

## **APPLICATION (Madison Residents Only)**

### **Early Entrance into 5-Year-Old Kindergarten**

**Applications will be accepted March 1 (no earlier) through August 1 for each upcoming school year. No applications will be accepted after August 1. All applications are approved and processed through the Department of Early Learning, which is the superintendent designee.**

The Madison Metropolitan School District (MMSD) Board of Education policy (4011) includes the age requirement that children must be five years of age on or before September 1 to attend five-year-old kindergarten. The only exceptions are:

- **Exception 1:** Students who completed a **formal** four-year-old kindergarten program. (See the [Early Entrance](#) webpage for specific requirements and additional information.)
- **Exception 2:** Students who were enrolled in five-year-old kindergarten in another public school district prior to moving into the Madison Metropolitan School District. Applicants must provide verification of enrollment and actual attendance in five-year-old kindergarten.
- **Exception 3:** Students who turn five-years-old between September 1 and October 15 but parents request early entrance into 5-year-old kindergarten. **Applicants must submit verification of the student's birth date (birth certificate or medical record)**. Such students will only be considered for early entrance into five-year-old kindergarten upon parent/guardian request.
  - Parents/guardians seeking consideration of early entrance into 5-year-old kindergarten for their student should first read [Early Entrance Considerations for Parents](#).
  - Parents/guardians may request MMSD conduct further assessment of their student to assist in determining kindergarten preparedness. **The request for additional assessment is part of completing the early entrance application for 5-year-old kindergarten. Parents should follow recommendations of the results of this assessment if requested.**

**NOTICE: To request early entrance into five-year-old kindergarten parents/guardians MUST complete this [application](#) and submit all required verifications/documents with the application. Requests must be received by August 1. No applications will be accepted/approved after August 1<sup>st</sup>.**

Child's Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Check One: Birth certificate included \_\_\_ Medical Record included \_\_\_  
(include with application)

MMSD School of Residence: \_\_\_\_\_

Parent Name(s): \_\_\_\_\_

Child's Address: \_\_\_\_\_

Phone(s): \_\_\_\_\_

Email(s): \_\_\_\_\_

**Birth Date After September 1:**

Will your child be five years old on or before September 1?

\_\_\_ Yes (you may stop the application; your child is eligible for 5k)

\_\_\_ No (If you answered no, **one** exception below must apply.)

Please complete ONE of the three exceptions below when filling out this application. In order to be considered for Early Entrance into Kindergarten your child must meet one of the following exceptions.

**Exception 1**

Has your child successfully completed a **formal** four-year-old kindergarten program (see detailed requirements for this exception on Early Entrance webpage)? \_\_\_ Yes  
\_\_\_ No

**Name of Program/School District of attendance (if applicable):** \_\_\_\_\_

**This is a:** \_\_\_ public school \_\_\_ private school \_\_\_ licensed childcare center

**Address:** \_\_\_\_\_  
(Street, City State, Zip Code)

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Name of teacher:** \_\_\_\_\_

**Exception 2**

Was your child admitted into five-year-old kindergarten in another District? (If yes, verification of enrollment and attendance required.)

\_\_\_ Yes \_\_\_ No

