Garfield County School District 16
PO Box 68, 0460 Stone Quarry Road
Parachute, CO 81635
Telephone: 970.285.5701

Certified: April 8, 2025
TRUE AND CORRECTED COPY AS ADOPTED
BY THE BOARD OF DIRECTORS ON
April 8, 2025

_____
Marilyn A. Mondragon, Secretary to the Board

Board of Directors
Regular Meeting - March 11, 2025

A. Board of Directors Regular Meeting - March 11, 2025 - 5:00 PM - Opening Items - (3 Mins. Allotted)

1. Call to Order/Roll Call - (Vincent T. Tomasulo, Board President)

District Administration Office/Board meeting room; President Vincent T. Tomasulo called the regular meeting of the Board of Directors for Garfield County School District No. 16 to order at 5:00 p.m.

Brent Baker - Present
Keith Gronewoller - Present
Samuel W. Stewart - Present
Vincent T. Tomasulo- Present
Kimberly S. Whelan - Absent

Staff Present:
Dr. Jennifer A. Baugh, Superintendent
Amber Clark, Assistant Superintendent
Chelsey Gerard, Chief Financial Officer
Nathan A. Humphrey, Chief of Operations & Innovation
Marilyn A. Mondragon, Exec. Asst. to the Supt. & BOE/HR Spec.

2. Pledge of Allegiance - (Vincent T. Tomasulo, Board President)

3. Approval of Agenda - March 11, 2025 - (Vincent T. Tomasulo, Board President)

M/S Stewart/Gronewoller:
Motion was made to approve the agenda as presented.

Roll Call Vote:
Baker-aye, Gronewoller-aye Stewart-aye, Tomasulo-aye, Whelan-absent.

Motion Carried.

B. Work Session - (40 Mins. Allotted)

1. Mayfest - Lucas Cotto and Edna Gomez - Grand Valley High School Students - (5 Mins. Allotted)
2. Food Class Dinner Presentation Update - (5 Mins. Allotted)
3. Bea Underwood Elementary Project Update - Colleen Kaneda, Dynamic Program Management LLC Principal, and Tony Haschke, Senior Mechanical Engineer - (20 Mins. Allotted)
4. Bea Underwood Elementary Report, Amber Scott, Principal - (10 Mins. Allotted)

C. Consent Agenda/Blanket Motion for Items - (3 Mins. Allotted)

1. Board of Education Meeting Minutes - February 11, 2025 - (Marilyn Mondragon, Executive Assistant to the Superintendent & Board)

2. Personnel Matters - Contracted Certified/Classified Employees - (Dr. Jennifer Baugh, Superintendent)

3. Financial Matters - (Chelsey Gerard, Chief Financial Officer)

4. Approval of Consent Agenda - (Vincent T. Tomasulo, Board President)

M/S Baker/Stewart:
Motion was made to approve the Consent Agenda/Blanket Motion for Items as presented.

Roll Call Vote:
Baker-aye, Gronewoller-aye Stewart-aye, Tomasulo-aye, Whelan-absent.

Motion Carried.

D. Audience Members Who May Wish to Address the Board - (3 Mins. Allotted Per Person)

There being no audience members present to address the Board; this matter was passed.

E. Unfinished Business - Information Items - Discussion - (15 Mins. Allotted)

There being no Unfinished Business to report; this matter was passed.

F. Unfinished Business - Action Items - (5 Mins. Allotted)

1. Authorization of Board of Education Policy GBQE - Voluntary Longevity Incentive Program for 1st Reading/1st Vote - Dr. Jennifer Baugh, Superintendent - (5 Mins. Allotted)

Board of Education policy GBQE - Voluntary Longevity Incentive Program will sunset. "The employee must have begun continuous employment as of July 1, 2015, or been issued a contract dated July 1, 2015. Employees hired after July 1, 2015, will not be eligible for this incentive, unless the employee has accumulated 10 years of service during the 2024-25 school year."

M/S Baker/Gronewoller:
Motion was made to approve Board of Education Policy GBQE - Voluntary Longevity Incentive Program for 1st Reading/1st Vote as amended.

A brief discussion was held with questions being addressed.

