OLEAN CITY SCHOOL DISTRICT
Board of Education Regular Meeting
Tuesday, January 13, 2026 –6:30 p.m.
Livestream via YouTube
Olean High School Board Conference Room
410 W. Sullivan Street Street ✦ Olean, NY 14760
Generated by Jackie Reed on Wednesday, January 14, 2026

1. ATTENDANCE
A. Roll Call
Members present: Elizabeth Burrows, Alex Calbi, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young
Others Present: Dr. Genelle Morris (Superintendent), Jenny Bilotta (Business Administrator), District Clerk (Jackie Reed)
Guests: Kellen M. Quigley, O'Brien Dailey, Jen Mahar, Karen Fox, Marie Rakus, Lauren Stuff, Dickson Yang, Finn Caya, Calvin Williams, Taylor Teachman, Scott Rucinski, Maureen DiCerbo, Payton Murray, Lauren Caya, Angie Marconi, Mia Sibilio, Adrian Bohdonowycz, Kaylin Kratts, Mallory Carter

2. OPENING ITEMS
A. Call to Order at 6:30 p.m.
B. Pledge of Allegiance led by Kevin Stevens
C. Silent Prayer or Moment of Personal Reflection
The Board offered their condolences to former BOE member, Ira Katzenstien, on the passing of his wife, Carol Mahoney. Ira serived on the OCSD Board of Education for 25 years.
Also, former BOE member, Gerald Zimmerman passed on January 9th. Jerry served on the OCSD BOE for 14 years. Gerry's wife, Linda Edstrom, worked in the District for many years.
We extend our sincerest sympathies to both families.

D. Approve the Agenda
Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the agenda as presented or amended.
Motion by Rene' Garrison, second by Mary Hirsch-Schena.
Final Resolution: Motion Carried
Aye: Elizabeth Burrows, Alex Calbi, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

3. COMMUNICATIONS, COMMENDATIONS AND WELCOME
A. Communications- None
B. Commendations:
National Nonor Society Inductions were held on Friday, January 9th, the following students were inducted:

Emma	Adamski	Alaina	Hirliman
Emma	Anderson	Audrey	Hoffman
Dillon	Anthony	Caidence	Hutchison
Lokesh	Anumalasetty	Landon	Johnson
Nicholas	Bader	Diyanah	Manar
Mia	Bean	Raine	Maynard
Logan	Bennink	Theodore	McClellan
Declan	Boutillette	Lucian	McPhee
Seamus	Burnett	Megan	Morgan
Sierra	Cassford	Jourdan	Morris
Simran	Chahal	Carly	O'Connor
Lina	Chauhdry	Jadyn	Ours
Addison	Crosson	Angelina	Qiu
Camren	Driscoll	Brady	Riehle
Jonas	Easley	Colin	Simons
Colby	Gibbons	Natalie	Snyder
Grace	Giovine	Haylie	Storms
Alexis	Guglielmi	Emma	Veno

Jack Harris Ethan Woodring

Congratulations to all new members!!

Scott Rucinski, advisor, accepted the *NYSSBA Champions of Change Award* award on behalf of the OHS NHS for Union Street Gardens Beautification Initiative. A NYSSBA representative will be present at a future meeting to officially present the award to Mr. Rucinski and the NHS! Congratulations Mr. Ruckiski and our NHS students! Great work!

Coach Phil Vecchio received the Alfred Joe Bunnell-Rod Rohl Memorial Award as Big 30 Coach of the Year!
Congratulations Coach Vecchio!

C. Introduction of New Employees - None

4. PUBLIC COMMENT
A. Public Comment - None
B. OTA Comments
Karen Fox, OTA President spoke about:
Policy #3272-Advertising in the Schools and #6430-Employee Political Activities, which are currently being reviewed by the BOE.
The OTA would like to see the policy that builds relationships and makes students feel welcome and represented and align with Policy #3430-Diversity, Equity and Inclusion.
Ms. Fox presented a letter from the DEI Committee to each BOE member outlining topics for consideration and asking to be included in the decision making for any updates to these policies.

