RFP 2026-05-26

Title: K-12 Assessment Platform for Formative and Summative Assessments

Issue Date: Monday, February 09, 2026

Submission Deadline: Friday, February 27, 2026

Time: 10:00 a.m. (Central Standard Time)

Office at 601-973-8582 for assistance. Questions regarding proposal specifications are to be addressed to the Project Administrator listed in the proposal.

The Board of Trustees of the Jackson Public School District (hereafter referred to as "JPSD") is soliciting sealed, written formal Requests for Proposals (RFP) from qualified vendors (hereafter referred to as "Vendor") for the purchase of furniture, equipment, supplies, materials, labor or services as outlined in the following specifications. Sealed RFP shall be received by JPSD, in the Business Office of the Jackson Public Schools, 662 South President Street, Jackson, Mississippi, until the time specified on the RFP Opening Schedule (front page of the formal RFP document), at which time all RFP shall be publicly opened and read aloud. Neither dating of the RFP form nor placing the RFP in the mail by this date shall meet legal requirements; the formal RFP document must be **received in the Business Office** of the Jackson Public School District on or before the date and time stated.

JPSD reserves the right to reject any and all RFPs received and to waive any and all informalities. Vendors are encouraged to very carefully read all sections of this RFP document prior to submitting an RFP proposal. Any agreement generated due to an award may be terminated by the District without cause upon one week's prior notice to vendor.

The vendor must provide a current copy of their company's Certificate of Insurance with Workers Compensation and General Liability Coverage. Jackson Public School District requires coverage for not less $1,000,000.00 dollars. JPSD must be listed as an insurer under the coverage provided. It is imperative that this insurance is maintained throughout the duration of the contract. This coverage must be submitted and kept on file with JPSD.

It is the basic philosophy of JPSD to extend to all responsible Vendors equal consideration and the assurance of unbiased judgment in determining whether their product or service meets specifications and the educational needs of the school district. JPSD shall fairly evaluate all formal RFP proposals submitted and base all decisions on the "lowest and best" RFP concept, purchasing only those products and/or services which meet the specifications as written. All decisions rendered shall strive to achieve the greatest value from every tax dollar expended. JPSD shall make no discrimination based on race, color, creed, religion, or national origin, in either the product evaluation process or in transacting business with Vendors or Vendor representatives.

The advertising and publishing of this RFP has met all legal requirements (Mississippi Code of 1972, Annotated, §31-7-13), hence the requirement to offer public notice of the intent of JPSD to solicit RFPs via this RFP document has been satisfied.

This document is to serve as an invitation to all qualified vendors to extend to JPSD an offer for the sale of all products and/or services specified herein. It is the purpose of this RFP document to clearly define "open" and "competitive" product or service rfp specifications. All items on this RFP are to be **as specified or JPSD approved equal**.

Addendum: Vendor shall acknowledge the receipt of all addendums which were issued during the course of this RFP. If specified in the text of the addendum, in addition to acknowledging receipt of the addenda below, the addenda may require additional information required for the RFP (e.g., pricing), in which case the Add RFP Addendum shall not only be acknowledged below but shall be completed and attached to the RFP at the time the RFP proposal is submitted. Receipt of the following Addendum issued during the course of this formal RFP is hereby acknowledged:

It is acknowledged that this rfp proposal consists of the following sections: **PROPOSAL FORM**, **INSTRUCTIONS AND CONDITIONS**, **SPECIFICATIONS** and any **ADDENDUM** (if applicable). The Addendum chart is located on page 33.

Net Prices

In all cases, prices quoted are to be net including all applicable discounts. A separate price shall be offered for each

item and not in combination with other items (unless the grouping of items is otherwise allowed as defined in the specifications). Unit price shall prevail in case of a conflict between unit and total price (extension); written price shall prevail in case of a conflict between written and enumerated pricing. Vendors are instructed to **round off all unit pricing and extensions to the nearest whole cent, i.e., round the pricing to two places to the right of the decimal point only.** JPSD will only accept pricing, which is stated in this manner. All items for which pricing is submitted which is other than two places to the right of the decimal shall be accepted; however, all digits beyond a whole cent (more than two places to the right of the decimal) shall be ignored in the RFP analysis process and the unit price indicated on the purchase order shall be to the nearest whole cent for each item involved.

Payment and Invoicing

Unless otherwise indicated in the detailed specifications of this RFP document, JPSD shall make remittance in a **single lump sum** payment **following satisfactory delivery of all items** listed on the purchase order or following satisfactory performance (final inspection) of all services as specified in the contract. JPSD remits by "completed purchase order" only; remittance shall not be made upon receipt of partial shipments or performance, or the receipt of invoice for same, but only after all items included on the purchase order or contained in the contract are delivered and/or satisfied.

It is mutually understood that invoices submitted against Multi-Year or Open Purchase Orders, remittances are processed based on the contracted scheduled agreement prior to the purchase order being generated. Only **Multi-Year** and **Open Purchase Orders** have multiple invoices received for remittance for payment. Professional Services, materials and other such services; invoices are submitted for payment in intervals following satisfactory delivery of ALL services and /or performance of ALL services indicated in the contracted agreement between said vendor and JPSD for that time period, following inspection if applicable. Any freight/shipping cost that may be incurred for tangible items, such as books, pamphlets, handouts, materials needed for presentations, etc. must be included in the total price proposal price submitted if and applicable.

Performance Penalty

The Vendor is subject to a 10% penalty on this agreement for the **2025-2026** school year if the academic objectives of this agreement are not satisfied. The District will withhold 10% of the total contract for final payment to be made after the academic objectives are satisfied.

Default and Delays

Upon failure of the Vendor to deliver all of the items ordered or to render service, within the time set or allowed, the successful Vendor shall be considered in default, in which case JPSD reserves the right to terminate the purchase order or contract and to purchase similar supplies, services, or furniture and equipment, on the open market or secure the manufacture, delivery, and installation thereof by contract or otherwise. The Vendor shall be charged with any cost occasioned by JPSD whether the said cost is the same as originally accepted or any excess cost.

Damage to School Property

Any damage or loss to JPSD property as a result of any action by the Vendor in the delivery, execution or performance of any item or service stated in these specifications shall be repaired or replaced with the satisfaction of designated JPSD personnel, at the Vendor's cost, within a reasonable time.

Guarantee

Each Vendor, by presenting a rfp under these specifications, binds himself to make it positive that all goods are fully up to the standards set by the specifications. Should it be discovered within a reasonable period of time from the date of purchase order or contract that such goods or services are not up to standard, JPSD shall have the right to have such goods or services replaced by others conforming to the standard requirements and the entire expense be borne by the Vendor. The Vendor shall agree to guarantee and warrant all equipment provided as a result of this RFP for a

period equal to the stated guaranty/warranty in the specifications. All such warranties shall provide coverage as indicated in the specifications.

Acceptance and Award of RFP Proposals

The Vendor's RFP proposal, once submitted and accepted as a valid RFP by JPSD, shall be deemed by both parties to constitute a legal and binding offer on the part of the Vendor to sell to JPSD as per the terms of the RFP specifications, all products and/or services contained therein. RFP proposals are subject to acceptance by JPSD at any time within forty-five (45) calendar days following the RFP opening date. Consequently, all price quotations shall be effective for a minimum of forty-five (45) calendar days and a maximum period as indicated in the specifications. All RFPs must be valid for the effective dates stated in the specification, if applicable.

