



Amber Charter Schools

Minutes

December Board Meeting

Date and Time

Thursday December 11, 2025 at 6:00 PM

Location

Tin Marin is located at 3708 Riverdale Ave, Bronx, NY 10463.

Trustees Present

Brad Olsen, John Gutierrez, Khiera Pena, Li'Esha Garcia, Miguelina German, Robyn Epps, Soledad Hiciano, Timothy Day

Trustees Absent

Kim Ramos, Lindsay Marino Long, Luina Munoz-BlueSpruce

Guests Present

Christine Ganey, Clarisse Alvarado, Kirsys Gomez, Rose Castillo, Sashemani Elliott, Veronica Almedina

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

John Gutierrez called a meeting of the board of trustees of Amber Charter Schools to order on Thursday Dec 11, 2025 at 6:20 PM.

II. Co-CEO Report

A. Monthly Update

- EH building
 - We received the environmental report for the assessment of asbestos and mold. The samples for the 5th floor showed no presence of asbestos or mold. However, the report did identify mold in the cellar restrooms. The cellar restrooms have been closed for several years due to water damage. We are taking the necessary steps to address the cellar bathroom and will share a plan in the coming weeks.
- Update on EFF credit committee
 - EFF's credit committee has approved our application to be presented to their board this month. Civic Builders has granted an extension of the loan through May 2026, with an interest rate increase to 6.25% from the current 4.71%.
- Enrollment Update
 - Current enrollment stands at 1,223. The admissions team made six offers on Monday, with one accepted so far. Enrollment for SY 2025–26 has now been paused so the team can fully shift their efforts to SY 2026–27 recruitment.
- Family Teacher Conferences
 - Family-Teacher Conferences are taking place on December 11 and December 12. All schools are also hosting their Scholastic Book Fairs.

III. Board Chair Report

A. Monthly Report

- Inwood Good Neighbor Initiative
 - We held a call with Council Member Carmen De La Rosa and members of the Inwood Good Neighbor Initiative to discuss neighborhood traffic concerns during arrival and dismissal. They shared several potential solutions that we are bringing back to the school teams for consideration.
- Reminders to the board
 - The January Board meeting will be held in East Harlem.
 - Co-CEO evaluations are due this Friday. We still have several pending submissions from Board members.

IV. Closing Items

A. Approve November Board Minutes

Li'Esha Garcia made a motion to approve the minutes from November Board Meeting on 11-12-25.

Brad Olsen seconded the motion.

The board **VOTED** to approve the motion.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:45 PM.

Respectfully Submitted,
John Gutierrez