2026 JAMES R. WOODFIN MEMORIAL SCHOLARSHIP

The mission of the Stafford MSD Education Foundation is to increase educational opportunities for SMSD students through grants and scholarships generated by partnerships with educators, parents, community members, businesses, and civic leaders committed to bridging the distance between needs and resources. The James R. Woodfin Memorial Scholarship has been established to award a scholarship in the amount of $1,000.00 to a 2026 Stafford High School graduate. To receive an award, you must provide enrollment confirmation in an undergraduate course of study at an accredited two or four-year public or private college, university, or technical/trade school. Stafford MSD Education Foundation awards are granted without regard to race, color, creed, religion, sexual orientation, age, gender, disability, or national origin.

Eligibility

The scholarship applicant must:

- be a citizen or a permanent resident of the United States of America (documentation may be requested);
- be a Stafford MSD High School 2026 graduate;
- be continuously enrolled at SMSD High School as a full-time student for four (4) years preceding graduation;
- plan to enroll full-time in an undergraduate course of study at an accredited two- or four-year public or private college, university, or technical/trade school; and
- have a cumulative GPA of at least 3.0 at the time of application.

Application/Submission

Interested students must complete and submit an application listing all other scholarships (pending and/or received), a one-page resume (sample attached), three appraisal forms, and a 250-word, double-spaced essay describing personal goals, aspirations, and how this scholarship will help you to achieve your goals. Separate letters of recommendation are acceptable **along with** the mandatory applicant appraisal form. Also, at least one appraisal must come from a source who **is not** affiliated with the Stafford Municipal School District (e.g., a minister, employer, or elected official), and no appraisals from relatives are accepted. A current SHS official transcript (sealed) and a copy of attendance records (sealed) for the four years at SMSD must also be included or mailed separately to the Foundation's mailing address.

Applications and all pertinent materials ***must be submitted by mail and/or hand delivered*** **no later than March 27, 2026. Mail to Mrs. Shirleen Willis, Stafford MSD Education Foundation, Scholarship Committee, P. O. BOX 1907, Stafford, TX 77497, or hand deliver to Mrs. Cherise Roberts, SMSD Library, Room H102.** Applications will be accepted by mail if they are **postmarked no later than Friday, March 27, 2026**. Any applications postmarked after **March 27, 2026,** will not be considered. All information received becomes the property of the SMSD Education Foundation and is considered confidential and will be reviewed only by the Scholarship Committee. **Please have the Post Office date-stamp your envelope.**

Any **incomplete applications** received **will not** be judged. This means all required documents must be included in the packet when submitted.

Scholarship recipients will be notified by mail.

Additional Information

Questions regarding the scholarship application should be addressed to Mrs. Shirleen Willis, (281) 468-6343

Stafford MSD Education Foundation
Bridging the distance between student needs and resources

JAMES R. WOODFIN MEMORIALSCHOLARSHIP
High School Scholarship Program

Application deadline Friday, March 27, 2026

For Scholarship Committee Use Only

Applicant's No. _____

TYPE OR PRINT ALL INFORMATION EXCEPT SIGNATURES IN BLACK INK ONLY
Completeness and neatness ensure your application will be reviewed properly.

APPLICANT INFORMATION

Last Name | First Name | Middle Initial

Permanent Physical Home Address | City | Zip

Post Office Box (if applicable) | City | Zip

Home Phone | Cell Phone | Email Address

Mark one: United States Citizen ☐ Permanent Resident ☐

PARENT OR GUARDIAN INFORMATION

Last Name | First Name | Middle Initial

Permanent Physical Home Address | City | Zip

Day Phone | Cell Phone | Other Phone:

Relationship to Applicant | Email Address

POST SECONDARY SCHOOL DATA

List the postsecondary school you plan to attend. Use official school names, no abbreviations. If school choice is undecided, indicate the schools to which you have applied.

Name of School; | City | State

☐ 4-year College or University ☐ 2-year Community or Junior College ☐ Technical School

Name of school | City | State

☐ 4-year College or University ☐ 2-year Community or Junior College ☐ Technical School

Major or Course of Study

Degree Sought

☐ ☐ Associate ☐ Other

Bachelor

CERTIFICATION

The Stafford MSD Scholarship Committee has the sole responsibility for selecting the recipient based on criteria as set forth in the program's description. This application becomes the property of Stafford MSD Education Foundation. Please keep a copy for your files.
I acknowledge decisions are final. I certify I meet eligibility requirements of the program as described in the guidelines and the information provided is complete and accurate to the best of my knowledge. If requested, I will provide proof of information submitted with this application. I understand that falsification of information may result in termination of any award granted.

☐ My non-custodian parent is no longer legally responsible (or has failed) to help contribute to my financial needs.

Applicant's Signature | Date

Parent's Signature | Date

JAMES R. WOODFIN MEMORIAL SCHOLARSHIP
High School Scholarship Program
APPLICANT APPRAISAL
(three required)

Directions: This objective appraisal is a key component of the evaluation of your application. The form must be completed by someone outside your family who knows your character. At least one of the three required appraisals MUST be completed by someone outside of the school.

