

## Competency Task List

### Cosmetology/Cosmetologist, General CIP 12.0401

#### 100 Bacteriology Disinfection Sanitation

| Item | Task                                                                               | (X) Indicates Proficiency <sup>1</sup> | Secondary Course Crosswalk |
|------|------------------------------------------------------------------------------------|----------------------------------------|----------------------------|
| 101  | Define the classifications and reproduction of bacteria and viruses.               |                                        | COS 1                      |
| 102  | Differentiate the differences between sanitation, disinfection, and sterilization. |                                        | COS 1                      |
| 103  | Perform infection control procedures for salon tools and services.                 |                                        | COS 1                      |
| 104  | Apply concepts of universal/standard precautions.                                  |                                        | COS 1                      |

#### 200 Professional Attitude

| Item | Task                                                                  | (X) Indicates Proficiency <sup>1</sup> | Secondary Course Crosswalk |
|------|-----------------------------------------------------------------------|----------------------------------------|----------------------------|
| 201  | Perform a client consultation and maintain documentation.             |                                        | COS 2                      |
| 202  | Exhibit professional ethics.                                          |                                        | COS 2                      |
| 203  | Use communication skills, including listening, speaking, and writing. |                                        | COS 2                      |

#### 300 Business Practices

| Item | Task                                                                                                                     | (X) Indicates Proficiency <sup>1</sup> | Secondary Course Crosswalk |
|------|--------------------------------------------------------------------------------------------------------------------------|----------------------------------------|----------------------------|
| 301  | Design a business plan.                                                                                                  |                                        | COS 2                      |
| 302  | Design a personal financial plan.                                                                                        |                                        | COS 2                      |
| 303  | Comply with safety regulations, including Safety Data Sheets (SDS) and Occupational Safety Health Administration (OSHA). |                                        | COS 1                      |

## 400 Pennsylvania Cosmetology Law

| Item | Task                                             | (X) Indicates Proficiency <sup>1</sup> | Secondary Course Crosswalk |
|------|--------------------------------------------------|----------------------------------------|----------------------------|
| 401  | Follow cosmetology laws, rules, and regulations. |                                        | COS 2                      |

## 500 Anatomy and Histology

| Item | Task                                                                | (X) Indicates Proficiency <sup>1</sup> | Secondary Course Crosswalk |
|------|---------------------------------------------------------------------|----------------------------------------|----------------------------|
| 501  | Identify the structure and composition of the integumentary system. |                                        | COS 1                      |
| 502  | Identify the structure and composition of the nail.                 |                                        | COS 1                      |
| 503  | Identify the structure and composition of the skeletal system.      |                                        | COS 1                      |
| 504  | Identify the structure and composition of the muscular system.      |                                        | COS 1                      |
| 505  | Identify the structure and composition of the nervous system.       |                                        | COS 1                      |
| 506  | Identify the structure and composition of the circulatory system.   |                                        | COS 1                      |

## 600 Trichology

| Item | Task                                                    | (X) Indicates Proficiency <sup>1</sup> | Secondary Course Crosswalk |
|------|---------------------------------------------------------|----------------------------------------|----------------------------|
| 601  | Identify the structure and composition of the hair.     |                                        | COS 1                      |
| 602  | Recognize diseases and disorders of the hair and scalp. |                                        | COS 1                      |
| 603  | Analyze the characteristics of client's hair and scalp. |                                        | COS 1                      |

## 700 Chemistry

| Item | Task                                                   | (X) Indicates Proficiency <sup>1</sup> | Secondary Course Crosswalk |
|------|--------------------------------------------------------|----------------------------------------|----------------------------|
| 701  | Explain the five elements of the hair.                 |                                        | COS 1                      |
| 702  | Measure the effects of pH pertaining to hair and skin. |                                        | COS 1                      |

**This Competency Task List is not a state-developed Program of Study.**

|     |                                                                                            |  |       |
|-----|--------------------------------------------------------------------------------------------|--|-------|
| 703 | Differentiate between the physical and chemical changes involved in various hair services. |  | COS 1 |
| 704 | Assess chemical reactions as they relate to various services.                              |  | COS 1 |
| 705 | Determine chemical contents of hair, skin, and nail products.                              |  | COS 1 |

## **800 Physiology**

| Item | Task                                                | (X) Indicates Proficiency <sup>1</sup> | Secondary Course Crosswalk |
|------|-----------------------------------------------------|----------------------------------------|----------------------------|
| 801  | Identify the functions of the integumentary system. |                                        | COS 1                      |
| 802  | Identify the functions of the nail.                 |                                        | COS 1                      |
| 803  | Identify body structures and systems.               |                                        | COS 1                      |
| 804  | Determine the function of the skeletal system.      |                                        | COS 1                      |
| 805  | Determine the function of the muscular system.      |                                        | COS 1                      |
| 806  | Determine the function of the nervous system.       |                                        | COS 1                      |
| 807  | Determine the function of the circulatory system.   |                                        | COS 1                      |

