



SPRINGFIELD
PUBLIC SCHOOLS
Every Student, Every Day

Public Comment

The Board welcomes virtual and in-person public comments during its meetings. It has set aside 25 minutes for public comments. Up to eight people will be invited to speak for up to three minutes each.

Four spots are reserved for virtual comments. Four spots are reserved for in-person comments. Any virtual comment spots that are not filled will become available for in-person comments.

Written Public Comment

The written public comment window closes at 2 p.m. on the day of the board meeting. Comments and materials are collected via email at public.comment@springfield.k12.or.us

Commenters are asked to clearly label the subject line as “Written Public Comment” and provide:

- Name (first and last name or last name initial)
- District residency
- Email address and/or phone number (optional) so that staff can follow up, if necessary.
- Agenda item or topic

Oral Public Comment – In-Person, or Virtual

The window to sign up to present oral public comments opens on Thursday at noon prior to the board meeting and closes at 2 p.m. on the day of the board meeting. Requests are collected via email at public.comment@springfield.k12.or.us

People requesting to speak are asked to provide:

- Name (first and last name or last name initial)
- District residency
- Email address and/or phone number, so staff can confirm details for speaking to the board
- Agenda item or topic
- Commenting “in-person” or “virtually”

Four spots are reserved for virtual comments. If more than four requests to comment are received, speakers will be selected as described below. Selected virtual commenters are notified by email on the afternoon of the meeting and provided with a Zoom link and instructions. Please see commenting guidelines below.

Four spots are reserved for in-person comments. Any virtual comment spots that are not filled will become available for in-person comments for a total of eight speakers.

Space permitting, the Board may allow additional in-person comments. Meeting attendees may fill out a speaker card before the meeting begins. Cards are available at the board room door. If more people submit requests to speak than there are spots available, the Board Chair will select the speakers.

Commenting Guidelines

Groups with a common purpose are encouraged to designate a spokesperson. If a group spokesperson will cover your comments, please indicate so when your name is called.

The Board will not hear comments regarding any school personnel. Please refrain from using names and titles of school personnel. Any complaints regarding a particular employee must be processed through the procedure set forth in Board policy KL, which requires complaints be submitted in writing to the Superintendent. This procedure must be followed before there is any Board involvement with such issues. A compliment involving a staff member should be sent to the superintendent, who will then forward it to the employee, their supervisor and the Board.

Speakers are reminded that their public comments will be limited to three minutes.



Comentario Público

La Junta Directiva agradece los comentarios públicos virtuales y presenciales durante sus reuniones. Ha reservado 25 minutos para comentarios públicos. Se invitará a un máximo de ocho personas a hablar durante un máximo de tres minutos cada una.

Cuatro espacios están reservados para comentarios virtuales. Cuatro lugares están reservados para comentarios en persona. Los espacios de comentarios virtuales que no estén ocupados estarán disponibles para comentarios en persona.

Comentario público por escrito

La ventana de comentarios públicos por escrito cierra a las 2 p.m. el día de la reunión de la junta. Los comentarios y materiales se recopilan por correo electrónico en public.comment@springfield.k12.or.us

Se pide a los comentaristas que etiqueten claramente la línea de asunto como "Comentario público escrito" y proporcionen:

- Nombre (nombre y apellido o inicial del apellido)
- Residencia distrital
- Dirección de correo electrónico y/o número de teléfono (opcional) para que el personal pueda hacer un seguimiento, si es necesario.
- Punto o tema del orden del día

Comentarios Públicos Orales: En persona o Virtuales

La ventana para inscribirse para presentar comentarios públicos orales se abre el jueves al mediodía antes de la reunión de la junta y se cierra a las 2 p.m. el día de la reunión de la junta. Las solicitudes se recogen por correo electrónico en public.comment@springfield.k12.or.us.

A las personas que soliciten hablar se les pide que proporcionen:

- Nombre (nombre y apellido o inicial del apellido)
- Residencia distrital
- Dirección de correo electrónico y/o número de teléfono, para que el personal pueda confirmar los detalles para hablar con la junta
- Punto o tema del orden del día
- Comentar "en persona" o "virtualmente"

Cuatro espacios están reservados para comentarios virtuales. Si se reciben más de cuatro solicitudes para formular observaciones, se seleccionarán los oradores como se describe a continuación. Los comentaristas virtuales seleccionados son notificados por correo electrónico la tarde de la reunión y se les proporciona un enlace de Zoom e instrucciones. Consulte las pautas de comentarios a continuación.

Cuatro lugares están reservados para comentarios en persona. Los espacios de comentarios virtuales que no estén ocupados estarán disponibles para comentarios en persona para un total de ocho oradores.

Si el espacio lo permite, la Junta Directiva puede permitir comentarios adicionales en persona. Los asistentes a la reunión pueden completar una tarjeta de orador antes de que comience la reunión. Las tarjetas están disponibles en la puerta de la sala de juntas. Si más personas presentan solicitudes para hablar que lugares disponibles, el Presidente de la Junta seleccionará a los oradores.

Pautas para Comentar

Se anima a los grupos con un propósito común a designar un portavoz. Si un portavoz del grupo va a cubrir sus comentarios, indíquelo cuando se le llame por su nombre.

La Junta no escuchará comentarios sobre el personal de la escuela. Por favor, absténgase de usar nombres y títulos del personal de la escuela. Cualquier queja relacionada con un empleado en particular debe procesarse a través del procedimiento establecido en la política KL de la Junta, que requiere que las quejas se presenten por escrito al Superintendente. Este procedimiento debe seguirse antes de que la Junta Directiva se involucre en tales asuntos. Se debe enviar un cumplimiento que involucre a un miembro del personal al superintendente, quien luego lo enviará al empleado, a su supervisor y a la Junta.

Se recuerda a los oradores que sus comentarios públicos se limitarán a tres minutos.



SPRINGFIELD

PUBLIC SCHOOLS

Every Student, Every Day

BOARD OF EDUCATION
February 9, 2026
Administration Building Board Room
640 A Street, Springfield, OR 97477

[En español](#)

6:15 pm Executive Session, ORS 192.660(2)(d) Labor Negotiations

7:00 pm Board Meeting

Streaming Meeting URL: <http://www.vimeo.com/SpringfieldPS>

AGENDA

TAB

- | | |
|---|---------------------------------|
| 1. Call Meeting to Order | Board Chair Heather Quaas-Annsa |
| A. Pledge of Allegiance | Chair Quaas-Annsa |
| B. Land Acknowledgement | Amber Langworthy |
| 2. Approval of the Agenda | Chair Quaas-Annsa |
| 3. Classified Employees Appreciation Proclamation | Chair Quaas-Annsa |
| 4. Student Board Representative Communication | Mindy LeRoux |
| 5. Public Comments (Three (3) minutes each; maximum time 25 minutes. Speakers may not yield their time to other speakers.) | |
| 6. Action Items | |
| A. Approve Consent Agenda | |
| 1. January 12, 2026 Board Meeting Minutes | |
| 2. Financial Statement, Resolution #25-26.035 | Brett Yancey |
| 3. Personnel Report, Resolution #25-26.036 | Dustin Reese |
| B. Approve Agreement Between Springfield Education Assoc (SEA) and Springfield School District No. 19, Res. #25-26.040 | Dustin Reese |
| C. Approve 2025-27 Lane ESD Local Service Plan, Year 2, Resolution #25-26.037 | Superintendent Hamilton |
| D. Approve OSAA Cooperative Sponsorship, Thurston & Mohawk High School Boys Volleyball, Resolution #25-26.038 | Mindy LeRoux |
| E. Approve Investment Policy, Resolution #25-26.039 | Brett Yancey |
| 7. Discussion | |
| A. Board Development Planning | Amber Langworthy |
| 8. Reports and Information | |
| A. Superintendent Communication | Superintendent Hamilton |
| B. Board Communication and Comments | Chair Quaas-Annsa |
| 9. Next Meetings: | |
| February 23, 2026 – Special Meeting at 5:30 pm | |
| 10. Adjournment | Chair Quaas-Annsa |



SPRINGFIELD

PUBLIC SCHOOLS

Every Student, Every Day

JUNTA DE EDUCACIÓN
9 de febrero de 2026
Sala de Juntas del Edificio de Administración
640 A Street, Springfield, OR 97477

[En español](#)

6:15 p. m. Sesión ejecutiva, ORS 192.660(2)(d) Negociaciones laborales
7:00 pm Reunión de la Junta

URL de la reunión en streaming: <http://www.vimeo.com/SpringfieldPS>

AGENDA

PESTAÑA

- | | |
|--|--|
| 1. Orden de la reunión | Presidenta de la Junta Heather Quaas-Annsa |
| A. Juramento a la Bandera | Presidente Quaas-Annsa |
| B. Reconocimiento de tierras | Amber Langworthy |
| 2. Aprobación de la agenda | Presidente Quaas-Annsa |
| 3. Proclamación de Agradecimiento a los Empleados Clasificados | Presidente Quaas-Annsa |
| 4. Comunicación con representantes de la Junta Estudiantil | Mindy LeRoux |
| 5. Comentarios públicos (tres (3) minutos cada uno; tiempo máximo 25 minutos. Los altavoces no pueden ceder su tiempo a otros altavoces.) | |
| 6. Elementos de acción | |
| A. Agenda de Aprobación del Consentimiento | |
| 1. Acta de la reunión de la Junta del 12 de enero de 2026 | |
| 2. Estado financiero, Resolución #25-26.035 | Brett Yancey |
| 3. Informe de personal, Resolución #25-26.036 | Dustin Reese |
| B. Aprobar el Plan de Servicio Local Lane ESD 2025-27, Año 2, Resolución #25-26.037 | Superintendente Hamilton |
| C. Aprobación del patrocinio cooperativo de la OSAA, Thurston & Mohawk High Voleibol masculino escolar, Resolución #25-26.038 | Mindy LeRoux |
| D. Aprobar la Política de Inversión, Resolución #25-26.039 | Brett Yancey |
| 7. Discusión | |
| A. Planificación del desarrollo del consejo | Amber Langworthy |
| 8. Informes e información | |
| A. Superintendente de Comunicación | Superintendente Hamilton |
| B. Comunicación y comentarios en la Junta | Presidente Quaas-Annsa |
| 9. Próximas reuniones: | |
| 23 de febrero de 2026 – Reunión Especial a las 5:30 pm | |
| 10. Cierre de la sesión | Presidente Quaas-Annsa |

Las Escuelas Públicas de Springfield son un centro educativo y empleador de igualdad de oportunidades.

Las personas que tengan preguntas o solicitudes de necesidades especiales y alojamiento en las reuniones de la Junta deben contactar con la Oficina del Superintendente;

640 A Street, Springfield, OR 97477; Teléfono: (541) 726-3201. El contacto debe realizarse con 72 horas de antelación al evento.



Classified Employee Appreciation Week Proclamation
March 2-6, 2026

WHEREAS, the education of youth is essential to the future of our community, state, country and world; and

WHEREAS, classified employees are the backbone of our public education system; and

WHEREAS, classified employees work directly with students, educators, parents, volunteers, business partners and community members; and

WHEREAS, classified employees support the smooth operation of offices, the safety and maintenance of buildings and property, and the safe transportation, healthy nutrition and direct instruction of students; and

WHEREAS, our community depends upon and trusts classified employees to serve students; and

WHEREAS, classified employees, with their diverse talents and true dedication, nurture students throughout their school years.

NOW, THEREFORE BE IT RESOLVED that the Springfield Board of Education proclaims March 3 thru 7, 2025, to be Classified Employee Appreciation Week; and

BE IT FURTHER RESOLVED that the Springfield Board of Education strongly encourages all members of our community to join in this observance, recognizing the dedication and hard work of these individuals.

DATED this 9th day of February 2026.