Roll Call Vote:
Baker-aye, Gronewoller-aye Stewart-aye, Tomasulo-aye, Whelan-absent.

Motion Carried.

G. New Business - Information Items - Discussion - (30 Mins. Allotted)

1. Butler Building Project Update - Dr. Jennifer Baugh, Superintendent - (10 Mins. Allotted)

- The District, along with the Parachute/Battlement Mesa Park & Recreation District, has engaged in working with Colleen Kaneda, Dynamic Program Management LLC Principal on the Butler Building Project.
- RFP/RFQ are being solicited for this project for the design work.
- The feasibility report has been received, which will be utilized to assist in determining the design.
- The design is needed when completing the grant applications as specific things qualify under the various grants (i.e., construction, soft materials, professional services, etc...).

- The District will pursue grant opportunities from the Garfield County Federal Mineral Lease District, the Congressionally Directed Spending, and other various grants.
- Dr. Baugh requested a specific line item in the Garfield 16 budget to be specifically earmarked for the upfront costs associated with the Butler Building Project. The Garfield 16 budget would be reimbursed with any awarded grants, as well as any revenue that the Childcare Center would earn.
- A survey has been commissioned for the property, and once it has been analyzed, the district will receive it from Garfield County.
- Dr. Baugh met with Ms. Gerard, and they determined the funds to be reserved on the Garfield 16 budget line item should be $100,000.00.
- Mini grants do not favor the planning stages of a project.
- Once the design work has been completed, project estimated could be solicited.
- Grand River Hospital is interested in partnering with Garfield 16 and Parachute/Battlement Mesa Park & Recreation District.

2. Board of Education Special Policy Update - Information Only - Dr. Jennifer Baugh, Superintendent - (10 Mins. Allotted)

- AC Nondiscrimination/Equal Opportunity
- AC-R-3**[3]** Sexual Harassment Investigation Procedures
- AC-E-1 Nondiscrimination/Equal Opportunity
- AC-R-1 Harassment and Discrimination Investigation Procedures for Students
- AC-E-2 Nondiscrimination/Equal Opportunity
- GBAA Sexual Harassment
- JBB Sexual Harassment
- GCE/GCF Professional Staff Recruiting/Hiring
- GDE/GDF Support Staff Recruiting/Hiring
- JB Equal Educational Opportunities
- JF Admission and Denial of Admission
- GBA Open Hiring/Equal Employment Opportunity
- JICDD Violent and Aggressive Behavior
- JICDE Bullying Prevention and Education
- JFBA Intra-District Choice/Open Enrollment
- JFBB Inter-District Choice/Open Enrollment
- JICA Student Dress Code
- JII Student Concerns, Complaints, and Grievances
- GBEE Staff Use of Technology
- JS Student Use of Technology

3. Transportation Department Proposal - Nathan Humphrey, Chief of Operations and Innovation - (10 Mins. Allotted)

Per the Board's request, Mr. Humphrey provided the Board with a proposal for two Blue Bird Vision Conventional buses for a total cost of $173,320.00 per unit. The buses would be ready for delivery in early September. The buses would require after-market installation of air conditioning and electric driveline retarders. The camera/tracking systems are not included in these costs, which would be an additional $3,400.00 per unit. The cost of the buses would increase by $2,500.00 effective March 31st. The increase is a flat amount per conventional bus. Blue Bird reserves the right to adjust pricing based upon yet undetermined Federal Tariffs. If the buses are purchased prior to March 31st, the increased price and potential tariffs would not apply. These tariffs will only be applied, when and if determined, on those components that are imported and subject to the assessment. The proposal also included a bid for a Blue Bird Girardin 14 Passenger Micro Bird Type A. The Micro Bird Type A quote includes the cost of our stock units on Chevrolet chassis at $106,889.00 plus the optional cost listed on the final page of the locally installed automatic air chains for a total of $110,889.00. The deliver of the Blue Bird Girardin 14 Passenger Micro Bird Type A could be as soon as the end of the school year. In addition, the proposal included the purchase or lease of a propane fueling station to fuel the buses, which would be housed at the Transportation & Maintenance building. If the district purchases the propane fueling station it would cost $64.459.00, and fuel would be $1.77 per gallon. If the District were to lease the station from the provider, it would cost $3.30 per gallon. The district would also need power to the propane fuel site.

