



Department of Purchasing

100 N. Main Street, 2nd Floor

Suffolk, VA 23434

(757) 925-6762 Fax (757) 942-4333

NOTICE

Sole Source Purchase

Date: February 02, 2026

For: CogAT Online Testing

Vendor Name: Riverside Insights

Requested by: SAO, Advanced Instruction

Description: WJIV, WIIP CogAT Testing Access and Materials

Cost: Not to Exceed \$45,000.00 Annually (Revised)

Justification: Riverside Insights is the only source for this testing and materials

Approved By:

Linda Bates

Linda Bates, NIGP-CPP, VCO, VCA
Coordinator of Purchasing

2/9/26

Date