Nicole De Graff

Heather Quaas-Annsa, Chair

Ken Kohl

Jonathan Light

Amber Langworthy, Vice Chair

**A3 Board Report
February 9, 2026**

A3 finished our term off with J-fluence, where students shared their learning from the last month. The blacksmithing class showed off their work from the forge, the chocolatering class made truffles for the student body to try, and the students who took internships shared their experience. Our teacher of ten years, Melanie Vektor, conducted J-fluence for The Jedi Academy on the last day she was here. We then ended the term with the whole school assembly to say our goodbyes to her. The new term began this last week, and we have officially started "It's a Plastic World," where students spend this term studying plastic and the consequences of climate change. At the end of the term, they will construct giant sculptures made of trash to show information they have gathered.

**THS Board Report
February 9, 2026**

My name is Hunter Murphy. I am the ASB President representing Thurston High School. Thank you for the opportunity to speak to you today.

We are all Colts

We are celebrating an amazing milestone - 90% of the class of 2025 graduated on time, prepared to pursue their post-high school plans. Students engaged in Career Technical Education pathways achieved greater than 95% graduation rates. Our students with disabilities

Caring - Looking out for our Community

Our MLK Celebration was a big success, with students attending our Unity Assembly and Celebration and after party in the courtyard. Students got to hear musicians, speakers, and spend time learning together. Great job to our Black Student Union for putting on a successful event!

Our 9th grade students came together for a class meeting and set goals to earn off campus privileges. Students heard the must do's and must improve to represent themselves as Colts in our community.

Student Voice and ASB put on a final's week mood booster to campus, serving up Hot Cocoa and Apple Cider to bring warmth to our campus as we wrapped up the first semester.

Our Mental Wellness Student Union has had their first two meetings since their approval by ASB. They meet on Thursdays during lunch. This new club, started last month by me as well as freshman student Hope Huie, aims to bring awareness and provide a safe space to discuss and support Mental Health for all students. We look forward to seeing how they can positively impact our campus.

Students started a Tech Turnaround Club. This club focuses on fixing up old computers and other tech and donating it to those in need. We look forward to seeing what they do in our community.

Our Cookies and Cram event took place to prepare students for final exams. Students had the opportunity to pick up a treat, and meet with teachers to work on what needed to be done. This serves as a time set aside for Test retakes, getting help, and working on assignments.

Brave - showing up, making our voices heard

Recruitment for Student Representatives has begun! Students who wish to help put on events and work to improve our school are encouraged to apply.

Our student directed play is just around the corner.

Winter sports are in full swing, with Boys and Girls Basketball, and Wrestling. Men's and Women's Basketball both earned themselves dominant wins over Churchill. The boys are currently in first place in league. Both of our wrestling teams are having a dominant season. The boys are coming off a resounding dual win against West Linn and the girls are the top ranked team in the state. Our swim team is preparing for the district meet where they hope to win the

league and qualify many athletes for state. This could be one of the best Thurston swim teams ever. Great job to our athletes, and good luck on an amazing rest of the season.

Prepared - ready for what comes next

All students will begin forecasting for next year's classes! Current 9th, 10th, and 11th grade students choose the classes and pathways that help them reach their goals.

CTE week presentations begin in February.

With 10 career technical education pathways to choose from at THS, students get to sign up to learn more about the pathway and how the classes they take at THS launch them into training programs after high school.

Our seniors got important graduation information - it's hard to believe seniors are entering their final term of high school. FAFSA completion continues. We have set a goal of 165 seniors completing the FAFSA. We are just 38 students away from reaching that goal! Seniors can unlock scholarships and financial aid for college, training, and certifications after high school.

Many colleges and universities have been spotlighted recently. Students have had the opportunity to learn about new opportunities available after High School.

WLA Board Report February 9, 2026

Good evening, Chair and Members of the Board,

My name is Cayden Finney and I am representing Willamette Leadership Academy.

High School Winter Formal - Coin Challenge Fundraiser

We still have two weeks left in our Winter Formal Coin Challenge Fundraiser! Our team is working hard to plan a fun event for our high school cadets. Please consider sending in coins with your cadets so that they can help fundraise for this event! The Cadet Planning Committee has a goal to keep the cost of participation as low as possible for attendees, meaning that once cadets are through the door, no additional money will be needed to enjoy the offerings. This dance is not meant to be a fundraiser on its own, which is why we are working hard to fundraise prior to the event. Please help us reach our goal!

Upcoming Student Activities Committee Events:

GEN Nunes's Student Activities Committee spent Quarter 2 planning out events for cadets that they feel are important for our campus. Cadets in this class took time to review what they felt our school was "missing" and have broken into teams to work on planning out activities and events that would help build community and provide joy to our student body. A new group of cadets start this week in the Student Activities Committee class and will pick up where their peers have left off.

Upcoming Events:

High School Winter Formal - High school cadets requested that we have a formal dance event for just high school students. They voiced the importance of participating in the traditions of this type of event and we are more than happy to help make it happen! This event will take place on Friday, February 27th from 6pm to 8pm. We need parents and guardians to volunteer as chaperones to help make this event a success.

Intramural Sports Competitions - WLA cadets love sports! We cannot have traditional competitive sports teams as a charter and we often hear requests for this from cadets and families. What we have brainstormed as a way to support the desire to have competitive sports, is to provide small, in-house tournaments between Companies that take place during the school day. This helps keep the activity accessible to all who want to participate, and provides an opportunity for cadets to cheer on their peers. We will announce more as we plan out the final details. Currently, we are working on tournaments for basketball, volleyball, and kickball.

WLA Spirit Week - We will host our first ever Spirit Week the week of March 9th. The planning committee has worked hard to set up a fun week that will allow us to maintain our structure and uniformity while also providing ways for cadets to participate and show their "flair" during Spirit Week. We are really looking forward to this event!

WLA Art Show - We have some really talented artists at WLA and we want to show that off! Our Committee is working to plan a spring Art Show for WLA cadets to enter and showcase their talents. More to come as we plan out the dates.

WLA College and Career Day

WLA will host a school-wide College and Career Day on Friday, March 6th. We are so excited to host colleges and local businesses on campus for a fun day filled with learning and opportunity. We have many ways that community members can participate, including parents and guardians! If you would like to help host a table or present on your career or business, we would love to have you! Our goal is to showcase as many college and career options as possible. There is such a big world of opportunity out there and we don't want our cadets to miss out!

BUSINESS MEETING MINUTES

A Business Meeting of the Springfield School District No.19 Board of Education was held on January 12, 2026.

1. CALL MEETING TO ORDER, FLAG SALUTE AND LAND ACKNOWLEDGEMENT

Board Chair Heather Quaas-Annsa called the Springfield Board of Education meeting to order at 7:08 p.m. and led the Pledge of Allegiance. Following the Pledge of Allegiance, Director Quaas-Annsa read the following Land Acknowledgement:

We acknowledge that we are in the traditional homeland of the Kalapuya people, specifically the community that was known as Chifin, the area that we now call Springfield.

Kalapuya people, who have lived in this region since "[Time Immemorial](#)", were illegally dispossessed of their land and forcibly removed to what are now the Grand Ronde and p reservations over several years, but most notably in treaties between 1851 and 1855.

The Kalapuya are now members of the [Confederated Tribes of the Grand Ronde](#) and the [Confederated Tribes of Siletz Indians](#), and members of the Kalapuya still live, work, study, and thrive in this area, and continue to make important contributions here in Springfield, across the land we now refer to as Oregon, and around the globe.

This information is shared out of a responsibility to prevent the erasure of Native culture, heritage, and people and to ensure a quality contemporary education for future generations.

Attendance

Board Members attending the meeting included Board Chair Heather Quaas-Annsa, Director Ken Kohl, Director Nicole De Graff, Director Jonathan Light, and Vice Chair Amber Langworthy.

1. District staff and community members included Superintendent Todd Hamilton, Dustin Reese, Martie Steigleder, Brian Richardson, Jeff Michna, Brett Yancey, Brian Megert, Dave Collins, Superintendent Tony Scurto, Attorney Rebekah Jacobson, Andy Price, Mindy LeRoux, Vanessa Truett, Kimberlee Pelster, Amber Mitchell, Brandi Starck, Ashley Drago, Jed Pageler, Shanna Rotherham, Al Capwell, Megan Knight, Josh Donaldson, Patty Sandoval, Scott Olds, Megan Beard, Joe Young, Michele Dijkstra, Maria Sayre-Heiss, Brandon Ferguson, Adriana Aguilar-Fietes, Luis Aguilar-Fietes, Steve Dustrude, Kendra Hurliman, Bethany Boardrow, Valerie Shuck, Karen Tunnell, Tim Eastland, Pauline Pham, Tod Hayes, Leah Price, Katie Ryan, Amy Lyons, Colin Lyons, Onalee Edwards, Kiana Johnson, Ari Dunham, CJ Huston, Casey Leonard, Moriah Shanahan, Danielle Smith, Kristen Noor, Cayden Finney, Dorrys Diaz,, Hon Hornung, Megan Defferding, Sarah Bosch, Julie Udy, Emily Miller, Bradley Norris, Deanna Jacobson, Roxanne Winston, Jill Smith, Robyn Hass, Courtney Steed, Tiffany Asumend, Sarah Halfstead, Kellen Steed, Paul Keppo, Cheri Demarest, Calli Dean, Brady Cottle, John Whisler, Scott Boyer, Lenora Davis, Soriano Marshall, Jill Plumb, Qynne McKibben, Adalynn Smith, Sarah Whisler, Miche Dreiling, R. Wegtra, Nikki Danner, Matt Danner, Leslie Watson, Carla Smith, Kirsten Woodward, Sheila Stapeley, Laura Vellies, Amy Donaldson, Amberly Trano, Eve Paris, Dawn Caird, Allison

Cunningham, Megan Ward, Kate Hughes, Tracey Lindsey, Madeline Vreim, Terrisa Cook, Lucy Rogers, Jacob Eden, Violet Lloyd, Leah Taylor, Tami D., Morgan Rees, Lisa Tardie, Tyler Kashaw, Delaney Crain, Jenny Cathey, Nathan Horwood, Chad Boardrow, Cindi Bowman, Dionne Hasforth, Ky Fireside, William Sherman, Sophie Rhisenberger, Rachel Spangnolo, Ame Beard, Lesa Haley, Daniel Pelster, Lacey McDonald, Melissa Blomquist, Dana Grant, Katie Dawson, Jose da Silva, Shelby Masterson, Rob Morgan, Kellie Chambers, Lisa Barrager, Laura Farrelly, Benjamin Bennett, Sergio Perez II, Patricia Gutierrez, Cody Rosenberg, Lelia Zsiga, Bryanna Jones, Kendall Holliday, Colin Lyons, Amy Eileen, Matt Brandt, Hunter Murphy, Olivia Wikstrom, Janell Wickstrom, Hallie Raube, Emma Puzio, Holly Revels, Monica Tapia, Tiffany McGehee, Mary Palmer, Meredith Wood, Annette Peters, Christine Soles, Gail Woodford, Kristyl Rogers, Aiden Hight, Cliff Schutte, Melanie Vetor, Wendy Simmons, Veronica Elsner, Kelsey Thompson, Amanda Ormsbee, Melissa Stalder, Janet Offerstedt, Natalie Nicholas, Ryan Herlands, Polly Kohl, Henry Looms, Gregory McCabe, Karla Alvarado, Melissa Kruse, Sean Gley, Fredrick Kruse, Cynthia Sleight, Amanda Barreau, Mathew Barreau, Sara Thornton, Athena Aguilar, JoJo Breslin, and Garrett Nelson.

2. APPROVAL OF THE AGENDA

Chair Quaas-Annsa asked for a motion to approve the January 12, 2026 agenda as presented.

MOTION: Director Kohl moved, seconded by Director Light, to approve the January 12, 2026 with the removal of Item 5.3.B School Board Recognition Proclamation and Item 6.B Board Development, as amended.

Director De Graff requested to pull Agenda Item 3.B, School Board Recognition Proclamation from the agenda.

Chair Quaas-Annsa requested to pull Agenda Item 6.B, Board Development from the agenda.

