2025 LINDA BURKS CULINARY SCHOLARSHIP

Roy Burks, Jr. has established the Linda Burks Culinary Scholarship in the amount of $500 to award to a 2026 Stafford High School graduating senior who was a member of the SHS Culinary Program.

The mission of the Stafford MSD Education Foundation is to increase educational opportunities for SMSD students through grants and scholarships generated by partnerships with educators, parents, community members, businesses, and civic leaders committed to bridging the distance between needs and resources.

Stafford MSD Education Foundation awards are granted without regard to race, color, creed, religion, sexual orientation, age, gender, disability, or national origin.

Eligibility

The scholarship recipient must:

- Be a 2026 graduate of Stafford High School,
- Be continuously enrolled in SMSD as a full-time student for four (4) semesters preceding graduation,
- Plan to enroll full-time at an accredited two or four-year public or private college, university, or technical/trade school,
- Have a cumulative GPA of 2.5 at the time of application; and
- Participate in Stafford High School Culinary Program.

Application/Submission

Application/Submission

Interested students must complete and submit an application listing all other scholarships (pending and/or received), a one-page resume (sample attached), three appraisal forms, and **NO SEPARATE LETTERS OF RECOMMENDATIONS** (**no more than one from school affiliated personnel and no relatives**), and a 250-word double spaced essay describing personal goals, aspirations and how this scholarship will help you to achieve your goals. A current SHS official transcript can be mailed by the school counselor to the Foundation's address, or a sealed official transcript may be included in the packet.
Please include a front and back copy of the transcript with test scores.

Applications and all pertinent materials ***must be submitted by mail and/or hand delivered*** **no later than March 27, 2026. Mail to Mrs. Shirleen Willis, Stafford MSD Education Foundation, Scholarship Committee, P. O. BOX 1907, Stafford, TX 77497, or hand deliver to Mrs. Cherise Roberts, SMSD Library, Room H102.**
Applications will be accepted by mail as long as they are **postmarked no later than Friday, March 27, 2026**. Any applications postmarked after **March 27, 2026,** will not be considered. All information received becomes the property of the SMSD Education Foundation and is considered confidential and will be reviewed only by the Scholarship Committee.
Please have the Post Office date-stamp your envelope.

Any **incomplete applications** received **will not** be judged. This means all required documents must be included in the packet when submitted.
ALL APPLICATIONS MUST BE PRINTED ONE-SIDED ONLY, OR THEY WILL NOT BE ACCEPTED.

Scholarship recipients will be notified by mail.

Stafford MSD Education Foundation
Bridging the distance between student needs and resources

LINDA BURKS CULINARY SCHOLARSHIP
High School Scholarship Program

Application deadline Friday, March 27, 2026

For Scholarship Committee Use Only

Applicant's No. _____

TYPE OR PRINT ALL INFORMATION EXCEPT SIGNATURES IN BLACK INK ONLY
Completeness and neatness ensure your application will be reviewed properly.

APPLICANT INFORMATION

Last Name | First Name | Middle Initial

Permanent Physical Home Address | City | Zip

Post Office Box (if applicable) | City | Zip

Home Phone | Cell Phone | Email Address

Mark one: United States Citizen ☐ Permanent Resident ☐

PARENT OR GUARDIAN INFORMATION

Last Name | First Name | Middle Initial

Permanent Physical Home Address | City | Zip

Day Phone | Cell Phone | Other Phone:

Relationship to Applicant | Email Address

POST SECONDARY SCHOOL DATA

List the postsecondary school you plan to attend. Use official school names, no abbreviations. If school choice is undecided, indicate the schools to which you have applied.

☐ Name of School; | City | State

☐ 4-year College or University ☐ 2-year Community or Junior College ☐ Technical School

☐ Name of school | City | State

☐ 4-year College or University ☐ 2-year Community or Junior College ☐ Technical School

Major or Course of Study

Degree Sought

☐ Bachelor ☐ ☐ Associate ☐ Other

CERTIFICATION

The Stafford MSD Scholarship Committee has the sole responsibility for selecting the recipient based on criteria as set forth in the program's description. This application becomes the property of Stafford MSD Education Foundation. Please keep a copy for your files. I acknowledge decisions are final. I certify I meet eligibility requirements of the program as described in the guidelines and the information provided is complete and accurate to the best of my knowledge. If requested, I will provide proof of information submitted with this application. I understand that falsification of information may result in termination of any award granted.

☐ My non-custodian parent is no longer legally responsible (or has failed) to help contribute to my financial needs.

Applicant's Signature | Date

Parent's Signature | Date

LINDA BURKS CULINARY SCHOLARSHIP
High School Scholarship Program

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APPLICANT APPRAISAL

(three required)

Directions: This objective appraisal is a key component of evaluating your application. The form needs to be completed by a person outside of your family who is knowledgeable of your character. Only one of the three required appraisals may be completed by school personnel.