The award of contract shall be made to the Vendor responsible whose RFP, conforming to the specifications, is deemed to be the most advantageous to JPSD, price and all other factors considered. The Vendor acknowledges the right of JPSD to reject the RFP, in part or in total, if the Vendor fails to submit the data required in the specifications, or if the rfp is in any way incomplete or irregular. Under no circumstances may a Vendor deliver, install, or perform any service as specified in these specifications without written authorization from JPSD (i.e., a duly issued purchase order or signed contract). All RFPs shall be approved by the Board of Trustees prior to the final award.

The Vendor shall be issued a purchase order document, which shall be deemed acceptance of the RFP proposal offer made by the Vendor, for all items and/or services approved by the Board of Trustees and awarded as a result of this RFP. However, if in the opinion of JPSD, a contract document is required to authorize the award of the RFP, Vendor agrees to sign and execute all such contract documents as required in the written specifications. NOTE: If Vendor policy requires that JPSD sign Vendor contract documents, a sample of all such documents shall be included with the RFP proposal and shall become a part of the Vendor's RFP proposal.

All awards are based on the availability of funding. In the event of a reduction of funds, this award can be rescinded at any time.

Hard Copy Instructions for Submission

- Responses, once completed, should be placed in an opaque, sealed envelope.
- On the outside of the envelope, list the Company's name/address, RFP number, title, opening date and addressee information as they appear in the RFP proposal so that the response may be accurately delivered and registered upon receipt. A designated official who is a legal representative of the Company must list the required signatures that were noted prior to submitting sealed proposal.
- Failure to comply with the above submittal instructions will cause proposals not to be registered or cataloged to the appropriate file or received timely. The original documents must be displayed in front of all copies submitted by interested parties.
- Please submit Original RFP Documents in the Format Outlined along with Two (2) Copies and any Documentation submitted with the Proposal when Mailed or Hand Delivered.

Please submit the proposal when mailed or hand delivered to

Jackson Public School District
Business Office
Attn: Michele Mays/Tequia Odom
662 S. President Street
Jackson, MS 39201

- Any proposal not received by the stated deadline/time will not be considered and/or opened. The proposal will be returned to the Vendor at the Vendor's expense.

- The District accepts no liability for late submissions due to the actions of the United States Postal Service, Federal Express, United Parcel Service, or any other delivery methods.

Page (24): Cover page is to be placed on the front of the vendors submitted proposal. In the event this page is not displayed when the opening of proposal occurs; it will not be acknowledged or allowed to be presented or evaluated. Place this page on the very front of the submitted documents. This is required on all submitted proposals whether mailed, hand delivery or electronically Uploaded. The submitted proposal must be signed by an authorized official to bind the offeror to the proposed provisions.

All the other required forms to include in the proposal are listed starting at Page (16).

Proposals received after the due date and time will NOT be considered. Incomplete proposals will not be accepted in the evaluation process and will not be returned for revisions. No faxed or emailed copies will be accepted. The Proposal Cover Page is located on page (24) of this document

Performance Dates:

- 1st Advertise: 09 February 2026 (Clarion)
- 2nd Advertise: 16 February 2026 (Clarion)
- Pre-bid Conference: 17 February 2026 (ZOOM)
- Final Date for Questions: 20 February 2026
- Answers to Questions: 24 February 2026
- Bid Opening Day: 27 February 2026 by 10:00 A.M.
- Vendors may be notified of Board Review and Potential Award after the Bid Date

Questions: All questions must be submitted in writing to delesh@jackson.k12.ms.us. All questions and answers will be posted online on:

https://docs.google.com/document/d/10C09F4Jay8i6zKpCGq3N6xFjfCXGgxVq4VDMDV-l7Kw/edit?usp=sharing

Project Administrator:

Jackson Public School District
Office of Teaching Leanring
662 S. President Street
Jackson, MS 39201
Dr. Kimbery Smith, Executive Director
Phone: 601-960-8354
Email: kismith@jackson.k12.ms.us

Introduction

The instructional philosophy of the Jackson Public School District is to ensure that maximum learning takes place in a safe and positive environment. Teachers serve as positive role models, mentors, and contributing team members who adhere to and enforce, district and school policy. Teachers will use the district's instructional delivery model to ensure effectiveness and consistency.

Instruction is student-centered and focused on the goal of mastering the curricula of the district, which is aligned to state standards and frameworks. Essential elements of quality instruction include, but are not limited to, implementation of the district curricula, teaching to the standards, utilizing effective methods of delivery, assessing, re-teaching, and providing expanded opportunities in the learning process.

The purpose of this proposal is to outline a plan of activities, instructional strategies, and assessments to focus on the effects of the district in achieving instructional success as defined by the state and accountability model.

All training and materials must be aligned to the Mississippi College and Career Readiness Standards. The professional development provided to teachers must be ongoing and give them the tools needed to prepare their students for state-mandated tests, high school completion, and post-secondary education.

Scope of Work and Responsibilities

The Jackson Public School District (JPSD) through the Office of Teaching and Learning is soliciting competitive written proposals and demonstrations from qualified vendors for administering assessments for the English Language Arts, Mathematics, and Science or students in grades K-8 and the subject areas tested in High School. This service will require a three-year contract, with an option to renew after the expiring of the original contract.

After the initial review and evaluation of the written proposals, a demonstration of the platform will be required for the top three vendors.

2.0 Project Overview

The Jackson Public School District (JPSD) through the Office of Teaching and Learning is to procure a vendor that will assist the district in the development and administration of its summative and formative assessment programs in English Language Arts, Mathematics, and Science for students in grades K-8 and the subject areas tested in High School. These tests are to be fully aligned to the Mississippi College and Career Readiness Standards and Mississippi State Frameworks (MSF) or an updated/revised version). Jackson Public Schools is requesting that each interested vendor prepare a response to this proposal in the following manner:

- Design of the Assessment Program
- Development of New Items and Test Forms

- Online Assessment and Technology Delivery System
- Test Administration
- Production of Support Materials
- Processing and Scoring of Test Materials
- Psychometric Analysis
- Reporting
- Training
- Customer Support
- Management of the Assessment Program
- Cost Proposal Format (3-year format)
- Lexile levels of text and word count
    - The vendor is also requested to conduct a demonstration of the product features from the student's view, the teacher's view, the school admin view, and the district admin view. JPSD's primary goal with respect to test design is ensuring that the assessments measure student mastery of the Mississippi standards, and accomplishes this in the most cost-effective way. JPSD requires that the test administration not be longer than the amount of time currently spent for testing in the state.

The Request for Proposals (RFP) includes programmatic, technical, and psychometric activities for each of the following components of the District's assessment programs with a detailed pricing cost for each of the following services requested:

Component I: Description of Assessments and Item Banks

The following areas of support must be addressed in your proposal as it pertains to the District Benchmark and Formative Assessment Services:

- English Language Arts (ELA) Grades K-8
- Mathematics Grades K-8
- Science 5 and 8
- High School Subject Areas (Biology I, Algebra I, and English II) along with the foundational courses

All services related to test design, item development and review, item banking, test production, online administration, data files, and score reports for the JPSD are the responsibility of the vendor selected under this RFP.