Chair Quaas-Annsa called for a roll call vote. Chair Quaas-Annsa asked each Board member to indicate if they supported the motion in favor of approving the January 12, 2026 agenda with the removal of Item 3.B School Board Recognition Proclamation and Item 6.B Board Development, as amended: Director Quaas-Annsa – Yes, Director Kohl – Yes, Director De Graff– Yes, Director Light – Yes, and Director Langworthy – Yes.

Motion passed, 5:0.

3. PRESENTATIONS

A. Student Board Representative Communication

A3 - Bradley Norris shared highlights of the j-term activities, including the popular subjects of rock climbing and chocolatiering, the passing of the school's accreditation for Cognia, and the receipt of feedback from stakeholder groups, focusing on math data collection and professional development.

Gateways High School - Aiden Hight shared highlights from Spirit Week, Leadership class activities, making of the Publicology campaign video, and the cosmetology salon's availability.

Springfield High School - Lucy Rogers discussed SHS winter sports achievements and student leadership programs, college applications, Winterfest and dance.

Thurston High School - Hunter Murphy shared highlights from the MLK Day celebration, the Day of Joy, ASP Leadership elections, and Winter Wonderland event.

WLA - Dortys Diaz presented upcoming events such as a winter formal on December 30th, participation in the Oregon Battle of the Books, open enrollment, and a food drive for families.

B. School Board Recognition Proclamation

Agenda Item 3.B was pulled from the agenda

4. PUBLIC COMMENT

This is the portion of our agenda for public comment. The board provides three ways for community members to share public comment: written public comment, in person oral public comment and virtual public comment. Written public comment is received via email. Public comment received via email for this evening has been reviewed by the Board and has also been posted on the District's website. The deadline for submitting a request for oral public comment was today 2:00pm. Those who requested an opportunity to speak this evening were notified by the board secretary about their request.

Time permitting, the board may also hear public comment from individuals who signed up in person at the Administration Office before the meeting.

We encourage groups with a common purpose to designate a spokesperson. If your comments will be covered by a group spokesperson, please indicate so when your name is called. I want to remind those members of the public who have indicated a desire to make comments that our policy provides for a limitation of three (3) minutes per person.

The Board will not hear comments regarding any school personnel, whether named or implied. Any complaints regarding a particular employee must be processed through the procedure set forth in Board policy KL, which requires that complaints be submitted in writing to the Superintendent. This procedure must be followed before there is any Board involvement with such issues. A compliment involving a staff member should be sent to the superintendent, who will forward it to the employee, their supervisor and the Board.

Speakers are reminded that their public comments will be limited to three (3) minutes.

The following community members shared their thoughts, largely pertaining to the proposed staffing reductions:

Sarah B - Community engagement in public education

Laura Farrelly - Proposed budget cuts

Pauline Pham - Proposed staffing reductions

Miche Dreiling - Proposed staffing reductions

Violet Lloyd - Transparency and accountability around proposed budget cuts

Mathew Brandt - Proposed budget cuts, levies for raising funds

Savanna Griffin - Absent (no-show)

Kai Fireside - Proposed staffing reductions

Joe Y. - Proposed staffing reductions

5. ACTION ITEMS

A. Approve Consent Agenda

1. December 8, 2025 Board Meeting Minutes
2. Financial Statement, Resolution #25-26.030
3. Personnel Report, Resolution #25-26.031

Brett Yancey
Dustin Reese

Director Kohl requested to pull 5.A.1. December 8, 2025 Meeting Minutes.

Chair Quaas-Annsa asked for a motion to approve the Consent Agenda for January 12, 2026 with the removal of 5.A.1. December 8, 2025 Board Meeting Minutes.

MOTION: Director Light moved, Director Kohl seconded the motion to approve the Consent Agenda

Motion passed, 5:0

Director Kohl Director Kohl raised concerns about the reduction in the ending fund balance and are we expecting this to continue. He also shared concerns on discrepancy with various versions of meeting minutes, clarity on updates of the minutes.

Superintendent Hamilton stated that the minutes are a draft until they are approved, and once approved they are posted online as approved minutes.

Chair Quaas-Annsa called for a roll call vote. Chair Quaas-Annsa asked each Board member to indicate if they supported the motion in favor of approving the Consent Agenda for January 12, 2026 as amended: Director Quaas-Annsa – Yes, Director Light – Yes, Director Kohl – Yes, Director De Graff – Yes, and Director Langworthy – Yes.

Motion passed, 5:0

B. Action on Reduction in Force, Resolution #25-26.032

Superintendent Hamilton

It is recommended WHEREAS, Springfield Public Schools has identified an estimated \$2.34 million budget deficit for the 2025–26 school year due to insufficient funding to sustain current licensed staffing levels; and WHEREAS, Springfield Public Schools is required to comply with ORS 342.934 and applicable collective bargaining agreements when making decisions related to reductions in force; NOW, THEREFORE, BE IT RESOLVED, that the Springfield Public Schools Board of Directors authorizes the implementation of a reduction in force, effective January 30, 2026, in accordance with state law and collective bargaining agreements.

Brett Yancey shared a presentation with documentation of the timeline presented to the school board.

MOTION: Director De Graff moved, Director Kohl seconded the motion for Springfield Public Schools Board of Directors to authorize the implementation of a reduction in force, effective January 30, 2026, in accordance with state law and collective bargaining agreements.

Chair Quaas-Annsa asked if there was any discussion.

The Board discussed a proposed \$2.34 million budget deficit. The district operated within a 0% Cost-of-Living-Adjustment (COLA) and made staffing reductions through attrition and unfilled positions. Furlough days and delaying curriculum adoption were considered, but were deemed impractical. The proposed reduction in force would affect 27 certified FTEs, effective January 30, 2026. The need for sustainable funding solutions and the impact of lower enrollment was also discussed.

Board Break 8:31- 8:41 p.m.

Chair Quaas-Annsa called for a roll call vote. Chair Quaas-Annsa asked each Board member to indicate if they authorize the implementation of a reduction in force, effective January 30, 2026, in accordance with state law and collective bargaining agreements.: Director Quaas-Annsa – Yes, Director Light – No, Director Kohl – Yes, Director De Graff – Yes, and Director Langworthy – No.

Motion passed, 3:2

C. Action on Information Discussed in Executive Session Chair Quaas-Annsa

MOTION: Director Kohl moved, Director Light seconded the motion to decline to hear the complaint reviewed in executive session and authorize the board chair to draft a response to the complainant, stating the same.

Chair Quaas-Annsa asked if there was any discussion.

There was no further discussion.

Chair Quaas-Annsa called for a roll call vote. Chair Quaas-Annsa asked each Board member to indicate if they approve the motion to decline to hear the complaint reviewed in executive session and authorize the board chair to draft a response to the complainant, stating the same.: Director Quaas-Annsa – Yes, Director Light – Yes, Director Kohl – Yes, Director De Graff – No, and Director Langworthy – Yes

Motion passed, 4:1.

D. Accept Annual Comprehensive Financial Report, Resolution #25-26.033

Brett Yancey

It is recommended that the Board of Directors accept the audited financial reports for 2024-2025 as presented by the firm of Clear Trail CPA's.

MOTION: Director Kohl moved, Director De Graff seconded the motion to accept the audited financial reports for 2024-2025 as presented by the firm of Clear Trail CPA's.

Chair Quaas-Annsa asked if there was any discussion.

There was no further discussion.

Chair Quaas-Annsa called for a roll call vote. Chair Quaas-Annsa asked each Board member to indicate if they accept the audited financial reports for 2024-2025 as presented by the firm of

Clear Trail CPA's: Director Quaas-Annsa –Yes, Director Light – Yes, Director Kohl – Yes, Director De Graff – Yes, and Director Langworthy – Yes.

Motion passed, 5:0.

E. Appoint EEAC Member to Budget Committee, Resolution #25-26.034

Brett Yancey

It is recommended that the Board of Directors appoint Patty Gutierrez, representing the District's Educational Equity Advisory Committee, to serve as a member of the Springfield Public Schools Budget Committee in position 3, effective January 12, 2026 through December 31, 2028.

MOTION: Chair Quaas-Annsa moved, Director Kohl seconded the motion to appoint Patty Gutierrez, representing the District's Educational Equity Advisory Committee, to serve as a member of the Springfield Public Schools Budget Committee in position 3, effective January 12, 2026 through December 31, 2028.

Chair Quaas-Annsa asked if there was any discussion.

There was no further discussion.

Chair Quaas-Annsa called for a roll call vote. Chair Quaas-Annsa asked each Board member to appoint Patty Gutierrez, representing the District's Educational Equity Advisory Committee, to serve as a member of the Springfield Public Schools Budget Committee in position 3, effective January 12, 2026 through December 31, 2028: Director Quaas-Annsa – Yes, Director Light – Yes, Director Kohl – Yes, Director De Graff – Yes, and Director Langworthy – Yes.

Motion passed, 5:0.

6. Discussion

A. 2025-27 Lane ESD Local Service Plan, Year Two

Superintendent Tony Scurto

Superintendent Scurto and Lane ESD board member Vanessa Truett were welcomed and introduced by Superintendent Hamilton.

Superintendent Scurto discussed his upcoming retirement and expressed gratitude for the collaboration and support from the community. Scurto highlighted the cooperation with Springfield School District on special education services, life skills classrooms, and career technical education programs. The importance of the local service plan and the need for board approval was explained.

- The plan includes coordination on running life skills classrooms, careers technical education programs, and emergency services
- Some programs are underlined due to funding uncertainty from federal and state grants
- The potential impact of grant funding on programs and the need for advocacy and contacting local representatives was discussed.

Truett shared through personal experience, the positive impact special education services have had on her own family.

B. Board Development

Chair Quaas-Annsa

Agenda Item 6.B was pulled from the agenda

7. Reports and Information

A. Superintendent Communication

There were no updates provided.

B. Board Communication and Comments

Chair Quaas-Annsa did not share any updates.

Director De Graff announced:

- Springfield Education Foundation (SEF) will host the Jazz, Bubbles and Books event on Sunday, January 18th.
- Applications are currently being accepted for grant funding through April 1, 2026.

Director Light did not share any updates.

Director Kohl did not share any updates.

Director Langworthy did not share any updates.

8. NEXT MEETING:

January 26, 2026 - Special Meeting at 5:30 p.m.

Chair Quaas-Annsa thanked everyone for attending.

9. ADJOURNMENT

Having no further business to conduct, Chair Quaas-Annsa adjourned the meeting at 8:58 p.m.

(Minutes recorded by Trenay Ryan, LCOG)

SPRINGFIELD PUBLIC SCHOOLS
2025-2026 Revenue/Expenditure Forecast
As of January 31, 2026
****Please see attached report****

REVENUES:

- Both current year and prior year tax collections are projected for 100% collection. To date \$31,776,697 has been collected in current year property taxes, which equates to 94.3% of anticipated budget. Additionally, \$252,782 has been collected in prior year tax collections which equates to 63.2% of anticipated budget. This report is based on the information received through the Lane County Tax and Assessment office.
- The district's most significant portion of revenue is the district's scheduled Basic School Support payments through the Oregon Department of Education. The district projects to receive approximately \$91.79 million for the current year based on 2025-2026 projected enrollment and the allocation designated by the Oregon Department of Education. The projected SSF revenue is less than originally budgeted (\$92.23 million) due to enrollment being lower than projected, but does include an assumption of receiving \$500,000 in High-Cost Disability reimbursement for the current year. As the district continues to realize a decline in enrollment, it is anticipated these numbers may continue to be adjusted over the remaining months of the year, with a noticeable impact for the next fiscal year.
- In early September the district learned that there is a reconciliation payment of Secure Rural Schools Act (Federal Forest fees) due to Springfield Public Schools totaling \$780,512, which has been received. This reconciliation is related to underpayments by Oregon Department of Education between 2017 and 2020 and may be allocated as an inclusion to State School Funding.
- The district is anticipating receiving approximately \$250,000 in County School Funds. To date the district has not received anticipated funds.
- The district is anticipating receiving approximately \$1.4 million in Common School Funds. To date the district has received \$759,150 of anticipated funds.