5. STUDENT MEMBER'S REPORT
A. Olivia Black - Student BOE Member
Olilvia spoke at the National Honor Society inductions on Friday, January 9th, and noted that students who were not eligible last year were inducted this year due to their hard work and determination and acknowledged the District's committment to uphold student education.
She will be reaching out to the elementary schools to continue connection to assure that all student are represented.
B. Ava Moses - Student BOE Member
Spoke about the National Honor Society Induction on January 9th.
She is grateful for the efforts that Olean High School and National Honor Society put in to celebrate achievements.
She will be reaching out to our Middle and Elementary schools to continue connection and representation for all students.

6. BOARD REPORT
A. Cathy Young - BOE President, spoke about the livestream feature that is now in place and thanked the BOE for their support in this process. She thanked all involved in facilitating this opportunity to provide connection and transparency for parents and taxpayers who are unable to attend in person.
The link will be available on the District's YouTube station for each meeting.

7. SUPERINTENDENT'S REPORT
A. National Honor Society
Dr. Morris attended the National Nonor induction ceremony on Friday, January 9th at the Pulaski Club and thanked Mr. Rucinski and the NHS for offering students the opportunity to be recognized for academic excellence, leadership and character, noting this is a charge for the future for inductees.
Dr. Morris also congratulated the NHS for recognition from NYSSBA for the Champions of change Award which was announced earlier in the meeting.

B. Capital Project update (Jenny Bilotta)
Jenny Bilotta presented an update on the different phases of the Capital Project.
Phase 1 (WW, HS, OIMS) - Design (June to Dec. 2025) Construction (Nov. 2026 to Feb. 2028), Close Out (March - May 2028) Plans for Phase 1 are expected to be submitted to SED by the beginning of February.
Phase 2 (HS, OIMS, EV) - Design (January 2026 to December 2026) Construction Nov. 2028 to Sept. 2029) Closeout Oct-Nov 2029)
Phase 3 (OIMS HVAC) - Design (April 2026 to January 2027), Construction (November 2028 to September 2029) Closeout (Oct- Nov 2029)

C. Strategic Plan Updates

Lauren Stuff - WW Principal
Update on attendance, behavior and engagement.
Shared "bright spots" noting a 95% attendance rate, and a reduction in hours addressing behaviors since Fall of 2025, and 50% of the students have been celebrated, with a goal of having 100% by the end of the year.
MTSS and teacher support, incentives have contributed.
It was noted that EV is doing the same programing as and Heather Keller will report to the BOE next month.

Jen Mahar - Director of Special Projects
Report on School Improvement and Student Support Services
MTSS Data Teams have been expanded to all buildings academics, behavior and attiendance.
Detailed updates will be shared with the Curriculum Committee.
An overview of the Branching Minds, which is an MTSS Platform which tracks data (academic and behavioral),

incorporates curriculum, provides intervention tracking, and screening data to find where students are succeeding or need additional assistance.
Ms. Mahar also provided an update on SEL, Parent and community Engagement and outreach Prorams, reading intervention programs.

8. DISCUSSION ITEMS
A. Marie Rakus - Souper Bowl of Caring
Marie Rakus presented information on the Souper Bowl of Caring
This program has existed for approximately 25 years in the Olean community, but OCSD has been organizing it for the past 15 years and draws awareness to food insecurity.
All 4 building's will participate with a motto of "give what you can, and be grateful when you need to use these resources."
Food and monetary donations will be accepted from February 2nd to February 6th within the district, with local houses of worship continuing contributions until February 8th.
Olean's food distribution resources that benefit from the program are St. Vincent DePaul, Harvest Fields, and the Olean Food Pantry.