M/S Baker/Stewart:

Motion was made to approve the purchase of two (2) Blue Bird Vision Conventional buses for a total cost of $173,320.00 per unit and one (1) Blue Bird Girardin 14 Passenger Micro Bird Type A bus for $110,889.00 as presented.

A lengthy discussion was held with questions being addressed.

Roll Call Vote:

Baker-aye, Gronewoller-aye Stewart-aye, Tomasulo-aye, Whelan-absent.

Motion Carried.

M/S Stewart/Baker:

Motion was made to approve the move forward with a lease with Ferrellgas for a propane tank and the construction of propane fueling station as presented.

A brief discussion was held with questions being addressed.

Roll Call Vote:

Baker-aye, Gronewoller-aye Stewart-aye, Tomasulo-aye, Whelan-absent.

Motion Carried.

H. New Business - Action Items - (35 Mins. Allotted)

1. Authorization of a Resolution for Universal Service Schools and Libraries (E-Rate) Program Services - Nathan Humphrey, Director of Operations & Innovation - (5 Mins. Allotted)

M/S Gronewoller/Stewart:

Motion was made to approve the resolution for Universal Service Schools and Libraries (E-Rate) Program Services as presented.

A brief discussion was held with questions being addressed.

Roll Call Vote:

Baker-aye, Gronewoller-aye Stewart-aye, Tomasulo-aye, Whelan-absent.

Motion Carried.

2. Authorization of the Facility Use Fee Schedule - Dr. Jennifer Baugh, Superintendent - (5 Mins. Allotted)

M/S Stewart/Baker:

Motion was made to approve the facility use fee schedule as presented.

A brief discussion was held with questions being addressed.

Roll Call Vote:

Baker-aye, Gronewoller-aye Stewart-aye, Tomasulo-aye, Whelan-absent.

Motion Carried.

3. Authorization of a Contract By and Between Garfield 16 and Master Maintenance - Dr. Jennifer Baugh, Superintendent - (5 Mins. Allotted)

M/S Baker/Stewart:

Motion was made to approve the contract by and between Garfield 16 and Master Maintenance for campus-wide landscaping and grounds maintenance services for $357,600 as presented.

A brief discussion was held with questions being addressed.

Roll Call Vote:

Baker-aye, Gronewoller-aye Stewart-aye, Tomasulo-aye, Whelan-absent.

Motion Carried.

4. Authorization of a Resolution Supporting the Grant Application for a Grant from the Garfield County Federal Mineral Lease District and the Completion of Garfield 16 Roof Repair Project at The Center for Family Learning - Dr. Jennifer Baugh, Superintendent - (5 Mins. Allotted)

M/S Baker/Gronewoller:

Motion was made to approve the resolution supporting the grant application for a grant from the Garfield County Federal Mineral Lease District and the completion of Garfield 16 roof repair project at the Center for Family Learning as presented.

A brief discussion was held with questions being addressed.

Roll Call Vote:

Baker-aye, Gronewoller-aye Stewart-aye, Tomasulo-aye, Whelan-absent.

Motion Carried.

5. Authorization of the 2025-2026 Early Literacy Assessment Tool (ELAT) Project Assurance - Dr. Jennifer Baugh, Superintendent - (5 Mins. Allotted)

M/S Gronewoller/Stewart:

Motion was made to approve the 2025-2026 Early Literacy Assessment Tool (ELAT) Project Assurance as presented.

A brief discussion was held with questions being addressed.

Roll Call Vote:

Baker-aye, Gronewoller-aye Stewart-aye, Tomasulo-aye, Whelan-absent.

Motion Carried.

6. Authorization of the Focus Kids Donation - Dr. Jennifer Baugh, Superintendent - (5 Mins. Allotted)

M/S Baker/Stewart:

Motion was made to approve the Focus Kids donation for $750.00 as presented.

A brief discussion was held with questions being addressed.

Roll Call Vote:

Baker-aye, Gronewoller-aye Stewart-aye, Tomasulo-aye, Whelan-absent.

Motion Carried.