The following areas of support must be addressed in your proposal as it pertains to the District Benchmark and Formative Assessment Services:

- English Language Arts, Mathematics, and Science for students in grades K-8 and the subject areas tested in High School shall consist of a combination of multiple-choice (MC), constructed-response (CR), writing tasks, and technology-enhanced (TE) items, as well as performance tasks (PT) types of items that measure student knowledge, skills, and abilities in depth. The representation of higher cognitive complexity should be in sync with the complexity level of the standards.

- The vendor must have an online student testing interface that directly mirrors high stakes testing experiences:
  - Online tools (i.e., four function calculator, graphing calculator/tool, highlighter, compass, ruler, straightedge, protractor, eliminator, pencil, strikethrough, reset, etc.)
  - Part A, part B, and multi-select questions
  - Split screen support for reading selections and associated test items
  - Review item flag and assessment summary screen
  - Writing tools including cut, paste, copy, undo, redo, font format, and paragraph format among other basic word processing functionalities
  - Audio accommodations either through text to speech or through recorded audio
  - Visual accommodation tools including magnification, reverse contrast, selection of foreground and background colors

- The vendor must submit a proposal that includes examples of assessment items for English Language Arts, Mathematics, and Science for students in grades K-8 and the subject areas assessed in High School that is aligned with Mississippi College- and Career-Readiness Standards.

- A comprehensive pre-test must be provided for English Language Arts, Mathematics, and Science for students in grades K-8 and the subject areas assessed in High School that is aligned to the district's blueprint.

- Two cumulative tests must be provided for English Language Arts, Mathematics, and Science for students in grades K-8 and the subject areas assessed in High School. This occurs at the end of the first term and the first semester.

- A comprehensive pre-test and posttest must be provided for English Language Arts, Mathematics, and Science for students in grades K-8 and the subject areas assessed in High School that is fully aligned to the MS-CCRS.

- The vendor must provide blueprints that identify the number and types of items used to measure the targeted content standards. The vendor must also provide information regarding item characteristics (e.g., difficulty, discrimination, cognitive demand, etc.) must be provided for each formative and summative assessment given.

- The writing component of the ELA assessment for grades for students in grades 3-8 and the subject areas assessed in High School must be administered online with the exception of those with specific disabilities or accommodations that do not allow for online testing. The writing component must be fully aligned to the state practice test and blueprint.

- The vendor must provide dedicated technical support. The vendor must provide full contact information for the specific person(s) who will be responsible for this contract, including name, address, telephone number(s), and email address along with vendor's company contact information at no additional cost. Support services also must provide in the form of guidance documents (FAQs, troubleshooting guides, etc.) that addressed logistical and administrative needs.

- For proposal development purposes, the vendor shall assume that each benchmark assessment form will contain at least 50-60 items total. A variety of item types are required for all benchmark and formative assessments and all assessments will be the property of JPSD.

- All tests will become the property of the JPSD and have the rights to the item bank that is developed for ELA, Mathematics, Science and Social Studies, and increase its size in future years.

- The vendor must provide Items and an Item Bank that has the following:
  - More than 60,000 test items;
  - Includes items that are multiple-choice (MC), constructed response (CR), writing tasks, technology enhanced (TE) items, and performance tasks (PT) types of items;
  - Enhanced Content in four core subject areas, grades K-8;
  - Developed by content specific item development Specialists; and
  - Aligned to Mississippi CCR Standards and Mississippi State Frameworks (MSF).

- For cost purposes, the vendor shall plan to deliver enough items for teachers to create ELA, Mathematics, Science and Social Studies biweekly assessments. For future years, item development will be needed to replenish the item bank from usage of items in new forms to include a variety of item types.

Component II: Writing Assessment Integration and Performance Scoring Specifications

The proposed assessment platform must include a robust, standards-aligned scoring solution for constructed response and writing prompt items. The writing solution may be fully embedded within the assessment platform or offered as a secure standalone system, provided it seamlessly integrates with the district's assessment and data environments and maintains all required functionality, performance, and compliance standards.

- The system shall provide an automated or AI-supported scoring option that mirrors the rigor, reliability, and validity of scoring methodologies used in high-stakes, standardized assessments.

  At a minimum, the platform must:

- Utilize AI or a comparable scoring engine trained on grade-level standards aligned to the Mississippi College- and Career-Readiness Standards (MCCRS), district-approved rubrics, and benchmark performance expectations.

- Demonstrate consistency, accuracy, and bias-mitigation comparable to human-scored, large-scale testing environments.

- Support customizable rubrics aligned to MCCRS, state assessment frameworks, and district writing standards.

- Provide transparent scoring criteria, including trait-level feedback (e.g., organization, development, language conventions, and use of evidence).

- Enable human-in-the-loop review and override capabilities for quality assurance and calibration.
- Generate detailed reporting at the student, classroom, school, and district levels to inform instruction, intervention, and professional learning.
- Vendors must clearly describe their scoring methodology, validation processes, system architecture (embedded or standalone), alignment to Mississippi Department of Education (MDE) standards and MCCRS, data privacy safeguards, and evidence of successful implementation in K–12 public school systems.

Component III: Description of Professional Development

The following areas of support must be addressed in your proposal as it pertains to the District Professional development:

- The vendor will create a customized plan that includes timelines for professional development and support that includes recommendations for training of JPS Principals and School Test Coordinators, technical onboarding assistance, online job-embedded resources, and easy online access to chat with support professionals. The plan must address professional development by elementary, middle, and high school divisions.
- At least twice a year, the JPSD conducts a formal training session for school test coordinators. The initial face-to-face training, facilitated by the vendor, must occur early in the first nine weeks using a demo site. Based upon this training, the school test coordinators provide training within the school to school-level personnel (principals, test administrators, and proctors). The JPSD program coordinator, in conjunction with the vendor's program coordinator, will develop a Microsoft® PowerPoint® presentation for the district test coordinator training sessions twice a year. The presentations will provide program updates on all test administrations. The second face-to-face follow-up training will occur after the first semester assessment results are received. Training sessions shall be recorded and archived as a potential future training or reference resource. JPSD will approve all materials.

Component IV: Description of Collaboration with District Office

- The JPSD and vendor shall work closely with the Office of Teaching and Learning curriculum leads to maintain general and appropriate testing blueprints. The vendor shall review and update test and item specifications that conform to these blueprints, develop test items, and construct the appropriate number of equated test forms that correspond to the blueprints. Proposals shall include a detailed Item Development Plan that describes how these tasks will be accomplished. The vendor shall update the test blueprints if necessary (based upon the general blueprints designed by the JPSD curriculum leads). The final blueprints will serve as the roadmap for item development and should not change once defined. They shall be based upon the consensus of the JPSD curriculum leads and must be approved by the Executive Directors of Teaching and Learning and Data and Accountability, respectively.
- The Office of Teaching and Learning curriculum leads will review and approve the vendor developed items that appear on these tests. The tests must be aligned with the Mississippi CCR Standards, the Mississippi State Frameworks (MSF), and JPSD blueprints. The

results of these assessments will provide information that will be used to improve student achievement in JPSD.