9. COMMITTEE CHAIR REPORTS
A. Kevin Stevens reported on the December 18, 2026 Audit & Finance Committee meeting. See minutes for details.
B. Mary Hirsch-Schena on the January 6, 2026 Buildings & Grounds Committee meeting. See minutes for details.
C. Alex Calbi reported on the January 12, 2026 Operations Committee meeting. See minutes for details.

10. CONSENT AGENDA
A. Meeting Minutes
- 12/9/25 Regular BOE Meeting Minutes
- 12/15/25 Special BOE Meeting Minutes
- 12/18/25 Audit & Finance Committee Meeting Minutes
- 1/6/26 Buildings & Grounds Committee Meeting Minutes
- 1/12/26 Operations Committee Meeting Minutes

B. CPSE Recommendations
C. CSE Recommendations
D. Warrant Report
E. Treasurer's Report
F. Claims Audit Report
G. Budget Transfer Reports
H. Substitute List

NON-CERTIFIED	SUBSTITUTE TEACHER
SUBSTITUTE TEACHER	Gumtow, Rylie
SUBSTITUTE TEACHER	Manczak, Valerie
SUBSTITUTE TEACHER	Scanlon, Lucas
SUBSTITUTE	TEACHER AIDES
SUBSTITUTE TEACHER AIDE	Gumtow, Rylie
SUBSTITUTE TEACHER AIDE	Scanlon, Lucas

I. Approval of Consent Agenda
Upon the recommendation Dr. Genelle Morris, Superintendent of Schools, to approve items A - H on the consent agenda.
Motion by Mary Hirsch-Schena, second by Lee W Filbert.
Final Resolution: Motion Carried
Aye: Elizabeth Burrows, Alex Calbi, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

11. NEW BUSINESS
A. Souper Bowl of Caring Week Designation
Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to designate the week of February 2, 2026, through February 6, 2026, as Souper Bowl of Caring. On Friday, February 6, 2026, donated canned goods will be picked up from each school and delivered to the local food pantries.
Motion by Julio Fuentes, second by Kevin Stevens.
Final Resolution: Motion Carried
Aye: Elizabeth Burrows, Alex Calbi, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

B. Approve Volunteer Applications
Upon the recommendation of Dr. Genelle Morris to approve volunteer applications for: Kara Neal, Kayla Shoemaker and Andrea Fredericks at East View Elementary School.
Motion by Kevin Stevens, second by Rene' Garrison.
Final Resolution: Motion Carried
Aye: Elizabeth Burrows, Alex Calbi, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

C. Affiliation Agreement - Buffalo State University
Discussion: A membero asked about the length of the contract. Discussion occurred that this was typical and in the best interest of the district and that changes could be made if needed.
Upon the recommendation of Dr. Genelle Morris, Superintendent, to approve the Affiliation Agreement with Buffalo State University for the term of January 13, 2026 through June 30, 2031, for the purpose of internships and student teaching.
Motion by Lee W Filbert, second by Alex Calbi.
Final Resolution: Motion Carried
Aye: Elizabeth Burrows, Alex Calbi, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

12. PERSONNEL
A. Personnel Consent Agenda

3-Jan-26									
		Resignations:							
Last Name	**First Name**	**Position**	**Effective**				**Comments**		
Wagner	Tiphany	Keyboard Specialist	12/12/2025						
Sisson	Caleigh	Food Service Helper	1/6/2026						
Lowe	Shawna	COTA	1/16/2026						
Peer	Adelina	Teacher Aide	1/17/2026						
Loncher	Anne	Food Service Helper	6/27/2026				Retirement		

		Classified Appointments:							
Last Name	**First Name**	**Position**	**Effective**	**Hours**	**Salary/Wages**	**Replacing**	**Certification Information**	**Building**	
Whippo	Holly	School Nurse (RN)	1/5/2026	7.5	$30.00	M. Dibble	Associates Degree	OIMS	
Rupp	Caitlin	School Nurse (RN)	1/12/2026	7.5	$30.00	M. Cough	Associates Degree	EV	
Ozella	Shannon	Teacher Aide	2/1/2026	5.75	$17.18	A. Peer	Probationary	EV	
Magara	Valorie	Keyboard Specialist	1/26/2026	7.5	$17.76	T. Wagner	Probationary	CSE	
Stein	Shannen	Certified Occupational Therapy Assistant	1/26/2026	7.5	$27.00	S. Lowe	Associates Degree, Provisional Appointment	EV	

