

WHS Course Registration Instructions for StudentVue!

Course Registration is due in StudentVue by March 2 @ 11:59pm

All students will register for a 7-period day in StudentVue and must select 14 course requests (7 credits) to complete their course registration.

- Step 1: Students must log in to their StudentVue account
- Step 2: Click on “Course Request” located on the left-hand side of the screen
- Step 2: Click on the “Click here to change course requests” blue icon
- Step 3: Enter all Course Request by searching by Course ID (NOT Course Title)
 - Search for courses in StudentVue by Course ID, NOT course title!
 - Course ID’s can be found on the Registration Worksheet and in the Course Catalog

Search Courses							
Action	Ln	Course ID	Course Title	Elective	Credit	Comment	
<input type="button" value="Add Request"/>	1	MGE100A	GEOMETRY	No	0.500		
<input type="button" value="Add Alternate"/>	2	MGE100B	GEOMETRY	No	0.500		

- A. Click on Add Request
 - Remember for yearlong courses you will want to include both A and B sections
 - Example Course ID MGE100 will populate the A and B option for Geometry
 - For a single semester class the course code will not include A or B
- B. Double check all **14 requests (7 credits)** have been added
- Step 4: Enter Alternate Course Requests
 - A. Students are encouraged to select 2-3 Alternate Course requests
 - B. Search by Course ID and click on ‘Add Alternate’
- Step 5: Double check your requests once completed
 - A. Click on the to double check you have selected all 14 requests along with alternates.

If you need to make changes, return to the “Click here to change course requests” button and delete the courses you want to update.

Course requests entered in StudentVue help determine which classes are offered, so choose carefully.

Once the registration window closes, you will not be able to make any changes until you meet with your counselor in March during the 1:1 Registration Meetings.