

SENECA FALLS CENTRAL SCHOOL DISTRICT  
Board of Education Meeting  
January 8, 2026-6:00 PM  
Robert McKeveny Board/Training Room

Deborah Corsner, Anthony Ferrara, Cara Lajewski, Matthew Lando, Michael Mirras, Denise Lorenzetti, Joseph McNamara, Erica Sinicropi, Heather Zellers and Kyah Lajewski, Student BOE Member

BOE Absent

None

Others present

Dr. Michelle Reed, James Bruni, Jodie Verkey, Kevin Korzeniewski Jared Federman, Jesse Federman, James Marley and Chris Greer (SFSSA Representatives)

Michael Mirras called the meeting to order at 6:00 pm. A quorum of the Board of Education was present; the Pledge of Allegiance was said

Approval of Agenda

Michael Mirras asked for a motion to approve the agenda with the addendum(s) as listed.

Under VI. Recognitions, Celebrations and Presentations- **Remove** the following and place after XII. New Business.

B. Board of Education Goals

**Remove-** XIII. Budget Workshop (The Business Administrator will share budget information during his report)

Add under X. Consent Agenda

A. Resignations/Retirements/Terminations

1. SFEA-Resignation

a. Name: **Nicholas Hebert**

Position: Elementary Education Teacher (1<sup>st</sup> Grade)  
Extra-Curricular Treasurer

Effective: the end of the day on 02/16/2026

b. Name: **Tarryn Gould- Hebert**

Position: School Psychologist

Effective: the end of the day on 02/16/2026

2. SFSSA-Resignation

b. Name: **Brandon Burnley**

Position: Teacher Aide

Effective: 01/08/2026

B. Appointments

1. Professional Appointment(s)

a. Name: **Kathy J. Martin**

Position: Teaching Assistant

Certification: Teaching Assistant (Level I)

Tenure: Teaching Assistant

Effective date: 01/09/2026

Probation: to be based on certification date

Salary: \$25,000 (to be prorated 01/09/2026-06/26/2026)

3. Civil Service Appointments

a. Name: **Kyle Wilson**

Position: Sr. Maintenance Mechanic

Effective: 01/09/2026

Probationary Period: 01/09/2026 through 01/08/2027

Hourly Rate: \$41.67

F. Overnight Conference Requests/Field Trips

1. **2026 New York Librarian Association/Section of School Librarians Annual Conference**

**Amanda Lowden-Fleig**

**April 30-May 2, 2026**

**Ithaca, NY**

Cara Lajewski made the motion, seconded by Matthew Lando.

Yes 9 No 0 Abstain 0 Motion carried

Approve or Amend

Board Minutes

Dec. 11, 2025

Michael Mirras asked for a motion to approve the Board of Education minutes dated December 11, 2025.

Joseph McNamara made the motion, seconded by Cara Lajewski.

Yes 9 No 0 Abstain 0 Motion carried

Treasurer's Report

None at this time

Extra-Curricular Treasurer's Report

Nov. 2025

Michael Mirras asked for a motion to approve the Extra-Curricular Treasurer's Report for November 2025

Heather Zellers made the motion, seconded by Cara Lajewski.

Yes 9 No 0 Abstain 0 Motion carried

Recognitions, Celebrations and Presentations

Public Comment

For anyone interested in addressing the Board, please review the Public Comment statement below.

The Seneca Falls Board of Education welcomes public comment. Speakers may comment on matters related to agenda items specifically or district matters generally. No speaker will be permitted to speak for longer than three (3) minutes. Public comments will be limited to thirty (30) minutes. All speakers and observers are to conduct themselves in a civil manner. Obscene language, defamatory statements, threats of violence, statements advocating racial, religious, or other forms of prejudice will not be tolerated. In the unlikely event the meeting becomes unruly, the board will recess the meeting and return once order has been restored.

Persons addressing the Board of Education during public comment should not expect to engage in discussion with the Board. The Board will not permit any comments involving specific individual personnel or students.

Questions and comments from the public concerning matters which are not on the agenda will be referred to the Superintendent. Persons wishing to have matters included on the agenda shall contact the Superintendent in accordance with Policy 2342, Agenda Preparation.