- The first online administration of the assessments must be in place by August 2026, and on-going psychometric work must be done to ensure the reliability and validity of all assessments. The JPSD will specify a two-week testing window for benchmark assessments and one week for formative assessments when all schools in the district will need to administer the assessments. Make-up dates are included in the testing window.

Component V: Testing Security and Support for Special Populations

- Strict, proven privacy practices to secure student data results must be reported to the JPSD no later than three business days for formative assessments and five business days for benchmark assessments after the close of the assessment window. Test results will be reported at the district, school, classroom, and student-level. Test results will include frequencies, proportions, mean/standard deviation of scaled scores, and standard errors where appropriate.
- Teachers and school level personnel should not be able to view assessments until after the testing window has closed. Teachers or school level personnel should not be able to revise or edit items on district-wide summative or formative assessments.

- The vendor shall accommodate the assessment of students with disabilities (SWD) and students with an established 504 plan. Allowable and non-allowable accommodations shall be identified in publications provided by the vendor. Current accommodated materials include large print forms, teacher-read directions, and Read Aloud Forms (oral scripts that are exact copies of the test to be read aloud to students with reading accommodations). JPSD plans to use the student's IEP to identify appropriate accommodations for individuals that need them.

- For cost estimation purposes, the vendor shall assume a total of 10 copies of the large print edition for each administration of the ELA, Mathematics, Science, and Social Studies assessments. Cost proposals should indicate the cost for the development of large-print booklets.

- The vendor will provide test administration manuals that will be used by test administrators and proctors during the actual administration of the tests to students. The manuals shall contain detailed information regarding the following: pre-testing activities, conducting standardized administrations of the assessments via online testing, and solving any problems that arise. The vendor must submit the manual to the JPSD for approval prior to finalization.

- JPSD requires that the successful vendor provide a hosted infrastructure service solution that integrates with existing JPSD/district data systems. Ideally, the successful vendor will host an end-to-end online testing service, given pre-loaded student demographic data from the state and/or district systems. The system shall be fully functional and capable of independent operation between JPSD and the successful vendor. The system proposed for use in this RFP shall have been in place at least two years and have a history of operational excellence in delivering high stakes assessments for school districts. In addition, the system must include front-end data validation (e.g., the same student identification number cannot appear in multiple locations for administrations occurring on the same day; if the data from the district SIS package and JPSD Data Management System are not consistent then there should be rules to reconcile the data, etc.).

Component VI: Description of Score Reports

- The vendor must post all reports to a secure website/portal hosted by the vendor in an easy-to-read format and the reporting system shall be designed to complement and improve classroom instruction.

- The vendor's system will include the ability to manage pre-formatted reports, generate custom reports, and create teacher comparison reports to compare performance by teacher, and target professional development.

- The benchmark score reports will provide a measure of each student's performance as aligned with the JPSD pacing documents to determine mastery of the MS-CCRS.

- Specific information to be included on score reports shall be determined and approved by the JPSD. Formats for score reports shall be developed and/or revised. Individual score reports shall be available for each student, and summary reports shall be printed at the classroom, school, area, and district levels. The exact format of the score reports will be determined in meetings between the vendor and the JPSD prior to printing and distribution. After the report formats have been determined, the vendor shall prepare accurate printed examples of the reports using mock data. The vendor shall submit the report mockups to the JPSD for approval.

- Following each test administration, the vendor shall ensure that the data on all reports are accurate and correct. This quality control of data/reports and approval process shall be designed to be completed within a very short time frame (three to five days). Score reports are deliverable to the district no later than five days after the closing of the testing window for benchmark assessments and three days for formative assessments.

- The vendor shall maintain security of all individual test results. Individual test information shall be made available only to JPSD, authorized school district personnel, and other entities identified and authorized by JPSD. The vendor shall indicate how it proposes to do this.

- Batch printing individual score reporting should be made available for schools, teachers, and students.

- Batch printing writing responses should be made available after students have responded to the writing prompt.

- Reporting should include an item analysis report for district, school, teacher, and student levels.

- Reporting should include a standards analysis report for district, school, teacher, and student levels.

- Batch printing of the standards mastery report with proficiency levels, scale scores, raw scores, and growth differential.

- Subgroup reporting and a writing report that describes how the student scores in each domain.

- Reporting should include an overall summary of performance district, school, teacher, and student.

Evaluation Rubric for Proposal – Total Number of Points 75

Evaluation Component	Number of Possible Points per Category
Component I: Description of Assessments and Item Banks	**15 points**
Component II: Writing Assessment Integration and Performance Scoring Specifications	**5 points**
Component III: Description of Professional Development	**15 points**
Component IV: Description of Collaboration with District Office	**10 points**
Component V: Testing Security and Support for Special Populations	**15 points**
Component VI: Description of Score Reports	**15 points**

Evaluation Rubric for Demonstration – Total Number of Points 25

Evaluation Component	Number of Possible Points per Category
Usability	**5 points**
Dashboard	**15 points**
Accessibility	**5 points**

Total Evaluation Score – 100 points

Jackson Public School District
IT Security, Privacy, Identity, and Integration Standards
Version 2026.1.2 – Updated January 29, 2026

1. Purpose and Applicability

This document establishes the minimum technical, cybersecurity, privacy, identity, and integration standards required for any vendor that accesses, processes, stores, transmits, or manages Jackson Public School District (JPS) data; integrates with District systems; or provides instructional, administrative, operational, or infrastructure technology services.

Compliance with these standards is mandatory unless a written exception is approved by the Superintendent.

2. Identity, Authentication, and Access Control

Instructional Applications:
• All instructional applications must integrate with Clever for scholar Single Sign-On (SSO).

Employee / Staff Applications:
• All employee authentication must integrate with Microsoft Entra.

Multi-Factor Authentication (MFA):
• MFA is required for all administrative, privileged, support, and staff access.
• SMS-based authentication is prohibited.
• Acceptable MFA methods include authenticator applications or hardware security keys.

Access Control:
• Role-Based Access Control (RBAC) and least-privilege principles must be enforced.

• RBAC must support appropriate granularity (not just coarse roles)
• Separation between administrative, support, and data-access roles
• Auditability of role assignment and changes

3. Student Information System (SIS) and Data Integration

Jackson Public School District utilizes PowerSchool as its Student Information System (SIS).

Vendors relying on SIS data must:
• Provide an existing PowerSchool plugin or supported integration, OR
• Provide vendor-managed custom PowerSchool query and data-mapping services.

Vendors without an existing plugin must design, develop, test, document, and maintain PowerSchool queries and assign a technical resource with PowerSchool experience on day 1 of the effective agreement term. Failure to provide such is considered ground for termination of the agreement at no cost or damage to JPSD. The District will not be responsible for query development.

Rostering must be supported through Clever.