APPLICANT APPRAISAL (REQUIRED)

AA **Appraiser:** Please supply the requested information in support of this application. When complete, please return it to the applicant in a sealed envelope. **No separate letters will be accepted.** Please include additional comments in the area provided or on the back of this paper.

Applicant: If this section is not completed, the score earned by your application will be impacted.

The applicant's choice of a postsecondary education program is	☐ extremely appropriate	☐ very appropriate	☐ moderately appropriate	☐ inappropriate
The applicant's achievements reflect his/her ability	☐ extremely well	☐ very well	☐ moderately well	☐ not well
The applicant's ability to set realistic and attainable goals is	☐ excellent	☐ good	☐ fair	☐ poor
The quality of the applicant's commitment to school and/or community is	☐ excellent	☐ good	☐ fair	☐ poor
The applicant is able to seek, find, and use learning resources	☐ extremely well	☐ very well	☐ moderately well	☐ not well
The applicant demonstrates curiosity and initiative	☐ extremely well	☐ very well	☐ moderately well	☐ not well
The applicant demonstrates good problem-solving skills, follows through, and completes tasks	☐ extremely well	☐ very well	☐ moderately well	☐ not well
The applicant's respect for self and others is	☐ excellent	☐ good	☐ fair	☐ poor

Comments:

Appraiser's Name	Title	Telephone
Signature	Organization	Date



LINDA BURKS CULINARY SCHOLARSHIP
High School Scholarship Program

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Comments:

Appraiser's Name	Title	Telephone
Signature	Organization	Date

LINDA BURKS CULINARY SCHOLARSHIP APPLICATION CHECKLIST

The applicant is responsible for submitting all materials **by mail** to the Stafford MSD Education Foundation by the stated date. Only one-sided printed applications will be accepted. **INCOMPLETE OR LATE APPLICATIONS WILL NOT BE CONSIDERED**. Applications are considered to be complete and will be evaluated when the following documentation has been received:

- ❖ COMPLETED STUDENT APPLICATION
- ❖ 250 WORD DOUBLE-SPACED ESSAY
- ❖ RESUME
- ❖ 3 APPRAISAL FORMS (NO MORE THAN ONE SCHOOL AFFILIATED PERSONNEL AND NO RELATIVES) NO **SEPARATE LETTERS** – ALL INFORMATION SHOULD BE ON THE APPRAISAL FORM. SEPARATE LETTERS WILL NOT BE USED IN THE JUDGING.
- ❖ LIST OF ALL PENDING AND/OR RECEIVED SCHOLARSHIPS
- ❖ CURRENT OFFICIAL TRANSCRIPT WITH TEST SCORES

MAIL TO:
MRS. SHIRLEEN WILLIS
SMSD EDUCATION FOUNDATION
SMSDEF SCHOLARSHIP
P.O. BOX 1907
STAFFORD TX 77497

HAND DELIVER TO:
MRS. CHERISE ROBERTS
SMSD LIBRARY
ROOM H-102

APPLICATIONS MUST BE POSTMARKED BY THE US POST OFFICE AND/OR HAND DELIVERED NO LATER THAN FRIDAY, March 27, 2026

APPLICATIONS WILL BE CONSIDERED INCOMPLETE IF ALL DOCUMENTATION IS NOT INCLUDED IN THE APPLICATION AND WILL NOT BE JUDGED.

IF MAILING, HAVE THE POST OFFICE HAND STAMP THE DATE ON YOUR PACKAGE

Additional Information

Questions regarding the scholarship application should be addressed to Mrs. Shirleen Willis, (281) 468-6343 (moonspinner49@hotmail.com)

SAMPLE RESUME

Billy Bob Smith 10568 Jones Road Anywhere, USA 89891
Bbsmith1@gmail.com 281-555-5555

Objective: To pursue a career in Culinary Science

WORK EXPERIENCE

Taco Bell 2016 – present
Cashier

- Receive payment by cash, check, credit cards, vouchers, or automatic debits.
- Answer customers' questions and provide information on procedures or policies.
- Help customers find the location of products.
- Issue receipts, refunds, credits, or change due to customers.
- Greet customers entering establishments.

Dillard's 2016 – 2018
Sales Associate

- Greeted customers and ascertained what each customer wanted or needed.
- Recommended, selected, and helped locate or obtain merchandise based on customer needs and desires.
- Computed sales prices, total purchases, and received and processed cash or credit payments.
- Prepared merchandise for purchase or rental.
- Answered questions regarding the store and its merchandise.

ORGANIZTIONS

Culinary Arts	2020 – 2024
Culinary Arts, Treasurer	2019 – 2020
Culinary Arts, Vice-President	2018 – 2019
National Honor Society	2018 – 2024
DECA, Secretary	2019 – 2022

EXTRACURRICULAR & COMMUNITY ACTIVITIES

Culinary Arts	Fundraisers
Stadium Clean-up	Feeding the homeless
Programs Sales	FAA Food Drive
Blood Drive	Hurricane Relief Drive

EDUCATION

Stafford High School Senior