

**Sacred Heart School Commission**  
**Meeting Minutes**  
**November 5, 2025**  
**6:30pm – 7:30pm**  
**School Library**

Welcome (5 minutes)

- Teresa from St. Monica who is on governance board is with us.
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Opening Prayer (5 minutes)

Approval of Minutes (5 minutes)

- September 10, 2025
  - Approved
- October 1, 2025
  - approved

Parish Updates (5 minutes)

- father Jim was at church last week and also gave three talks he gave to the parish. Led engaging speeches and was very relatable.
- Lenten mission will be at St Monica in the spring.

Committee Reports Questions (10 minutes)

- Health & Safety (Kelly Bach)
- Parent's Club (Kelsey Ashe)
- Technology (Orville McDonald)
- Catholic Identity (Kelly Surapaneni)
- Legal (Katherine Goodrich)

Principal's Update / New Business (10 minutes)

- Bylaws
- Open House on 11/6
  - 40 families signed up
- End of trimester is 11/14, report cards come out on 12/5
- Unexpected intruder drill happened today, 911 got called, and police came to school. We have new technology to handle these situations and it hasn't been tested yet. Learning lesson that we need to test this technology. However, the kids and staff did a great job handling the situation.
- Need to plan for what the Parish should do during a real lockdown.

School Commission 2024-25 (10 minutes)

- Discussion topics
  - Lunch Delivery Follow-up

- Responded to the Prices, communicated to them that we are installing new security door.
  - School Safety
    - New security door should be installed over thanksgiving
  - Field Update
    - Fence along 15<sup>th</sup> had to be updated. Most likely wont be able to use field until spring. Takes awhile for the grass to seed, grow, and cut down a few times.
  - Fund-a-Need
    - Potentially new lockers throughout the school
  - Fund-a-Need Updates (Field, Scoreboard, Classroom Storage)
    - Score board is installed and all classroom storage
  - Capital Campaign / Feasibility Study Update
    - The plan is still in approval stages by the archdioceses. January 29<sup>th</sup> is the target date for approval. Still need detail from the architect. Campaign will not be kicked off by the auction, most likely mid spring.
  - Mission Statement Discussion
  - Financial update
- Future discussion topics
  - Joint middle school dances
  - Attendance at St. Monica School Commission meetings
  - Collaboration ideas with St. Monica
    - Bingo Night
    - Chili Cookoff
    - Adoration
  - Catholic Identity Challenges
  - State of the School address – timing & topics
- Objectives for this year
  - Bylaws
    - Cant find SHS bylaws, St monica will share those for our review
  - Accreditation
    - Kicked off the accreditation domain team
    - 2025-2026: Self study
    - 2026-2027: Accreditation – new process Family group transition
    - Partnering with St. Monica’s School Commission
  - Catholic Identity
  - Facilities

Next Meeting: December 3<sup>rd</sup>

Committee Reports (November 5<sup>th</sup>)

- Health & Safety (Kelly Bach)
  - Nothing to report
- Parent's Club (Kelsey Ashe)
  - Booing: Approximately 40 families signed up for booing this year. We will plan to skip it for next year and then bring it back if there is more demand.
  - Trunk or Treat: Thanks to a wonderful team of coordinators, Crystal McConville and Ashley Hengtgen, the trunk or treat was a success. Last minute changes were made to have the event indoors due to inclement weather. The shift worked well and there was a large turnout. We plan to have our monthly parents club meeting next Tuesday to discuss pros/cons and how we can improve things for next year. Tentatively we will plan to move the event up a week. We also will plan to book an additional food truck for next year.
  - Scrip: Mary Ciaramello and Beth Granlund have kindly accepted the task of managing the script for us again this year. Updates and information for families will be provided in FTH.
  - Upcoming Events: Bingo Night- January 9th, time tbd.
- Technology (Orville McDonald)
  - Nothing to report
- Catholic Identity (Kelly Surapaneni)
  - Nothing to report
- Legal (Katherine Goodrich)
  - Nothing to report
- Marketing (Merrisa Claridge)
  - Nothing to report