EXPENDITURES:

- Projected salary expenditures are based upon staff allocations adopted during the budgeting process, an anticipation of a ratified certified collective bargaining agreement, and is estimated using actual and projected data (per previous year-end estimates). The current projection of 97% expenditures for salary related items based on prior trends.

- Benefit amounts are based upon projected staffing expenditures and are directly tied to the salary assumptions and are currently anticipated to be 95% expended. This projection will change as the year advances.
- The purchased services and capital outlay expenditure projections are based upon budgeted expenditures and anticipated to be expended similar to past trends, however are shown at 100% expended at this early point in the year. Based on past trends the supplies and materials expenditures are projected to be 97.81% expended.
- Other objects include the cost for property and liability insurance and is based upon premiums negotiated after the 2025-2026 adopted budget.
- Fund transfers allocated during the 2025-2026 budget process include \$800,000 (Instructional Materials Fund), \$800,000 (Technology Fund) and \$888,314 (Debt Service Fund).

Additional Notes: For the 2025-2026 budget year the current estimate of ending fund balance is \$13,064,739. Included in this number is the audited ending fund balance from the 2024-2025 fiscal year (\$20,850,181). As a preview for the 2025-2026 budget process, this reduction in projected ending fund balance indicates that the district is utilizing significant reserves in its current fiscal year. By utilizing reserves of this magnitude, the district will realize a reduction in resources available for the 2026-27 proposed budget. As with previous years, this is an early estimate and accounts for the assumptions made in the current year operating budget, as well as the use of reserves as a strategy for adjusting to the unanticipated loss of enrollment.

Submitted by:

Brett M. Yancey
Chief Operations Officer

SPRINGFIELD SCHOOL DISTRICT 19
2025-2026 REVENUE/EXPENDITURE FORECAST
as of
1/31/26

	BUDGET	ACTUAL through 01/31/26	ESTIMATED from 01/31/26 to year end	PROJECTED 2025-2026	PROJECTED as % of BUDGET
REVENUES:					
Property taxes - current	33,710,653	31,776,697	1,933,956	33,710,653	100.00%
Property taxes - prior years	400,000	252,782	147,218	400,000	100.00%
Other local sources	2,286,500	1,427,797	858,703	2,286,500	100.00%
County School Fund	250,000	0	250,000	250,000	100.00%
State School Fund	92,227,519	60,317,583	31,474,037	91,791,620	99.53%
Federal Forest Fees	0	780,512	0	780,512	N/A
Common School Fund	1,400,000	759,150	640,850	1,400,000	100.00%
Total revenues	130,274,672	95,314,522	35,304,764	130,619,285	100.26%
Beginning fund balance	21,001,494	20,850,181	0	20,850,181	99.28%
Total Beginning fund balance	21,001,494	20,850,181	0	20,850,181	99.28%
Total resources	151,276,166	116,164,703	35,304,764	151,469,466	100.13%
EXPENDITURES:					
Personal services	72,736,587	32,804,647	37,749,843	70,554,489	97.00%
Employee benefits	46,202,043	19,018,703	24,873,238	43,891,941	95.00%
Purchased services	13,470,714	6,601,222	6,869,492	13,470,714	100.00%
Supplies & materials	4,123,317	2,319,282	1,713,833	4,033,115	97.81%
Capital outlay	1,912,090	29,500	1,882,590	1,912,090	100.00%
Other objects	2,057,823	1,932,528	121,536	2,054,064	99.82%
Fund transfers	2,488,314	2,488,314	0	2,488,314	100.00%
Total expenditures	142,990,888	65,194,196	73,210,532	138,404,728	96.79%
Unappropriated	7,285,278	0	0	0	-
Contingency	1,000,000	0	0	0	0.00%
Total appropriations	151,276,166	65,194,196	73,210,532	138,404,728	91.49%
Total resources		116,164,703	35,304,764	151,469,466	
Total appropriations		65,194,196	73,210,532	138,404,728	
Ending fund balance		50,970,507	(37,905,768)	13,064,739	
Less: contingency		0	0	0	
Net fund balance		50,970,507	(37,905,768)	13,064,739	

PERSONNEL ACTION

RELEVANT DATA:

Each month the board of Directors is asked to approve personnel action involving licensed employees. Tonight the Board is being asked to approve the attached reductions in force/reductions in full-time equivalent (FTE). If the Board of Directors would like to discuss any of these recommendations in executive session, in accordance with ORS 192.660(2)(f) Exempt Public Records, the employee should be identified by the number and it will be withdrawn pending further instruction from the Board. Dustin Reese is available for questions.

RECOMMENDATION:

It is recommended the Board of Directors approve the personnel action for licensed employees as reflected in this resolution and any addendum presented along with this resolution. Categories include:

- Reductions in Force
- Reductions in FTE

SUBMITTED BY:

Dustin Reese
Director of Human Resources

APPROVED BY:

Todd Hamilton
Superintendent

NO	NAME OR EMPLOYEE ID	CURRENT STATUS	FTE	EFFECTIVE DATE	NOTES
	REDUCTIONS IN FORCE				
1	2759101	PROBATIONARY 1	FT	01/30/2026	LAID OFF
2	3006433	PROBATIONARY 1	FT	01/30/2026	LAID OFF
3	1472976	PROBATIONARY 3	FT	01/30/2026	LAID OFF
4	535516	PROBATIONARY 1	FT	01/30/2026	LAID OFF
5	2238799	PROBATIONARY 1	FT	01/30/2026	LAID OFF
6	2845709	PROBATIONARY 1	FT	01/30/2026	LAID OFF
7	3058352	PROBATIONARY 1	FT	01/30/2026	LAID OFF
8	3058484	PROBATIONARY 1	FT	01/30/2026	LAID OFF
9	2401983	CONTRACT TEACHER	FT	01/30/2026	LAID OFF
10	2821737	PROBATIONARY 1	FT	01/30/2026	LAID OFF
11	2175886	PROBATIONARY 2	FT	01/30/2026	LAID OFF
12	2048299	PROBATIONARY 2	FT	01/30/2026	LAID OFF
13	2861755	PROBATIONARY 2	FT	01/30/2026	LAID OFF
14	2861798	PROBATIONARY 2	FT	01/30/2026	LAID OFF
15	1848232	PROBATIONARY 2	FT	01/30/2026	LAID OFF
16	2861836	PROBATIONARY 2	FT	01/30/2026	LAID OFF

17	2178931	PROBATIONARY 3	FT	01/30/2026	LAI D OFF
18	1528939	PROBATIONARY 2	FT	01/30/2026	LAI D OFF
19	1936239	PROBATIONARY 2	FT	01/30/2026	LAI D OFF
20	2906309	PROBATIONARY 2	FT	01/30/2026	LAI D OFF
21	135291	PROBATIONARY 2	FT	01/30/2026	LAI D OFF
22	1595261	CONTRACT TEACHER	FT	01/30/2026	LAI D OFF
23	2759217	PROBATIONARY 3	FT	01/30/2026	LAI D OFF
24	2849410	PROBATIONARY 1	FT	01/30/2026	LAI D OFF
25	3059294	PROBATIONARY 1	FT	01/30/2026	LAI D OFF
26	1145827	TEMPORARY	FT	01/30/2026	LAI D OFF
27	1860925	TEMPORARY	PT	01/30/2026	LAI D OFF
	REDUCTIONS IN FTE				
28	2500450	CONTRACT TEACHER	FT	02/02/2026	REDUCTION FROM FULL-TIME TO PART-TIME STATUS
29	1472631	PROBATIONARY 2	FT	02/02/2026	REDUCTION FROM FULL-TIME TO PART-TIME STATUS

RESOLUTION #25.26.040

DATE: February 9, 2026

**AGREEMENT BETWEEN
SPRINGFIELD EDUCATION ASSOCIATION (SEA)
AND
SPRINGFIELD SCHOOL DISTRICT NO. 19**

RELEVANT DATA:

The District and SEA bargaining teams met beginning in March 2025 to negotiate a successor collective bargaining agreement for licensed teaching employees. The new agreement will be effective July 1, 2025 – June 30, 2027. The school board is being asked to ratify the new two-year agreement, retroactive to July 1, 2025. Dustin Reese is available for questions.

RECOMMENDATION:

It is recommended that the Board of Directors approve the new two-year agreement between Springfield Public Schools and Springfield Education Association, effective July 1, 2025 through June 30, 2027.

SUBMITTED BY:

Dustin Reese
Director of Human Resources

APPROVED BY:

Todd Hamilton
Superintendent

2025-27 LANE ESD LOCAL SERVICE PLAN

BACKGROUND INFORMATION:

As required by ORS 334.175, Lane Education Service District (ESD) has developed a Local Service Plan. The process in developing this plan included analysis of all resolution and core service offerings available to component school districts.

The *2025-27 Local Service Plan – Year Two* was developed in collaboration with component district superintendents, Lane ESD staff, and reviewed and approved by the Lane ESD Board of Directors.

The Local Service Plan contains all services mandated by law. Local Service Plan services are intended to: Improve student learning; enhance the quality of instruction provided to students; assure equitable access to resources; and maximize operational and fiscal efficiencies.

The *Lane ESD 2025-27 Local Service Plan – Year Two* includes services for:

- Students with Special Needs;
- Instruction, Equity and Partnerships (School Improvement);
- Technology;
- Administrative and Support; and
- Custom Services.

The *Lane ESD 2025-27 Local Service Plan* provides a two-year framework which must be approved annually by Lane ESD and component district boards no later than March 1 (ORS 334-175 (5)(b)).

RECOMMENDATION:

BE IT RESOLVED that the Board of Directors of Lane County School District No. 19 hereby authorizes the approval the *Lane ESD 2025-27 Local Service Plan – Year Two* and requests the Lane ESD to provide the services described during the 2026-27 (year two) fiscal year in accordance with ORS 334.175.

SUBMITTED & RECOMMENDED BY:

Todd Hamilton
Superintendent

This resolution adopted February 9, 2026.

Superintendent
Lane County School District No. 19
(Springfield Public Schools)



2025-2027 (Year Two)

Local Service Plan

Our shared commitment to equity, empowerment, and collaboration in education.

About Lane Education Service District

Lane Education Service District (ESD) provides services to sixteen component districts in Lane County. Our purpose is to **SERVE** our communities!

Support - Provide comprehensive services in technology, school improvement, special education, and administrative services that support our component districts' missions to achieve equitable outcomes for all students.

Empower - Empower educators, students, and communities by offering professional development and innovative programs to enhance culturally responsive-sustaining learning experiences.

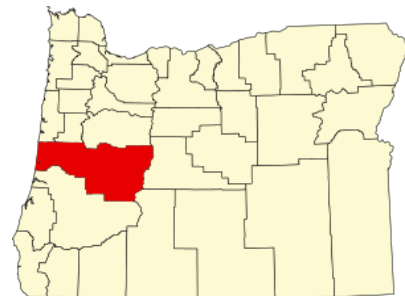
Resource - Deliver fiscally sound services that support equitable allocation for students countywide.

Vision - Cultivate a clear vision for educational excellence and equity, guiding strategic planning, and fostering a shared mission among Lane County's invested communities.

Engage - Promote engagement and collaboration among educators, families, and community partners to create a supportive educational environment that promotes justice-centered engagement for all invested communities.

