



Specialty & Sports Camps JUNE 2026

Parent Guide

Welcome & Overview

Thank you for considering Westminster Schools of Augusta for your child's summer enrichment experience! We are offering over 30 programs for rising 1st through 12th graders that include academic and technology courses, enrichment classes, fine arts, and sports camps. Each extends Westminster's mission, which is to glorify God by providing an excellent education that equips students to live extraordinary lives for Jesus Christ.

Camp Dates:

Session 1: June 1-5

Session 2: June 8-12

Session 3: June 15-18 (No Camp on Juneteenth - June 19)

Session 4: June 22-26

Camp Times & Selections:

- Most specialty camps run in the **morning (9:00–12:00)** or **afternoon (1:00–4:00)**.
- Check out each camp description at [WSA Summer Specialty Camps](#).
- Some specialty camps may have **different times**.

Grade Levels

Each program has age/grade level restrictions. Age/grade levels are chosen by the instructor to meet the various developmental needs.

Communication

We value open communication with parents and welcome your questions, concerns, or suggestions. For your convenience, all summer program communication will be through **Brightwheel**.

- The week before your program begins, you will receive a Brightwheel message with details on materials, attire, and drop-off/pick-up procedures.
- You will be notified if there are any changes or special instructions that may come up during the week of your scheduled program.

Registration

ALL registration will be done through BRIGHTWHEEL.

How to Register:

Log in to BRIGHTWHEEL using a web browser or the mobile app. (The Brightwheel app is available in the Apple App Store and Google Play Store.)

Once your account is active, follow these steps:

- 1) Click on your Child's name.
- 2) Select "Paperwork".
- 3) Select "Packets."
- 4) Choose "*Camp Wildcat Specialty & Sports Camps JUNE 2026.*"
- 5) Click "Start Packet."
- 6) You will be required to pay a one-time \$25 registration fee per student to complete the Admissions packet in BRIGHTWHEEL.

* Families with multiple children can submit one combined payment by accessing BRIGHTWHEEL, navigating to their Profile, then selecting Payments.

*If the program says you need a 10-digit code to add your child, please email rcollins@wsa.net requesting the code be sent to you.

*After submitting your packet, you may view your child's registered camps at any time under "Paperwork" in Brightwheel.

Please note: No confirmation email will be sent.

Important Registration Expectations

Changes create challenges for staffing and planning, so we strongly discourage them. In view of this, please note the following:

- Only register for camps you are **fully committed** to attending.
- Review [camp offerings](#) and dates carefully before submitting.
- If a change is necessary, contact the Summer Programs Director **in writing** by **April 15, 2026**, via email: rcollins@wsa.net.
- Approved changes require **refilling the entire registration packet**.

Non-refundable registration fee:

- Before April 30: \$25.00
- After April 30: \$50.00

Late registration ends May 15, and no refunds will be issued.

Payment Policies

Non-refundable registration fee:

- Early Registration (Before April 30): \$25.00
- Late Registration (After April 30): \$50.00
- **Late Registration closes May 15.**

Payment:

- An invoice will be issued within 5 days of completion of registration.
- Parents may view their invoice and submit payment at any time by logging into the Brightwheel app, navigating to their Home Profile page, and selecting "Payments."
- Accepted Payment methods:
 - o Major credit card (2.95% service fee)
 - o ACH withdrawal (up to \$2 processing fee)
- All camp fees must be paid in full no later than **April 15, 2026.**
- Any student with an outstanding balance after April 15 will forfeit their reserved camp spot.
- A student's registration is not considered complete, and the student will not be placed on an official camp roster, until full payment has been received.
- If a camp reaches maximum capacity, students will either:
 - o Be placed on a waitlist, or
 - o Be required to select an alternate camp.

Refund Policy / Camp Withdrawal

- **By April 30:** Full refund minus registration fee.
- **By May 15:** 50% refund minus registration fee.
- **After May 15:** no refunds will be issued for cancellations/withdrawals.
- **Full refunds** are issued only if a program is canceled due to insufficient enrollment and the family chooses not to transfer to another program.
- **No refunds or adjustments** for illness, vacation, cancellations, or weather-related closures.

