



Board of Directors' Meeting

January 12, 2026

General Session 6:00 p.m. – 7:30 p.m.

I. Preliminary

- a. Welcome to Visitors
- b. Pledge of Allegiance
- c. Director's Role Call
- d. Reading of Team Norms
- e. Approval of Last Meeting Minutes
 - i. December 1, 2025
 - ii. December 30, 2025
- f. Approval of Tonight's Agenda

II. Committee Reports

- a. **Board Development**
 - i. Board of Director Evaluation
 - ii. Coffee with the Board
 - a) January 21, 2026 - Library, 8 am – 9 am
 - iii. Town Hall Communication Plan
 - iv. Legal Bylaw and Board Book Memo
- b. **Finance Team**
 - i. Financial Reports
 - ii. Meeting Report
- c. **RDC**
 - i. Charter Third Reading Update: Redirected to Bylaws
 - a) Run for Funds – Policy v. Procedure
- d. **Growth Feasibility**
 - i. Report
 - ii. Facilities Rental Agreement
- e. **Personnel**
 - i. No Report
- f. **School Accountability**
 - i. Next Meeting January 12, 2026
 - ii. Next Meeting February 9, 2026

III. Administrator's Report

IV. Public Comment

(Comments will be given 2 minutes each)

V. Discussion Items/New Business

- a. **Open Items**
 - i. Administrative Staffing Capacity and Organizational Needs

VI. For the good of the cause

VII. Adjournment of General Session

Next Meeting Date:

GENERAL SESSION

Monday, February 9, 2026

Team Norms

~ AACCS Board of Directors ~



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- We all commit to having integrity before, during and after meetings.
 - We commit to listening, hearing and respecting each person's point of view.
 - We commit to coming prepared, being engaged and professional in all our meetings.
 - We will all fulfill our commitments and obligations.
 - We will review our norms every meeting and evaluate ourselves twice a year.

Created March 2014

A team is a group of people working interdependently to achieve a common goal for which members are mutually accountable.



Board of Directors' Meeting December 1, 2025

Meeting called to order at 6:03 pm

- I. Preliminary
 - a. No Visitors
 - b. Roll Call for Directors and Administration
 - i. Ms. Akerly (presiding)
 - ii. Ms. Manuel
 - iii. Ms. Lang
 - iv. Ms. Horne (via zoom)
 - v. Ms. Tracy (administrator)
 - c. Reading of team norms by Ms. Manuel
 - d. Approval of last meetings minutes
 - i. Motion to approve November 3, 2025 Meeting Minutes by Ms. Akerly, unanimously approved
 - e. Approval of Tonight's agenda
 - i. Motion to approve agenda by Ms. Akerly, unanimously approved
- II. Committee Reports
 - a. Board Development
 - i. Parent Survey - Anticipating sending surveys out to families in January, 2026 after break, Jan 5, 2026
 - a. Falcon Flash announcements
 - i. Ms. Manuel will collaborate with Ms. Akerly in announcements.
 - b. Coffee and Donuts with the Board event
 - i. Chrome books and hard copies available for families to take survey
 - ii. Wednesday January 21, 2026
 - c. Racquel motions approval from the board to add additional questions based on Mr. Wade's recommendations, approved unanimously
 - d. Parent Letter
 - i. Ms Akerly motioned to use last year's parent communication letter, changing the date and names. Approved unanimously
 - ii. Begin Town Hall Strategy
 - b. Ms. Manuel is going to email our Board our Town Hall plan from two years ago.
 - b. Finance
 - i. Pending mended budget for board review next meeting

- c. RDC
 - i. Ms. Akerly and Ms. Manuel will work together to complete the final Charter
 - ii. RUN FOR FUNDS Kayla will send a calendar invite to Mr. Wade and Ms. Manuel for December 4th
- d. Growth Feasibility
 - i. Explore redesign options for the front office to ensure compliance with nurse's office requirements. This may involve a full reconfiguration of the front office layout and the former seating area beneath the stairs. This consideration follows the recent support needed for BEST Grant application, front office safety, and most importantly the nurse's office.
- e. Personnel
 - i. Comparing current Bylaw Treasurer role with Office Manager position
 - ii. Strategic Planning Session after attorney review
 - iii. Exploring Library and Office Manager position
- f. School Accountability
 - i. No recommendations- Next meeting December 4, 2025
- III. Administrators Report
 - a. Ms Akerly motions approval for Ms. Tracy to work with our CFO to allocate the Bond Dollars to purchase and install 40 " Smart Boards, upgrading/updating our telecommunications system, phones, PA, security cameras and marquee, passed unanimously.
- IV. Public Comment
 - a. No public comments
- V. Discussion Items
 - a. Bylaws questions and comments discussed
- VI. For the Good of the Cause
 - a. Racquel wants to thank the Board for trusting the processes in being fiscally responsible while also considering the importance of showing appreciation to each other and staff.
 - b. Kayla giving Kudos to Ms. Corely, Ms. Gates and other staff members who helped facilitate the success of the play.
 - c. Tonoa wants to shout out to families who participated in the can drive.
 - d. Ms. Tracy wants to shout out Ms. Stallings for putting together bags and food resources to families before, during and after school. She did an incredible job.

