



ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California
Information Services

March 3, 2015

TO: Management Team

FROM: Bill Ameeri, Director, Information Services

SUBJECT: **Technology Donations/Grants**

All technology equipment purchases, including those funded by grants/donations, must meet the District's technology standards. See the attached list of acceptable items that meet the District's technology standards.

Using online-funding resources to request technology:

Online funding resources such as DonorsChoose.org provide opportunities for teachers to acquire funding for technology and other materials and supplies. Many grant funding sites, including DonorsChoose.org, require acceptance of Terms and Conditions. These should be sent to Information Services for review to avoid conflict with District Board Policy and District Acceptable use policy for Technology.

Steps to take when requesting a technology donation using an online-funding method:

1. Send online-funding form or web-link to Director of Information Services with a list of the technology equipment requested.
2. Director of Information Services will review information and confirm requested equipment meets Districts technology standards.

After a technology donation is approved:

1. Submit an itemized list of equipment donated to the Director of Information Services.
2. Submit a Gift to District form for board approval to the Business Services office.

IPad and Chromebook Donations

All IPad and Chromebook Donations are subject to a one-time licensing fee charged by Google and Apple. These fees include device app fees required to manage devices and install District applications. These fees will be deducted from site budget funds.

One-time Licensing Fees charged by Google/Apple:

- iPads – \$10
- Chromebooks - \$30

As a reminder, OMSD Administrative Regulation (AR) 3290 states that “*Any gift presented to the District should be accompanied by the approved Donation/Gift to District form from the donor or site administrator for official action and recognition by the Board of Trustees.*” Donations are not authorized for use until approved by the Board of Trustees.

If you need additional information regarding technology donations or grants, feel free to contact Bill Ameeri at extension 6394.