MERCHANTVILLE BOARD OF EDUCATION MINUTES

October 27, 2022

I, Daniel Licata, President, call this meeting to order under the Open Public Meeting Act at 7:00 p.m. Sunshine List: The Merchantville Board of Education meeting is called to order. The board of education is in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," Board of Education located at 130 S. Centre Street, Merchantville, New Jersey, and advertised in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School.

PLEDGE TO THE FLAG

ROLL CALL

Members Present	Members Absent	Also Present
Mrs. Aaron	Mrs. Kroot	Mr. J. Scott Strong, CSA
Mr. Iannucci		Mr. Greg Gontowski, Business Administrator
Mr. Meisner		
Mr. Licata		
Mr. Honigfeld		
Mr. Carcanague		
Mrs. Gaskins		
Mrs. Perno		

OPEN PUBLIC COMMENT I – None

APPROVAL OF THE MINUTES

Moved by Aaron and seconded by Honigfeld for the board of education to approve the following board minutes:

Approval Regular Minutes

- Regular Meeting Minutes September 22, 2022

Vote: To approve minutes
Board Voted All in Favor **Carcanague, Perno and Gaskins– Abstained

New Business

NEW BUSINESS

- 2021-2022 Assessment Data Presentation
- Board of Education Goal #1 Update: Merchantville School District will expand the multi-tiered system of supports (MTSS) to accelerate the learning for all students in order to increase student achievement and reduce achievement gaps.

Unfinished Business

UNFINISHED BUSINESS

- Board Governance Discussion – Trustee Governance Mindset

Communication

COMMUNICATIONS & COMMITTEE REPORTS

- Finance and Facility Committee – October 17 Meeting
- Personnel and Education Committee – October 17 Meeting
- Policy and Community Relations – October 17 Meeting
- Haddon Heights Liaison Update
- Thank you to Greenway Pressure Washing in Cherry Hill

CSA Report

CSA REPORT

- Use of Facility Report: October – November
- Emergency Drills: Sept 8, 2022 Fire Drill (8:45) and Sept 23, 2022 Evacuation Drill (8:45)
- September 2022 Monthly Report
- Violence, Vandalism & HIB Update 2021-2022 School Year including School Safety Report

CSA RECOMMENDATIONS

Motioned by Gaskins seconded by Meisner that the Merchantville Board of Education approve Items 1 through 3.

Revise Policy #5131.1 Harassment Intimidation, and Bullying

1. That the Board of Education approve the second reading and adoption of the revised policy:
   - Policy # 5131.1 – Harassment, Intimidation, and Bullying

School Nursing Plan 2022-2023

2. That the Board of Education approve the School Nursing Plan for the 2022-2023 school year.

Field Trips

3. That the Board of Education approve the following field trips. All funds for these trips are paid through the Marie J. Carroll Foundation, unless otherwise noted, and there are no costs incurred by the parents or the school district:

Place	Grade / Students	# Students	# Teachers	# Outside Chaperones	Month	Other Info
Mural Arts Philadelphia – Philadelphia, PA	5	45	3	2	November 2022	Art-A-Facts
Annenberg Center – Philadelphia, PA	4	39	2	4	November 2022	Art-A-Facts
Walking trips in Merchantville	Pre-K	25	2 Staff	0	22-23 School Year	Community Trips

Roll Call Vote: Voting Yes: Aaron, Carcanague, Gaskins, Honigfeld, Iannucci, Meisner, Perno and Licata

Motion carried 8-0-0

Motioned by Iannucci seconded by Meisner that the Merchantville Board of Education approve Items 4 through 7

MacKenzie Tyler – Family Math Night 2022-2023

4. That the Board of Education approve MacKenzie Tyler as the coordinator for the Family Math Night and Family Literacy Night for the 2022-2023 school year. This will be a maximum of 6 hours per event at the MEA approved rate of $40 per hour.

FMLA – Employee #19114 return 11/1/22

5. That the Board of Education approve to adjust the FMLA of employee #19114 with an adjusted return date of November 1, 2022. (Original return date of Oct 17)

Detention Proctors – Moore, Irvin-Turner, Richards and Casey

6. That the Board of Education approve the following people to be detention proctors at a rate of $25 per hour after contracted hours for the 22-23 school year: Tamisha Moore, Terry Irvin-Turner, Lynn Richards and Lisa Casey.

Workshops – Iannucci, Lord, Sheffer and Duckworth

7. That the Board of Education approve the recommendation of the Chief School Administrator for attendance at the following Professional Development Workshops:

Attendee	Event	Place of Event	Date	Cost
Sherry Iannucci	SAMR Workshop in the Cloud	Virtual	Oct 2022	$58
Alicia Lord	Strength-Based Approaches to Inclusive Education	Glassboro, NJ	Oct 4, 2022	$0
Terri Sheffer	Strength-Based Approaches to Inclusive Education	Glassboro, NJ	Oct 4, 2022	$0
Ashley Duckworth	Best Practices for Students with Autism in Special Ed & Inclusive Classrooms	Blackwood, NJ	Oct 25, 2022	$149

Roll Call Vote: Voting Yes: Aaron, Carcanague, Gaskins, Honigfeld, **Iannucci, Meisner, Perno and Licata

Motion carried 7-0-1 **Iannucci Abstained

Motioned by Meisner seconded by Honigfeld that the Merchantville Board of Education approve Items A through D.

