



# Board of Directors' Meeting December 1, 2025

Meeting called to order at 6:03 pm

- I. Preliminary
  - a. No Visitors
  - b. Roll Call for Directors and Administration
    - i. Ms. Akerly (presiding)
    - ii. Ms. Manuel
    - iii. Ms. Lang
    - iv. Ms. Horne (via zoom)
    - v. Ms. Tracy (administrator)
  - c. Reading of team norms by Ms. Manuel
  - d. Approval of last meetings minutes
    - i. Motion to approve November 3, 2025 Meeting Minutes by Ms. Akerly, unanimously approved
  - e. Approval of Tonight's agenda
    - i. Motion to approve agenda by Ms. Akerly, unanimously approved
- II. Committee Reports
  - a. Board Development
    - i. Parent Survey - Anticipating sending surveys out to families in January, 2026 after break, Jan 5, 2026
      - a. Falcon Flash announcements
        - i. Ms. Manuel will collaborate with Ms. Akerly in announcements.
      - b. Coffee and Donuts with the Board event
        - i. Chrome books and hard copies available for families to take survey
        - ii. Wednesday January 21, 2026
      - c. Racquel motions approval from the board to add additional questions based on Mr. Wade's recommendations, approved unanimously
      - d. Parent Letter
        - i. Ms Akerly motioned to use last year's parent communication letter, changing the date and names. Approved unanimously
    - ii. Begin Town Hall Strategy
      - b. Ms. Manuel is going to email our Board our Town Hall plan from two years ago.
  - b. Finance
    - i. Pending mended budget for board review next meeting

- c. RDC
  - i. Ms. Akerly and Ms. Manuel will work together to complete the final Charter
  - ii. RUN FOR FUNDS Kayla will send a calendar invite to Mr. Wade and Ms. Manuel for December 4th
- d. Growth Feasibility
  - i. Explore redesign options for the front office to ensure compliance with nurse's office requirements. This may involve a full reconfiguration of the front office layout and the former seating area beneath the stairs. This consideration follows the recent support needed for BEST Grant application, front office safety, and most importantly the nurse's office.
- e. Personnel
  - i. Comparing current Bylaw Treasurer role with Office Manager position
  - ii. Strategic Planning Session after attorney review
  - iii. Exploring Library and Office Manager position
- f. School Accountability
  - i. No recommendations- Next meeting December 4, 2025
- III. Administrators Report
  - a. Ms Akerly motions approval for Ms. Tracy to work with our CFO to allocate the Bond Dollars to purchase and install 40 " Smart Boards, upgrading/updating our telecommunications system, phones, PA, security cameras and marquee, passed unanimously.
- IV. Public Comment
  - a. No public comments
- V. Discussion Items
  - a. Bylaws questions and comments discussed
- VI. For the Good of the Cause
  - a. Racquel wants to thank the Board for trusting the processes in being fiscally responsible while also considering the importance of showing appreciation to each other and staff.
  - b. Kayla giving Kudos to Ms. Corely, Ms. Gates and other staff members who helped facilitate the success of the play.
  - c. Tonoa wants to shout out to families who participated in the can drive.
  - d. Ms. Tracy wants to shout out Ms. Stallings for putting together bags and food resources to families before, during and after school. She did an incredible job.

Adjournment of General Session 7:00pm

## **Executive Session 7:05**

### **Executive Session pursuant to C.R.S. § 24-6-402(4)(f) to discuss:**

A confidential matter related to a Personnel matter related to an employee's anticipated retirement, transition planning, role impact, and succession options

Ms Akerly motions to move into executive session, unanimously in favor  
 Ms. Akerly motions to move out of executive session, unanimously in favor

Adjourned 7:22pm

### **Next Meeting Date:**

**General Session-Monday January 12, 2025**