	Unsure of impact - decision to table.

Vote		Yea	7 Schaumann Turner May Chapman Pacyga Purkat Rynders	Nay	0	Abstain	1 Feagan

Decision	Motion tabled.

Dialog/Discussion Items

- Enrollment
- FY26 Budget Revision
- Executive Direction Search Update

Reports

Subject	Finance Committee Meeting Minutes 12/8/2025 (for review and file)

Discussion	Reports are filed.

Subject	Recent New Hires and Terminations (report in folder)
Discussion	Reports are filed.

Subject	Executive Director Succession Committee 12/3/25 (for review and file)
Discussion	Reports are filed.

Subject	Policy Committee Meeting Minutes 12/1/2025 (for review and file)
Discussion	Reports are filed.

Subject	Executive Committee Meeting Minutes 12/9/2025 (for review and file)
Discussion	Reports are filed.

Subject	Election Committee Meeting Minutes 12/1/2025 (for review and file)
Discussion	Reports are filed.

Consent Agenda

Action Item: **Approve Consent Agenda** (Board folder)

Motion	Motion to approve Consent Agenda (Secretary's Reports (11.11.2025), Donations Report

Made by	Corey Purkat	Seconded by	Jonell Pacyga

Discussion	None

Vote		Yea	7 Schaumann Turner May Chapman	Nay	0	Abstain	1 Feagan

			Pacyga Purkat Rynders				

Decision	Motion carries.

Announcements

- Community Updates
    - None
- Board Member Training Updates
    - CFO Julie Lundgren, 12/3/25, by Affinety, Edutrak Software updates for expanded LILAPay options
    - ED Shannon Peterson, 12/2/25, MDE, Network for School Leaders Hosting International Teachers
    - Jonell Pacyga, 10/16/25, “MACS MN Schools Current Threat Analysis with Joshua Melichar at the Fusion Center”, MACS
    - Jonell Pacyga, 11/13/25, “Meeting Law and Data Practices”, MACS
    - Jonell Pacyga, 11/14/25, Minnesota Council for Teachers of Languages and Cultures (MCTLC) Conference.
    - Jonell Pacyga, 11/19.25, “Alternative Grading in the Age of AI”, Adam Minnie of U of Northwestern’s (UNW) Center for Teaching and Learning
    - Jonell Pacyga, 11/20/25, Minnesota English Learner Education (MELED) Conference.
    - Jonell Pacyga, 11/25/25, presented “Trends in AI & Education”, UNW’s Center for Teaching and Learning.
    - Member Turner completed *Charter School Governance: The Essential Guide to Finance* an online PD by Bluum as part of the federal CSP program series on 12/4/25.
    - Renee Feagan, 7/15/25, Health Care Fraud, Waste and Abuse, UnitedHealthcare
    - Renee Feagan, 7/14/25, Mental Health Parity, UnitedHealthcare
    - Renee Feagan, 7/31/25, Health Care Fraud, Waste and Abuse, UnitedHealthcare
    - Renee Feagan, 7/31/25, Code of Conduct, UnitedHealthcare
    - Renee Feagan, 11/6/25, Telephone Consumer Protection Act, UnitedHealthcare
    - Renee Feagan, 12/2/25, Doing Business with US Government, UnitedHealthcare

- Renee Feagan, 12/2/25, Guidance for nonprofits regarding recent federal initiatives, CERIFI
- Renee Feagan, 12/2/25, Powers Responsibilities of School Committees, CERIF

Reflection on Board Performance

- Chair-led activity

Adjourn:

Motion	Motion to adjourn at 7:51pm