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REC'D BY: EMR

**Suffield Historic District Commission Meeting Minutes**  
**Regular Meeting: February 2, 2026; 7:30 P.M.**  
**Town Hall Upper Level Meeting Room**

Chairman Schwemmer called The Historic District Commission meeting to order at 7:30 p.m. on Monday, February 2, 2026.

**Attendees: Commissioner**

John Schwemmer, Scott MacClintic, Beth Tracey, Bill Moryto, Aysha Moore-Manwaring (Alternate) and Crystal Quandt (Alternate)

**Attendees Absent: Commissioner**

Doug Mayne

**Designation of Voting Members**

Chairman Schwemmer noted that the designated voting members this evening would be himself, Commissioner MacClintic, Commissioner Tracey, Commissioner Moryto and Commissioner Moore-Manwaring.

**Approval of Minutes**

Commissioner Moryto MOTIONED and Commissioner Tracey seconded to approve the minutes of the January 5, 2026 Regular Meeting as presented. Vote: 5-0 in favor. Motion passed unanimously.

**Public Comment**

None.

**Applications for a Certificate of Appropriateness**

- a. 278 Thompsonville Road – Install Roof Mounted Solar PV System

A representative from Trinity Solar, the company that installed a roof-mounted solar PV system on the residence located at 278 Thompsonville Road, addressed the commission and apologized for the company's failure to communicate with the Historic District Commission. He explained that an error was made during the permit application process, which incorrectly stated that the property was not located within the Historic District, and noted that Trinity Solar had completed the application. He stated that his purpose in appearing before the commission was to request reconsideration of the approval of the solar installation.

The representative presented arguments in support of reconsideration, including the history of the property, which was subdivided into two lots in the 1980s, the appearance of the home, which he

described as not appearing “historic,” and its location at the northeastern edge of the Historic District. He further noted that the homeowner was simply attempting to address extremely high electric bills and sought solar as a cost effective solution. Based on these factors, he requested that the commission approve the installation.

Chairman Schwemmer provided additional information regarding the property, noting that the structure was originally a barn that was later converted into a residence. He stated that, although the home may not appear overtly “historic,” there are many properties within the Historic District that do not appear historic in character yet are still subject to the district’s regulations. Chairman Schwemmer further noted that this application has come before the commission on several occasions and that no new or compelling information had been presented to warrant a change in the commission’s previous decisions. As the application did not contain any new or materially different information, he stated that there was no basis to reconsider or alter those decisions.

Commissioner Moore-Manwaring MOTIONED and Commissioner Tracey seconded to approve the application for installation of roof mounted solar PV System at 278 Thompsonville Road as submitted. Vote: 0 in favor – 5 opposed. Motion failed.

b. 310 N. Main Street – Skylight Installation

Homeowners Henry and Melissa Miga appeared before the commission to request approval to install a skylight on the roof of their garage property located at 310 N. Main Street. Mr. Miga explained the plans for the proposed skylight installation, including its location and visibility from the street. He provided photographs for the commissioners’ reference and answered their questions. He expressed that he and his wife desire natural light and ventilation in the bonus area being constructed within their garage.

The commission discussed the visibility of the proposed skylight, reviewed the photographs, and examined the proposed skylight model. Chairman Schwemmer noted that the applicants have completed a number of projects on the property over the years and have consistently performed quality work that is sensitive to the Historic District, and he expects that same level of care to continue with this project.

Commissioner MacClintic MOTIONED and Commissioner Moryto seconded to approve the application for the installation of a skylight at 310 N. Main Street as submitted. Vote: 5-0 in favor. Motion passed unanimously.

c. 453 N. Main Street – Roof Replacement on home and barn

Chairman Schwemmer noted that the homeowners were not in attendance this evening. A brief discussion ensued among commission members regarding the property and the current difficulties the potential buyers are experiencing in securing homeowners insurance for the home’s slate roof. As the commission was unsure whether the potential buyers were able to close on the property and what the status of the insurance might be, a suggestion was made to table the application until the March regular meeting.

Commissioner Moore-Manwaring MOTIONED and Commissioner Moryto seconded to table the application for the replacement of the roof on the home and barn located at 453 N. Main Street until the

March 2026 Historical District Commission Regular meeting. Vote: 5-0 in favor. Motion passed unanimously.

**Old Business**

- a. N. Main Street – Bandstand Replacement

Chairman Schwemmer noted that there was nothing new to review or vote on at this time.

**Historic District Commission Handbook Grant**

Commissioner Tracey reported that there was no new information at this time, as she has not yet heard back from the state despite repeated attempts to make contact. Chairman Schwemmer provided Commissioner Tracey with three potential contacts and suggested that she reach out to them via email, including him in the correspondence. He strongly encouraged her to be persistent and recommended sending follow-up emails every few days, noting that he has heard this group works remotely and is more easily reached by email. Commissioner Tracey agreed to reach out as soon as possible.

**New Business**

Chairman Schwemmer briefly introduced an application submitted by the Suffield Land Conservancy that did not make it onto the February meeting agenda. The commissioners were provided with a copy of the application for review, including discussion of the property location and the proposed work. Chairman Schwemmer noted that he had spoken with the applicants earlier today and informed them that they could attend the meeting this evening if they wished; however, proper notice had not been provided in time for the commission to render a decision. The applicants elected to be placed on the agenda for the March Historic District Commission regular meeting.

**Adjournment**

Commissioner Moryto MOTIONED and Commissioner MacClintic seconded to adjourn at 8:08 p.m. Vote: 5-0 in favor. Motion passed unanimously.

Respectfully submitted,

Kristen O. Lambert  
Recording Secretary

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