Financial and Transfers Reports

A. Monthly Reports
The Budget Summary and Revenue Summary for the month of July 2021 through June 2022 **(Attachment A1 and A2).**

B. Transfer of Funds
The attached transfer list, with the recommendation of the Superintendent, for the month of October 2021 through June 2022 **(Attachment B1).**

C. Financial Reports

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of October 2021 through June 2022. The Board Secretary certifies that

   no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **(Attachment C1)**

2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 2021 through June 2022. The Treasurer's Report and Secretary's report are in agreement for the month October 2021 through June 2022. **(Attachment C2)**

3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Warrants

D. Warrants
The attached bill lists:

- Warrants – October 2022 **(Attachment D1)**
- Payroll – July 2021 through June 2022 **(Attachment D2)**

Roll Call Vote: Voting Yes: Aaron, Carcanague, **Gaskins, Honigfeld, Iannucci, Meisner, Perno and Licata

Motion carried 7-0-1 **Gaskins – Abstained

Motioned by Carcanague seconded by Iannucci that the Merchantville Board of Education approve Items E through J.

ARP Amendment

E. ARP Amendment
To approve submission of the ARP Grant Amendment.

IDEA Amendment

F. IDEA Amendment
To approve submission of the IDEA Grant Amendment for the 2022-2023 school year award.

ESES Amendment

G. ESEA Amendment
To approve submission of the ESEA Grant Amendment for the 2022-2023 school year award.

Hampton Tuition - #3763939977 2022-2023

H. Tuition Contract - Hampton
To approve tuition contract with Hampton Academy for student #3763939977 in the amount of $75,576.60 for tuition for the 2022-2023 school year.

GCSSSD Tuition/Out of County Student #1922435313

I. Tuition Contract - GCSSSD
To approve tuition contract with Gloucester County Special Services School District for student #1922435313 in the amount of $43,830.00 for tuition and $3,240.00 for out of county surcharge for the 2022-2023 school year.

Haddon Heights Tuition 2022-2023

J. Tuition Contract – Haddon Heights
To approve tuition contract with Haddon Heights Board of Education for high school tuition in the total amount of $2,504,272.00 for the 2022-2023 school year.

Roll Call Vote: Voting Yes: Aaron, Carcanague, Gaskins, Honigfeld, Iannucci, Meisner, Perno and Licata

Motion carried 8-0-0

Motioned by Honigfeld seconded by Aaron that the Merchantville Board of Education approve Items K through N.

Southern NJ

K. Contract – Southern NJ
To approve contract with Southern NJ Perinatal Cooperative in the amount of $22,841.28 for Nonpublic Nursing Services for the 2022-2023 school year (Note: Paid from the Nonpublic funds from the state of NJ).

Parker McKay – Non Fair and Open

L. Non Fair and Open – Parker McKay
To award a non fair and open contract to Parker McKay for negotiation services relating to the MEA contract in the amount of $185.00 per hour.

WJ Gross – Change order #1

M. Change Order – WJ Gross
To approve change order #1 with WJ Gross through CCESC Contract #66CCEPS in the amount of $9,886.00 for the wall repair project.

CM3-HVAC

N. CM3 - HVAC
To approve contract with CM3 through CCESC Contract #66CCEPS in the amount of $84,750.00 for HVAC renovations.

Roll Call Vote: Voting Yes Items K, M and N: Aaron, Carcanague, Gaskins, Honigfeld, Iannucci, Meisner, Perno and Licata

Motion carried 8-0-0

Roll Call Vote: Voting Yes Item L Aaron, Carcanague, Gaskins, Honigfeld, Iannucci, Meisner, Perno and Licata**

Motion carried 7-1-0 **Honigfeld -Voted No

MERCHANTVILLE BOARD OF EDUCATION MINUTES

October 27, 2022

OPEN PUBLIC COMMENT II -

Kate Grohe - 25 E. Cedar Ave. Merchantville

- Commented on size of attendance at BOE Meeting
- Mentioned about library floor being replaced after pipe break

Dina Turan – 213 N. Centre Merchantville

- Asked about email on website
- Asked if we had cameras facing the play ground

Executive Session

Motion to recess into Executive Session at 7:56 PM by Perno second by Iannucci

Motion carried 8-0 -0

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Merchantville Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately **8:10** p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Merchantville Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is Personnel) ;

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Action will Not be taken

MERCHANTVILLE BOARD OF EDUCATION MINUTES

October 27, 2022

Exit Executive Session

Motion to exit Executive Session at 8:03 P.M. and return to regular session by Honigfeld, second by Perno.

Motion carried: 8-0-0

Adjourn Meeting

Adjourn Moved by Iannucci seconded by Carcanague that the board of education approve to adjourn this meeting at 8:03 p.m.

Motion carried 8 -0-0

Respectfully submitted,

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Greg Gontowski

MERCHANTVILLE BOARD OF EDUCATION EXECUTIVE SESSION MINUTES

October 27, 2022

Moved by Mrs. Perno and seconded by Mr. Iannucci to adjourn, into Executive Session, from which the general public is excluded, any pending or anticipated litigation or contract negotiation in which the public body is or may become a party.

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is **Personnel**);

The results of this session will not be made public immediately after or as soon thereafter as a decision is reached, if permitted, by law.

Unanimously Approved **7:56** PM

Members Present: Mrs. Aaron, Mr. Carcanague, Mrs. Gaskins, Mr. Honigfeld, Mr. Iannucci, Mrs. Meisner, Mrs. Perno and Mr. Licata

Members Absent – Mrs. Kroot

Also Present: Mr. J. Scott Strong, CSA
Mr. Greg Gontowski, Business Administrator

Topic: Regarding an employee and an anonymous letter received

Return to Open Session – Moved by Mr. Honigfeld and seconded by Mrs. Perno that the board of education approve to return to open session at 8:03 p.m.

Motion carried: 8-0-0

Respectfully submitted,

Greg Gontowski

Board Secretary