Cancellation Policy

The summer programs director reserves the right to cancel a program due to insufficient enrollment. If this happens, the parents will be notified and may request in writing to transfer to a different program or be refunded for that specialty or sports camp.

Waitlist

When a program reaches maximum capacity, students will be put on a waitlist. You will be notified if a spot becomes available.

Attendance Policies

- We expect all participants to be in attendance for the full scheduled time of each week's activities.
- **Emergencies, early pickup, or absences:**
 - o Contact the Summer Programs Director and the camp instructor as early as possible.
 - o Use **Brightwheel, phone, or email:** rcollins@wsa.net

Drop-off and Pick-up Procedures

A **car line TAG system** will be used for all drop-offs and pick-ups

- **WSA students:** use their **2025/26 school year carline TAG**
- **Non-WSA students:** parents must bring **ID** and pick up a **car TAG** at the **registration table** on the first day of the first camp they are attending.

Drop-Off: 8:45-9:00 am (or 15 minutes before class starts) at a designated location. Specific location details are sent via Brightwheel message on the Friday before camp begins.

Pick-Up: 15 minutes after program dismissal. Parents display car Tags on the windshield; staff escort campers to the car.

Safety Procedures:

- Stay in the car during drop-off/pick-up.
- Allow a staff person to open and close the car door.
- Only authorized people may pick up campers (photo ID may be requested)

Important: A \$20 late fee plus an additional \$1.00 per minute will be charged for late pick-ups (20 minutes after the program camp has ended).

Child Release Policy

For safety, only the individual(s) designated on the registration form can pick up program participants, and the student's official WSA or Summer Camp Car Tag must be displayed. If you wish to add an additional individual, you must do so in writing via Brightwheel. The designated person will be asked to show a valid photo ID for safety purposes.

Snacks, Hydration, and Lunch

- **Snacks and Hydration:** Bring a **nut-free snack** and a labeled water bottle to camp.
- Campers who are registered for a morning and afternoon program may stay for lunch **only if they signed up on the registration form.**
 - They must bring their own nut-free lunch.
 - Lunches must be clearly labeled with the camper's name.
 - Lunch or any other food/drink cannot be shared!

What to Bring / Wear

Appropriate Dress

- Participants must dress modestly and safely for indoor/outdoor activities.
- Recommended attire: **T-shirts, shorts, and closed-toe/sturdy shoes.**
- **Not permitted:**
 - Clothing that reveals underwear or excessive skin (e.g., crop tops, short shorts)
 - Clothing promoting alcohol, drugs, weapons, or extremist/satanic affiliations
 - Participants in violation will be asked to change.

Sunscreen

- Participants in outdoor activities should apply sunscreen **before arrival.**
- **Sunscreen is not provided.**

NO Electronic Devices

- Devices are not allowed at camps unless required for the program.
- If used without permission, devices may be **collected and returned at the end of the day.**

NO Valuables or Toys should be brought to camp.

- ***Westminster Schools of Augusta* is not responsible** for lost or stolen property.

EXTRA Clothes

- **1st/2nd-grade students** must bring an extra change of clothes in case of accidents.

Lost and Found

- Mark all items (backpacks, water bottles, jackets) with the student's name.
- **Lost & Found:** Located in **Knox Hall**.
 - Please check before or after programs
 - Unclaimed items will be donated to charity

Behavior Expectations / Discipline Procedures

We desire for all participants to have the best experience possible in a safe, Christ-honoring environment.

- Most minor misbehaviors will be resolved by the program instructors or coaches.
- More serious incidents and/or accumulation of minor misbehaviors will be handled by the summer programs director.