Adjournment of General Session 7:00pm

Executive Session 7:05

Executive Session pursuant to C.R.S. § 24-6-402(4)(f) to discuss:

A confidential matter related to a Personnel matter related to an employee's anticipated retirement, transition planning, role impact, and succession options

Ms Akerly motions to move into executive session, unanimously in favor
 Ms. Akerly motions to move out of executive session, unanimously in favor

Adjourned 7:22pm

Next Meeting Date:

General Session-Monday January 12, 2025



Board of Directors' Special Meeting December 30, 2025

Meeting called to order at 3:42 pm

- I. Preliminary
 - a. No Visitors
 - b. Roll Call for Directors and Administration
 - i. Ms. Akerly (presiding)
 - ii. Ms. Horne
 - iii. Ms Lang
 - iv. Ms. Manuel (via conference call)
 - v. Ms. Tracy (administrator)
 - c. Reviewing MOA Proposal
 - i. Racquel motions to approve the MOA proposal, passed unanimously.
 - d. Legal advice regarding our Eminent Domain.
 - i. Advised not to pursue due to the vulnerabilities AAC would be exposed to
 - ii. This changes our Master Plan
 - d.ii.1. Work with what we have or consider other facilities
 - d.ii.2. Staying in this area is a priority
 - d.ii.3. Still need high priority GFC items taken care of
 - d.ii.3.1. Sealant/Exterior Envelope Project
 - d.ii.3.2. Parking Lot
 - e. Considerations for additional offices
 - f. Reviewed MOA's Architecture designs
 - i. Considerations include safety, nurse's office, additional offices
 - ii. Racquel moves to approve Plan B with the below considerations, passed unanimously.
 - f.ii.1. Keep Copy Room the same
 - f.ii.2. Modifications to Plan B by converting the "Work Space" in Office 8 on Plan A to Plan B

Adjournment of General Session 4:22pm

Next Meeting Date:

General Session-Monday January 12, 2025

📅 AACS Finance Leadership Mtg | Dec, 2025 4pm

Attendees: Martha Duncan Bart Skidmore Racquel Akerly Kayla Horne

Recommendations for the Board

- See action items

Discussion Items

- Talking with Garet about projects: Nurse office, sealant, etc.
- The attorney's recommendation was to not move forward with eminent domain.
- Request to allocate $\frac{1}{3}$ of the Bond Dollars (up to \$300,000) to purchase and install 40 "smart" boards
- Request to allocate remaining funds to:
 - Upgrading/updating our telecommunications system
 - Phones
 - PA
 - Security cameras
 - Marquee
- Put together a spec package for the tech we want in a spreadsheet with rough numbers
- put out an RFP (request for proposal), potentially reach out to the league for support and then make a decision.
- Start thinking about the FY 26-27 budget
 - 2.2 % increase by the gov. To consider for staff increases
 - Think about title money for budget also
 - Needs to be approved by June 30.
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Notes

Action items

- Martha to reach out to Joey and the team about updates on Grant allocations
- Board action item to adjust the budget- (Bart will send the resolution. We will make a motion and then sign it and send it to Bart.)

Aurora Academy Charter School
10251 E. 1st Avenue
Aurora, CO 80010
(303) 367-5983

January 12, 2026

**Revised Appropriating Resolution
2025-2026 Fund Expenditure Budgets**

Be it resolved by the Aurora Academy Charter School Board in Arapahoe County that the amounts shown in the following schedule be appropriated to each fund as specified in the “Revised Budget” for the fiscal year beginning July 1, 2025, and ending June 30, 2026.