4. Data Interfaces and API Security

• All integrations must use secure interfaces such as PowerSchool APIs, secure REST APIs (OAuth 2.0 / OpenID Connect), or secure SFTP where APIs are unavailable.
• Hard-coded credentials, shared accounts, or insecure authentication methods are prohibited.
• Vendors must disclose all inbound and outbound data interfaces and third-party dependencies.
• Vendors must provide a secure & automated upload method for any data required from The District's SIS or any other data source. The District is not responsible for hosting any additional servers required for data transfer, such as SFTP and similar servers.
• APIs must be usable for district-scale operations
• Must include all core SIS data objects
• Must support near-real-time use cases
• No per-call, per-endpoint, or "premium real-time" fees for District use
• All subcontractors with access to District data must meet the same standards
• Primary vendor remains fully liable for subcontractor actions
• Material subcontractor changes require District notification

5. Cybersecurity Baseline (NIST-Aligned)

Vendors must implement security controls aligned with NIST best practices, including:
• Encryption of data in transit (TLS 1.2+) and at rest (AES-256 or equivalent)
• Encrypted backups and secure storage
• Centralized logging and monitoring
• Regular vulnerability scanning and remediation
• Documented incident response procedures
• Secure data disposal practices
• All subcontractors with access to District data must meet the same standards
• Primary vendor remains fully liable for subcontractor actions
• Material subcontractor changes require District notification

The District reserves the right to request security documentation such as SOC 2 or ISO 27001 reports.
Data Residency Disclosure: Vendors must disclose the physical and geographic location(s) where District

data is stored, processed, and backed up, including whether any data resides outside of the United States. Vendors must clearly identify any use of non-U.S.–based data centers, cloud regions, support access, or subcontractors with access to District data. Use of non-U.S. data storage or processing does not automatically disqualify a vendor but must be fully disclosed and approved in writing by The District prior to contract execution.

6. NIST Security Compliance Requirements

To ensure adherence to NIST 800 security standards, each vendor must complete the following compliance table by indicating whether they meet each requirement and providing supporting documentation where applicable. Supporting documentation must be clearly labeled.

Requirement	Yes/No	Documentation Included Yes/No
1. Is all data encrypted in transit (TLS 1.2+) and at rest (AES-256)?		
2. Is Role-Based Access Control (RBAC) implemented and least privilege principles enforced?		
3. Is scholar data stored in compliance with data residency requirements?		
4. Are all backups encrypted and stored securely?		
5. Is Multi-Factor Authentication (MFA) required for administrators and staff?		
6. Are logging, monitoring, and automated session management implemented?		
7. Is all API access secured using OAuth 2.0/OpenID Connect?		
8. Are regular security audits and vulnerability scans conducted?		
9. Is an incident response plan in place and aligned with best practices?		
10. Is 24/7 security monitoring and breach reporting in place?		
11. Is scholar data securely disposed of in accordance with NIST standards?		
12. Are data retention and deletion policies clearly defined and enforced?		
13. Is the use of AI/machine learning on scholar data disclosed?		
14. Do AI models ensure that no personally identifiable information (PII) is retained?		
15. Is a minimum of $5M cyber liability insurance maintained?		
16. Does the vendor accept financial and legal responsibility for security breaches resulting from vendor negligence or		

failure to meet contractual security obligations?		
17. Is compliance with HIPAA/FERPA/COPPA (where applicable) regulations confirmed?		

Vendors must provide explanations for all 'no' responses and documentation to support all 'yes' responses. All NIST requirements are not included in this list. The district reserves the right to request additional security information and documentation from all responses provided with the proposal submission.

7. Incident Response and Breach Notification

• Vendors must notify The District of any confirmed security incident within 24 hours.
• A detailed incident report must be provided within 72 hours.
• Ongoing updates must be provided until resolution.

8. Data Governance, Ownership, and Retention

• JPS retains full ownership of all District data.
• District data may not be used for analytics, product development, or AI training without written approval.
• Upon contract termination, vendors must cease data access, delete or return data, and certify destruction.
• Data exports must include documented schemas
• Field names must be human-readable
• District may request one full test export during the contract term at no cost

9. Business Continuity, Disaster Recovery, and RTO/RPO Requirements

Definition of & Minimum District Requirements for RTO/RPO
Tier 1 — Critical Systems
Systems where downtime or data loss immediately disrupts instruction, safety, or compliance.
Examples:

- Student Information System (PowerSchool)
- District-wide SSO / Identity
- Emergency communications platforms
- Core instructional platforms used daily
- Payroll and HR systems

Expected Recovery Targets

- RTO: 4–8 hours
- RPO: 15 minutes – 1 hour

Tier 2 — Important Systems
Systems that significantly impact operations but have short-term workarounds.

Examples:

- Assessment platforms
- Curriculum management tools
- Transportation or scheduling systems

- Finance and procurement systems

Expected Recovery Targets

- RTO: 24 hours
- RPO: Up to 24 hours

Tier 3 — Standard Systems
Systems where limited downtime or data loss is tolerable.
Examples:

- Supplemental instructional tools
- Optional analytics platforms
- Non-mission-critical applications

Expected Recovery Targets

- RTO: 72 hours
- RPO: 24–48 hours

• Vendors must maintain documented business continuity and disaster recovery capabilities appropriate to the criticality of the system being provided.
• Vendors must identify which recovery tier (Critical, Important, or Standard) applies to their solution and provide the corresponding Recovery Time Objective (RTO) and Recovery Point Objective (RPO).
Mandatory Vendor Disclosures
Vendors must provide the following:
• Declared system tier (Critical, Important, or Standard)
• Defined RTO (maximum time to restore service after an outage)
• Defined RPO (maximum acceptable data loss)
• Description of backup strategy and frequency
• Description of disaster recovery architecture (high-level)
• Confirmation of periodic disaster recovery testing

Stated RTO and RPO values must reflect the vendor's actual operational capability, not aspirational targets. Failure to meet declared recovery objectives may be considered a material breach of contract.

The District reserves the right to assign or require a higher recovery tier based on the criticality of the system and its impact on instruction, safety, or operations.

• Repeated failure to meet declared RTO/RPO may be considered a material breach
• District may reclassify system tier based on operational impact
• Corrective action plans may be required

10. Artificial Intelligence (AI) and Emerging Technology
• Vendors must disclose all AI or machine-learning functionality.
• District data may not be used to train generalized or commercial AI models.
• AI features must comply with FERPA and applicable privacy laws.
• The District must be able to disable AI features where applicable.
• Failure to fully disclose AI usage and its implications can result in disqualification from consideration.
• Disclosure does not imply approval

• The District reserves the right to reject or score negatively based on disclosed practices
• Disclosed practices may be deemed non-responsive

11. Insurance, Liability, and Indemnification

• Vendors must maintain a minimum of $5 million in cyber liability insurance.
• Vendors are responsible for damages resulting from failure to meet these standards.
• Vendors must indemnify The District for breaches caused by vendor negligence or non-compliance.

12. Enforcement and Exceptions

• Compliance with these standards is mandatory.
• Failure to comply can result in disqualification or contract termination.
• Exceptions require written approval from the Superintendent.
• Ongoing compliance is required for the full contract term
• Applies to all future features, integrations, AI functionality, and architectural changes
• Material changes require District notification and approval
• Exceptions are non-precedential
• Exceptions are vendor-specific and narrowly scoped
• Exceptions expire unless explicitly renewed

13. Version Control

This document may be updated periodically. Vendors must comply with the version in effect at the time of contract execution.