Component School Districts

Bethel	Mapleton
Blachly	Marcola
Creswell	McKenzie
Crow-Applegate-Lorane	Oakridge
Eugene	Pleasant Hill
Fern Ridge	Siuslaw
Junction City	South Lane
Lowell	Springfield



Purpose of the Local Service Plan

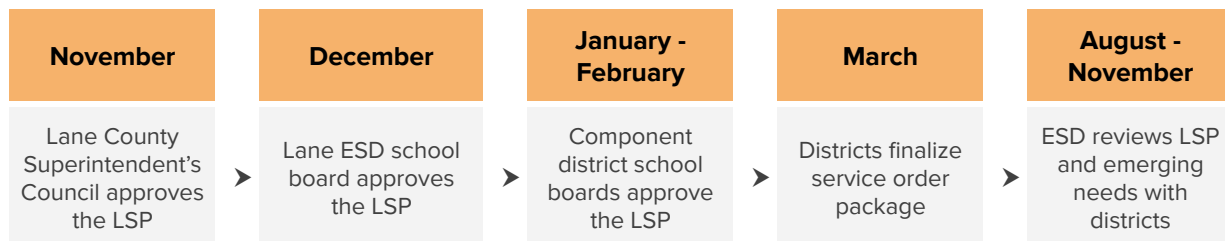
The Local Service Plan is a foundational document for Lane ESD and our component school districts, designed to outline the range of services and programs offered to support district needs. Its primary purpose is to define the services available and clarify how resources, staffing, and funding will be allocated to support districts effectively. With this document, districts can make informed decisions about which services best align with their unique needs and goals, selecting from available services each year.

Additionally, the Local Service Plan plays an essential role in promoting equity and access by ensuring that all districts—regardless of their size or individual resources—have the opportunity to access crucial educational services, especially in areas where Lane County’s smaller districts may struggle to provide these independently. The plan also promotes accountability and transparency, clearly documenting the services to be delivered and setting mutual expectations for the ESD and our component districts. This transparency enables stakeholders to assess service outcomes and effectiveness.

Recommended Use of the Local Service Plan

The district may:

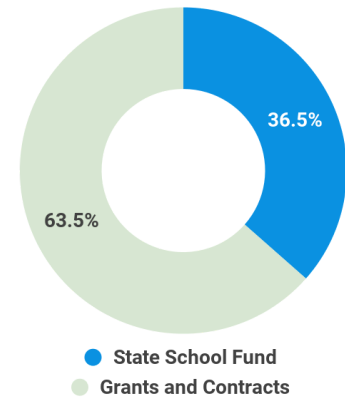
- familiarize itself with funding structures and services in the Local Service Plan.
- assess their needs and priorities to meet their goals and mission.
- determine which ESD services could provide valuable support or enhancement.
- submit its service order package to the ESD by March 31st, 2026.
- review the document throughout the year to determine if additional services are needed.



How Services are Funded

State School Fund resources are provided to ESDs to offer services for children with special needs, technology, school improvement, and administrative support to component school districts as described in the Local Service Plan. Pursuant to ORS 327.019, 90% of these resources are allocated to component school districts based on weighted student population (ADMw). Of the amount allocated to districts, approximately 12% goes directly to services available to all districts (Core Services), while approximately 88% is allocated as flex funds, which can be used to purchase services through the local service plan menu (Menu Services or Custom Services).

Local Service Plan Resources



Core Services provide stability and flexibility in meeting student needs where the level of support may vary from district to district and year to year; this commitment supports the equitable distribution of resources for students county-wide and basic operational needs.

Menu Services are optional for districts to choose from using their allocated Flex funds and individual district budgets.

Custom Services can be requested by an individual district or group of districts based on a specific need. These services may include staffing or the provision of services.

Grants and Contracts support specialized, innovative, and often temporary programs or services with qualifying conditions at no cost to districts. The ESD intentionally applies for grants that extend the services of the four component areas provided through the State School Fund to support the educational mission of the county.

State and Federal Contracts are in place to ensure that the ESD supports school districts in implementing state and federal educational policies and programs, complies with mandates, and provides specialized services.

Grants are targeted funds that the ESD has identified and applied for to support specific educational programs and initiatives for the component districts.

Core Services

Core services are available to all component districts at no cost and represent approximately 12% of the local service plan allocations to districts.

SERVICE AREA	SERVICE	DESCRIPTION
<i>Programs for Children with Special Needs</i>	Life Skills High-Cost Pool	Provides funds to districts with an overrepresentation of Life Skills students (including districts that do not participate in the ESD Life Skills consortium).
<i>Technology Support</i>	Network Services	Provide high-speed internet access, CIPA-compliant internet filtering, 24-7 internet connectivity monitoring, and utilization reporting with reliability and equitable access as the focus areas.
	Professional Development	Organize regional professional development opportunities and support local partnerships, including an internship program.
	Technology Leadership	Facilitate opportunities for regional technology leaders to provide problem-solving collaboration, job-alike groups, state and regional initiatives, consortium purchases, lifecycle plan assistance, and director mentoring and coaching.
	Grant Support	Assistance in the writing, coordination, and implementation of county-wide grant activities
	Cybersecurity	Assist with developing and maintaining incident response plans, cybersecurity handbooks, insurance compliance, vulnerability scanning and reports.
<i>School Improvement Services</i>	Curriculum and Instruction*	General education curriculum and instructional services include professional development, coaching, and consultation to assist districts in curriculum adoption, instruction, and assessment. Lane ESD has content specialists in Health, Social Studies/Ethnic Studies, English Language Arts, Math, Science, Career Connected Learning, and Project Based Learning.
	Curriculum Leaders*	This network meets monthly during the school year and comprises district and building administrators from all 16 component districts. Experts on topics of interest give presentations, the work of component districts is featured, resources are shared, and leaders can network with job-alikes across districts.

	Promise Programs	The Lane Regional Promise supports teachers in obtaining College Now endorsements to offer college credit for courses taken in high school.
	Lane Career Academy	The Lane Career Academy collaboration provides Lane County students with technical education to access high-wage, high-demand jobs. Current programming includes HOPE Factory (construction/manufacturing); future programming to include Emergency Medical Services (EMS) and Behavioral Health.
Administrative and Support Services	Home School	Home Schooling is a mandated service in which Lane ESD is responsible for accepting notifications from parents or guardians who intend to educate their children at home. Lane ESD is a primary information source for parents, students, schools, and districts. The ESD is also responsible for monitoring compliance with homeschool notification requirements, monitoring academic progress requirements, and providing detailed reports to districts.
	Attendance and Truancy Services*	Attendance and truancy support assist component school districts in meeting legal requirements regarding mandatory school attendance. This is a state-mandated service for districts with less than 1,000 students.
	Connected Lane County	A contribution to Connected Lane County supports the collaborative work between districts, industry partners, workgroups, and community organizations to create opportunities and prepare underserved youth for their lives beyond high school.
	Oregon Licensed Contract Dashboard	Subscriptions to RS2's interactive Oregon Licensed Contract Dashboard provide access to licensed salary, benefits, insurance contributions and work schedules with the ability to create custom comparison groups.

* Services provided to support districts in making progress toward the goals of the Student Success Act (see page 11).

Menu Services

Menu services are available for individual districts to purchase as needed using flex funds or other district resources.

SERVICE AREA	SERVICE	DESCRIPTION
Programs for Children with Special Needs	Life Skills Consortium Placements	<p>The Life Skills Education Program serves students with moderate, severe, and profound disabilities. Kindergarten through grade 12 classrooms are located in several elementary, middle, and high schools throughout Lane County. Students ages 18-21 are served in the Transitions Program.</p> <p>The Intensive Services Program (ISP) serves students whose support needs require environmental modifications that may not be feasible on a general education campus.</p>
	Lane School Placements	<p>Lane School is a structured behavior and academic program for kindergarten through grade eight students who experience significant behavioral, social, and educational difficulties.</p>
	Behavior Disorder Consultants	<p>Behavior Disorder Consultants provide in-service training and consultation to districts for behavior and classroom management and strategies for working with students identified as having emotional and behavioral disabilities.</p>
	School Psychologists	<p>School Psychologists provide assessments to assist districts in determining student eligibility for special education, coordination assistance, and consultation with district staff, parents, and other professionals.</p>
	Speech Language Pathologists	<p>Speech Language Pathologists (SLPs) support districts in assessing and providing Individualized Education Plan (IEP) related services to students with communication disorders, including articulation, cognition, language, literacy, social skills, fluency, voice, and hearing. SLPs also support Safe Eating Teams, helping establish and train protocols and guidelines for safe eating at school.</p>
	Augmentative Communication	<p>Augmentative Communication services include evaluation, IEP support, programming equipment, and consultation with classroom teachers and specialists.</p>

	Direction Service	Direction Service provides information and referral services to parents and districts regarding specialized services for families of students with disabilities. Direction Service also acts as a mediator between districts and parents of children with disabilities and focuses on collaborative dispute resolution.
	Sign Language Interpretation Services	Sign Language Interpreters facilitate communication for Deaf or Hard of Hearing (DHH) students during school hours and for school-related activities. Interpreters may also act as a resource or provide training to staff and students. Interpreters may also offer services to provide ADA accommodations for school staff and families.
	MLK Jr. Education Center	The Martin Luther King, Jr. Education Center is a partnership between Lane ESD and the Lane County Department of Youth Services, providing an educational program for students with an active case with the Department of Juvenile Justice.
	Nursing Services	School Nurses provide services for students with medical conditions that may interfere with their ability to participate in their educational program. School Nurses develop Health Management Protocols, which outline specific supports needed for each student, train staff to recognize and respond to students' medical needs, and delegate medication administration and health protocols.
Technology Support	Application Hosting and Management	Cloud and on-prem solutions, e.g. video streaming services, backup solutions, help desk solutions, cloud solutions and applications, and technology inventory solutions.
School Improvement Services	Career and Technical Education	Career and Technical Education (CTE) staff provide leadership and services to districts so that students can enhance their 21st-century technical skills, career exploration, and successful transition to work or extended schooling.
	Library Services	Library services support districts in meeting Division 22 library and media services standards. Professional development, coaching, and consultation are provided for districts that elect this service.
Administrative and Support Services	Substitute Teacher List Subscription	Lane ESD maintains a list of approved substitute teachers and provides support with registration, training, and orientation to applicants.
	Courier Services	Lane ESD's courier services provide an efficient and secure method of moving materials between the ESD, districts, and other public agencies.

Grants and Contracts

Through support from grants and contracts, Lane ESD provides certain value-added services at no cost to districts. Programs and descriptions that are underlined have been identified by the state for potential cuts in 2026 - 2027.

SERVICE AREA	PROGRAM	DESCRIPTION
<u>Programs for Children with Special Needs</u>	<u>Early Intervention / Early Childhood Special Ed</u>	Contracted service with the University of Oregon Early Childhood CARES. Grant provides EI (birth-3) and ECSE (3-5) education services to all Lane County resident families with children with qualifying special education eligibility.
	<u>Lane Regional Inclusive Services</u>	LESD Regional Inclusive Services works in collaboration with Local School Districts, Early Intervention, Early Childhood Special Education (EI/ECSE) programs, Families, and Community Agencies to provide specialized educational support for children with low incidence disability eligibility, including Autism Spectrum Disorder (ASD), Orthopedic Impairments (OI), Traumatic Brain Injury (TBI), Visual Impairments (VI), Deaf/Hard of Hearing (DHH), and DeafBlind (DB). This grant also supports audiology referrals and a Hearing Assistive Technology Equipment Lending Library.
	<u>State Hospital</u>	The Oregon State Hospital Education Program offers opportunities for 18 to 21-year-olds to continue their education while in the hospital setting.
	<u>Juvenile Detention Education Program</u>	The Juvenile Detention Education Program (JDEP), funded by the Oregon Department of Education, provides educational and re-entry transitional services to students housed overnight in county juvenile detention facilities.
	<u>Regional Technical Assistance Program</u>	Lane ESD provides local-level options for professional development and technical assistance within the general supervision areas (special education and federal title programs).

School Improvement Services

Western Regional Education Network

The Western Regional Educator Network (WREN) encompasses the 28 school districts in Lane ESD and Linn-Benton-Lincoln ESD. It is an educator-led, improvement-focused network that elevates teachers' voices, emphasizes the Lane ESD Equity Lens to interrupt historical patterns of inequities, and supports educators in creating more inclusive and empowering school cultures. Professional development, coaching, and consultation are provided.

Teacher Pathways*

This Grow Your Own (GYO) grant funded program works to diversify the K-12 education workforce in Lane County by recruitment, selection, clinical practice, hiring placement, and induction support for pre-service teachers centered on building culturally responsive affinity groups.