		Certified Appointments:							
Last Name	**First Name**	**Position**	**Effective**	**Hours**	**Salary/Wages**	**Replacing**	**Certification Information**	**Tenure Area/Date**	

Wenke	Mary Lee	Long-term Substitute Counselor	12/8/2025		Step 26	LT Substitute	School Counselor Permanent Cert	Long-term substitute	Non-probationary appointment to the long-term substitute school counselor position. Employee shall be paid at the annual salary as outlined in the OTA Collective Bargaining Agreement.
Johnson	Hillary	Long-term 12:1:1 Teacher	9/22/2025		Step 1	LT Substitute		Long-term substitute	Non-probationary appointment to the long-term substitute special education position. Employee shall be paid at the annual salary as outlined in the OTA Collective Bargaining Agreement.

Coaching and Extra-Curricular Appointments:

Last Name	First Name	Address	Position	Effective	Hours	Salary/Wages	Replacing	Certification Information	
Burrows	Terry		Girls JV Softball	2025-2026		$4,561.00			
Threehouse	Mike		Boys JV Baseball	2025-2026		$3,603.00			
Perry	Matthew		Boys Varsity Baseball Assistant	2025-2026		$1,122.00			
Brown	Daniel		Boys Varsity Tennis Assistant	2025-2026		$763.00			

Terminations:

Last Name	First Name	Address	Position	Effective				Comments	
Neff	Katy		Teacher Aide	1/14/2026				Section 71	

Elizabeth Burrows abstained from voting on the line of the consent agenda that pertained to the approval of her husband, Terry Burrows' appointment as the Girls JV Softball coaching staff.

Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the Personnel Consent Agenda:

Motion by Rene' Garrison, second by Mary Hirsch-Schena.
Final Resolution: Motion Carried
Aye: Elizabeth Burrows, Alex Calbi, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

13. INFORMATIONAL MEETINGS
A. Upcoming Meetings
Special Event: Congruency Committee Community Forum 1/14/26 6:00 p.m. OHS Cafeteria Pre-Registration is Required
The link is on ParentSquare to RSVP to the Community. Aubree, Alex, Cathy, and Betty will attend.

Audit & Finance	1/15/26	4:00	BOE Conference Rm.
Health & Safety	1/21/26	3:15	BOE Conference Rm.
Curriculum & Inst.	1/29/26	4:00	PLC Conference Rm.
BOE Regular Meeting	2/3/26	6:30	BOE Conference Rm.

14. EXECUTIVE SESSION
A. Exit meeting to go into Executive Session at 7:58 p.m.
No one was invited to attend the meeting, and no action will be needed.
Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to exit the regular session at 7:58 to enter Executive Session for the purposes of Item # 3 and 6.
Motion by Alex Calbi, second by Lee W Filbert.
Final Resolution: Motion Carried
Aye: Elizabeth Burrows, Alex Calbi, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

B. Exit executive session to reconvene to board meeting
Resolution: To adjourn from executive session at 9:20 p.m. and reconvene to Regular BOE meeting.
Motion by Kevin Stevens, second by Lee W Filbert.
Final Resolution: Motion Carried
Aye: Elizabeth Burrows, Alex Calbi, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

15. ADJOURNMENT
A. Motion to adjourn from Regular Meeting at 9:21 pm.
Motion by Rene' Garrison, second by Aubree Malick.
Final Resolution: Motion Carried
Aye: Elizabeth Burrows, Alex Calbi, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

Respectfully submitted,

Jacqueline Reed
District Clerk