Evaluation Rubric for Proposal – Total Number of Points 75

Evaluation Component	Number of Possible Points per Category
Component I: Description of Assessments and Item Banks	**20 points**
Component II: Description of Professional Development	**15 points**
Component III: Description of Collaboration with District Office	**10 points**
Component IV: Testing Security and Support for Special Populations	**15 points**
Component V: Description of Score Reports	**15 points**

Evaluation Rubric for Demonstration – Total Number of Points 25

Evaluation Component	Number of Possible Points per Category
Usability	**5 points**
Dashboard	**15 points**
Accessibility	**5 points**

Total Possible evaluation score – 100 points

4.0 Management Responsibilities

The Jackson Public School District will designate one representative who will act as the primary contact for this project. The representative will be responsible for conferring with any and all parties necessary to resolve unanticipated issues or requirements that might occur during the course of the RFP. If you have any questions, please contact:

Dr. Kimberly Smith
Executive Director, Office of Teaching and Learning
Jackson Public School District
624 South President Street
Jackson, MS 39201
Phone: (601) 960-8355
Email: kismith@jackson.k12.ms.us

5.0 Format and Procedures for Delivery of Proposal

The proposal shall consist of six parts (Attachments A, B, C, D, E, F)
Attachment A – Proposal Cover Page
Attachment B – Basic Program Description (include an overview of the programs and support services proposed, which will allow the district to determine the quality of services provided)
Attachment C – Cost (provide a **specific** description of your pricing structure)
Attachment D – Assurances and Signature Form
Attachment E – Proposal Form
Attachment F – Request to Add Vendor Form

Procedures for Delivery of Proposals

One (1) original and (6) copies of the proposal must be received on or before 10:00 a.m. to the address listed below:

Jackson Public School District
Business Office
Attn: Michele Mays
662 South President Street
Jackson, MS 39201

Proposals received after the due date and time will NOT be considered. Incomplete proposals will not be accepted and will not be returned for revisions. No faxed or emailed copies will be accepted. The proposal must be signed by an authorized official to bind the offeror to the proposal provisions. Proposal must be in sealed envelope with the RFP number, title, and vendor return address listed on the outside of envelope for proper log in.
RFPS will be opened publicly on the above date and time at Jackson Public School District, Central Office, 662 S. President Street, Jackson, Mississippi 39201.

6.0 Acceptance of Proposals

The Jackson Public School District reserves the right, in its sole discretion, to waive minor irregularities in proposals. A minor irregularity is a variation from the proposal that does not affect the proposal, or gives

one offeror an advantage or benefit not enjoyed by other offerors, or adversely impacts the interests of the school district.

7.0 Rejection of Proposals

Proposals may be rejected for reasons that include, but are not limited to, the following:

1. The proposal contains unauthorized amendments to requirements as outlined herein.
2. The proposal is conditional.
3. The proposal is incomplete or contains irregularities that make the proposal indefinite or ambiguous.
4. The proposal is not signed by an authorized representative of the applicant.
5. The proposal contains false or misleading statements or references.
6. The proposal price is clearly unreasonable.
7. The proposal is not responsive (i.e., does not conform in all material respects to the RFP).
8. The supply or service item offered in the proposal is unacceptable by reason of its failure to meet the requirements of the specifications or permissible alternates or other acceptability criteria set forth in the RFP.

8.0 Disposition of Proposals

All proposals become the property of the Jackson Public School District.

9.0 Conditions of Solicitation

The release of the RFP does not constitute an acceptance of any offer. Jackson Public School District reserves the right to accept, reject, or negotiate any or all offers on the basis of the evaluation criteria contained within this document.

The offeror shall assure compliance with the following conditions of solicitation:

1. Any proposal submitted in response to the RFP shall be in writing.
2. The Jackson Public School District will not be liable for any costs associated with the preparation of proposals or negotiations of contract incurred by any party.
3. Discussions may be conducted with offerors who submit proposals determined to be reasonably susceptible of being selected for the purpose of clarification to assure full understanding of, and responsiveness to, the solicitation requirements, but proposals may be accepted without such discussions.
4. Any proposal received after the time and date set for receipt of proposals is late. Any withdrawal or modification of a proposal received after the time and date set for receipt of proposals at the place designated for receipt is late. No late proposal or late modification will be considered unless receipt would have been timely but for the action or inaction of school district personnel directly serving the procurement activity.
5. The offeror represents that it has not retained a person to solicit or secure this agreement for a commission, percentage, brokerage, or contingent fee.

6. The offeror certifies that the prices submitted in response to the solicitation have been arrived at independently and without (for the purpose of restricting competition) any consultation, communication, or agreement with any other bidder or competitor relating to those prices, the intention to submit a proposal, or the methods or factors used to calculate the price proposal.

10.0 Standard Terms and Conditions

Certain terms and conditions are required. Therefore, the offeror shall assure agreement and compliance with the following Standard Terms and Conditions:

1. INDEPENDENT CONTRACTOR

The offeror shall perform all services as an independent contractor and shall discharge all of its liabilities as such. No act performed or representation made, whether oral or written, by the contractor with respect to third parties shall be binding on Jackson Public School District.

2. ACCESS TO RECORDS

The offeror agrees that the Jackson Public School District, or any of its duly authorized representatives, at any

time during the term of this agreement, shall have access to, and the right to audit/examine any pertinent documents, paper, and records, related to change and performance under this agreement. Such records shall be kept for a period of three years after final payment under this agreement, unless the Jackson Public School District authorizes earlier disposition. Offeror agrees to refund to the district any overpayments disclosed by any such audit. However, if litigation, claim, negotiation, audit or other action involving the records had been started before the expiration of the three (3) year period, the records shall be retained until completion of the action and resolution of all issues, which arise from it.

3. **APPLICABLE LAW**

The contract shall be governed by and construed in accordance with the laws of the State of Mississippi, excluding its conflicts of law provisions, and any litigation with respect thereto shall be brought in the courts of the State of Mississippi. The offeror shall comply with applicable federal, state, and local laws and regulations. In compliance with state law, the offeror, if employed by a public entity, must make arrangements with her/his employer to take the appropriate leave (annual, professional, compensation, etc.) during the period of service covered by the contract.

4. **AUTHORITY TO CONTRACT**

Offeror warrants (a) that it is a validly organized business with valid authority to enter into this agreement; (b) that it is qualified to do business and in good standing in the State of Mississippi; (c) that entry into and performance under this agreement is not restricted or prohibited by any loan, security, financing, contractual, or other agreement of any kind, and (d) notwithstanding any other provision of this agreement to the contrary, that there are no existing legal proceedings or prospective legal proceedings, either voluntary or otherwise, which may adversely affect its ability to perform its obligations under this agreement.

5. **COMPLIANCE WITH LAWS**

The offeror understands that the school district in an equal opportunity employer and therefore maintains a policy which prohibits unlawful discrimination based on race, color, creed, sex, age, national origin, physical handicap, disability, or any other consideration made unlawful by federal, state, or local laws. All such discrimination is unlawful and the offeror agrees during the term of the agreement that the offeror will strictly adhere to this policy in its employment practices and provision of services. The offeror shall comply with, and all activities under this agreement shall be subject to, all applicable federal, state, and local laws and regulations, as now existing and as may be amended or modified.