Social Emotional Learning*

Professional development, coaching, and consultation are provided to component districts to meet their goals of authentic implementation of Oregon's Transformation Social Emotional Learning (TSEL) standards,

School Safety and Prevention*

Technical expertise, training, and system development is provided to districts in responding to threats of violence and suicide. Our SSPS is the lead responder and coordinator of the Tragedy Response Team.

Student Voice*

Professional development, coaching, and consultation are provided to implement ongoing student voice and engagement for district/school strategic planning and continuous improvement.

LGBTQ2SIA+ Student Success

This grant funds technical assistance, professional development, curriculum development, and resources, to ensure focal LGBTQ2SIA+ students and their families are safe, feel a sense of belonging, and are supported to achieve at high levels across all Lane County districts.

Latinx Student Success

This grant funds technical assistance, professional development, curriculum development, and resources to ensure focal LatinX Students are safe, feel a sense of belonging, and are supported to achieve at high levels across all Lane County districts.

Native Youth Wellness*

This grant funds the Native Youth Wellness program (NYW). NYW provides professional development on Tribal History/Shared History and TSEL, culture nights, student affinity groups, coaching on tribal education programs, equity, and culturally sustaining pedagogy.

Advanced Manufacturing & Construction

This grant supports a regional advisory committee and industry connections to strengthen the quality of CTE Programs of Study. This grant also sponsors the Construction Utility Career Day.

Behavioral Health Career

This grant provides curriculum, training, and work-based experiences focused on mental and behavioral health pathways between districts

Pathways	and industry partners via Lane Career Academy. Prioritizes rural and underserved communities.
Team Oregon Build	Professional development and technical assistance is provided on hands-on construction projects. The project provides pathways for career development while addressing the urgent need for safe and sustainable housing.
Healthcare Workforce Development	Coordinate scholarship and training support to remove cost barriers for students to participate in Behavioral Health and Emergency Services pathways within Lane Career Academy.
LaneSTEM*	<u>Lane ESD supports Science, Technology, Engineering, and Math (STEM) education in partnership with LaneSTEM through workshops, school site consultation, classroom coaching, and grant partnerships.</u>
Early Literacy*	Lane ESD supports district implementation of their Early Literacy plans by coordinating professional development via Oregon Department of Education contractors and community partners.
Administrative Burden Reduction*	Technical assistance completing state and federal required reporting, grant applications, and data collections. The focus is primarily on small/rural districts, but Integrated Guidance technical assistance is provided for all component districts.
21st Century Community Learning Centers*	Crow-Applegate-Lorane, McKenzie, Mapleton, and Siuslaw are in a consortium for the 21st Century Community Learning Centers (CCLC) grant. Lane ESD provides oversight and technical assistance on the completion of grant requirements.
English Language Development*	English Language Development (ELD) services include technical assistance relating to curriculum, instruction, assessment, and educational learning platforms. Train general education teachers to learn how to integrate the English Language Proficiency (ELP) standards into their regular curriculum.
Migrant Education	Lane ESD coordinates a regional Migrant Education Program (MEP) consortium serving Lane and Douglas counties, including 29 school districts. MEP provides supplemental instruction, community outreach, and parent involvement for eligible MEP students, including summer school, graduation, and preschool services for students ages 3-21.
EA/IA Professional Development*	Lane ESD contracts with Cultivate at the University of Oregon to provide professional development modules for Education / Instructional Assistants.

Portrait of a Graduate*

Lane ESD contracts with Cosgrave and Swanson to consult rural districts on developing and implementing Portrait of a Graduate.

** Services provided to support districts in making progress toward the goals of the Student Success Act (see page 11).*

Appendix - Links to Other Information

Student Success Act Comprehensive Support Plan

Lane ESD’s Student Success Act Comprehensive Support Plan is provided to assist districts with developing and implementing their Integrated Plans for the implementation of the Student Success Act. ***Services are detailed throughout this Local Service Plan and indicated with an (*)***.

Lane ESD Budget and Financial Reports - Lane ESD’s annually adopted budgets and audit reports can be found on the Lane ESD website at <https://lesd.k12.or.us/administration/business-services>.

Lane ESD Equity Lens - Lane ESD's Vision, Mission, and Purpose are at the center of all decisions made within the agency in service of our county. We employ our Equity Lens and adapt our Equity Tools to meet the needs of the decision at hand by including multiple perspectives, determining the problem to be solved, evaluating potential positive and negative impacts on our students, families, and districts, examining resources available, and at all times orient ourselves toward justice centered engagement while operating in a fiscally responsible and responsive manner. See more at <https://lesd.k12.or.us/strategic-plan>.

Lane ESD Contact Information - For questions, please contact supt-office@lesd.k12.or.us

OSAA Cooperative Sponsorship

RELEVANT DATA:

Full member schools, located in the same geographic area, may apply for cooperative sponsorship for an OSAA activity when a school has difficulty sponsoring the activity by itself.

For the 2025-26 academic year, the following program is applying for cooperative sponsorship:

- Boys Volleyball – Thurston High School and Mohawk High School

Support for this application will make activities available for students that would not be available in their resident school because of a lack of numbers if joint sponsorship did not occur.

RECOMMENDATION:

It is recommended that the Board of Directors support the OSAA Cooperative Sponsorship Application for Boys Volleyball between: Thurston High School and Mohawk High School.

SUBMITTED

David Collins
Assistant Superintendent

RECOMMENDED BY

Todd Hamilton
Superintendent

RESOLUTION TO APPROVE INVESTMENT POLICY

RELEVANT INFORMATION:

At certain times during the course of the fiscal year, there will be available funds that are in excess of immediate operational needs of the district. With a goal of maximizing investment proceeds, the district's financial services office manages excess funds with a goal of preserving capital and protecting the investment principal. In investing public funds, the district will not assume unreasonable investment risk to obtain investment income. Additionally, the district will meet adequate liquidity to meet daily funds needs for payment of district operating requirements which might be reasonably anticipated. The district's finance office will optimize investment earnings consistent with guidelines established by the School Board through an investment policy.

All policy guidelines must adhere with Oregon State Statute and follow the guidance of the Oregon Short Term Fund Board. The Oregon Short Term Fund is managed by the Oregon State Treasury to assist governments to stretch public funds. This proposed policy is intended to formalize the district's objectives, permitted investment types, internal controls and reporting expectations for the investment of public funds.

Consistent with Oregon Revised Statutes, the proposed policy is designed to (1) prioritize safety of principal and liquidity, (2) provide for prudent diversification and (3) support transparency and oversight through regular reporting to the School Board. In particular, adopting a written investment policy support the district's ability to utilize appropriate investment maturities as allowed under ORS 294.135 and clarifies roles and responsibilities for the custodial officer and delegated staff.

Prior to this request for adoption the district submitted the proposed investment guidelines to the Oregon Short Term Fund Board for review. District staff met with the Fund Board and discussed the specifics, as well as answered clarifying questions. All recommendations for revision from the Fund Board have been included in the updated policy, which was last reviewed over ten (10) years ago.

RECOMMENDATION:

It is recommended that the Board of Directors approve the Investment Policy Guidelines (DFA-AR) as presented.

SUBMITTED BY:

Brett M. Yancey
Chief Operations Officer

RECOMMENDED BY:

Todd Hamilton
Superintendent

**Lane County School
District No. 19**

Springfield Public Schools

DFA-AR

**Investment Policy Guidelines for
General and Other Funds**

Adopted _____

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LANE COUNTY SCHOOL DISTRICT NO. 19 INVESTMENT POLICY CRITERIA

The following criteria pertain to Board Policy Number DFA. INVESTMENTS.

Scope

This investment policy applies to activities of the District with regard to investing the financial assets of all funds, except deferred compensation funds held under annuity contracts for the employees of the District. In addition, funds held by trustees or fiscal agents are excluded from these rules; however, all funds are subject to regulations established by the State of Oregon. This policy provides direction for all district funds.

Funds of the District will be invested in compliance with Oregon Revised Statutes (ORS), Chapter 294, other applicable statutes and this policy. Investments will be in accordance with these policies and written administrative procedures. Investment of any tax-exempt borrowing proceeds and any debt service funds will comply with the arbitrage restrictions in all applicable Internal Revenue Codes. An internal auditor shall provide an annual independent review to assure compliance with Oregon state law and the District policies and procedures.

Investment Objectives

The District will limit investment activities in order to ensure safety, legality, liquidity, diversification and yield. Preservation of capital and the protection of investment principal is accomplished by limiting types of risk. These objectives are listed in order of highest priority.

1. **Legality** – The District shall comply with all Federal and State laws including applicable Oregon Revised Statutes regarding investment of public funds.
2. **Credit Risk** – The risk of failure of a security issuer or backer. Credit risk is minimized by limiting investments to the safest types of securities and by diversifying the investment portfolio; this is by limiting the District’s exposure to an individual security issuer or backer. The credit worthiness of a security issuer or backer prior to an investment being purchased will be a major factor and lessens credit risk.
3. **Interest Rate Risk** – The risk that the value of the portfolio will decline due to an increase in the general level of market interest rates. Interest rate risk is lessened by generally matching investment maturities with cash requirements so that sales prior to maturities (and the possibility of loss of principal) are minimized. Only investments which can be held to maturity shall be purchased. Investments shall not be made predicated upon selling prior to maturity. Investment maturities should not be so long that they jeopardize interest rate risk. This policy shall not preclude the sale of securities prior to their maturity in order to improve the quality, net yield, or maturity characteristic of the portfolio.
4. **Liquidity** – Maintenance of sufficient daily operating cash (liquidity) to pay District obligations when due while maximizing the amount of monies invested.

5. Liquidity Risk – The risk that an investment may not be easily marketable or redeemable, as well as a shortfall of operating cash resulting in the need to sell securities and, thus, principal risk.
6. Yield – Attainment of a market rate of return throughout budgetary and economic cycles, consistent with applicable Federal and State laws, and District policies and regulations. The District will not assume unreasonable investment risk to obtain investment income.

Delegation of Authority

The Deputy Clerk/Chief Operating Officer is the designated investment officer of the District and is responsible for investment decisions, under the review of the Superintendent and/or Board of Directors (Board). The investment officer is responsible for setting investment policy and guidelines subject to review and adoption by the Board and if required, review and comment by the Oregon Short Term Fund Board.

The day-to-day operation of the investment program is performed by the Finance Specialist under the supervision of the Chief Operating Officer and/or Director of Finance. This will include, but is not limited to, choosing what to buy or sell, from whom investments will be purchased, executing the buy / sell orders, and producing necessary reports.

The investment officer is responsible for the maintenance of other written administrative procedures consistent with this policy and the requisite compliance. To further optimize the total return of the investment portfolio, the investment officer will administer an active cash management program, the goal of which will maintain historical cash flow information; e.g., debt service, payroll, revenue receipts, and any extraordinary expenditures. Finally, the Board shall be responsible for committing adequate financial support for staffing, training, telecommunications and computer hardware, systems and software, and any other necessary resources deemed appropriate for incremental benefit to the investment and cash management programs.

Prudence

The standard of prudence to be used by the investment officer in the context of managing the overall portfolio shall be the prudent investor rule, which states, “Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.”

The investment officer and staff, acting in accordance with written procedures and exercising due diligence, shall not be held personally responsible for a specific security’s credit risk or market price changes, provided that these deviations are reported as soon as practical and that appropriate action is taken to control adverse developments.

Monitoring and Adjusting the Portfolio

The Investment officer will routinely monitor the contents of the portfolio, the available markets and the relative values of competing instruments and will adjust the portfolio accordingly.

If, due to unanticipated cash needs or investment maturities, the investment in any security type or financial institution exceeds the guidelines in this policy, or if the credit rating of a security type or financial institution is lowered after an investment is purchased, the investment officer is responsible for bringing the investment portfolio back into compliance as soon as practicable after conferring with the Superintendent and/or Board.

US agency mortgage-backed securities such as those securities by FNMA and FHLMC are not allowed.

Private placement or “144A” securities are not allowed. “144A” securities include commercial paper issued under section 4(2)144A (also known as “4(2)A”) of the Securities Act of 1933.

