PARENTSQUARE FOR FAMILIES

ParentSquare makes it easy for families to stay connected with their child's school.

- Receive school, teacher, coach, & district messages
- Choose how and when to get notifications
- Receive/send messages in preferred languages
- View calendars, events, and sign-ups
- Message teachers and staff privately

1) GET STARTED! SIGN IN TO PARENTSQUARE

- **Invitation**: Look for an invitation in your email or as a text message with a link to activate your ParentSquare account.
- **Via the App:** You can also activate your account on the App. Log in with your email or the cell phone number on file with your child's school.

Texting Tip: Save the five-digit number you receive text messages from as a contact in your phone.

If there are sending issues, you may occasionally receive texts from a different number.

2) DOWNLOAD THE APP

The mobile app is an easy way to stay informed! Students (grades 9–12) will use StudentSquare.

If you are a staff member and parent, merging your professional and parent accounts is NOT recommended.



3) CHOOSE YOUR PREFERRED LANGUAGE

On a Computer:
Click name (top right) → My Account
Click Language Settings
Select language → Click Save

On the Mobile App:
Tap the ≡ menu (three lines)
Tap Account → Preferences
Tap Language → Select language

4) SET NOTIFICATION PREFERENCES

By default, you'll receive a daily message summary (digest) at 6 p.m. To change this, go to My Account > Notification Settings and choose your preference:

- **Off** (not recommended)
- **Instant** – messages arrive as they're sent
- **Digest** – all messages arrive at 6 p.m.

Emergency alerts are always sent instantly.

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