APPLICANT APPRAISAL (REQUIRED)

AA **Appraiser:** Please supply the requested information in support of this application. When complete, please return it to the applicant in a sealed envelope. **Please note whether applicant is in compliance with Stafford Student Code of Conduct.**

Applicant: If this section is not completed, the score earned by your application will be impacted. Please include additional comments in the area provided or on the back of this paper.

The applicant's choice of a postsecondary education program is	☐ extremely appropriate	☐ very appropriate	☐ moderately appropriate	☐ inappropriate
The applicant's achievements reflect his/her ability	☐ extremely well	☐ very well	☐ moderately well	☐ not well
The applicant's ability to set realistic and attainable goals is	☐ excellent	☐ good	☐ fair	☐ poor
The quality of the applicant's commitment to school and/or community is	☐ excellent	☐ good	☐ fair	☐ poor
The applicant is able to seek, find, and use learning resources	☐ extremely well	☐ very well	☐ moderately well	☐ not well
The applicant demonstrates curiosity and initiative	☐ extremely well	☐ very well	☐ moderately well	☐ not well
The applicant demonstrates good problem-solving skills, follows through, and completes tasks	☐ extremely well	☐ very well	☐ moderately well	☐ not well
The applicant's respect for self and others is	☐ excellent	☐ good	☐ fair	☐ poor

Comments:

Appraiser's Name	Title	Telephone
Signature	Organization	Date

JAMES R. WOODFIN MEMORIAL SCHOLARSHIP
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JAMES R. WOODFIN MEMORIAL SCHOLARSHIP
High School Scholarship Program

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Appraiser's Name	Title	Telephone
Signature	Organization	Date

JAMES R. WOODFIN MEMORIAL
SCHOLARSHIP APPLICATION CHECKLIST

SCHOLARSHIP APPLICATION CHECKLIST

The applicant is responsible for submitting all materials **by mail** to the Stafford MSD Education Foundation by the stated date. **INCOMPLETE OR LATE APPLICATIONS WILL NOT BE CONSIDERED**. Applications are considered to be complete and will be evaluated when the following documentation has been received:

- COMPLETED STUDENT APPLICATION
- 250 WORD DOUBLE-SPACED ESSAY
- RESUME
- 3 APPRAISAL FORMS (NO MORE THAN ONE SCHOOL AFFILIATED PERSONNEL AND NO RELATIVES) NO **SEPARATE LETTERS** – ALL INFORMATION SHOULD BE ON THE APPRAISAL FORM. SEPARATE LETTERS WILL NOT BE USED IN THE JUDGING.
- LIST OF ALL PENDING AND/OR RECEIVED SCHOLARSHIPS
- CURRENT OFFICIAL TRANSCRIPT WITH TEST SCORES AND ATTENDANCE RECORD.

MAIL TO:
MRS. SHIRLEEN WILLIS
SMSD EDUCATION FOUNDATION
SMSDEF SCHOLARSHIP
P. O. BOX 1907
STAFFORD TX 77497

HAND DELIVER TO:
MRS. CHERISE ROBERTS
SMSD LIBRARY
ROOM H-102

APPLICATIONS MUST BE POSTMARKED BY THE US POST OFFICE AND/OR HAND DELIVERED NO LATER THAN FRIDAY, March 27, 2026

APPLICATIONS WILL BE CONSIDERED INCOMPLETE IF ALL DOCUMENTATION IS NOT INCLUDED IN THE APPLICATION AND WILL NOT BE JUDGED.

IF MAILING, HAVE THE POST OFFICE HAND STAMP THE DATE ON YOUR PACKAGE

Additional Information

Questions regarding the scholarship application should be addressed to Mrs. Shirleen Willis, (281) 468-6343 (moonspinner49@hotmail.com)

SAMPLE RESUME

Billy Bob Smith 10568 Jones Road Anywhere, USA 89891
Bbsmith1@gmail.com 281-555-5555

Objective: To pursue a career in Veterinary Science

WORK EXPERIENCE

Taco Bell 2016 – present
Cashier

- Receive payment by cash, check, credit cards, vouchers, or automatic debits.
- Answer customers' questions and provide information on procedures or policies.
- Help customers find the location of products.
- Issue receipts, refunds, credits, or change due to customers.
- Greet customers entering establishments.

Dillard's 2016 – 2018
Sales Associate

- Greeted customers and ascertain what each customer wants or needs.
- Recommended, selected, and help locate or obtain merchandise based on customer needs and desires.
- Computed sales prices, total purchases, and receive and process cash or credit payment.
- Prepared merchandise for purchase or rental.
- Answered questions regarding the store and its merchandise.

ORGANIZTIONS

Jones FAA, Reporter	2003 – 2004
Jones FAA, Treasurer	2004 – 2005
Jones FAA, Vice-President	2005 – 2006
National Honor Society	2001 – 2004
Chest Club, Secretary	2001 – 2004

EXTRACURRICULAR & COMMUNITY ACTIVITIES

Barn Workday	Fundraisers
Stadium Clean-up	Feeding the homeless
Programs Sales	FAA Food Drive
Blood Drive	Hurricane Relief Drive

EDUCATION

Stafford High School Senior