## **900 Reserved**

## **1000 Electricity**

| Item | Task                                                     | (X) Indicates Proficiency <sup>1</sup> | Secondary Course Crosswalk |
|------|----------------------------------------------------------|----------------------------------------|----------------------------|
| 1001 | Explain principles of electricity.                       |                                        | COS 1                      |
| 1002 | Follow the safety measures related to electricity.       |                                        | COS 1                      |
| 1003 | Explain the types, uses, and benefits of light therapy.  |                                        | COS 2                      |
| 1004 | Explain the types, uses, and benefits of electrotherapy. |                                        | COS 2                      |

## 1100 Shampoo and Conditioning

| Item | Task                                                             | (X) Indicates Proficiency <sup>1</sup> | Secondary Course Crosswalk |
|------|------------------------------------------------------------------|----------------------------------------|----------------------------|
| 1101 | Perform draping for all hair services.                           |                                        | COS 1                      |
| 1102 | Determine a product based on individual client needs.            |                                        | COS 2                      |
| 1103 | Perform various shampoo and conditioning treatments on a client. |                                        | COS 1                      |

## 1200 Hair Shaping

| Item | Task                                                 | (X) Indicates Proficiency <sup>1</sup> | Secondary Course Crosswalk |
|------|------------------------------------------------------|----------------------------------------|----------------------------|
| 1201 | Execute safe handling of haircutting tools.          |                                        | COS 1                      |
| 1202 | Perform various haircutting techniques with shears.  |                                        | COS 1                      |
| 1203 | Perform various haircutting techniques with a razor. |                                        | COS 1                      |
| 1204 | Perform various clipper cutting techniques.          |                                        | COS 1                      |
| 1205 | Perform various texturizing techniques.              |                                        | COS 1                      |
| 1206 | Perform facial, ear, and neck hair removal.          |                                        | COS 2                      |

## 1300 Hairstyling

| Item | Task                                                    | (X) Indicates Proficiency <sup>1</sup> | Secondary Course Crosswalk |
|------|---------------------------------------------------------|----------------------------------------|----------------------------|
| 1301 | Perform finger wave techniques.                         |                                        | COS 1                      |
| 1302 | Use hairstyling implements and equipment.               |                                        | COS 1                      |
| 1303 | Design a hairstyle to compliment the client's features. |                                        | COS 2                      |
| 1304 | Perform roller setting and comb-out techniques.         |                                        | COS 1                      |
| 1305 | Perform pincurl setting and comb-out techniques.        |                                        | COS 1                      |
| 1306 | Perform various braiding techniques.                    |                                        | COS 1                      |
| 1307 | Perform various techniques using a thermal iron.        |                                        | COS 1                      |
| 1308 | Perform various blow-drying techniques.                 |                                        | COS 1                      |

|      |                                                                        |  |       |
|------|------------------------------------------------------------------------|--|-------|
| 1309 | Perform various techniques using a marcel iron.                        |  | COS 1 |
| 1310 | Perform hair pressing techniques showing soft, medium, and hard press. |  | COS 1 |

## 1400 Chemical Texturizing

| Item | Task                                                           | (X) Indicates Proficiency <sup>1</sup> | Secondary Course Crosswalk |
|------|----------------------------------------------------------------|----------------------------------------|----------------------------|
| 1401 | Select appropriate products for chemically straightening hair. |                                        | COS 1                      |
| 1402 | Perform various chemical relaxing services.                    |                                        | COS 1                      |
| 1403 | Investigate the procedure of a soft curl permanent.            |                                        | COS 1                      |

## 1500 Permanent Waving

| Item | Task                                                       | (X) Indicates Proficiency <sup>1</sup> | Secondary Course Crosswalk |
|------|------------------------------------------------------------|----------------------------------------|----------------------------|
| 1501 | Perform various wrapping techniques.                       |                                        | COS 1                      |
| 1502 | Select the appropriate solution according to client needs. |                                        | COS 1                      |
| 1503 | Perform permanent waving service.                          |                                        | COS 1                      |