6. **PERSONNEL**

Offeror agrees that, at all times, the employees of offeror furnishing or performing any of the services specified under this agreement shall do so in a professional manner.

7. **CERTIFICATION OF INDEPENDENT PRICE DETERMINATION**

The offeror certifies that the prices submitted in response to the solicitation have been arrived at

independently and without any consultation, communication, or agreement with any other bidder or competition relating to those prices, the intention to submit a bid or the methods or factors used to calculate the prices bid.

8. AVAILABILITY OF FUNDS

It is expressly understood and agreed that the obligations of the district to proceed are conditioned upon the appropriation of funds by the Mississippi State Department of Education and the receipt of state and/or federal funds. If the funds anticipated for the continuing fulfillment of the agreement are, at any time, not forthcoming or insufficient, either through the failure of the federal government to provide funds or of the State of Mississippi to appropriate funds or the discontinuance or material alteration of the program under which funds were provided or if funds are not otherwise available to the State, the district shall have the right upon ten (10) working days written notice to the offeror, to terminate or modify the agreement without damage, penalty, cost of expenses to the state or district of any kind whatsoever. The effective date of termination or modification shall be as specified in the notice of termination or modification.

11.0 Criteria for Evaluation of Proposals

Each proposal will be evaluated using the selection criteria indicated below.
Maximum points for each criterion are as follows:

Evaluation Rubric for Proposal – Total Number of Points 75

Evaluation Component	Number of Possible Points per Category
Component I: Description of Assessments and Item Banks	**20 points**
Component II: Description of Professional Development	**15 points**
Component III: Description of Collaboration with District Office	**10 points**
Component IV: Testing Security and Support for Special Populations	**15 points**
Component V: Description of Score Reports	**15 points**

Evaluation Rubric for Demonstration – Total Number of Points 25

Evaluation Component	Number of Possible Points per Category
Usability	**5 points**
Dashboard	**15 points**
Accessibility	**5 points**

Total Possible evaluation score – 100 points

Entities eligible to apply to provide the requested educational services may include:

- **Private Educational Companies**
- **Institutions of Higher Learning (IHL**

Each proposal should provide a cost for each

II. **Cost**

DESCRIPTION OF SERVICE	PROJECTED NUMBER OF SERVICE DAYS/ DAILY RATE	TOTAL COST
Assessments for K-8 for ELA, Math, Science, and Writing		**$**
Assessments for HS ELA, Writing, Math, and Biology		
Professional Development initial and ongoing support		
Types of Reports		
Supplemental Resources		

The District reserves the right to reject any and all proposals and to negotiate with the best proposed offer to address issues other than those described in the proposal.

12.0 Time Line:

RFP

13.0 Responsibilities of an Approved Provider

1. Ensure that the professional development /consultative services provided and the content used by the provider are consistent with those of the school district and State and are aligned with the Mississippi Curriculum Frameworks.
2. Enter into an agreement with the district that includes:
    - Statement of specific goals.
    - Description of how the progress will be measured.
    - Timetable for implementing services.
    - Initiation date, frequency, and duration of services to be provided.
    - Payment provisions based on services provided.
    - Description of the services to be provided.
    - Qualifications of staff responsible for the delivery of the services.
    - Written reports to the superintendent, building level administrator, and specified district level administrators following each day of service.
    - Quarterly, on-site briefings with the superintendent and appropriate district level personnel.

PROPOSAL FORM

Board of Trustees
Jackson Public School District
Jackson, Mississippi

Ladies and Gentlemen:
I/We, propose to furnish and deliver all items and/or to perform all services according to all sections of this rfp document (Proposal Form, Instructions and Conditions, detailed written Specifications, and Addendum if applicable) and in the quantities at the indicated prices, as called for in the document(s). All quantities indicated have been checked very closely, and both unit price and total price (where requested) have been submitted with the understanding that we shall be responsible for making complete and satisfactory delivery accordingly, within the time frame agenda (if applicable).

All items contained in this RFP shall be as specified or JPSD approved equal. For any item(s) proposed which is other than as specified, a complete and detailed cut and description for each item(s) must accompany the rfp, if the item(s) is to be considered. Please carefully read each section of this RFP.

Acceptance of Proposals:
The Jackson Public School District reserves the right to:

- Have sole discretion to waive minor irregularities in proposals. A minor irregularity is a variation from the proposal that does not affect the proposal or gives one offeror an advantage or benefit not enjoyed by other offerors or adversely impacts the interests of the school district.
- Accept the "lowest and best" RFP which in their judgment assures JPSD the product(s) or service(s) having the best performance and the highest level of function, quality, and value.
- Not accept the lowest priced proposal. Proposals that do not comply with the requirements stated within this RFP subject to disqualification. Proposals that do not meet the deadline date/time will be returned to the vendor unopened.
- Request additional information or conduct discussions with one or more respondents after the RFP deadline; to secure a final selection to award RFP should such action be in the best interest of JPSD.

I/WE UNDERSTAND AND AGREE THAT NEITHER THE AWARD OF THIS RFP TO ME/US BY THE DISTRICT'S BOARD OF TRUSTEES NOR RECEIPT BY ME/US OF A NOTICE OF ACCEPTANCE OF THIS RFP SHALL CONSTITUTE THE MAKING OF A CONTRACT BETWEEN JPSD AND ME/US, WHICH SHALL BE CONDITIONED UPON THE EXECUTION BY BOTH JPSD AND ME/US OF A FORMAL, WRITTEN AGREEMENT.

RESPECTFULLY SUBMITTED,

COMPANY _____

ADDRESS _____

PHONE _____ FAX _____

E-MAIL ADDRESS _____

PRINTED SIGNATURE _____

WRITTEN SIGNATURE _____

TITLE _____

DATE _____

CIRCLE THE OPERATING STATUS OF YOUR BUSINESS AS INDICATED:
WOMAN OWNED NON-MINORITY MINORITY WOMAN AND MINORITY

Acknowledgment of Addendum(s)

Addendum Number		Date	
Addendum Number		Date	
Addendum Number		Date	
Addendum Number		Date	

JACKSON PUBLIC SCHOOLS
Transforming lives through excellent education

REQUEST TO ADD VENDOR

Post Office Box 2338 - Jackson, Mississippi 39225-2338
Email form to mmays@jackson.k12.ms.us or todom@jackson.k12.ms.us | Fax to (601-960-8967

School/Department Requesting Vendor Addition _____

To be completed by Vendor: Please complete all sections:

Will your company accept purchase orders? ☐Yes ☐No

Note: As an approved Vendor, you agree not to accept any order from JPS without an approved purchase.

Orders taken and completed without a Purchase Order will be considered a Donation to JPS.

Are you an employee of the Jackson Public School District? ☐Yes ☐No

PRODUCT LINE: _____

Parent Company Name: _____ Doing Business As (DBA) Name: _____

Parent Company Tax #: _____ D/B/A Federal Tax ID/Social Security #: _____

Physical Address: _____ City _____ State _____ Zip-code _____

Remittance Address: **(If Different):**

Address: _____ City _____ State _____ Zip-code _____

Contact Person: _____ Phone: (_____) _____

Fax: (_____) _____ Email Address: _____

Select One: This information will be used to track purchases from minority vendors.