7. Determination/Input for Future Work Session(s)/Meeting(s) - Vincent T. Tomasulo, Board President - (5 Mins. Allotted)

A brief discussion was held regarding the scheduling on a Board Retreat in June. Dr. Baugh will send a survey to establish the logistics.

Work sessions:

- April 8, 2025 - Grand Valley Center for Family Learning Report - Kim Frees, Principal
- April 8, 2025 - Grand Valley High School Graduate/Scholarship Report - Kelly McCormick
- April 8, 2025 - Potential bond council - Mill Levy Override
- May 13, 2025 - Outdoor Education Program Report - Ari Philipson, Outdoor Education Coordinator
- June 10, 2025 - School Based Family Resource Center - Claudia Flores Cruz, SBFRC Coordinator
- A future work session will be scheduled for the purposes of discussions pertaining to Artificial Intelligence and the development of strategies and policies.

I. New Business - Reports - (45 Mins. Allotted)

1. Chief Financial Officer's Report (Chelsey Gerard) - (10 Mins. Allotted)

- The budget for fiscal year 2026 is in the preliminary stage of being developed. The Colorado school finance formula has not been finalized. District officials should have more information regarding the financial forecast by the end of March.
- The Colorado River BOCES has reviewed their 2024-2025 budget, and they are discussing potential changes to the Yampah Mountain High School budget. Discussion is ongoing regarding converting Yampah Mountain High School to a charter school.
- District officials have continued to collaborate with representatives from Tyler Technology on system clean-up and training. A grant was applied for $35,000.00 to cover the costs associated with the training.

2. Chief of Operations & Innovation Report (Nathan Humphrey) - (10 Mins. Allotted)

- The Transportation Department has implemented a "no card - no ride" procedure. There were eight students who forgot their card. In grades Kindergarten through 5th, 100% of the students had their cards.
- Teacher Station Technology Pilot Program has been established. Ten sets have been ordered. These stations will replace the current technology being utilized. Employees will have the ability to print from the cloud.
- The district has received information from ABRE regarding student data, which reflected various data issues. These issues are currently being review and resolved.
- District officials solicited bids for a telephone replacement system. Thus far, two bids have been received with one more bid being expected. All telephones are expected to be replaced by this summer.
- District officials have been attending training sessions pertaining to the new accessibility law. All data and images will be made accessible on the school district website. The fine for non-compliance is $3,500.00 per incident.

3. Assistant Superintendent's Report (Amber Clark) - (10 Mins. Allotted)

- Mrs. Clark acknowledged and thanked Kim Whelan for teaching a gardening class on the March 10, 2025, all staff professional development day.

4. Superintendent's Report (Dr. Jennifer Baugh) - (10 Mins. Allotted)

- The Mardi Gras Masquerade Poker Night held on March 1, 2025, at the Battlement Mesa Recreation Center hosted by the Grand Valley Educational Foundation was well attended.

5. Board of Education Reports - (5 Mins. Allotted)

- The demolition of the Parachute Inn will commence in approximately three weeks. Workforce housing will be developed at this location. There will be 68, both 1 and 2-bedroom units. Applications will be taken for potential tenants.

J. Audience Members Who May Wish to Address the Board - (3 Mins. Allotted Per Person)

There being no audience members present to address the Board; this matter was passed.

K. Adjournment - (1 Min. Allotted)

1. Adjourn the March 11, 2025, Regular Meeting of the Board of Directors for Garfield County School District 16

M/S Stewart/Baker:
Motion was made to adjourn the March 11, 2025, regular meeting of the Board at 7:45 p.m.

Roll Call Vote:
Baker-aye, Gronewoller-aye Stewart-aye, Tomasulo-aye, Whelan-absent.

Motion Carried.

The regular meeting of the Board of Directors for Garfield County School District No. 16 adjourned at 7:45 p.m.

Submitted by:

_____

Marilyn A. Mondragon
Secretary to the Board of Directors

_____

Vincent T. Tomasulo, Board President

_____

Keith Gronewoller, Board Secretary/Treasurer

NOTE: All documents supporting the items discussed can be reviewed at the District Administration Office, 0460 Stone Quarry Road, Parachute, Colorado.