Committee Reports  
Policy Committee

Cara Lajewski reported the following:

- The Policy Committee has met on December 18, 2025.
- One policy is on the agenda for it's first reading to revise: Policy 6830-Expense Reimbursement
- Other policies are waiting on follow-up responses before being brought to the Board for approval.
- Policies 6710- Purchasing Authority and Policy were both reviewed and will remain the same.6900- Disposal of District Property.

Facilities Committee

Matthew Lando reported on the following:

- The Facilities Committee met on December 17, 2026 after the OACM meeting.
- A change order for the electrical structure in the Middle School is being priced up.
- The Middle School entrance (in back) is slightly behind schedule and the construction workers are working to get back on the time-line.
- The bid openings for Phase II of the 2025 Capital Improvement Project are scheduled for January 13 at the District Office.

Information

Warrants 12/01/2025-12/31//2025

Warrant A (42)	\$1,119,984.46
Warrant A (45)	\$ 35,871.11
Warrant A (46)	\$ 12,190.00
Warrant A (49)	\$ 56,026.97
Warrant C (18)	\$ 16,918.48
Warrant C (19)	\$ 10,706.16
Warrant C (20)	\$ 7,055.85
Warrant F (13)	\$ 77,888.47
Warrant F (14)	\$ 599.75
Warrant F (15)	\$ 7,676.51
Warrant H (23)	\$ 634,407.18
Warrant H (24)	\$ 222,156.72

Student Board Member

Kyah Lajewski reported on the following:

- Student council held a food drive and collected hats, scarfs and gloves.
- Held a "Blue-Day"-bat mitten tournament, cookie decorating, can-jam, etc.
- The Middle School play, Annie, is coming up this weekend
- High School musical is in March
- Next mentoring meeting is January 13 where stress relief and mis-term prepping will be discussed.

Assistant Superintendent of Instruction

Jodie Verkey reported on the following:

- Elementary Education teachers have been prepping for the 2<sup>nd</sup> literacy bench marking
- District continues to work through the vacancies. Hiring and retaining teachers is a challenge, not only for our district but for all districts.
- Jodie and Faith will be attending a workshop in Rochester tomorrow on "Portrait of a Graduate"

Business Administrator

The following is a comparison of spending from July through December from 2024 to 2025. The importance of the comparison is to ensure consistency in spending across years so that State Aid is consistent year to year. The District is reimbursed 79.8% back on eligible Transportation expenditures from the state.

- Total Transportation Costs from July to December (2024 vs 2025)  
Total transportation spending (July through December) from 2024 to 2025 decreased \$ -47,499.18. This is largely due to a decrease in gas spending (increase in diesel vehicles) and a decrease in supply costs.



Certification: Teaching Assistant (Level I)  
 Tenure: Teaching Assistant  
 Effective date: 01/09/2026  
 Probation: Based on Certification date  
 Salary: \$25,000 (to be prorated 01/09/2026-06/26/2026)

2025-2026 Coaching

Upon the recommendation of the Superintendent, the Board of Education appoints the following coaches

Employee	Sport/Position	Stipend	Certification
Mark Solan	Modified Wrestling-PAID Assist.	\$2,000.00	Teacher

Civil Service Appointments

Upon the recommendation of the Superintendent, the Board of Education approves the following civil service position(s) *(All appointments are conditional until paperwork is completed and fingerprints are cleared)*.

Name: Kyle Wilson  
 Position: Sr. Maintenance Mechanic  
 Effective: 01/09/2026  
 Probationary Period: 01/09/2026 through 01/08/2027  
 Hourly Rate: \$41.67

Substitute Appointments

Upon the recommendation of the Superintendent, the Board of Education approves the following substitute appointment(s) *(All appointments are conditional until paperwork is completed and fingerprints are cleared)*.