The District shall not lend securities nor directly participate in a securities lending program. The minimum weighted average credit rating of the portfolio’s rated investments shall be Aa3/AA-/AA- by Moody’s Investors Service; Standard & Poor’s; and Fitch Ratings Service respectively.

Investments must have a rating from at least two of the following nationally recognized statistical ratings organizations (NRSRO): Moody’s Investors Service; Standard & Poor’s; and Fitch Ratings Service as detailed in the table below. Ratings used to apply the guidelines below should be investment level ratings and not issuer level ratings.

A single rating will be determined for each investment by utilizing the lowest security level rating available for the security from Standard and Poor’s, Moody’s Investor Services and Fitch Ratings respectively.

Per ORS 294.040, the bonds of issuers listed in ORS 294.035 (3)(a) to (c) may be purchased only if there has been no default in payment of either the principal or the interest on the obligations of the issuing county, port, school district or city, for a period of five years next preceding the date of the investment.

Larger issuance sizes enhance liquidity as there are likely to be a greater number of investors. Issuance sizes above a minimum amount qualify a corporate or municipal debt bond issuance for index eligibility. Index eligible bonds have a significantly larger investor base which improves liquidity.

Limiting investment in a specific debt issuance improves secondary market liquidity by assuring there are other owners of the issuance.

Longer-term investments have the potential to achieve higher returns but are also likely to exhibit higher market value volatility due to the changes in the general level of interest rates over the life of the investment(s). Interest rate risk will be mitigated by providing adequate liquidity for short-term cash needs, and by making longer-term investments only with funds that are not needed for current cash flow purposes. Certain types of securities, including variable rate securities,

securities with principal paydowns prior to maturity, and securities with embedded options, will affect the interest rate risk profile of the portfolio differently in different interest rate environments.

- i) Where feasible and prudent, investment maturities should be matched with expected cash outflows to mitigate market risk.
- ii) To the extent feasible, investment maturities not matched with cash outflows, including liquidity investments under one year, should be staggered to mitigate re-investment risk.
- iii) No commitments to buy or sell securities may be made more than 14 days prior to the anticipated settlement date, or receive a fee other than interest for future deliveries.
- iv) The maximum percent of callable securities in the portfolio shall be 35%.

Portfolio Diversification

The District will diversify investments across maturities, security type, and institution to avoid incurring unreasonable risks.

<u>Diversification by Instrument</u>	<i>Maximum % of Portfolio:</i>
U.S. Treasury obligations (Bills, notes, and bonds)	100%
Securities of U.S. Government Agencies and Instrumentality's of Government Sponsored Corporations	100% - 33% per issuer
State of Oregon Local Government Investment Pool (not to exceed LGIP current effective limit – ORS 294.810)	100%
Certificates of Deposit Must meet Oregon Depository and Collateralization requirements under ORS Chapter 294.035(3)(d). Bank or savings and loan must have a head office or branch in Oregon	20% - 5% per issuer
Bankers Acceptances (rating minimum – A1/P1/F1)	20% - 5% per issuer
Commercial Paper Oregon (rating minimum – A1/P1/F1)	50% - 5% per issuer
Commercial Paper National	10%
Single Security	5%

State and Local Government Securities Subject to ORS 294.035(2), (3) as amended 1995.	10%
Money Market Savings Accounts	10%

Investment Maturity

Maturity limitations will depend upon whether the funds being invested are considered short-term or long-term funds. All funds will be considered short-term except those reserved for capital projects, i.e., bond proceeds and special assessment prepayments being held for debt retirement. Except for special situations, as directed by the investment officer, investments will be limited to maturities not exceeding 18 months.

Short-Term Portfolio – Investment maturities for operating funds shall be scheduled to coincide with projected cash flow needs. The District will generally follow these guidelines.

Under 30 days	10% minimum
Under 18 months	100% minimum

Long-Term Portfolio – Instruments and diversification for the long-term portfolio shall be as for the short-term portfolio. Long-term portfolio is defined as “maturities over 18 months and maximum of 36 months”. Instruments to be purchased for the “Long-Term Portfolio” will be limited to U.S. Government as well as Agencies and Instrumentalities of the United States.

Maturities over 18 months will be avoided, unless they can be matched with the specific expected use of funds as provided for by ORS 294.135. For example, investment of Voluntary Early Retirement trust funds shall be timed to meet projected payments, usually for a term not to exceed five years. Maturities over 18 months are allowed by ORS 294.135 following the review and approval of the District cash management policy by the Oregon Short Term Fund Board.

The maximum portfolio average maturity (measured with stated final maturity) shall be 1.5 years.

Competitive Selection of Investment

Before the district invests funds, a minimum of three proposals will be obtained. The most favorable offer or quote will be awarded the transaction. No competitive offer will be sought for investment of bond proceeds if a financial institution has been awarded a contract on a competitive basis.

Qualified Institutions

The District shall maintain a list of all authorized dealers and financial institutions which are approved for investment purposes. Any firm is eligible to make an application to the District and, upon due consideration and approval, will be added to the list. Additions or deletions to the list will be made at the investment officer and finance specialist’s discretion, and they will consider the financial strength and reputation of the institution. At the request of the District, the firms

performing investment services shall provide their most recent financial statement or Consolidated Report of Condition (call report) for review. Further, there should be in place, proof as to all the necessary credentials, and licenses held by employees of the broker / dealers who will have contact with the District as specified by, but not necessarily limited to, the National Association of Securities Dealers (NASD), the Securities and Exchange Commission (SEC), etc. Securities broker / dealers not affiliated with a bank shall be required to have an office located in Oregon and be classified as reporting dealers affiliated with the Federal Reserve as primary dealers.

Safekeeping and Collateralization

The broker or bank shall issue a safekeeping receipt to the District listing the specific instrument, selling broker / dealer, issuer, coupon, maturity, cusip number, purchase or sale price, transaction date, and other pertinent information. The District where possible, will maintain a custodial credit risk of Category 2 or better, as defined by GASB Statement No. 3 on all investments.

Deposit-type securities (i.e. certificates of deposit and demand deposit accounts) shall be collateralized through the State collateral pool as required by ORS 295.015 for any excess over the amount insured by an agency of the United States government. The District understands that in many cases ORS requires only 25% collateral. Other investments shall be collateralized by the actual security held in safekeeping by the primary agent.

Internal Controls

The investment officer shall maintain a system of written internal controls. These procedures shall be reviewed and tested by the independent auditor annually or upon any extraordinary event, i.e., turnover of key personnel or the discovery of inappropriate activity, according to generally accepted auditing standards and this policy. The internal control procedures shall be designed to prevent loss of public funds due to fraud, error, misrepresentation, or imprudent actions.

The concept of reasonable assurance recognizes that the cost of a control should not exceed the benefits likely to be derived and the valuation of costs and benefits requires estimates and judgments by management.

The internal controls shall address the following points at a minimum:

- i. Compliance with Investment Policy.
- ii. Control of collusion.
- iii. Separation of transaction authority from accounting and record keeping.
- iv. Custodial safekeeping.
- v. Avoidance of physical delivery of securities whenever possible and address control requirements for physical delivery where necessary.
- vi. Clear delegation of authority to subordinate staff members.

- vii. Confirmation of transactions for investments and wire transfers in written or digitally verifiable electronic form.
- viii. Dual authorizations of wire and automated clearing house (ACH) transfers.
- ix. Staff training.
- x. Review, maintenance and monitoring of security procedures both manual and automated.

The investment policy shall be reviewed at least annually to ensure its consistency with the overall objectives of preservation of principal, liquidity and return, and its relevance to current law and financial and economic trends.

The annual report should also serve as a venue to suggest policies and improvements to the investment program, and shall include an investment plan for the coming year.

The District may seek to establish an investment committee to provide guidance to the Investment Officer(s) and monitor investment policy compliance.

Accounting Method

Investments will be carried at amortized cost during the fiscal year and adjusted to fair value as of year-end. If in the opinion of the District's auditors the value is materially changed. Gains or losses from investments will be credited or charged to Investment income at the time of sale. Premiums or discounts on securities shall be amortized / accreted over the life of the securities. The District shall comply with required legal provisions and Generally Accepted Accounting Principles (GAAP). The accounting principles are those contained in the pronouncements of authoritative bodies include, but not necessarily limited to, the American Institution of Certified Public Accountants (AICPA); and the Government Accounting Standards Board (GASB).

Reporting Requirements

The investment officer shall generate quarterly reports for management purposes.

- i. The Investment Officer shall prepare a report at least quarterly that allows the Board to ascertain whether investment activities during the reporting period have conformed to the investment policy. The report should be provided to the investment oversight body. The report will include, at a minimum, the following:
- ii. A listing of all investments held during the reporting period showing: par/face value; accounting book value; market value; type of investment; issuer; credit ratings; and yield to maturity (yield to worst if callable).

- iii. Average maturity of the portfolio at period-end.
- iv. Maturity distribution of the portfolio at period-end.
- v. Average portfolio credit quality of the portfolio at period-end.
- vi. Average weighted yield to maturity (yield to worst if callable investments are allowed) of the portfolio.
- vii. Distribution by type of investment.
- viii. Transactions since last report.
- ix. Distribution of transactions among financial counterparties such as broker/dealers.
- x. Violations of portfolio guidelines or non-compliance issues that occurred during the prior period or that are outstanding. This report should also note actions (taken or planned) to bring the portfolio back into compliance.

Performance Evaluation

The performance of the district's short-term portfolio shall be measured against the performance of the Oregon Local Government Investment Pool, using monthly net yield of both portfolios as the yardstick. The performance of the long-term portfolio may vary according to the use of those funds.

Guideline measurements will use market value of investments.

Investment Policy Adoption

This investment policy will be formally adopted by the Board. If investments exceeding a maturity of 18 months are contemplated, further review and comment by the Oregon Short-Term Fund Board will be sought and thereafter this policy will be readopted annually even if there are no changes (ORS 294.135a).

Any investment held prior to the adoption of this policy shall be exempted from the requirements of this policy. At maturity or liquidation, such monies shall be reinvested as provided by this policy.

This investment policy and any modifications to this policy must be formally approved in writing by the Board.

This policy must be submitted to the Oregon Short Term Fund (OSTF) Board for review if:

This policy allows maturities beyond 18 months unless the funds are being accumulated for a specific purpose, including future construction projects, and upon approval of the Board, the maximum maturity date matches the anticipated use of the funds (O294.135(1)(b) and 294.135(3)).

And either:

- A. This policy has never been submitted to the OSTF Board for comment; OR
- B. Material changes have been made since the last review by the OSTF Board.

Regardless of whether this policy is submitted to the OSTF Board for comment, this policy shall be re-submitted not less than annually to the Board for approval.

Attachment A

U.S. Government and Agency Securities

For Local Government Investment

Under ORS 294.035 and 294.040

Provided Pursuant to ORS 294.046

March 2024

U.S. Treasury Issues

1. U.S. Treasury Bills
2. U.S. Treasury Notes
3. U.S. Treasury Bonds
4. U.S. Treasury STRIPS (Separate Trading of Registered Interest and Principal of Securities)
5. U.S. Treasury Inflation-Protected Securities (TIPS)
6. U.S. Treasury Floating Rate Notes (FRNs)
7. State and Local Government Series Treasury Securities (SLGS)

All Treasury notes and bonds are strippable. STRIPS are created by separating the interest (coupon) and principal (the note or bond itself), thereby creating zero coupon securities that are sold at a deep discount and payment is received at maturity. STRIPS are direct obligations of the U.S. Treasury and are backed by the full faith and credit of the United States. Strips are not to be confused with CAT's, TIGR's, etc., which are proprietary products that represent a security interest in an underlying U.S. Treasury security. These latter investments ARE NOT permissible investments for local governments.

Previously, when U.S. Treasury Bonds were in physical form, they were literally separated into serial coupons from their respective bonds. This was before book entry; before proprietary products created by dealers that were security interests in some underlying note or bond; and, before the U.S. Treasury itself allowed stripping of its longer debt issues. These old physically separated instruments (basically bearer securities) were converted by the Federal Reserve into wirable book entry form to make the STRIP market more uniform.