Minority Code: ☐Woman & Minority ☐ Minority ☐Non-Minority ☐Woman
Type of Entity: ☐Individual/Sole Proprietor ☐Corporation ☐Partnership ☐Other

Submitted By: Signature _____ Date _____

ADDITIONAL INFORMATION REQUIRED: The following forms must be submitted
☐ IRS W-9 Form Request for Taxpayer Identification Number and Certification

FOR INTERNAL USE ONLY
Vendor Number: _____ 1099: ☐Yes ☐No

Completed By: _____ Date: _____

☐ Certificate of Liability Insurance for not less than $1,000,000 as stated in Mississippi Code Section § 31-7-13(v)

Proposal Cover Page

VENDOR INFORMATION

Name and Title _____

Company Name_____Date_____

SUBMISSION COVER SHEET AND CONFIGURATION SUMMARY

By my signature below, I hereby represent that I am authorized to and do bind the offeror to the provisions of the attached proposal. The undersigned offers and agrees to perform the specified personal and professional services in accordance with provisions set forth in the Request for Proposals. Furthermore, the undersigned fully understands and assures compliance with the Conditions of Solicitation and Standard Terms and Conditions contained in the RFP. The undersigned is fully aware of the evaluation criteria to be utilized in vendor selection for approval. I further certify that _____ is an authorized dealer in good standing of the products/services included in the proposal submitted in response to the RFP.

_____ _____
Authorized Signature Date

_____
Printed Signature

CONFIGURATION SUMMARY

Vendor must provide a summary of the main component of the services offered in this proposal using 100 words or less.

ASSURANCES AND SIGNATURE FORM

In submitting this application, I certify that:

1. The organization will comply with applicable federal, state, and local policies and procedures.

2. Services will be provided under the supervision of highly qualified teachers and/or administrators.

3. The organization will maintain professionalism and confidentiality.

4. The organization is fiscally sound and will be able to complete services to the local educational agency.

5. The organization will ensure that the services provided are aligned the Mississippi Curriculum Frameworks and scientifically research based practices.

6. The organization will comply with applicable federal, state, and local health, safety, and civil rights laws.

7. Provisions that subject all individuals employed by or otherwise associated with the approved provider, including volunteers, support staff, etc., who have direct contact with students, to the fingerprint and criminal history record check contained in law, including, Education Laws 305(30), 1125(3), 1604(39), 1604(40), 1709(39), 1709(40), 1804(9), 1804(10), 1950(4)(11), 1950(4)(mm), 2503 (18), 2503(19), 2554(25), 2554(26, 2590-h (20), 2854(3)(a-2), 2854(3)(a-3), and 3035.

8. All services will be secular, neutral, and non-ideological.

9. The organization will provide the local educational agency with information regarding implementation of proposal initiatives in increasing achievement, in a format, and to the extent practicable, a language or other mode of communication such that district personnel, parents / legal guardians, and community members can understand.

The undersigned hereby certifies that I am an individual authorized to act on behalf of the organization in submitting this application and assurances. I certify that all of the information provided herein is true and accurate, to the best of my knowledge. I understand that the discovery of deliberately misrepresented information contained herein may constitute grounds for denying the applicant's request for approval.

Name of Organization

Printed Name of Authorized Representative

Signature of Authorized Representative

Date Signed

INDEPENDENT CONTRACTOR DEBARMENT VERIFICATION FORM

(Please print clearly or type)

**Appropriate signatures shall certify statements below.

Subgrantee's/Contractor's Name	
Authorized Official's Name	
Complete Address	
Contact Number	
Are you currently registered to do business in the State of Mississippi? (Yes or No) If yes, attach supporting documentation of registration status. If, no please register and provide documentation of registration status. (**State/Other fund requirement)**	

FEDERAL DEBARMENT CERTIFICATION:

CONTRACTOR hereby certifies that at the execution of a contract with the Jackson Public School District (JPS) that the CONTRACTOR is not on the list for federal debarment on www.sam.gov – System for Award Management.

STATE OF MISSISSIPPI REGISTRATION:

CONTRACTOR hereby certifies that at the execution of a contract with the Jackson Public School District (JPS) that the CONTRACTOR is not on the list for debarment on www.sos.ms.gov for doing business with the State of Mississippi or with any Mississippi State Agency.

PARTNERSHIP DEBARMENT CERTIFICATION:

CONTRACTOR hereby certify that all entities who are in partnership through this contract or grant with the Jackson Public School District (JPS) (subcontractors, subrecipients, et al.) are not on the federal debarment list on www.sam.gov – System for Award Management or the State of Mississippi debarment list. Proof of documentation of partnership verification with SAM shall be kept on file and the debarment status shall be checked prior to submission of every contract/subgrant and modification to JPS.

_____

Original Signature of Contractor or Authorized Official Date

INDEPENDENT CONTRACTOR DEBARMENT VERIFICATION FORM*

(Please print clearly or type)

**Appropriate signatures shall certify statements below.

FEDERAL DEBARMENT CERTIFICATION:

CONTRACTOR hereby certifies that at the execution of a contract with the Jackson Public School District (JPS), that the CONTRACTOR is not on the list for federal debarment on www.sam.gov – System for Award Management.

Subgrantee's/Contractor's Name	
Authorized Official's Name	
Complete Address	
Contact Number	
Are you currently registered with www.sam.gov (Yes or No) If yes, attach supporting documentation and DUNS number must be Active with open access. **(Federal fund requirement)**	
Are you currently registered to do business in the State of Mississippi? (Yes or No) If yes, attach supporting documentation of registration status. If not, please register and provide documentation of registration status. **(Federal and State/Other fund requirement)**	

MISSISSIPPI REGISTRATION: CONTRACTOR hereby certifies that at the execution of a contract with the Jackson Public School District (JPS),that the CONTRACTOR is not on the list for debarment on www.sos.ms.gov for doing business with the State of Mississippi or with any Mississippi State Agency.

PARTNERSHIP DEBARMENT CERTIFICATION:

CONTRACTOR hereby certifies that all entities who are in partnership through this contract or grant with the Jackson Public School District (JPS) (subcontractors, subrecipients, et al.) are not on the federal debarment list on www.sam.gov – System for Award Management or the State of Mississippi debarment list. Proof of documentation of partnership verification with SAM shall be kept on file and the debarment status shall be checked prior to submission of every contract/subgrant and modification to JPS.

_____ _____

Original Signature of Contractor or Authorized Official Date

Jackson Public Schools Submission Price Page

Bid Proposal: **RFP 2025-05-26**

Bid Title**: K-12 Assessment Platform for Formative and Summative Assessments**

Submission Deadline Date and Time: _____

Participating Vendor Name_____

Address_____

Handwritten Signature_____

Addendums Acknowledge Yes_____ or No _____

DESCRIPTION OF SERVICE	PROJECTED NUMBER OF SERVICE DAYS/ DAILY RATE	TOTAL COST
Assessments for K-8 for ELA, Math, Science, and Writing		**$**
Assessments for HS ELA, Writing, Math, and Biology		
Professional Development initial and ongoing support		
Types of Reports		
Supplemental Resources		

If this page is not displayed when the deadline opening date occurs, it will not be acknowledged or allowed to be presented. This applies to all submitted proposals whether mailed, hand delivery or electronically emailed.