## 1600 Hair Coloring

| Item | Task                                                        | (X) Indicates Proficiency <sup>1</sup> | Secondary Course Crosswalk |
|------|-------------------------------------------------------------|----------------------------------------|----------------------------|
| 1601 | Perform and evaluate a predisposition test.                 |                                        | COS 1                      |
| 1602 | Perform and evaluate a strand test.                         |                                        | COS 2                      |
| 1603 | Perform a temporary hair color service.                     |                                        | COS 1                      |
| 1604 | Perform a semi-permanent/demi-permanent hair color service. |                                        | COS 1                      |
| 1605 | Perform a permanent hair color service.                     |                                        | COS 1                      |
| 1606 | Perform a hair lightener and toner application.             |                                        | COS 1                      |
| 1607 | Create special effect techniques.                           |                                        | COS 1                      |

|      |                                                    |  |       |
|------|----------------------------------------------------|--|-------|
| 1608 | Perform corrective color techniques.               |  | COS 2 |
| 1609 | Formulate color as it relates to the law of color. |  | COS 2 |

## 1700 Reserved

## 1800 Skin Care

| Item | Task                                                         | (X) Indicates Proficiency <sup>1</sup> | Secondary Course Crosswalk |
|------|--------------------------------------------------------------|----------------------------------------|----------------------------|
| 1801 | Drape client for basic skin care services.                   |                                        | COS 1                      |
| 1802 | Select products based on individual client needs.            |                                        | COS 1                      |
| 1803 | Perform a basic facial.                                      |                                        | COS 1                      |
| 1804 | Identify/use skin care implements and equipment.             |                                        | COS 2                      |
| 1805 | Identify skin diseases, disorders, and contributing factors. |                                        | COS 1                      |
| 1806 | Analyze client's skin.                                       |                                        | COS 1                      |

## 1900 Nail Technology

| Item | Task                                                            | (X) Indicates Proficiency <sup>1</sup> | Secondary Course Crosswalk |
|------|-----------------------------------------------------------------|----------------------------------------|----------------------------|
| 1901 | Prepare a manicure table.                                       |                                        | COS 1                      |
| 1902 | Use nail care implements and equipment.                         |                                        | COS 1                      |
| 1903 | Perform a basic manicure.                                       |                                        | COS 1                      |
| 1904 | Perform massage treatments on the hands and feet.               |                                        | COS 1                      |
| 1905 | Perform various specialty manicures.                            |                                        | COS 1                      |
| 1906 | Determine components of artificial nail services.               |                                        | COS 1                      |
| 1907 | Perform pedicure procedures.                                    |                                        | COS 1                      |
| 1908 | Recognize nail diseases and disorders and contributing factors. |                                        | COS 1                      |

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## 2000 Temporary Hair Removal

| Item | Task                                                             | (X) Indicates Proficiency <sup>1</sup> | Secondary Course Crosswalk |
|------|------------------------------------------------------------------|----------------------------------------|----------------------------|
| 2001 | Differentiate between various methods of temporary hair removal. |                                        | COS 1                      |
| 2002 | Perform various methods of temporary hair removal.               |                                        | COS 1                      |

## 2100 Scalp Treatment

| Item | Task                                                              | (X) Indicates Proficiency <sup>1</sup> | Secondary Course Crosswalk |
|------|-------------------------------------------------------------------|----------------------------------------|----------------------------|
| 2101 | Perform a basic scalp treatment.                                  |                                        | COS 1                      |
| 2102 | Explain the use of electrical equipment during a scalp treatment. |                                        | COS 2                      |

## 2200 Wigs and Hair Additions

| Item | Task                                                                           | (X) Indicates Proficiency <sup>1</sup> | Secondary Course Crosswalk |
|------|--------------------------------------------------------------------------------|----------------------------------------|----------------------------|
| 2201 | Select and apply products pertaining to wigs and hair additions.               |                                        | COS 1                      |
| 2202 | Use specialty hairstyling equipment.                                           |                                        | COS 1                      |
| 2203 | Use implements, equipment, and products with synthetic and human hair.         |                                        | COS 2                      |
| 2204 | Compare and contrast synthetic and human hair services.                        |                                        | COS 2                      |
| 2205 | Perform application and styling services on wigs, hair pieces, and extensions. |                                        | COS 2                      |

## 2300 Make-up

| Item | Task                                     | (X) Indicates Proficiency <sup>1</sup> | Secondary Course Crosswalk |
|------|------------------------------------------|----------------------------------------|----------------------------|
| 2301 | Create basic daytime make-up techniques. |                                        | COS 1                      |
| 2302 | Create basic evening make-up techniques. |                                        | COS 2                      |

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|      |                                                                  |  |       |
|------|------------------------------------------------------------------|--|-------|
| 2303 | Perform corrective make-up techniques according to client needs. |  | COS 2 |
| 2304 | Apply eyelashes.                                                 |  | COS 1 |

<sup>1</sup> Student Demonstrated Entry-Level Industry Proficiency as Indicated by (X)

[PA In-Demand Occupations List \(PA IDOL\)](#)  
[Industry-Recognized Credential Resource Guide](#)