In January, 1997, the United States Treasury started issuing Treasury Inflation Protected Securities (TIPS). Inflation indexed note auctions are usually announced on the first Wednesday of January and July, with the auction process occurring the second week of January and July. Issuance is the 15th of the same month. These bonds will be fully strippable. Like other bonds, they will be offered in denominations of \$1,000.00. More detailed information beyond this cursory description is available from the Internet (www.publicdebt.treas.gov), The Bond Market Association (www.bondmarkets.com), and research data from brokers/dealers.

Agencies and Instrumentality's of the United States (Please reference Oregon State Treasury for the most current Agencies and Instrumentalities of the United States)

1. Federal Home Loan Banks (FHLB) - Discount Notes, Consolidated bonds, Floating Rate Notes, and MTNs.
www.fhlb-of.com
2. Federal Farm Credit Banks (FFCB) - Consolidated systemwide notes and bonds, Discount notes, Floating Rate Notes, MTNs, and Master notes.
www.farmcredit-ffcb.com
3. Federal Home Loan Mortgage Corporation ("Freddie Mac") - Discount Notes, MTNs, Senior and Subordinated Reference Notes (fixed and floating), Mortgage Participation Certificates (PC's), Collateralized Mortgage Obligations (CMO's), and Strips.
www.freddiemac.com
4. Government National Mortgage Association ("Ginnie Mae") - Mortgage-Backed Securities in 15- and 30-year maturities - guaranteed by the full faith and credit of the U.S. Government. Collateralized by FHA, VA, and FMHA insured mortgage loans.
www.ginniemae.gov
5. Tennessee Valley Authority (TVA) - Discount Notes, Strips, Notes, and Bonds - Issues available in maturities 5 to 50 years.
www.tva.gov
6. Maritime Administration - Bonds - Collateralized by ship mortgages, further backed by the full faith and credit of the U.S. Government in the event of default.
7. Small Business Administration (SBA) - Debentures - Backed by the full faith and credit of the U.S. Government. Small amount remains outstanding.
www.sba.gov
8. Department of Housing and Urban Development (HUD) - Notes, New Housing Authority Bonds - 40-year issues with 15-year calls. Backed by the full faith and credit of the U.S. Government. No new issues since 1974. Small amount remains outstanding.

9. United States Department of Veterans' Affairs Guaranteed REMIC Pass-Through Certificates Vendee Mortgage Trust 1992-1 (VINNIE MAE). The full and timely payment of principal and interest of these certificates is guaranteed by the Department of Veterans' Affairs and this guarantee is further backed by the full faith and credit of the United States of America.
10. Private Export Funding Corporation (PEFCO) — Secured Notes with maturities of 5 years or longer.-Interest is guaranteed by the Export-Import Bank of the United States (Eximbank, a federal agency) and whose principal is secured by either cash, securities backed by the full faith and credit of the United States, or Guaranteed Importer Notes which are guaranteed by the Eximbank. The Secured Notes, which are rated AAA. www.pefco.com
11. Federal Agricultural Mortgage Corporation (Farmer Mac), a federally chartered instrumentality of the United States was created to provide capital for agricultural real estate and rural housing. Instruments include discount notes, medium-term notes, and mortgage-backed securities. www.farmermac.com
12. United States International Development Finance Corporation (DFC) – Securities backed by the full faith and credit of the United States. www.dfc.gov
13. Smithsonian Institution (SMITHI) – Bonds issues the the Smithsonian Institution.

Pursuant to ORS 294.046, this list contains all "agencies and instrumentalities of the United States with available obligations that any county, municipality, political subdivision or school district may invest in..." Generally, all U.S. Treasuries, and Agencies listed in 1 through 8 are appropriate investments for excess cash funds (if the maturities of such instruments are within the local government's investment guidelines). However, attention should be paid to any peculiar characteristics of some of the instruments. For example, mortgage-backed securities like GNMA's may have volatile prepayment characteristics, which may make their final maturities unknown. In falling interest rate cycles, borrowers' whose underlying mortgages are the security for the GNMA bonds may refinance their loans accelerating the principal return to the investor. Therefore, the term for a GNMA cannot be relied upon to perform, for example, a debt defeasance. Agencies listed in 7 through 14 are viewed as less appropriate for local government investments, may be infrequently traded, and can be characterized by thin, illiquid markets.

Supranational institutions in which the United States Government owns capital stock are not listed above as agencies and instrumentalities of the United States because they are not solely owned or operated by the US government. Appropriate classification of the indebtedness supranational institutions (e.g., World Bank, Asian Development Bank, Inter-American Development Bank, etc.) is subject to interpretation by the local government investor.

Recently, new types of investment instruments called "derivatives" or structured financing products have been created and issued through government agencies. These instruments are usually marketed as floating rate securities but are really avenues for investors to make "bets" on the course and timing of future interest rates; exchange rates between various currencies; the future slope of the yield curve in both foreign and domestic markets; and virtually any combination of measurable economic parameters available. These instruments are extremely

sophisticated, complex, volatile and for all practical purposes, illiquid. Extreme care and caution should be exercised when presented with such instrument, particularly if the initial coupon rate of return is very attractive relative to fixed coupon securities of the same maturity and issuer quality.

Attachment B

SUMMARY OF LIQUID INVESTMENTS AVAILABLE TO LOCAL GOVERNMENTS FOR
SHORT-TERM FUND INVESTMENT

MARCH 2024

US Treasury Issues

Please see Treasury Department Internet Web site for current information.
www.home.treasury.gov/system/files/266/11_BPD_CJ_01-24-07_GTG.pdf

Securities of US Government Agencies and US Government Sponsored Enterprises (GSE's): Considered the next most secure investment after Treasury securities, most are not US Government guaranteed, but are chartered and supervised by the US Government. Typically, they are available in minimum denominations of \$1,000 to \$1,000,000 depending on the issuer; with maturity ranges from one day (for discount notes) out to 40 years for notes and bonds; and with fixed, floating rate, and zero-coupon features [ORS 294.035 (1)].

THE ABOVE SECURITIES ARE ALLOWABLE SUBJECT TO ORS 294.035 (1). FOR A COMPLETE LISTING OF THE ABOVE SECURITIES, SEE THE March 2024 U.S. Government and Agency Securities List.

Local Government Investment Pool: No minimum investment: deposits are limited to the amount prescribed on the Treasury Internet address, (www.ost.state.or.us/wrapfin.htm), "Memo Regarding Limitation in ORS 294.810." These limits can be temporarily exceeded for 20 business days by county governments and 10 days by other local governments as a result of pass-through funds (ORS 294.810).

Repurchase Agreements: Must meet the following criteria:

1. Maximum maturity will be 93 days.
2. Counterparties must be a Primary Dealer as recognized by the Federal Reserve Bank
3. of New York.
4. Counterparties must have a fully executed Master Repurchase Agreement with the
5. Office of the State Treasurer ("Master Repurchase Agreement").
6. Collateral must be delivered on a tri-party basis to a mutually agreed upon third party custodian; and
7. Collateral securing Repurchase Agreements must be maintained at not less than 102% of the amount of the Repurchase Agreement.
8. Represent an investment in the form of lending cash against securities collateral equivalently represented in this case by a purchase of securities (collateral) coupled with an agreement to sell the securities (collateral) at a specified price on a later date.

Bankers' Acceptances: Appropriate if: guaranteed by, and carried on the books of, a qualified financial institution; eligible for discount by the Federal Reserve System; and issued by a qualified financial institution whose short-term letter of credit rating is rated in the highest category by one or more nationally recognized statistical rating organizations. Acceptances are available in various denominations. They are limited to a 25% maximum of the moneys of a local government available for investment on the settlement date per qualified financial institution [ORS 294.035 (8) (a), (b), (c)].

Corporate Indebtedness (secured and unsecured): These securities are corporate commercial paper and promissory notes that have minimum commercial paper ratings of A1 or P1 or long-term minimum ratings of Aa (Moody's) or AA (S & P) or equivalent by any nationally recognized statistical rating organization. The minimum credit quality may be lowered to A2, P2 for commercial paper and A for long-term if the issuer meets the criteria of paragraphs (A) and (B) of ORS 294.035 (9) (c). Commercial paper is typically not very liquid though paper directly issued may be sold back to the issuer. For others, the secondary market is extremely limited. More active markets may be available for long-term notes and bonds. They are available in various denominations, maturities and payment features (floating rate, fixed, zeros, etc.) but are limited to 35% of the moneys of a local government available for investment [ORS 294.035 (9), (a), (b), (c), (d)]

Municipal Debt Obligations: Lawfully issued debt obligations of the agencies and instrumentalities of the State of Oregon and its political subdivisions that have a long-term debt rating of A or an equivalent rating or better or are rated on the settlement date in the highest category for short-term municipal debt by a nationally recognized statistical rating organization [ORS 294.035 (2)]. Also, lawfully issued debt obligations of the States of California, Idaho and Washington and their political subdivisions if such obligations have a long-term rating of AA or better or are rated on the settlement date in the highest category for short-term municipal debt by a nationally recognized statistical rating organization [ORS 294.035 (3)]. For these latter obligations, they are allowable subject to ORS 294.040.

Certificates of Deposits: These are not a security but a deposit in a qualified financial institution. They should be FDIC insured to \$100,000 and further collateralized at 25% above the FDIC insurance. Available in various deposit amounts and maturities (flexibility subject to the amount), they have penalties for early withdrawal [ORS 295.035 (4)].

THE OREGON STATE TREASURY PROVIDES THIS LIST AS A COURTESY. ITS PURPOSE IS TO SUMMARIZE INVESTMENTS THAT ARE AVAILABLE TO LOCAL GOVERNMENTS PURSUANT TO THE OREGON REVISED STATUTES FOR SHORT-TERM FUNDS. THE TREASURY NEITHER RECOMMENDS NOR ADVISES AGAINST THE ABOVE INSTRUMENTS AND TRANSACTIONS. LOCAL GOVERNMENTS MUST ASSESS THE APPROPRIATENESS OF EACH INVESTMENT BASED ON MATURITY, CREDIT QUALITY, DIVERSITY, AND OTHER CONSIDERATIONS.

Oregon statutes also permit certain other investments and transactions for special purpose funds in limited circumstances. For example, fixed or variable life insurance or annuity contracts; guaranteed investment contracts; and for deferred compensation funds: share and savings accounts

in credit unions and trusts [ORS 294.033 and ORS 294.035 (5), (6), (7)]. The Treasury recommends seeking the advice of legal counsel if investments under ORS 294.035 (10) are contemplated. Reverse repurchase agreements are not listed above since they are not technically "investment securities or investment transactions" in the strictest sense. These are financing arrangements with a counterpart. This type of agreement is typically used as part of interest rate arbitrage and to that extent, the same credit standards; delivery Vs payment; market pricing; etc. for repurchase agreements (which is an investment vehicle) should apply to the transaction.

All trades or marketable securities will be executed (cleared and settled) by delivery vs. payment (DVP) to ensure that securities are deposited in the District's safekeeping institution prior to the release of funds.

If additional types of securities are considered for investment, per Oregon state statute they will not be eligible for investment until this Policy has been amended and the amended version adopted by the District.

*Limited to those securities described in ORS 294.035(1).

RESOLUTION #25-26.041

DATE: February 9, 2026

Accept Resignation of Heather Quaas-Annsa from Position 2
and Declare a Vacancy

RELEVANT DATA:

Heather Quaas-Annsa, the duly elected representative of Position 2 on the Springfield Public Schools Board of Directors, has submitted a formal resignation, effective February 5, 2026.

Board Policy BBC, Board Member Resignation, outlines the process for accepting resignations and declaring vacancies on the Board – announce the resignation and declare the vacancy at a Board meeting.

RECOMMENDATION:

It is recommended that the Board of Directors declare a vacancy for Position 2.

SUBMITTED & RECOMMENDED BY:

Todd Hamilton
Superintendent