	Original	Revised
General Fund	\$ 9,243,311	\$ 10,063,834
Building Fund	\$ 800,000	\$ 800,000
Total Appropriation	\$10,043,311	\$ 10,863,834

Signed this 12th day of January, 2026,

Aurora Academy Charter School Board President

Aurora Academy Charter School Board Treasurer

FY26 beginning Fund Balance is \$2,173,578. This budget revision contemplates reservations of Fund Balance in the amount of \$2,182,216 for Tabor, long term contracts and building reserves so that the ending unreserved fund balance is less than 15 percent of annual operating expenditures or approximately \$1,509,575.



Aurora Academy Charter School Resource Development Committee

Committee Charter

Mission: The AACCS Resource Development Committee exists to foster a strong connection between the school and the community, **by making recommendations** that **could** add growth and enhancement of the school's facilities, programs, and reputation.

Vision: The vision of this RDC is a vibrant school community that is deeply integrated with the wider community, supporting the school's mission to provide a well-rounded education for all students.

Values: Respect, Networking, and Community

Article of Charter

I. Establishment

Following the Aurora Academy Charter School's (AACCS) commitment to fostering a robust connection between the school and its wider community, the Resource Development Committee (RDC) is hereby established. This committee is an integral component of the AACCS structure, serving as a link between the school and its stakeholders.

II. Purpose

The RDC is charged with a multifaceted purpose, including:

- **Relationship Building:** Cultivate relationships with local businesses, corporate sponsors, and potential donors within the school community and greater community.
- **Fundraising:** Implementing innovative fundraising programs to support the enhancement of the school's facilities and programs.
 - **Recommending** donor marketing materials and fundraising campaigns.
 - Identifying grants, philanthropic funding, and government programs.
 - If applicable, manages donor recognition programs.
- **Resource Development:** Investigating new resource development projects and ideas to secure additional funding and support for the school.
 - Researching funding trends and potential new sources of revenue.
- **Community Engagement:** Supporting **Aurora Academy Charter School** social events that foster a vibrant school culture and promote active engagement with the wider community.

III. Membership

Refer to our Bylaws that establish memberships within' Advisory Committees



Aurora Academy Charter School Resource Development Committee

IV. Reporting

The Resource Development Committee (RDC) shall maintain transparent communication with the Board of Directors regarding any funding activity exceeding \$5,000, in accordance with the School's Financial Policies.

All recommendations shall be submitted to the Principal, who is responsible for day-to-day operational management.

V. Dissolution

The RDC may be dissolved by a two-thirds vote of the Board of Directors if it is determined that the committee is no longer fulfilling its purpose or meeting the needs of the school.

VI. Amendments

This charter may be amended by a two-thirds vote of the Board of Directors, ensuring its continued relevance and effectiveness in supporting the school's mission and goals.

10/23/25 meeting notes

<https://r4funds.com/>

We are invited Dec 4, 9:30-12 to their open house- I would love to bring Mr. Wade and whoever else wants to go.

Fundraising platform

- no one time charge
- 7% does not include communication package
- 10% does include communication
- Includes credit card fees
- People who give have an option to cover some/ all fees

NO DEPOSIT- we pay out of what we raise

They also can do so many events and the more we bundle, the bigger discounts- we could have them do all of our soar events: inflatables, silent disco, big legos, hamster ball

Also if the weather is bad we can just reschedule or they just wont charge us.

We could raise money at the color run next year, have them help, foam party after. If we hit our goal, have inflatables, hamster ball at trunk or treat.

They can customize our package based on what we want. They can do individual prizes, t-shirts, and are always getting new things.

Dec 10, 2025 | GFC Meeting

Attendees: Racquel Akerly Megan Lang

Notes

- Maintenance
 - NJHS Event
 - Light pole does not work
 - No light in front of the building either
- Bid updates need to be uploaded to Google Drive
 - What action items are still needing to be completed
- December 9th Bids
 - HVAC
 - TCR Mechanical - Recommendation from Steve
 - City Wide
 - Parking Lot Bid

Action items

- Update on [Glass Installation](#)



Principal's Report

January 12, 2026

Prepared by: Amy Tracy

Academics:

Assessment:

- ACCESS Testing to begin Monday
- Continuing monthly unassisted writing
- Updated Board data tracker w/mid year iReady scores

School Events:

- Enrollment Open Houses kicked off last week
- Family Movie Night with a showing of Toy Story 2 (January 30)

Other:

- IT Updates
- eRate