Name: Brittany Drahiem  
 Position: Substitute Cleaner  
 Effective date: 12/17/2025 (retro)

Name: Kimberly Pupillo  
 Position: Substitute Bus Driver  
 Effective date: 01/09/2026

Probationary to Permanent  
 None at this time

CSE Minutes

Upon the recommendation of the Superintendent, the Board of Education approves the following CSE Minutes: 11/24/25, 12/01/25, 12/02/25, 12/03/25, 12/04/25, 12/05/25, 12/08/25, 12/09/25, 12/10/25 (1), 12/10/25 (2), 12/10/25 (3), 12/11/25, 12/12/25, 12/15/25, 12/16/25, 12/17/25, 12/18/25, 12/19/25,

Gifts and Donations  
 None at this time

Transportation Requests  
 None at this time

Overnight Conference Requests/Field Trips

2026 New York Librarian Association/Section of School Librarians Annual Conference  
 Amanda Lowden-Fleig  
 April 30-May 2, 2026  
 Ithaca, NY

Michael Mirras asked for a motion to approve the consent agenda as listed.  
 Deborah Corsner made the motion, seconded by Joseph McNamara.  
 Yes 9 No 0 Abstain 0 Motion carried

Old Business

July 11, 2025 Re-Org Meeting Stipend Correction

Michael Mirras asked for a motion to correct the following stipends approved at the July 11, 2025 Re-Organizational meeting as listed:

B. Appointments

1. 2025-2026 Annual Appointments

*Upon the recommendation of the Superintendent, the Board of Education approves following annual appointments for the 2025-2026 school year.*

2025-2026 Mynderse Academy

Yearbook Literary Editor	Heather Schantz	<del>\$1,242.00</del> \$2,242.00
Yearbook Photo Editor	Heather Schantz	<del>\$1,322.00</del> \$2,322.00
HS Fall Play Director	Anna Luisi-Ellis	<del>\$1,252.00</del> \$2,252.00
Jr. Class Co-Advisor	Heather Schantz	<del>\$788.00</del> \$1,366.00
Jr. Class Co-Advisor	Sydney French-Resign eff. 11/30/2025	<del>\$590.00</del> \$177.00

Anthony Ferrara made the motion, seconded by Matthew Lando.

Yes 9 No 0 Abstain 0 Motion carried

New Business  
Contracts, Agreements and MOA's

Michael Mirras asked for a motion to upon the recommendation of the Superintendent, the Seneca Falls Board of Education approves the following Contracts, Agreements and MOA's:

Peaceful Schools -Proposal to Provide: Technical Assistance to the Mental Health Demonstration and Wellness Workforce Collaboration Initiative (Fall 2025)  
MATRIX Custodial Account Agreement

Matthew Lando made the motion, seconded by Cara Lajewski.

Yes 9 No 0 Abstain 0 Motion carried

ORION Portfolio Solutions Agreement 403b

Michael Mirras asked for a motion to Whereas, Seneca Falls Central School District established a 403(b) Plan on December 1, 2008 and,

Whereas, Seneca Falls Central School District wishes to add Orion Portfolio Solutions as an investment option for the plan, then:

Resolved that any of the following named Trustee(s) are hereby authorized and empowered to transfer, endorse, sell, assign, set over and deliver any and all shares of any security now or hereafter standing the name of the trust and to make, execute and deliver any and all written instruments necessary or proper to effectuate the authority hereby conferred: Dr. Michelle Reed, Superintendent

Further, this policy shall remain in place until it is modified, revoked or rescinded by a future Board Resolution.

Cara Lajewski made the motion, seconded by Matthew Lando.

Yes 9 No 0 Abstain 0 Motion carried

Policy-1<sup>st</sup> Reading

Michael Mirras asked for a motion to upon the recommendation of the Superintendent, the Board of Education approves the first reading of the of the following policy:  
Policy 6830-Expense Reimbursement

Cara Lajewski made the motion, seconded by Denise Lorenzetti.