Expectations:

- **Be Respectful** (raise hand to talk, listen and follow directions the first time)
- **Be Safe** (respect others personal space and things, no running in the halls, no “play fighting”, keep hands and feet to yourself)
- **Be Responsible** (clean up after yourself, share with other students, put items back in an orderly way, be kind in words & actions)

Behavior Consequences System:

Level 1 — Minor Misbehavior

Examples:

- Talking out of turn
- Not following directions
- Mild disrespect or disruptive behavior
- Roughhousing or minor safety violations

Consequences:

- **Verbal warning**
- **Reminder of expectations**
- **Time-out or quiet reflection (1–5 minutes)**
- **Loss of a privilege** (e.g., game time, choice activity)

Level 2 — Repeated or Moderate Misbehavior

Examples:

- Repeated Level 1 behavior

- Disrespectful language or refusal to follow instructions
- Minor physical aggression
- Damaging property

Consequences:

- **Second warning + written behavior note**
 - **Time-out or removal from activity**
 - **Parent/guardian notification**
 - **Loss of privilege for the remainder of the day**
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Level 3 — Serious Misbehavior

Examples:

- Bullying or intimidation
- Defiant or unsafe behavior
- Stealing or intentional damage
- Repeated refusal to comply
- Use of inappropriate language

Consequences:

- **Immediate removal from the activity**
 - **Meeting with the camp director**
 - **Parent/guardian contacted the same day**
 - **Behavior plan or probation**
 - **Possible suspension from camp**
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Level 4 — Severe Misbehavior

Examples:

- Physical violence or threats
- Weapons or dangerous items
- Drug/alcohol possession
- Harassment or hate speech
- Any behavior that endangers others

Consequences:

- **Immediate removal from camp**
- **Parent/guardian notified immediately**
- **Possible dismissal from camp**
- **No refund may be issued**

Other Policies

Zero-Tolerance Policy

We have zero tolerance for weapons or anything that could be construed as a weapon. We do not tolerate foul language, threatening language, bullying, or harassment of any sort. Violation of this policy is grounds for dismissal from Summer Programs.

Tobacco and Alcohol Policy

The use of tobacco and alcohol is prohibited on the Westminster Schools of Augusta campus and at any event sanctioned by Westminster Summer Programs, including field trips. This applies to participants and staff. Violation of this policy is grounds for dismissal from Summer Programs.

Safety and Health

Westminster Summer Programs seeks to provide a safe and positive environment for all participants. Maintaining and promoting this is of utmost importance to all our summer staff. Westminster reserves the right to implement or change any procedures for the health and safety of our campers and staff.

Harassment

All forms of harassment (verbal and physical) will be promptly investigated and resolved. Any incident of harassment should be reported to the summer programs director.

Emergency Policies

All instructors and counselors are trained on how to respond to emergencies such as fires, tornadoes, and lockdowns.

Inclement Weather

All programs, including sports camps, will be held regardless of normal inclement weather. All drop-off and pick-up locations remain the same. In case of an emergency weather situation, parents will receive a message via Brightwheel or a phone call if any programs are cancelled. If severe weather occurs during our programs, students will be moved to the nearest shelter in accordance with our Severe Weather Emergency Plan.

Health/Illness

- Either a Certified Medical Assistant (CPR & FIRST AID certified) or a nurse will be on campus from 8 am to 4 pm each day of camp.
- If a child becomes ill while on campus, parents will be notified to pick up their child. If a parent cannot be reached, the emergency contact will be called.
- Sick children must be kept at home and should be fever-free for 24 hours without medication before returning to camp.

- **Minor injuries:** First Aid administered; parents notified at pick-up.
- **Major injuries:** The Certified Medical Assistant or Nurse will be contacted. Parents notified immediately. If we are unable to contact a parent/guardian, the emergency contacts and/or child's physician will be called.
- In the event of an emergency in which the parent cannot be contacted, the camp certified medical assistant or nurse and the emergency medical staff may take appropriate action in the best interest of the child.
- **Medication:** The medication authorization form must be completed during registration on the first day of camp, and the prescribed medicine from a doctor (inhaler, EPI pen, or other medicine) must be given to the CMA or Nurse.

We look forward to having a wonderful
time with your child this summer!

Summer Programs Director: Ruth Collins rcollins@wsa.net

Assistant Director: Michele Chiswell mchiswell@wsa.net



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