



## School Parent, Guardian, and Family Engagement Policy Planning Template 2025-2026

### School: Harding University High School

**Directions:** The Every Student Succeeds Act (ESEA) requires each Title I school to develop a written parent and family engagement policy. Use the outline below to ensure your school's policy includes all of the required components.

#### I. Parent and Family Engagement Policy

A. A. The following people were involved in developing the HUHS parent Involvement Plan:

- Carissa Johnson-Scott, Principal
- Jamie Crisp, Assistant Principal
- TBD, Parent, PTSA President
- TBD, PTSA Membership Chair
- Kandice Ellis, Parent, SLT Parent Member
- K. Burke, Treasurer

B. Briefly describe the process your school used to:

- The Participants sit on committees or organizations, where regular meetings are held at the school facility, on a monthly basis. (HUHS, PTSA Team, School Leadership Team & NCStar Leadership Representatives). This group is made up of school administrators, teachers and parents.
- The School Improvement Team works to plan, revise, publish, and annually review the parental involvement policy, at our school.
- A parent involvement policy has been developed, published and meets all Title I requirements.
- Implementation of the policy began in August of 2016.

#### II. Annual Information Meeting

A. In September, no later than October 29<sup>th</sup>, 2025, an SIT meeting will be scheduled to review the policy. Suggestions for changes will be documented and taken into consideration for revision of the policy in the upcoming school year.

B. The plan will be shared with non-English speaking parents via translation services/assistance.

### **III. Flexible meeting times**

A. A survey will be distributed by the SIT with assistance from the PTSA to parents, via digital format, and paper format, to solicit information regarding participation, and best meeting dates/times to consider for parental engagement purposes.

### **IV. Title I Part A Planning**

A. Through the use of a Memberhub, Parent Square messages, parent involvement will be solicited, encouraged, and reinforced.

B. The PTSA and Parent members of the School Improvement Team will promote parental involvement and engagement via planned school events, such as sports events, and other activities where parents are expected to be present.

### **V. Parent Information and Opportunities**

A. Describe how you will provide parents with the following:

- Timely information on Title I programs will be provided to parents via the Memberhub website and via Parent Square Messages.
- School performance profiles will be made accessible as soon as they arrive from the state.
- Student assessment results will be shared with parents in a timely manner upon receipt from the state
- A description and explanation of the curriculum, assessment forms, and proficiency levels will be provided to parents during quarter one. Interpreters will be available for those in need.
- The SIT will provide a platform for the regular meeting of stakeholders, and provide stakeholders, with decision making opportunities.
- All parents wishing to serve as a volunteer to the school will be granted permission to do so, pending registration and clearance from CMS.

### **VI. School-Family Compact**

A. School-Parent Compacts will be sent home early in September of each school year. The Compact will be sent home in English and Spanish, and will be reviewed with students. A copy of the compact will be published on the school website for parent review. Students will also be able to access via a school-wide Google Form where they can review and complete during homeroom.

### **VII. Building Parent and Family Engagement Capacity**

A. Briefly discuss how you will address:

- Curriculum nights and other high school appropriate events, to address the needs and concerns of the parents and students will be held to inform parents of the work we are doing at the school, in alignment with state and federal regulations.
- Staff members will be educated on how to work with parents to offer assistance with understanding critical roles the school plays in their student(s)' progression through high school.

- A parent and community involvement committee along with the school's PTSA will coordinate and integrate parental involvement programs and activities on an ongoing basis.

### **VIII. English Learners and Disabled Parents and Families**

A. All parents will have equal opportunity to participate in all activities at the school.

### **IX. Parent/Family Requests**

A. The SIT & the PTSA will work in collaboration to engage parents via planned school engagements, and during extracurricular activities.

### **X. Annual Evaluation**

A. At the start of each school year the SIT will review this policy. No later than October 30<sup>th</sup> of each year, the SIT will review the policy to make sure no revisions need to be made in order for the policy to be aligned with state and federal laws.

### **XI. Other Parent and Family Engagement Practices**

- Parents will be provided with social medial and financial training strategies within the school year and other venues: grade level meetings, parent/teacher conferences, and intervention team meetings.

*{Please have this document translated into Spanish or other languages for your school}*