Yes 9 No 0 Abstain 0 Motion carried

Internal Auditing Report for October/November/December 2025

Michael Mirras asked for a motion to Upon the recommendation of the Superintendent, the Board of Education approves the following corrective action plans as listed by the Internal Claims Auditor:

Discovered	Internal Claims Auditor Action	Corrective Action Plan	Results of Corrective Action
10/03/25-Employee's food reimbursement was for \$25.00, Ck. #613213 was \$15.00	Contacted AP	AP will send another check in next week's warrant for \$10.00	Mailed check for \$10.00
10/10/25-Need approval signature or email for Empire Natural Gas Co.	Contacted AP	Rec'd sign copy of the approved invoice	Mailed check
10/31/25-Ck #613459 did not have an invoice	Contacted AP	AP found the invoice attached to another vendor's information packet. Claims auditor received a copy of the invoice with the explanation.	Mailed check.
PO for American Floor Mats was dated 11/24/25 but the invoice was dated 11/22/25.	Contacted AP	Received explanation	Mailed check.

Matthew Lando made the motion, seconded by Cara Lajewski.

Yes 9 No 0 Abstain 0 Motion carried

Surplus-Transportation

Michael Mirras asked for a motion to dispose of the following surplus items as listed through sale, donation, disposal or auction according to Board Policy #6900

Bus 65 Vin# 4DRBUC8N9HB706667  
Bus 69 Vin# 4DRBUC8N8KB431879  
Bus 70 Vin# 4DRBUC8N9KB257756

Cara Lajewski made the motion, seconded by Joseph McNamara.

Yes 9 No 0 Abstain 0 Motion carried

Dr. Reed drafted proposed three Board of Education goals & objectives based on the work session on Nov. 7, 2025. The Board reviewed the following draft goals & objectives:

Board Goal 1:

The Seneca Falls BOE will engage with the community to convey and promote the district's initiatives.

Draft Objectives:

- Our board will work to form relationships with our local civic organizations that have a direct impact on our students.
- The board will attend and present at neighborhood association meetings to share the message of the district and information related to how the school and community can forge a mutually beneficial relationship.
- The board will support students and staff volunteer opportunities by communicating when said opportunities arise.
- The board will support school events that bring community members into our buildings through attendance and approval
- Provide timely updates on the progress and outcomes of district initiatives using multiple platforms (website, social media, newsletters, public meetings)
- The Board will have board member representatives at each Open House to share information about the SF BOE.
- The Board will identify, create and promote opportunities for community involvement, foster community participation in prioritizing needs, developing initiatives and collaboratively providing enhanced educational and experiential opportunities for all students.
- Board members will commit to being present at a wide variety of school and community events

Board Goal 2:

The Seneca Falls BOE will provide opportunities for students to promote their successes and contributions:

- In addition to the student representative on the BOE, individual students, or representatives from student groups in the school will be invited to attend BOE meetings and provide a summary of their activities/accomplishments/experiences.
- Efforts will be made to find/recognize student accomplishments outside of school-sponsored activities. \*Link to "register" a student by the family or staff member on website, promoted through newsletters by principals, etc.
- Ensure recognition opportunities reflect the diverse talents, backgrounds, and achievements of all students across grade levels and programs.
- Provide multiple formats for students to promote their successes (in-person, digital, visual, and written).
- The Board will work with the superintendent to develop a presentation calendar for each student group/club/organization to share at BOE meetings.

The Board will provide a framework to allow and encourage student contribution, participation/engagement throughout the community, (ie. Chamber, clubs, businesses, non-profit organizations, nursing homes, day care, recreation center, community events, outreach, planning and governance initiatives).

Board Goal 3:

The Seneca Falls BOE will commit to continuous learning.

Draft Objectives:

- The board members when the *On BOARD* newspaper comes out will volunteer a member to report on an article in summary and inquire about what the administrative team knows about said topic and ask questions or seek clarification/more informed information on said topic
- BOE members will participate in a minimum of one professional development or training session annually focused on governance, policy, or educational best practices.
- The next steps will be:
- to solidify objectives
- determine when to begin annual goals (now, July 1, 2026 ??)
- process for gauging progress toward those goals

Executive Session  
None at this time  
Adjourn

Michael Mirras asked for a motion to adjourn the meeting.

Deborah Corsner made the motion, seconded by Joseph McNamara.

Yes 9 No 0 Abstain 0 Motion carried